

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 26 FEBRUARY 2015

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday 11 December 2014
 - Finance and Policy Committee Meeting – Thursday 12 February 2015
 - Works Committee Meeting – Thursday 12 February 2015
 5. Matters Arising from Minutes
 6. Mayoral Report
 7. General Manager's Report – Part A (Action)
 8. General Manager's Report – Part B (Information)
 9. General Manager's Report – Part C (Confidential)
 10. Matters of Urgency
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Clause 3C – Contract 14/15-1 Provision of IT Support Services (Refer to Confidential Agenda)	

That the reports regarding the Financial and Development Update for the Caravan Park Tender, Contract 14/15-1 Provision of IT Support Services and Tender for Extension of Lilliane Brady Village be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Reference to Attachments52

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

~ COUNCIL DIARY ~

DATE	ACTIVITY	INVOLVES
Thursday 26 February 2014 (2:00pm)	Councillor Workshop No. 1 for Draft 2014/2015 AOP, Fees and Charges, Budget, Water Charges Modelling and Revenue Statement	Councillors/Senior Staff
Thursday 26 February 2014 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Wednesday 4 March 2015 (7:00pm)	Dubbo Hospital Health Services and Condition Public Meeting	Councillors/Senior Staff/ Community
Friday 6 March 2015 (4:00pm)	Airport Lighting and Pavement Upgrade Project Opening	Councillors/Senior Staff/ Community
Tuesday 10 March 2015 (1:00pm)	Liquor Accord Meeting	Councillors/Senior Staff/Committee Members
Thursday 12 March 2015 (10:00am)	Cobar Water Board Meeting	Board Members/Senior Staff
Thursday 12 March 2015 (2:00pm)	Councillor Workshop No. 2 for Draft 2015/2016 AOP, Revenue Statement, Fees and Charges, Budget and LTFP	Councillors/Senior Staff
Thursday 12 March 2015 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community
Friday 13 March 2015 (9:00am)	Economic Taskforce Meeting	Councillors/Senior Staff
Saturday 14 March	Official Opening of the Peak	Councillors/Senior Staff/

2015 (10:00am)	Skate Park	Community
Wednesday 18 March 2015 (9:00am)	Meeting with Bruce Wright – Local Government Grants Commission	Councillors/Senior Staff
Thursday 26 March 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 9 April 2015 (2:00pm)	Councillor Workshop No. 3 for Draft 2015/2016 AOP, Revenue Statement, Fees and Charges, Budget and LTFP	Councillors/Senior Staff
Thursday 9 April 2015 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community
Thursday 23 April 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 14 May 2015 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community
Wednesday 20 May 2015 (6:30pm)	Public Meeting Presentation of Draft 2015/2016 AOP, Revenue Statement, Fees and Charges, Budget and LTFP	Councillors/Senior Staff/ Community
Thursday 21 May 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of February 2015.

CLAUSE 2A – FINANCIAL AND DEVELOPMENT UPDATE FOR THE CARAVAN PARK TENDER

FILE: C1-2-1

AOP REFERENCE: 2.2.3.1

ATTACHMENT: NO

AUTHOR: *Land Management Officer, Heather Holder*

Purpose

The purpose of this report is to provide a financial and development update for the caravan park tender which commenced in November 2011 by Anvera Pty Ltd, trading as Dineen Tourism Management.

Background

Cobar Shire Council entered into an agreement with Anvera Pty Ltd trading as Dineen Tourism Management which commenced in November 2011. As part of the agreement a total of \$4.4 million was to be spent on development of the caravan park in the first 10 years.

RECOMMENDATION

That a report regarding the financial and development update for the caravan park tender be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Section 10A (2) (d) (i) of the Local Government Act 1993 as the discussion of the information in Open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 3A – TENDER FOR EXTENSION OF LILLIANE BRADY VILLAGE

FILE: T3-15-1

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director Engineering Services, Errol George*

Purpose

To provide a report to Council that summarises the recently conducted tender process for Extension of the Lilliane Brady Village.

Background

Tenders were invited for the extension of the Lilliane Brady Village. Copies of documents were forward to:

- Nino Patriarca, Dubbo Terrazzo and Concrete Industries;
- Ben Knight, Ben Knight Constructions;
- Robert Bruce, Bruce's Contracting Services Pty Ltd;
- Terry Lyons, David Payne Construction;
- Greg Smith, MAAS Constructions;
- Eric Forster, BCD Projects Pty Ltd;
- Shane Martin, Cyend Building and Construction;
- Monty McMullen, McMullen Group;
- Anthony Wrigley, Wrigley Enterprises Pty Ltd;
- Shannon Wallace, Brownrite Building Group Pty Ltd;
- Murray Harland, Murray Harland Electrical.

A compulsory tenderer briefing was held on Tuesday 27 January 2015, and was attended by Robert Bruce (Bruce's Contracting Services Pty Ltd), Shane Harpley (Cyend Building & Construction), Anthony Wrigley (Wrigley Enterprises Pty Ltd), Murray Harland (Murray Harland Electrical) and Mr Nino Patriarca (Dubbo Terrazzo and Concrete Industries) by teleconference. This meeting was followed by a site inspection.

During the consideration time Mr Robert Bruce, Mr Anthony Wrigley and Mr Terry Lyons advised they would not be submitting tenders due to other commercial commitments.

Tenders closed on Monday 9 February 2015.

RECOMMENDATION

That the Tender for extension of Lilliane Brady Village Report be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council may prejudice the commercial position of the entity who supplied it.

CLAUSE 4A – CONTRACT 14/15-01 PROVISION OF IT SUPPORT SERVICES

FILE: T3-14-1

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To advise Council of the outcome of the Provision of IT Support Services Tender (Contract 14/15-01) and to recommend an action in respect of the submissions.

Background

Contract 14/15-01 Provision of IT Support Services was advertised for the required period in the print media and on the tender internet sites. Approximately twenty enquiries were received and four bids submitted.

The responses were received from:

1. Anabelle Bits Pty Ltd T/A ASI Solutions;
2. Datacom;
3. LRMD Holdings Pty Ltd T/A Leading Edge Future Shop;
4. Masterlink Computers.

A tender evaluation panel was formed and it comprised Council's IT Working Group excluding Mr. Neil Mitchell. Mr Mitchell was required to withdraw from the evaluation as his brother was one of the tenderers (Masterlink Computers) and therefore had a conflict of interest.

The existing contract for IT Services expired on 31 December 2014. This contract was for twelve (12) hours per week on site. "Leading Edge" the contract holder has facilitated this through a local employee. They also have a similar contract at C.S.A. Mine. Leading Edge's origins for these contracts come about because of their retail presence in Cobar some time ago. They no longer have a retail presence in Cobar.

