

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 11 DECEMBER 2014

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Confirmation of Minutes
 - Traffic Committee Meeting – Tuesday 25 November 2014;
 - Ordinary Meeting of Council – Thursday 27 November 2014
 5. Matters Arising from Minutes
 6. Mayoral Report
 7. Notice of Motions
 8. General Manager's Report – Part A (Action)
 9. General Manager's Report – Part B (Information)
 10. General Manager's Report – Part C (Confidential)
 11. Matters of Urgency
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~ TABLE OF CONTENTS ~

<u>PART A – ACTION</u>	<i>Page Number</i>
Clause 1A – Mayoral Report.....	7
Clause 2A – Mayoral Report – General Manager’s Contract of Employment.....	8
Clause 3A – Cobar Memorial Services Club Car Park Lease Agreement.....	10
Clause 4A – NSW Government Fit For The Future Program for Local Government and Office of Local Government (OLG) Far West Initiative Forum	12
Clause 5A – 2015 Western Division Councils of NSW Annual Conference.....	14
Clause 6A – Cobar Hospital Appearance Management Project (CHAMP) Project – Hospital Upgrade.....	15
Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action Plan Status	17
Clause 8A – Stabilising Services Tender.....	18
Clause 9A - Contract 14/15-1 Provision of IT Support Services.....	20
Clause 10A – Extension of Crushing Contract – Bruce’s Contracting Services Pty Ltd.....	21
Clause 11A - Bulk Fuel Supplies – Contract 11/12-11	22
<u>PART B – INFORMATION</u>	<i>Page Number</i>
Clause 1B - 2015-2016 Budget and Planning Timetable.....	23
Clause 2B – Monthly Status Report.....	26
Clause 3B – Meeting Minutes.....	53
Clause 4B – Development Approvals 19 November 2014 – 2 December 2014.....	54
Clause 5B – Bank Reconciliation, Cash Flow & Loan Facility Summaries as at 30 November 2014.....	56
Clause 6B – Investment Report as at 30 November 2014.....	58
Clause 7B – Rates Reconciliation to 30 November 2014	59
Clause 8B – Expenditure for Roads Network.....	60

Clause 9B – Engineering Works Report.....	61
Clause 10B –Cobar Miners Memorial.....	64
Clause 11B – Significant Variations to the Budget as at 30 November 2014.....	65
Clause 12B – Planned Upgrade of Library Facilities.....	66
Clause 13B – Grant Funding	67

PART C – CONFIDENTIAL

Page Number

Clause 1C – Contract 14/15-1 Provision of IT Support Services
 (Refer to Confidential Agenda)

Clause 2C – Bulk Fuel Supplies – Contract 11/12-11... (Refer to Confidential Agenda)

Clause 3C – Stabilising Services Tender(Refer to Confidential Agenda)

That the reports regarding the Contract 14/15-1 Provision of IT Support Services, Bulk Fuel Supplies – Contract 11/12-11 and Stabilising Services Tender be considered in the Committee of the Whole Closed Council with the press and public excluded for the reasons stated in Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.

Reference to Attachments.....70

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
 - All activities are to be customer focused and provide equity for all.
 - Involve the community in decision making through open government and consultative processes.
 - Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
 - Conserve and protect the natural beauty of the area.
 - Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.
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~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

~ COUNCIL DIARY ~

DATE	ACTIVITY	INVOLVES
Tuesday 9 December 2014 (1:00pm)	Liquor Accord Committee Meeting	Councillors/ Senior Staff/ Licencees
Thursday 11 December 2014 (10:00am)	Cobar Water Board Meeting	Senior Staff/ Board Members
Thursday 11 December 2014 (5:00pm)	Council/Committee Meetings	Councillors/ Senior Staff/ Community
Thursday 11 December 2014 (Immediately following the Meeting Closure)	Mayors Christmas Function	Councillors/ Senior Staff
Friday 12 December 2014 (12:00noon)	Senior Citizens Christmas Party	Councillors/Senior Staff/ Community
Thursday 18 December 2014 (3:00pm)	Council Staff and Councillors Euabalong Christmas Party	Councillors/ Staff
Thursday 18 December 2014 (3:00pm)	Council Staff and Councillors Cobar Christmas Party	Councillors/ Staff
Wednesday 24 December 2014 (1:00pm) – Monday 5 January 2015 (8:00am)	Christmas – New Year Break	Councillors/Senior Staff/ Community
Thursday 12 February 2015 (5:00pm)	Committee Meetings	Councillors/Senior Staff/ Community

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of December 2014.

CLAUSE 2A – MAYORAL REPORT – GENERAL MANAGER’S CONTRACT OF EMPLOYMENT

FILE: S5-10-7, Personnel AOP REFERENCE: 3.3.2.1

**ATTACHMENT:
YES (PAGE 72-100)**

AUTHOR: *Mayor, Lilliane Brady OAM*

Purpose

The purpose of this Report is to advise of finalised negotiations with the General Manager, Gary John Woodman for his Contract of Employment with Council and to obtain formal adoption and authority to affix Council’s Seal to the Contract Documents.

Background

On 23 October 2014 Council considered a Report from myself concerning the renewal of the General Manager’s Contract of Employment. Council subsequently resolved as follows:

- 1. That Council advise Mr Gary John Woodman that it proposes to renew his Contract of Employment for a period of five (5) years commencing 12 July 2015.*
- 2. That authority be given to the Mayor and Deputy Mayor to negotiate the new Contract of Employment with Mr Gary John Woodman as General Manager in the approved format and report back to Council for formal adoption.*

On 5 November 2014 I wrote to Mr Woodman advising of Council’s resolution and asking for the following:

- Finalisation of a Draft Contract of Employment Document in the approved format in accordance with the Local Government Act 1993;
- A submission to the Deputy Mayor and myself detailing the appropriate Contract Remuneration Level that is commiserate with other similar Councils and neighbouring Councils with appropriate evidence justifying the remuneration level.

Mr Woodman has provided the necessary submission that was able to provide evidence of an appropriate and affordable remuneration level within the proposed Contract of Employment where Cobarr Shire Council’s level was comparable to other like Councils.

Attached for Council’s perusal is the proposed contract which is set out in the standard contract format as required by the Office of Local Government with a Schedule C –Remuneration amounting to \$207,500 plus Fringe Benefits Tax (FBT) charges commencing 12 July 2015.

The only variation to this Contract compared to the previous five (5) year Contract is the value of Remuneration. Subsequent yearly increases in remuneration are determined by the Statutory and Other Officers Remuneration Tribunal (SOORT) shown in Clause 8.5 of the Contract.

A further explanation of the Contract will be undertaken at the Meeting if required.

Issues

Mr Woodman and the negotiation team of the Deputy Mayor and myself have agreed to the Contract renewal for a period of five (5) years commencing on 12 July 2015 and terminating on 11 July 2020 with the commencing remuneration package of \$207,500 plus Fringe Benefits Tax (FBT) charges.

Council now needs to ratify and adopt what has been negotiated and provide authority for Council's Seal to be affixed to the Contract.

Legal Situation

The General Manager's Contract of Employment is governed by the Local Government Act 1993. Council's Seal should be affixed to the Contract.

Policy Implications

Council has resolved and advised Mr Woodman that he proposes to renew his Contract of Employment for a period of five (5) years commencing 12 July 2015.

Financial Implications

The proposed Contract Remuneration Package as of 12 July 2015 is in accordance with expected budgets at that time.

Risk Implication

Nil.

Options

The Council Negotiation Team of the Deputy Mayor and myself have negotiated an appropriate Remuneration Level for the General Manager's Contract of Employment renewal.