Further information was required from some of the respondents to enable their proposals to be evaluated. Council in a meeting of the Committee of the Whole Closed Council in December 2014 resolved to extend the existing contract until 31 March 2015 to allow this information to be sought.

The tender review panel have further considered the submissions and have recommended accordingly. Because the material contains matters which are commercial in confidence the matter should be considered in the Committee of the Whole Closed Council.

RECOMMENDATION

That the expressions of interest received for the supply of IT Support Services be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2) (d) (i) of the Local Government Act 1993, as discussion of this information in Open Council would prejudice the commercial position of the persons who supplied the material for consideration.

CLAUSE 5A – QUOTATION FOR THE SUPPLY OF PLANT AND EQUIPMENT HIRE RATES 2012/2015 UPDATE

FILE: P3-19-3

AOP REFERENCE: 3.3.4.1

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Errol George*

Background

Throughout the year Council uses various contractors for the supply of plant and equipment hire rates for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

The administration of this approach can be haphazard as the appropriate paperwork to cover the individual business Work Health and Safety (WH&S) Compliance and or insurances has not necessarily been provided prior to works commencing.

To ensure that Council complies with all regulatory requirements of WH&S, Workcover, Local Government Act 1993, etc, Council needs to adopt a formal approach to regulatory requirements through the quotation process.

Issues

R W and K J Thorpe are in ownership of a large dozer of similar size to a Caterpillar D9 high-track dozer.

Roads Manager, Maurice Bell and Director of Engineering Services, Errol George met with Mr Robin Thorpe at his property Mt Gap on 20 January 2015 to appraise the machine.

In the opinion of Maurice Bell and Errol George the subject machine is in very good condition, exhibits regular maintenance and would be very suitable for hire for winning of gravel in gravel pits.

Mr Thorpe also has significant reserves of gravel on his property which have been assessed as suitable for gravel re-sheeting on rural roads.

Given the costs of shifting heavy equipment it may be cost advantageous to Council to employ Mr Thorpe for future gravel stockpiling for work on SR7 Mt Gap Road.

Whilst Mr Thorpe does not have insurance cover in place at this time for Public Liability he has agreed that he would be prepared to obtain all necessary insurances required by Council before commencing any work for Council.

Planning of work on SR7 would be programmed well in advance, hence all preparatory work for obtaining insurance cover can be arranged by Mr Thorpe following the submission of a quotation to Council for works which is competitive and cost-beneficial to Council

RECOMMENDATION

R W and K J Thorpe be placed on Council's Contractor Register on the understanding that they must obtain all necessary insurances before any activities for Council commence.

CLAUSE 6A – SUNDAY OPENING FOR THE COBAR YOUTH AND FITNESS CENTRE “YOUTHIE”

FILE: A10-22

AOP REFERENCE: 1.2.2

ATTACHMENT: NO

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To approve the (re) opening of the Cobar Youth and Fitness Centre “Youthie” for a limited period on Sundays.

Background

After consideration of the benefits of a number of Council’s community services it was resolved to not open the Youthie on Sundays and Public Holidays. This review was mitigated as a consequence of the large deficit for the financial year ended 30 June 2011.

At the time of the decision the outcome of Council’s application for a Special Rate Variation was unknown.

The estimated savings were \$7k to \$10k per annum.

Subsequent to this closure two significant events have occurred:

1. Financial pressure on Council is less, due to the successful application for a Special Rate Variation.
2. A highly utilised Skate Park has been constructed and opened at the rear of the Youth and Fitness Centre.

This precinct and the Cobar Memorial Swimming Pool are the two most utilised venues for Cobar youth. The pool season ends at the end of March.

The opening of the Youth and Fitness Centre from 11.00am until 4.00pm on Sundays will provide users of Drummond Park and in particular the Skate Park with an added facility. It can fairly be anticipated that there will be marginal additional gym usage and canteen sales. The monitoring of the Skate Park via CCTV in the Youth and Fitness Centre will assist with behavioural management.

It is anticipated that the increased cost to Council will be approximately \$8k per annum. One staff member will be in attendance.

RECOMMENDATION

That Council (re) open the Cobar Youth and Fitness Centre on Sundays from 11.00am until 4.00pm with the impact being reviewed by Council Officers at the expiration of six months.

CLAUSE 7A – SECTION 356 DONATIONS 2015/2016

FILE: D3-1 AOP REFERENCE: 1.4.5 ATTACHMENT: YES (PAGE 54)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to consider requests for donations pursuant to its Donations Policy for the financial year ended 30 June 2016. This policy has been adopted to ensure compliance with Section 356 of the Local Government Act 1993.

Background

Details of grant availability were given extensive coverage in The Cobar Weekly prior to and following the Christmas break.

Ten (10) applications for assistance were received and these requests totalled (approximately) \$47,000. The allowance in the draft budget is similar to recent years at \$40,000.

To ensure that an equitable evaluation is made Councillors have workshopped the applications. Councillors need to consider the applications on a merit basis with an appreciation of the Donations Policy and associated guidelines. Each applicant has been able to review the policy and guidelines prior to lodging an application.

The attachment to this report details the applications in summary form.

Applications are called for at this time of year to enable them to be incorporated into the budget plans for the coming financial year. However, it is recognised that some circumstances are unknown and ad hoc applications may arise throughout the financial year. For this reason it is suggested that approximately \$5,000 not be allocated. This will allow flexibility to accommodate such applications if they arise without a budget over run. An example in this financial year is the contribution to the CHAMPS project which Council supported by resolution.

Whilst one school has applied for nominal assistance with its end of year awards it is suggested that all schools in the Shire be given a contribution towards their end of year function. This is justified because the school year was still being organised when donations closed and the application form is reasonably complex and is not considered time efficient by schools in such a busy period. This is a consistent contribution to previous years.

RECOMMENDATION

- 1. Council consider the applications for donations on a merit basis and award donations to the value of approximately \$35,000 for the budget year ending 30 June 2016.**
- 2. Council contributes \$100.00 of QUIDS to Cobar High School, Cobar Public School and St Johns Primary School for their end of year awards ceremony and \$100.00 cash to Euabalong West Primary School for its end of year awards ceremony.**

CLAUSE 8A – QUARTER 2 2014/2015 BUDGET REVIEW**FILE: L5-22****AOP REFERENCE: 3.3****ATTACHMENT: YES****(UNDER SEPARATE COVER)****AUTHOR: *Director of Corporate and Community Services, Kym Miller*****Purpose**

To present to Council the budget review for the second quarter of the 2014/2015 financial year and to recommend changes to the 2014-2015 budget.

Background

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operating Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

1. Detailed Income and Expenditure analysis;
2. Detailed Capital Expenditure analysis;
3. Section 94 Contribution Details;
4. A report from the Director of Corporate and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2014/2015 year.

Because the large amount of project funding (which is treated as capital contributions) has the ability to influence the accounting result these amounts have been isolated to enable the operating position to be properly analysed.

As the projects are progressed, the year of undertaking the works and receiving the grant funding may alter.

In summary form the revised forecast appears in the table below:

	General Fund	Waste Fund	Subtotal	Water Fund	Sewer Fund	Total
Adopted Budget	676,406	115,386	791,792	571,982	2,014,203	3,377,977
Carry Forward	-32,905		-32,905			-32,905
Q1 Adjustments	305,788	-19,000	286,788	935,400	-7,500	1,214,688
Q2 Adjustments	2,501,978	39,796	2,541,774	-569,252	-2,221,601	-249,080
Interfund Adjustment	-350,000		-350,000		350,000	0
Surplus/Deficit	3,101,267	136,182	3,237,449	938,130	135,102	4,310,680
Capital Grants and Contributions	2,795,926	0	2,795,926	780,000	290,000	3,865,926
Surplus/Deficit excluding Capital Grants	305,341	136,182	441,523	158,130	-154,898	444,754

The net position forecast is a surplus of \$4,310,680 across all funds and \$444,754 after adjusting for capital grants and contributions.

Executive Summary – Capital Expenditure

The capital expenditure forecast other than timing changes on Resources for Regions projects remains mostly unchanged with the works program indicating that the capital program will be achieved.

However, the announcement on 13 February 2015 that Council has been awarded grant funding to complete the Acres Billabong project and the Whitbarrow Way project may see this amended in the coming weeks. Council will be kept informed of this and any alterations to the forecast will be formally presented as a part of the Quarter 3 2014/2015 Budget Review. It becomes very beneficial to undertake capital expenditure with 'outside money'.

The significant item to note is the deletion of the bathroom renovation at Lilliane Brady Village (\$40k) and inclusion of \$50k towards compliancy required works which will be undertaken contemporaneously with the extensions to the lounge area. An internal project management fee is also included of \$25k. This compares to an external quotation of \$38k. It is expected that the bathroom upgrade will be funded via the Multi-Purpose Service (MPS).

Executive Summary – Operating

General Fund: Excluding timing differences on major grants the general fund is on balance unchanged. Opportunity has been taken to amend a number of smaller variations to enable more efficient cost centre management by department managers.

Water Fund: The Water Fund has also had timing changes to its revenue stream arising from re-evaluation of the Resources for Resources projects. The major operating adjustment has been to lower the expected amount of water to be sold to consumers by 100,000 kilolitres. Anecdotally, it is possibly because water users are being more careful. Whilst this has a net impact of \$110k, standpipe sales forecast have been increased by \$50k.

Sewer Fund: The Sewer Fund is only impacted by timing differences on project funding.

Domestic Waste Fund: The domestic Waste Fund has an improved operating forecast of \$40k.

Commentary on variations exceeding \$20k is included in the attachment.

RECOMMENDATION

- 1. That the estimates contained in the attachment to the Quarter 2 2014/2015 Budget Review Report be adopted as the revised forecast for 2014/2015 financial year.**

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2. **That the Quarter 2 2014/2015 Budget Review Report be received and noted.**
 3. **That the attachment: Capital Expenditure Quarter 2 2014/2015 be received and noted.**

**CLAUSE 1B – DEVELOPMENT APPROVALS FROM 3 DECEMBER 2014 -
16 FEBRUARY 2015**

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Acting Director of Planning & Environmental Services, Stephen Poulter*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 3 December 2014 – 16 February 2015.

The value of Complying Development approvals for 2014/2015 to date is Nil.

There were no Complying Development Applications approved under delegated authority for the similar period in 2013/2014.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 3 December 2014 – 16 February 2015.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2014/LD-00057	12/20 Marshall St, Cobar	Use of Existing Commercial Premises & Fitout for a Beauty Parlour	7,000
2014/LD-00059	2 Tindera St, Cobar	Shed	45,000
2014/LD-00058	10 Harcourt St, Cobar	Torrens Subdivision	-
2015/LD-00001	Booberoi Booberoi Rd, Euabalong	Temporary Accommodation & Sewerage Management Facility	320,000
2015/LD-00002	42 Becker St, Cobar	Shed	3,660
2015/LD-00006	30 Barton St, Cobar	Temporary Accommodation Structures x 2	4,400
2015/LD-00005	16 Annies Ln, Cobar	Extension to Shed & Carport	3,500

The value of Local Development approvals for 2014/2015 to date is \$4,265,346.00

The value of Local Development approvals for the similar period in 2013/2014 was \$2,569,818.00

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 3 December 2014 – 16 February 2015.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2014/CB-00047	12/20 Marshall St, Cobar	Fitout for a Beauty Parlour
2015/CB-00004	2 Tindera St, Cobar	Shed
2015/CB-00006	16 Annies Lne, Cobar	Extension to Shed & Carport
2015/CB-00002	42 Becker St, Cobar	Shed
2015/CB-00001	“Booberoi”, Booberoi Rd, Euabalong	Temporary Accommodation

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 3 December 2014 - 16 February 2015 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Gary Woodman*

COUNCIL RESOLUTIONS 24 SEPTEMBER 2009					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1	Council – Clause 2B – The Wool Track Project	153.9.2009	GM/SPO/DES/ESM	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track is the only priority for the 2015/2016 Repair Program in accordance with Councils Resolution. Wool Track Development Advisory Committee to meet again to formulate an Action Plan for 2015/2016.
COUNCIL RESOLUTIONS 28 APRIL 2011					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
14	Committee of the Whole Closed Council – Clause 1C – Cobar Caravan Park Business Development Strategy	81.4.2011	GM/LMO	Arrange acquisition of Lot 317 DP 755649 from the Crown subject to the availability of funds from the 2011/2012 budget.	Acquisition arrangements commenced with Land and Property Management Authority. Application provided to the Division of Local Government in regard to acquisition. Funds now provided for in 2014/2015 Budget.

				Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.	Will be undertaken at time of acquisition.
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COUNCIL RESOLUTIONS 23 JUNE 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
28	Committee of the Whole Closed Council – Clause 3C – Plant and Equipment Utilisation Improvement Report	122.6.2011	GM/DES	Undertake actions in accordance with the relevant recommendations of the report.	Appropriate communication strategy and action plan instigated. Many matters contained within Staff Attitude Survey Results Action Plan.

COUNCIL RESOLUTIONS 27 OCTOBER 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	193.10.2011	DPES/LMO	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Action Plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 22 MARCH 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste	14.3.2012	DES/SM	Adopts option one (1) for the upgrading of the existing trade waste	Action Plan instigated for implementation of resolution.