RECOMMENDATION

That the General Manager, Gary John Woodman's Contract of Employment be renewed for a further period of five (5) years from 12 July 2015 to 11 July 2020, on a total commencing Remuneration Package of \$207,500 plus Fringe Benefits Tax (FBT) charges, as set out in the Contract and that authority be given to affix Council's Seal to the Contract Documents.

CLAUSE 3A – COBAR MEMORIAL SERVICES CLUB CAR PARK LEASE AGREEMENT

**FILE: L6-2 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 101-112)
(+ CONFIDENTIAL UNDER SEPARATE COVER)**

AUTHOR: *General Manager, Gary Woodman*

Purpose

For Council to consider a further request from the Cobar Memorial Services and Bowling Club Ltd in regard to the lease by Council of Club land for the Drummond Park Car Park.

Background

On 29 October 2014 the Mayor and General Manager met with representatives of the Cobar Memorial Services and Bowling Club on a number of issues including a request for Council to reconsider the lease contract for the Drummond Park Car Park that the Club believes is unfair.

Attached is a copy of the relevant correspondence and previous letter.

Council has considered the matter a number of times with the final report being considered in Committee of the Whole Closed Council at the 10 October 2013 Committee Meetings. A full copy of the **Confidential** Business Paper to Committee of the Whole Closed Council has been provided under separate cover to Councillors and Senior Staff to ensure that all background information is provided.

Council subsequently resolved in part as follows:

- 1. That Council accept the legal advice received from Marsdens Law Group and advise the Cobar Memorial Services Club that Council has investigated their concerns and found them to be invalid and therefore Council is not prepared to negotiate in regards to the condition of the lease.*
- 2. That the Memorial Services Club be advised that Council will consider concession in regard to payment of general rates on the car park land which is of concern during the Budget Deliberations process for the 2014/2015 Budget.*

Attached is a copy of the correspondence provided to the Club following this resolution.

Also under separate cover (in colour) are the properties owned by the Club and differentiation with Council land.

The concession in regard to the payment of general rates on the car park land was not formalised during the Budget Deliberation process for the 2014/2015 budget. However further to previous discussions this has been confirmed by estimates undertaken by Council's Rates Officer that proportionally the General Rates of the car park land compared to the complete parcel of land would be approximately \$2,000.

Issues

Council is able to consider the Clubs request as it is outside of the three (3) month period from the October 2013 Resolution.

I have been advised that there were benefits to the Club at the time of the car park and still today.

Legal Situation

Council's Solicitors Legal Advice is that the lease contract is fair.

Council would be able to consider a concession in payment for the general rates for the land in concern. It is normal for outgoings to be the responsibility of the leasee (Council).

I believe that no other concessions are warranted at this time and perhaps the concession of \$2,000 of the General Rates each year should be on an application basis each year.

Policy Implications

Nil.

Financial Implications

A \$2,000 concession for payment of General Rates for the land containing the Drummond Park Car Park would be a reduction of the Parks Budget.

Options

Yes or no.

RECOMMENDATION

- 1. That Council provide a concession for payment of \$2,000 for General Rates of the Cobar Memorial Services and Bowling Club Ltd for the Drummond Park Car Park Land for 2014/2015 with payment to come from Council's Parks Budget.**
- 2. That the concession of \$2,000 General Rates plus any subsequent rate increase payment for the Drummond Park Car Park be on an annual application basis by the Cobar Memorial Services and Bowling Club Ltd with any payments to come from Council's Parks Budget.**
- 3. That no changes be made to the Lease 3349663Y – Folio Identifiers 2/214174 and 3/214174 Lots 2 and 3 DP827719 – Encumbrance M884930 Lease Period 01/11/1996 to 31/10/2020 With Option to Renew for 25 Years.**

CLAUSE 4A – NSW GOVERNMENT FIT FOR THE FUTURE PROGRAM FOR LOCAL GOVERNMENT AND OFFICE OF LOCAL GOVERNMENT (OLG) FAR WEST INITIATIVE FORUM

FILE: L5-24 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 113-149)

AUTHOR: *General Manager, Gary Woodman*

Purpose

The purpose of this Report is to allow the Mayor and General Manager to keep Council informed in relation to a number of matters that are happening in the days leading up to the December 2014 Council Meeting concerning the NSW Government's Fit for the Future Program for Local Government and the Office of Local Government's (OLG) Far West Initiative Forum that is being held in Cobar on Tuesday 2 December 2014.