	Policy – Costs and Implementation Method			outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	
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COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
177	Council - Clause 7A – Nymagee Old School Community Centre	71.4.2012	DPES/LMO	Authorise the Mayor and General Manager to sign a license agreement with the Nymagee Progress Association once incorporated under the Common Seal of Council.	Documentation signed – No further action required.
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	94.4.2012	GM/LMO	<p>That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report.</p> <p>That Council provides authority for the General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company's previous experience with similar projects and their previous experience in completing projects with timeframes.</p>	<p>Further Councillor workshop strategies planning for land in concern held on 9 August, 2012.</p> <p>Action Plan instigated for implementation of resolution.</p>

			<p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p> <p>That Council approve the sale of land conditional on:- Surveying undertaken and new plans submitted and approved; Subdivision plans submitted and approved; Rezoning of the land to allow for motel accommodation; All legal cost for both parties paid; Submission of a detailed development application that includes but is not limited to: Detailed architectural and design plans including elevations, footpaths, ramps, disabled access etc; Detailed site plan; Detailed car parking and access plans, including disabled parking; A detailed risk assessment for Council water and sewerage systems; Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p>	<p>Currently no interested party.</p> <p>Action Plan instigated for implementation of resolutions.</p>
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				<p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p> <p>That any sale of the land be subject to the negotiated development proceeding within a reasonable time;</p>	
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COUNCIL RESOLUTIONS 26 JULY 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
219	Council – Clause 8A – Road Closure – Corner of Murray and Blakey Street, Cobar	168.7.2012	DPES/LMO	<p>That Council resolves to close part of the road reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That the land be acquired as operational land pursuant to the provisions of Section 31 of the</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Advertising of proposed road closure undertaken by Crown Land Division of Department of Primary Industries. Submissions being managed in conjunction with DPI.</p> <p>Follow up has been occurring with providers of submissions and now waiting on response from Crown Lands with a huge backlog of road closing matters delaying the progress.</p> <p>Classification to be arranged at acquisition.</p>

COUNCIL RESOLUTIONS 23 AUGUST 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
234	Council – Clause 7A – Festival of the Miners Ghost	197.8.2012	DCCS/MTPR	Seek grant funding for the event to assist it to grow into an event with broader appeal beyond residents of Cobar.	Action plan instigated for implementation of resolution, watching for suitable grants.
240	Committee of the Whole Closed Council – Clause 1C – Goat Handling Facility – Lot 40 DP755649 Kidman Way, Cobar	213.8.2012	DPES	Decline to accept that the current operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar is a continuing use under S109 of the Environmental Planning and Assessment Act 1979. That the continued operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar be dealt with as a compliance matter to be followed up by the Director of Planning and Environmental Services.	Goat handling facility at Lot 40, DP755649 Kidman Way, Cobar no longer operating – No further action required.

COUNCIL RESOLUTIONS 13 DECEMBER 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	320.12.2012	GM/ESM	That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer. That quotations be called for the supply and purchase of one only 34,000 litre trailer water	Rescission Motion reported again to the April 2013 Ordinary Council Meeting which was lost. Action plan instigated and implemented of original resolutions. Watching for suitable second hand lead water trailers for

				tanker suitable for use as the lead trailer in a road train configuration at an estimated cost of \$100,000.	purchase and set up.
COUNCIL RESOLUTIONS 28 FEBRUARY 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by Sullivan’s Mining and Hardware	28.2.2013	DES/ESM	<p>That Council approve the construction of a hangar (subject to the building regulations) to be known as Hanger No. 2, on the current site of the “Aero Club”.</p> <p>That the applicant, Sullivan’s Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Engineering Support Manager.</p> <p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and Charges as determined by Council.</p> <p>That Council investigate the possibility of arranging a lease for the management and maintenance to the appropriate standard of the Cobar Aerodrome, including the house and all amenities.</p>	<p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Expressions of interest advertising will be delayed until final result of Resources for Regions Project is known.</p>
COUNCIL RESOLUTIONS 28 MARCH 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
350	Finance and Policy Committee – Notice of	41.3.2013	DCCS/MYFC	That expressions of interest be called for seeking an independent operation of the	Expressions of interest advertising will be delayed

	Motion – Management of the Youth and Community centre			Youth and Community Centre.	until final result of future Resources for Regions EOI's known.
COUNCIL RESOLUTIONS 24 APRIL 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCCS/MTPR	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting. Expect Plan to be developed in 2014/2015.
COUNCIL RESOLUTIONS 22 AUGUST 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	ESM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.
COUNCIL RESOLUTIONS 12 DECEMBER 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
506	Council – Clause 12A – Division of Local Government Promoting Better Practice Review of Cobar Shire Council	294.12.2013	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within in the Report and detailed within the Action Plan.	Renewed Action Plan for implementation of resolution.
COUNCIL RESOLUTIONS 20 JANUARY 2014					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
510	Extraordinary Meeting of Council – Clause 3A – Increased Water Restrictions to Nymagee	05.1.2014	DES/SM	That Council apply for urgent financial assistance from the NSW Government for Drought Proofing of Nymagee with appropriate advice also through the Local Member.	Action plan instigated for implementation of resolution, hoping to be able to use future Water Security for Regions Programs.

COUNCIL RESOLUTIONS 27 FEBRUARY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
530	Council – Clause 17A – Cobar Truck Wash Options	28.2.2014	ESM	That approval be given for the signing under seal if required of any documents for the lease or purchase of the land required for the truck wash facility and if required the land be classified as operational.	Action Plan instigated for implementation of resolution, however if Council is successful with Grant Funds for a new Truck Wash the land to be used for the new Water Treatment Plant will be used for a new Truck Wash Facility instead of the current Peak Gold Mine Truck Wash Location.

COUNCIL RESOLUTIONS 27 MARCH 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
537	Council – 3A Cobar Rural Fire Service Brigade Building Proposal	45.3.2014	DES	That Council approves the provision of a parcel of land to the Rural Fire Service for the location of the Cobar Rural Fire Service Brigade building either directly or via a long term lease. That Council approval be given for the signing under seal of any document for the lease of the land for the	Action plan instigated for implementation of resolutions.

				construction of Cobar Rural Fire Service Brigade Building.	
542	Clause 10A – Cobar Truck Wash	53.3.2014	DES/ESM	That Council continues to seek external funding from Western Local Land Service and/or other Government Departments and/or others.	Grant completed and submitted to Commonwealth Government late 2014 calendar year and awaiting the outcome.
COUNCIL RESOLUTIONS 24 APRIL 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
551	Council - Clause 8A – Grading of Shire Road 20 (Grain Road) by Local Contractors	75.4.2014	DES/RM	<p>That Council trial the Grain Road contractor in the 2014/2015 financial year and allocate \$46,000 for the section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council’s standard. All work to be approved by the Roads Manager prior to commencement on each occasion.</p> <p>That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.</p> <p>That Council lobby State and Federal Governments for increases in funding to maintain Council’s Regional and Shire Roads at a better level.</p>	<p>Action plan instigated for implementation of resolutions. Initial grade has been completed on Shire Road 20.</p> <p>Mayor and GM have met with the Minister for Roads and Freight and his Deputy Chief of Staff on 7 August 2014 to further detail Council’s case in relation to a low level of Regional Road funding in comparison with neighbouring Councils, level of funds required to improve</p>

					Kidman Way South and funding of Wool Track improvements. \$4.25 Million of funding announced for improvements on the Kidman Way.
COUNCIL RESOLUTIONS 22 MAY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
560	Council – Clause 4A – Cobar Shire Council Policy Direction Concerning Coal Seam Gas Exploration and Production	92.5.2014	GM/SPO	<p>That Cobar Shire Council supports in principle the Association of Mining Related Council’s Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council’s direction is as follows in relation to Coal Seam Gas Exploration and Production:</p> <ul style="list-style-type: none"> ▪ That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets; ▪ In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality; 	Finalised Policy Document being formulated.

				<ul style="list-style-type: none"> ▪ Council’s position as far as practicable is a “nil” effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a “nil” net effect on above ground environmental assets in relation to coal seam gas activities; ▪ That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process; ▪ That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported; ▪ That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council; ▪ That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and; ▪ That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to 	
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				coal seam gas exploration or production.	
563	Council – Clause 7A – Comparison of Water Restrictions between 2013 and 2014	95.5.2014	SM	That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.	Action plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 26 JUNE 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
578	Council – Clause 15A – 2014/2015 Annual Operational Plan and Budget Including Revenue Policy and Fees and Charges	120.6.2014	DCCS/SPO	<p>Council develops a two tier water charging system to be considered for 2015/2016 including proper consultation with the community based on detailed analysis.</p> <p>Council approves in principal to the raising of an asset purchase loan of up to \$265,000, with a detailed report being provided prior to the transaction being finalised.</p>	<p>Presentation provided to Councillor Workshop – No further action required.</p> <p>Action plan instigated for implementation of resolution.</p>
COUNCIL RESOLUTIONS 24 JULY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	ESM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Action plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 28 AUGUST 2014					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
599	Council - Clause 4A – To Approve the Tenure of Occupancy for the Cobar Mobile Children’s Services Inc	155.8.2014	DCCS	<p>a) That Cobar Mobile Children’s Services Inc. is offered tenure by way of Memorandum of Understanding for a period of one (1) year with a mutually agreeable option of a further year, commencing on 1 July 2014 and subject to Council’s Grant Applications and continuing to operate the building with its current use.</p> <p>b) That the annual payment be \$2,600 indexed at CPI.</p> <p>That other occupants of Council premises that have no occupancy agreement be recognised and an appropriate agreement entered into.</p>	Action plan instigated for implementation of resolutions.
604	Council – Clause 10A – New Tractor and Delta Wing Slasher Review Report	161.8.2014	ESM	Evaluate the effectiveness of current 81 H.P. Tractor prior to 2015/2016 budget and include the purchase of a 125 H.P. Tractor if required.	Slasher purchased and working, effectively with Council small tractor – No further action required.
605	Council – Clause 11A – Unregulated Free Camping in the Cobar Shire	162.8.2014	GM/ ADPES	That Council Officers work with the Cobar Caravan Park Operators to help ascertain alternative measures to the regulation of free camping in Cobar Shire that will increase the financial standing of the caravan park.	Initial meeting undertaken on 29 September 2014.
606	Council – Clause 12A – New Cobar Water Treatment Plant – Selection of Site and Financial Aspect	163.8.2014	PM	<p>The new Cobar Water Treatment Plant be constructed at the site of Location 4B; currently located on land under the ownership of Peak Gold Mines Pty Ltd.</p> <p>That the subject land be acquired as operational land pursuant to the provisions</p>	Action plan instigated for implementation of resolutions.

				<p>of Section 31 of the Local Government Act 1993.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant land purchase documentation under the Common Seal of Council; including a Memorandum of Understanding between Peak Gold Mines Pty Ltd and Council for future interest by Peak Gold Mines Pty Ltd in regard to the Cobar Wrightville Common.</p> <p>That all financial information on any proposed land purchase and negotiation remain in Committee of Whole Closed Council until the land acquisition has been finalised.</p> <p>That Council note that final costs may be higher for the new Cobar Water Treatment Plant than initially estimated; but all final cost projections will be reported to Council as the project is delivered.</p>	
608	Council – Clause 4B – Meeting Minutes	169.8.2014	DES/RM	That in regard to the Motion that was passed by the Rural Roads Advisory Committee: “Copies of Grid Policies of other Councils in the area, including CDSC, Lachlan, Bourke Shires requested for discussion at the next meeting. Consideration is to be given to incorporate aspects into CSC’s Policy on Grids” that a report be brought to the Works Committee Meeting on the matter.	Action plan instigated for implementation of resolution.
609	Council - Clause 5B –	170.8.2014	ESM/SM	That Council be provided a further report if	Action plan instigated for

	Cobar Truck Wash Independent Review			required once the Commonwealth Grant Application outcome is known.	implementation of resolution.
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COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
623	Council – Clause 6A – SR23 Booberoi Road Euabalong Traffic Options	184.9.2014	ESM	That Cobar Shire Council erect large advisory route signs, one on Lachlan Street on the intersection with Robison Street and the Booberoi Road indicating the bitumen road alternative.	Action plan instigated for resolution.
624	Council – Clause 7A – RMS Regional Roads Repair Program for 2015/2016 Funding Allocation	185.9.2014	ESM	That Council only nominate the Wool Track in the 2015/2016 Regional Road Repair Program.	Advice provided to RMS – No further action required.
625	Council – Clause 8A – Analysis of Affects of the New Gym Report	186.9.2014	DCCS	That further consideration of the viability of the gym is made at each quarterly budget review in 2014/2015. That a major consideration of the viability of the gym be made as part of the 2015/2016 Budget deliberations.	Action plan instigated for resolutions.
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	LMO	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	Action plan instigated for implementation of resolutions.