Background

Councillors are aware that the NSW Government has announced a Fit for the Future Program for NSW Local Government. At the present time Cobar Shire Council has been listed with the other seven 'Far West' Councils of Broken Hill City, Central Darling Shire, Balranald Shire, Bourke Shire, Brewarrina Shire, Walgett Shire and Wentworth Shire as not being required to provide a 'Fit for the Future' Submission as the eight Councils will be involved in the 'Far West Initiative'.

However, what the 'Far West Initiative' is, is still to be determined.

Over the past month Council and Staff have been meeting/ teleconferencing with relevant OLG and Department of Premier and Cabinet (DPC) Staff who have been attempting to 'map' the services that are provided by Cobar Shire Council and other Organisations. A Councillor Workshop also produced the attached Discussion Point Document.

A formal invitation has been provided by the Minister for Local Government for the Far West Initiative Forum that will be held in Cobar on Tuesday 2 December 2014 however only the Mayor, Deputy Mayor and General Manager from each 'Far West' Council will be able to participate. I am aware that Western Division Councils of NSW representatives will also be attending together with the Minister for Local Government Hon. Paul Toole MP.

Also attached for Councillors information are the following:

- Broken Hill City Council Notes of 23 October 2014 Meeting with OLG/ DPC;
- Cobar Shire Council Notes of 24 October 2014 Meeting with OLG/ DPC.

During discussions with OLG/ DPC Officers it did seem that there was minimal understanding of what and how local government provides its services particularly in the Far West.

Council also resolved to be supportive of an Expression of Interest (EOI) Application by OROC for a Joint Organisation Pilot. Unfortunately OROC's EOI was not successful at this time. Attached is the OLG Circular and Letter from the Minister for Local Government on the matter.

Council has also provided the Fit for the Future Self-Assessment Tool, Templates and Guidance Material to allow Council to submit its proposal on how we plan to be 'Fit for the Future', deadline of 30 June 2015.

Council Staff (Special Projects Officer and General Manager) have also been invited and will be attending a 3 December 2014 OLG Workshop on the Fit for the Future Templates in Dubbo.

The template information will be available for viewing of Councillors at the Council Meeting.

The Report on Central Darling Shire Council has also been handed down and the Minister for Local Government announced on 14 November 2014 that an Administrator would be appointed at Central Darling Shire Council perhaps until the 2020 Elections. A relevant Press Release is attached.

It does seem that a number of matters are being lined up. A lot of industry talk is that most Councils will not be able to be 'Fit for the Future' as the criteria has been set too high.

Attached also is a copy of an interesting Paper by Professor Brian Dollery from the University of New England.

Issues

It is hoped that the Mayor and General Manager will be able to verbally update Council on all these matters at the Council Meeting.

Council has workshopped the idea of putting in a Fit for the Future Submission and this most probably needs to be considered and resolved.

RECOMMENDATION

For Council's information and discussion to determine whether Cobar Shire Council should put in a Fit for the Future Submission.

CLAUSE 5A – 2015 WESTERN DIVISION COUNCILS OF NSW ANNUAL CONFERENCE

FILE: L5-4-4

AOP REFERENCE: 3.2.2.2

ATTACHMENT: NO

AUTHOR: *General Manager, Gary Woodman*

Purpose

To finalise attendance arrangements for the 2015 Western Division Councils of NSW Annual Conference.

Background

The 2015 Annual Conference of the Western Division Councils of NSW is going to be held in Condobolin on Sunday 22 February to Tuesday 24 February 2015 including travelling.