COUNCIL RESOLUTIONS 23 OCTOBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
633	Council - Clause 5A – Dalton Park Horse Complex Licence Agreements	203.10.2014	LMO	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2014 to 30 June 2015:</p> <ul style="list-style-type: none"> • Mr S Griffiths & Mrs C Griffiths; • Ms Sharon Whitehurst; • Cobar Pony Club; • Cobar Miners Race Club; • Cobar Rodeo Committee. 	Action plan instigated for implementation of resolution.
634	Council – Clause 6A – Bathurst Street Reserve Licence Agreement	204.10.2014	LMO	<p>That Council acting as Trust Manager for the Bathurst Street (R64199) Reserve Trust, resolve to affix the Trusts seal to a 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2014 to 30 June 2015.</p>	Action plan instigated for implementation of resolution.
640	Committee of the Whole Closed Council – Clause 2C – Tender for the Supply of Road Patching Machine	28COW.10.2014	ESM	<p>That Council purchase the Paveline Autopatch Isuzu FXY1500 Auto Tar Patching Machine for \$358,260 including GST;</p> <p>That the existing Paveline truck and machine be disposed of at the best commercial option to Council.</p>	<p>Purchase arranged, waiting on delivery.</p> <p>Action Plan instigated for implementation of resolution.</p>

COUNCIL RESOLUTIONS 27 NOVEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
641	Finance and Policy Committee Meeting – Confirmation of the Minutes	220.11.2014	SPO	That the minutes, and the following recommendations contained therein, of the Finance and Policy Committee Meeting held on Thursday 11 November 2014 be adopted together with the following recommendation: that Council investigate any opportunities into funding to bring a gas pipeline to Cobar.	Action plan instigated for implementation of resolution.
651	Council – Clause 4A – Environmental Education Signage at the Newey Reservoir	225.11.2014	ADPES	That Council install appropriate environmental educational signage at the vehicular entrance to the Newey Reservoir prohibiting the lighting of fires and discharging of waste liquids from vehicles, including caravan's/RV's.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 27 NOVEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
655	Council – Clause 2A – Mayoral Report – General Manager's Contract of Employment	240.11.2014	Mayor	That the General Manager, Gary John Woodman's Contract of Employment be renewed for a further period of five (5) years from 12 July 2015 to 11 July 2020, on a total commencing Remuneration Package of \$207,500 plus Fringe Benefits Tax (FBT) charges, as set out in the Contract and that authority be given to affix Council's Seal to the Contract Documents.	General Manager advised of the decision. Seal affixed – No further action required.
656	Council – Clause 3A – Cobar Memorial Services Club Car park Lease Agreement	241.11.2014	GM	That Council provide a concession for payment of \$2,000 for General Rates of the Cobar Memorial Services and Bowling Club Ltd for the Drummond Park Car Park Land	Advice provided to the Club, rates adjusted for 2014/2015 – No further action required.

				<p>for 2014/2015 with payment to come from Council's Parks Budget.</p> <p>That the concession of \$2,000 General Rates plus any subsequent rate increase payment for the Drummond Park Car Park be on an annual application basis by the Cobar Memorial Services and Bowling Club Ltd with any payments to come from Council's Parks Budget.</p> <p>That no changes be made to the Lease 3349663Y – Folio Identifiers 2/214174 and 3/214174 Lots 2 and 3 DP827719 – Encumbrance M884930 Lease Period 01/11/1996 to 31/10/2020 With Option to Renew for 25 Years.</p>	<p>Noted – No further action required.</p> <p>Noted – No further action required.</p>
657	Council – Clause 4A – NSW Government Fit for the Future Program for Local Government and Office of Local Government (OLG) Far West Initiative Forum	242.11.2014	GM	<p>That Cobar Shire Council continue to be involved in the discussions and processes in the development of the Far West Initiative to ensure that a model is found that benefits Cobar Shire with improved government and non-government services and to increase the sustainability of Cobar Shire Council.</p> <p>That Cobar Shire Council submit a Fit for the Future Council Improvement Proposal Submission that shows Council working towards being sustainable and Fit for the Future that sees Cobar Shire Council continuing to be an independent local government Council.</p> <p>That Council allocate \$40,000 in 2014/2015</p>	Action plan instigated for implementation of resolutions.

				<p>budget year from unallocated working funds determined in the Q2 – December 2014 Quarterly Review to be used if required for expert professional help with Councils Fit for the Future Council Improvement Proposal Submission.</p> <p>That the NSW State Government be asked to bring forward the timetable of targeting financial assistance grants (FAGS) in NSW to communities with the greatest needs.</p>	Letter written – No further action required.
658	Council - Clause 5A – 2015 Western Division Councils of NSW Annual Conference	243.11.2014	GM	<p>That Council note the attendance at the 2015 Western Division Councils of NSW Annual Conference of Clr Abbott, Clr Isbester, Clr Sinclair together with the Mayor, Deputy Mayor and General Manager or his delegate.</p> <p>That Councillors provide advice to the General Manager by Friday 23 January 2015 on matters that should be considered as resolutions to the 2015 Western Division Councils of NSW Annual Conference.</p>	<p>Attendance arranged – No further action required.</p> <p>Advice to be provided by Councillors – No further action required.</p>
659	Council - Clause 6A – Cobar Hospital Appearance Management Project (CHAMP) Project – Hospital Upgrade	244.11.2014	DCCS	<p>That pursuant to Section 356 of the Local Government Act 1993 \$6,000 in-kind be donated to the Cobar Hospital Appearance Management Project (CHAMP Project) – Hospital Upgrade;</p> <p>That Council send a letter of support to Dr Heyns.</p>	<p>In-kind donation of \$6,000 allowed for in the 2014/2015 budget – No further action required.</p> <p>Letter has been sent to Dr Deon Heyns – No further action required.</p>
660	Council – Clause 7A – Office of Local Government	245.11.2014	GM	That Council note the reviewed Office of Local Government Promoting Better Practice Review of Cobar Shire Council	Noted – No further action required.

	Promoting Better Practice Review of Cobar Shire Council – Report Action plan Status			Report Action Plan status. That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	Action plan instigated for implementation of resolution.
661	Council – Clause 10A – Extension of Crushing Contract – Bruce’s Contracting Services Pty Ltd	248.11.2014	ADES	That Council approve a temporary extension of Contract C11/12-05 to 30 April 2015; with Bruce’s Contracting Services Pty Ltd for the Crushing of Gravel for Cobar Shire Council at the rates currently contained within the Contract.	Contract provider advised – No further action required.
662	Council – Committee of the Whole Closed Council – Clause 1C – Contract 14/15-1 Provision of IT Support Services	264.11.2014	DCCS	That the appointment of an IT Support Contractor be deferred until the February 2015 Ordinary Meeting of Council. That if mutually agreeable the existing Contract be extended to 31 March 2015.	Reported to the February 2015 Ordinary Council Meeting – No further action required. Existing Contract to be extended until 31 March 2015 – No further action required.
663	Council – Committee of the Whole Closed Council – Clause 2C – Bulk Fuel Supplies – Contract 11/12-11	264.11.2014	DCCS	That an extension of thirty-six (36) months be entered into for bulk fuel supplies from Inland Petroleum commencing 11 May 2015; That the General Manager be delegated authority to enter into a Deed of Variation to reflect the extension.	Extension and Deed of Variation arranged – No further action required.
664	Council – Committee of the Whole Closed Council – Clause 3C – Stabilising Services Tender	264.11.2014	ADES	That Council select the following tenderers from the tender panel which whom to engage for Council’s future operations: 1.1 Stabilifix Pty Ltd;	Advice provided to Regional Procurement, Contracts Register adjusted – No further action required.