Details of the Conference agenda and guest speakers will be provided to attendees at a later date. However with the demise of the Shires Association, the forming of Local Government NSW and the Fit for the Future Program and Far West Initiative by the NSW Government there will be a need to have a strong and well supported organisation such as the Western Division Councils of NSW. Approximately \$5,000 is currently available.

Normal practice has been that the Mayor, Deputy Mayor and one other Councillor together with the General Manager attend. Appropriate funding of the attendee expenses are contained within the 2014/2015 budget.

Registration fees are expected to be \$350.00 per attendee, accommodation for the Sunday and Monday nights would be approximately \$120.00 twin share or \$90.00 single room subject to genders attending.

Council will need to determine the Councillor who wishes to attend.

Councillors should also provide advice on any matters that should be provided as resolutions to the Conference.

RECOMMENDATION

- 1. That Council note the attendance at the 2015 Western Division Councils of NSW Annual Conference and determine which Councillor will attend with the Mayor, Deputy Mayor and General Manager or his delegate.**
- 2. That Councillors provide advice to the General Manager by Friday 23 January 2015 on matters that should be considered as resolutions to the 2015 Western Division Councils of NSW Annual Conference.**

**CLAUSE 6A – COBAR HOSPITAL APPEARANCE MANAGEMENT
PROJECT (CHAMP) PROJECT – HOSPITAL UPGRADE**
FILE: D3-1 AOP REFERENCE: 1.5.2 ATTACHMENT: YES (PAGE 150)
AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to approve a donation by way of ‘in-kind’ works to the community based project known as ‘CHAMP’ which is upgrading the hospital.

Background

Dr Deon Heyns is leading a community based project to make some much needed cosmetic improvements to the Cobar Hospital.

At the time of preparing this report \$37,000 had been secured and significant amounts of time had been pledged.

Dr Heyns has asked if Cobar Shire Council would assist with repair work to the driveway and parking area. The Acting Director of Engineering Services has prepared a cost estimate of \$6,000.

Issues

Nil.

Legal Situation

Section 356 of the Local Government Act 1993 permits such assistance by way of a Council Resolution.

Policy Implications

There are no policy implications.

Financial Implications

The project will show a cost of \$6,000 using Council’s internal rates.

The first quarter budget review of the General Fund introduced \$81k improvement to the general fund operating result. It is recommended that the additional expenditure be absorbed in this.

Risk Implication

Nil.

RECOMMENDATION

-
- 1. That pursuant to Section 356 of the Local Government Act 1993 \$6,000 in-kind be donated to the Cobar Hospital Appearance Management Project (CHAMP Project) – Hospital Upgrade;**
 - 2. That Council send a letter of support to Dr Heyns.**

CLAUSE 7A – OFFICE OF LOCAL GOVERNMENT PROMOTING BETTER PRACTICE REVIEW OF COBAR SHIRE COUNCIL – REPORT ACTION PLAN STATUS

FILE: L5-2-3 AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 151-162)

AUTHOR: *General Manager, Gary Woodman*

Purpose

To provide Council a status report of the Action Plan emanating from the Office of Local Government Promoting Better Practice Review of Cobar Shire Council that was undertaken in February/ March 2013.

Background

The then Division (now Office) of Local Government undertook a Promoting Better Practice Review visit of Cobar Shire Council in February/ March 2013. The Report was reported to the December 2013 Council Meeting including the Action Plan for improvement.

Council subsequently resolved as follows:

1. *That Council receive and note the Final Report provided by the Division of Local Government under the Promoting Better Practice Program.*
2. *That the Division be advised that the Report as been tabled before Council and will be placed on Council's Website.*
3. *That Staff continue to work towards the completion of any work required by the recommendations contained within in the Report and detailed within the Action Plan.*

As resolved Council Staff have been actioning items on the Action Plan and attached is the new version of the Action Plan that details the status of individual items.

The Office of Local Government have verbally advised that this is now a matter for Council and Council Staff to manage to ensure that Council is undertaking better practice in accordance with the recommendations of the Report.