				1.2 Downer EDI Works Pty Ltd; 1.3 Stabilised Pavements of Australia Pty Ltd; 1.4 Diveva Pty Ltd; and 1.5 FK Gardner and Sons. That a provision be allowed for a 12 month extension based on satisfactory supplier performance which may take the tender through to 31 December 2017.	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted.

CLAUSE 3B – INVESTMENT REPORT AS AT 31 JANUARY 2015**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Manager Finance & Administration, Neil Mitchell*****Purpose**

Regulation 212 of the Local Government (General) Regulation 2005 requires that a written report of investments be tabled at the monthly meeting. The table below shows the balances of Council's Investments as at the report date. Funds available throughout the month for short-term investment were transferred to a NAB Sweep Account because the interest rate remains competitive. The term deposits have differing terms in order to spread the maturity dates throughout the year. Included in the table below is the accrued interest attributable to 31 January 2015. The amount restricted in the Financial Accounts as at 30 June 2014 for Employee Leave Entitlements is \$313,647.

Date	Opening Balance	Transfers to Investments	Transfers from Investment	Interest earned – Investments- Month	Closing Balance
	01.01.2015				31.01.2015
NAB Sweep Acct	\$ 2,868,359	\$ 549,710	\$2,745,000	\$ 2,971	\$ 676,040
NAB Term Deposits					
(1) 2.89% (6 Mar)		1,500,000		\$ 2,969	1,502,969
(2) 3.60% (16 Dec)	\$ 2,039,898			\$ 6,237	
(3) 3.50% (2 Mar)	\$ 2,023,169			\$ 6,014	\$ 2,046,135
(4) 3.41% (1 Apr)	\$ 2,019,305			\$ 5,824	\$ 2,029,183
					\$ 2,025,129
Totals	\$8,950,731	\$2,049,710	\$2,745,000	\$24,015	\$8,279,456

Average return on Investment: 3.35%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.



Manager Finance & Administration

RECOMMENDATION**That Council receive and note the Investment Report as at 31 January 2015.**

CLAUSE 4B – MEETING MINUTES

FILE: C8-6-4, C8-17, C6-5, R5-36, C6-31

AOP REFERENCE: 3.1

ATTACHMENT: YES (PAGE 55-69)

AUTHOR: *General Manager, Gary Woodman*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- Airport Advisory Committee – Wednesday, 3 December 2014;
- Liquor Accord Committee Meeting – Tuesday, 9 December 2014;
- Cobar Youth Council Committee Meeting - Tuesday, 9 December 2014;
- Cobar Youth Council Committee Meeting - Tuesday, 20 January 2015;
- Airport Advisory Committee – Tuesday, 3 February 2015;
- Rural Roads Advisory Committee – Wednesday, 4 February 2015;
- Cobar Youth Council Committee Meeting - Wednesday, 4 February 2015.

RECOMMENDATION

That the minutes of the meetings of Airport Advisory, Cobar Youth Council, Rural Roads Advisory and Cobar Liquor Accord Committees be received and noted.

**CLAUSE 5B - DISCLOSURE OF INTEREST RETURNS – COUNCILLORS
AND DESIGNATED PERSONS**

FILE: C12-3-1 AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Gary Woodman*

Purpose

To Report on Disclosure of Interest Returns of Councillors and Designated Persons.

Background

The Annual Disclosure of Interest Returns in accordance with section 449 of the Local Government Act 1993 for the following new staff have been completed for the relevant period:

- Manager of Planning and Environmental Services, Norman Davis;
- Engineering Support Manager, H J.Anil De Silva.

The documents are tabled and will be held in Council's Records.

RECOMMENDATION

That Council note the Annual Disclosure of Interest Returns for the following new staff who are Designated Persons:

- **Manager of Planning and Environmental Services, Norman Davis;**
- **Engineering Support Manager, H J.Anil De Silva.**

CLAUSE 6B – SECOND QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2014/2015

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Special Projects Officer, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2014/2015 for the second quarter (i.e. October to December 2014).

Background

At the June 2014 Council meeting, Council adopted the 2014/15 Annual Operational Plan (AOP) and budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. The budget review is presented as a separate paper. It should be remembered that this review is only for the period October to December 2014 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q3.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q2 and the emerging concerns for Q2 are as follows:

Governance

- Council is still awaiting the outcome of the two Resources for Regions applications that are due to be announced this month - Whitbarrow Way upgrade (\$4.62m project) and the second stage of the Nyngan/Cobar pipeline upgrade (\$6.4m project). Full applications were submitted in October. Again, the preparation of these applications is a resource hungry exercise but the projects are very important to Council;
- Council has been successful with two Fixing Country Roads projects – causeway reconstruction and realignment of the bend on Whitbarrow Way (\$800,000 project) and Acres Billabong culvert work (\$420,000 project). Both of these projects require Council funds to be allocated. This will impact on the road budget and what other works can be undertaken. These projects will be undertaken in Q4;
- The Cobar Skate Park project was completed in Q2 and was available to the public from 17 December in time for the school holidays. Usage has been extremely high. It is good to see the facility being so well used. It has also improved the use of the Cobar Youth and Fitness Centre. The official opening is set down for 14 March 2015;

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- Council has been working on understanding what is required as part of the NSW Government's Fit for the Future Program with a number of discussions and workshops held. Significant work will be undertaken in Q3 in preparing Councils submission. Council is also participating in discussions under the Far West Initiative. This is all resource hungry work and will impact on other projects Council is undertaking.

Community Services

- The current IT tender is due for renewal. Tenders have been received and assessed and Council will award the new contract at this meeting. The IT Committee is currently preparing a strategy aimed at improving the IT knowledge of staff with the aim of making staff more 'self-sufficient';
- There are currently 3 vacancies at the Lilliane Brady Village (LBV) with no waiting list. This will impact financially on the operation. Council will continue to work through the planning phase for the recently announced \$15m project to upgrade the LBV and to provide a new multipurpose health service on the same site;
- The renovations at the library have been successfully completed. The painting and carpeting look great and it was good to see the community involvement in preparing the library and replacing the books again at the end of the project;
- There has been good attendances at the Cobar Youth and Fitness Centre and a successful transition to the new Manager. The skate park has recently had a video camera system installed that is monitored by Centre staff;
- The Curator at the museum is currently completing a book and travelling exhibition to celebrate the Anzac Centenary. She is also assisting several community groups who are also undertaking Centenary celebrations with information and photos;
- The Manager of Children's Services is currently scoping out the options for a vacation care program with the hope to extend the COOSH service to provide such care from the July school holidays;
- Council has been financially compliant and the new reporting dashboard is nearly complete;
- The current temporary arrangements under Services NSW (formerly RMS Motor Registry) continue whilst the new contract is being finalised. It is expected that Council will provide a broader range of services under the new contract.