RECOMMENDATION

- 1. That Council note the reviewed Office of Local Government Promoting Better Practice Review of Cobar Shire Council Report Action Plan status.**
- 2. That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.**

CLAUSE 8A – STABILISING SERVICES TENDER

FILE: T3-11-10

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Acting Director Engineering Services, Errol George*

Purpose

The purpose of this Report is to provide Council with an update on the status of the recently conducted OROC supply and delivery of stabilising services (T201415 OROC).

Background

Recently Regional Procurement called an open panel source tender for the provision of Road Stabilising Services to participating HROC member Councils. Tenders were called in accordance with Clause 166(a) of the *Local Government (General) Regulation 2005*.

The tenders closed on 30 September 2014 at 10.00am.

The tenders were advertised in the following media:

- Sydney Morning Herald; Tuesday 2 September 2014
- Uploaded to TenderLink; and
- Western Magazine; Monday 1 September 2014.

Participating Councils in this tender which have signed a Letter of Participation are:

- Cobar Shire Council;
- Coonamble Shire Council;
- Narromine Shire Council;
- Bogan Shire Council;
- Warren Shire Council;
- Walgett ; Shire Council
- Brewarrina Shire Council;
- Bourke Shire Council;
- Liverpool Plains Shire Council;
- Tamworth Regional Council.

Eleven tenders in total were received via an Electronic Tender Box on TenderLink, from:

- Accurate Asphalt and Road Repairs Pty Ltd;
- Central West Civil Pty Ltd;
- Civil Mining and Construction Pty Ltd;
- Diveva Pty Ltd;
- Downer EDI Works Pty Ltd;
- Ezyquip Hire;
- FK Gardner and Sons;
- Grace Rural Pty Ltd T/A Grace Civil;

-
- Stabilco Pty Ltd;
 - Stabilfix Pty Ltd;
 - Stabilised Pavements of Australia Pty Ltd.

Tender evaluations were conducted on Wednesday 5 November 2014 by:

- Liverpool Plains Shire Council – Greg Tory; and
- Regional Procurement – Craig Wade; as Facilitator.

We are advised that the evaluation was conducted in accordance with the Local Government Tendering Guidelines, Regional Procurement Tendering Code of Conduct and Tendering Evaluation Principles; and further that confidentiality and probity were maintained throughout the process. Conflict of Interest Declarations were signed by evaluation members.

The following tender evaluation (weightings criteria) methodology was agreed upon prior to the tender closing.

• Tender Price	55%
• Referees	10%
• WHS	10%
• Quality Assurance	10%
• Physical Resources	10%
• Ecological Development	5%
Total	100%

The subject Contract will run for 24 months from 1 January 2015 to 31 December 2016. A 12 month option may be taken up, based on satisfactory performance by the successful tenderer.

A further Report is proceeded in Committee of the Whole Closed Council detailing the commercial information in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993.

RECOMMENDATION

- 1. That Council receive and note the information contained within this Report.**
- 2. That a further Report be considered in Committee of the Whole Closed Council with the press and public excluded in accordance with Section 10A (2)(d)(i) of the *Local Government Act 1993* as it contains commercial information of a confidential nature that would if disclosed prejudice the commercial position of the person who supplied it.**

CLAUSE 9A - CONTRACT 14/15-1 PROVISION OF IT SUPPORT SERVICES
FILE: T3-14-1 AOP REFERENCE: 3.3.4 ATTACHMENT: NO
AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to consider the submissions in response to the tender process for IT Support Services.

Background

Contract 14/15-1 Provision of IT Support Services was advertised for the required period in the print media and on the tender internet sites. Approximately twenty enquiries were received and four bids submitted.

The bids were received from:

1. Anabelle Bits Pty Ltd T/A ASI Solutions;
2. Datacom;
3. LRMD Holdings Pty Ltd T/A Leading Edge Future Shop;
4. Master link Computers.