Engineering

- The pool opened on schedule on the October long weekend. To the end of December, revenue was \$78,000 and on track to reach the budget of \$90,000.
- A works program is now in place and is regularly updated;
- Council has been awarded an additional \$4.25m (timeframe still to be determined by RMS) to undertake further shoulder widening on the Kidman Way south. Planning for this project is likely to commence in Q3;
- The Airport upgrade project, under the Resources for Regions program, will be completed in Q3 with the project being opened on 6 March 2015;
- Council is still awaiting the outcome of a Commonwealth government grant application to construct a new truck wash.

Planning and Environmental Services

- A draft Waste Strategy is well underway and the activities are being costed. A Councillor workshop is scheduled for Q4;
- Council is working with Black Oak Minerals to progress their mining operations at the Manuka Mine site and Mount Boppy to allow them to commence operations and comply with the conditions set out in the development consent;
- The current five year funding program for weeds is due to end on 30 June 2015. The new program for 2015-2020 has not been finalised and the guidelines have not been defined. There is some concern that the focus of the program may change towards high risk weed activities rather than the current program that works with landholders. Council will continue to work with the other Councils in Macquarie Valley on the new funding model.

Legal Situation

Council must review the AOP quarterly as per the NSW Integrated Planning and Reporting guidelines.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and endorses the second quarterly review of the 2014/2015 Annual Operational Plan, covering the period October to December 2014.

CLAUSE 7B - JULY - DECEMBER 2014 REPORT ON THE IMPLEMENTATION OF THE COBAR SHIRE COUNCIL DELIVERY PROGRAM

FILE: L5-22

AOP REFERENCE: 3.3.3

ATTACHMENT: NO

AUTHOR: *Special Projects Officer, Angela Shepherd*

Purpose

To provide Council with the required six monthly report on the implementation of the Council's Delivery Program 2013/14 – 2016/17.

Background

The Delivery Program directly addresses the objectives and strategies of the Community Strategic Plan and identifies the principle activities Council will undertake across all operations. The Delivery Program aims to give a focus to Council's activities for their four year term in office. Council is provided with a six monthly update on the implementation of the Delivery Program.

Issues

This report outlines the main achievements of Council for the period July – December 2014, by Department.

General Manager

- Finding additional funding - Council has submitted four Resources for Regions projects, with two going through to the full application stage. Council is currently awaiting the outcome of this round to see if the Whitbarrow Way or the second stage of the Nyngan – Cobar pipeline replacement project will be successful. This will be announced in late February 2015. Council was successful with two Fixing Country Roads projects and an additional \$4.25m for the widening of the Kidman Way south. These projects are likely to be spread out enough to ensure optimum use of Council staff and resources. Grant proposals under the Environmental Trust, Club Grants and Country Arts Support Program were all submitted in a bid to fund projects that could not be funded under the current budget;
- Skate Park Project – construction of the skate park took place and proved to be very successful. It was completed within five weeks on time and to budget. The quality is good and it was available to the public from 17 December. Usage rates are high;
- IT services – the current IT contract is due to end on 31 December 2014. A new contract has gone out to tender to be awarded in Q3. An internal IT Committee is working on strategies to improve staff knowledge. Systems are being rolled out properly, program 'champions' have been put in place in a bid to improve the use of systems already in place;
- Council is working hard to understand the NSW Government's Fit for the Future Program and what is required by Council. Staff have attended workshops etc and also forums on the proposed Far West Initiative. Council

has resolved to prepare a Fit for the Future submission despite Cobar not requiring one in a bid to be in the best position possible to push our case to remain as a stand-alone council.

Engineering Services

- The Engineering Department has been busy undertaking project work including:
 - Upgrading the airport pavement and lighting – this will be completed in February 2015 to budget. There has been good stakeholder consultation, and the quality of work is excellent;
 - The shoulder widening of the Kidman Way south – this will be completed in February 2015 and has been undertaken in conjunction with the airport project;
 - The investigation work for the twin pipeline replacement project and the new water treatment plant. Site investigations and geotechnical work has been undertaken. These projects are on schedule;
 - The design has been completed for the LBV extension project and tenders have gone out. These will be assessed and the contract will be awarded in February 2015.

Corporate and Community Services

- Renovations at the library were undertaken to replace the carpet and paint the walls. The new e-borrowing system has been implemented and is being utilised. There is excellent participation in school holiday activities and weekly story time;
- The Cobar Youth Council ran their Little Big Day Out with funding from two successful grant applications, local mines and businesses with strong support from staff. Most of the members of the Council are new in 2015 and will need to be supported in their endeavours. Use of the Youth Centre has increased with the opening of the skate park and further initiatives will be developed in Q3 and Q4;
- Council's curator released her book *We are Here – Stories of Cobar's Inspiring Women* and has almost finished her book to commemorate the centenary of the Anzacs. A travelling exhibition is also being developed and Council is participating in planning activities for a number of other community events;
- Children's Services continue to provide a valuable community service. The current supply of child care places seems to be meeting the demand, with some spare capacity. Council is currently scoping out a vacation care service for Cobar through COOSH. It is anticipated that this can commence at the end of Term 2;
- Council continues to work with Services NSW to further develop the services Council provides, including the RMS service. It is hoped that shortfalls in service provision, following the closure of the Government Access Centre at the courthouse can be picked up through Council's contract with Services NSW.

Planning and Environmental Services

- Council is developing a Waste Management Strategy and has been submitting project proposals for grant funding opportunities in a bid to improve operations at the Cobar Waste Depot and reduce the risk of further fire outbreaks;
- Council continues to work with business operators to establish new businesses in Cobar. As well as small business operators, Council is working with the mining companies on their MOPs, development applications and regulatory obligations. This includes Black Oak Minerals who are hoping to soon be operational on their Manuka Mine site and at Mount Boppy.

Legal Situation

Council has a legislative requirement to report to Council at least every six months on the implementation of the Delivery Program.

Policy Implications

Implementation is on track where resourcing is adequate.

Financial Implications

The Delivery Program is being implemented in accordance with the four year budget.

Risk Implication

Some projects will not progress until adequate funding and staff resources are found.

RECOMMENDATION

That the information contained in the six monthly report on the implementation of the Delivery Program – July to December 2014, be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 26 FEBRUARY 2015

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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PART B – INFORMATION

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Clause 6B – Second Quarterly Review of the Annual Operational Plan 2014/2015
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