A tender evaluation was conducted by the internal IT Working Group. Mr Mitchell was required to withdraw from the evaluation as his brother was one of the tenderers (Masterlink Computers) and therefore had a conflict of interest.

RECOMMENDATION

That the responses to the request for tender regarding Contract 14/15 -01 Provision of IT Support Services be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2) (d) (i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 10A – EXTENSION OF CRUSHING CONTRACT – BRUCE’S CONTRACTING SERVICES PTY LTD

FILE: T3-11-9 AOP REFERENCE: 4.3.2 ATTACHMENT: NO

AUTHOR: *Acting Director Engineering Services, Errol George*

Purpose

To provide a report to Council that recommends a temporary extension of the existing Contract (C11/12-05) currently in place with Bruce’s Contracting Services Pty Ltd for Crushing of Gravel for Cobar Shire Council.

Background

Based upon prior satisfactory performance by Bruce’s Contracting Services Pty Ltd; the subject Contract was extended to 31 December 2014. During the period of extension, Bruce’s Contracting Services have continued to provide satisfactory gravel crushing services to Council.

A request is made to approve a temporary extension of four months to this Contract, extending its period to 30 April 2015. This will allow for a Request for Tender to be advertised; with intending tenderers being able provide suitable prices based upon current commercial rates. Bruce’s Contracting Services Pty Ltd has been contacted, and the company is prepared to agree to such a temporary extension, with current rates applying.

Financial Implications

As Bruce’s Contracting Services Pty Ltd are in agreement to the temporary extension based upon current Contract rates, this extension would maintain the status quo of the current Contract.

As above, a Request for Tender will be advertised for Crushing of Gravel for Cobar Shire Council for the period 1 May 2015 to 30 April 2017 or longer if determined appropriate.

RECOMMENDATION

That Council approve a temporary extension of Contract C11/12-05 to 30 April 2015; with Bruce’s Contracting Services Pty Ltd for the Crushing of Gravel for Cobar Shire Council at the rates currently contained within the Contract.

CLAUSE 11A - BULK FUEL SUPPLIES - CONTRACT C11/12-11

FILE: T3-12-2

AOP REFERENCE: 3.3.4

ATTACHMENT: NO

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Background

For Council to approve an extension of the Contract to Inland Petroleum for the supply of bulk fuel for a period of thirty six (36) months, commencing 11 May 2015.

At the Committee of the Whole Closed Council in May 2012 it was resolved in 17COW.3.2012 that Council accepts the Tender of Inland Petroleum for the supply of bulk fuel for the period of thirty six (36) months.

A Public Tender process had preceded this decision.

The contract entered into included a mutual agreement extension option of thirty six months provided that a Deed of Variation was executed no later than three months prior to the end date of the contract.

It was an oversight not including the extension option in the original recommendation.

RECOMMENDATION

That the extension of the contract for the supply and delivery of fuel to Cobar Shire Council be considered in the Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the Local Government Act 1993, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 1B - 2015-2016 BUDGET AND PLANNING TIMETABLE**FILE: L5-22-1****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *Director of Corporate and Community Services, Kym Miller*****Purpose**

To advise Council of the proposed timetable to prepare and adopt the 2015-2016 budget and associated documents.

Background

A schedule of meetings and workshops appear in the table below. Council will recall that the number of charging tiers for water usage was considered towards the end of the 2014-2015 budget process. It was considered to be too short of notice to properly evaluate and if any change was to be introduced insufficient time for community consultation. Accordingly water charges modelling are to be introduced at the first workshop.

DATE	TASK
Monday, 24 November 2014	Draft Fees and Charges circulated to all Directors and Managers for consideration and for input (for proposed changes in fees and charges).
Monday, 15 December 2014	Draft Budget Sheets circulated to all Directors and Managers for consideration and for input (for operational and capital income and expenditure)
Friday, 16 January 2015	Draft Budget Information, Fees and Charges Schedule and Revenue Statement to be returned to the Director of Corporate and Community Services.
Week Commencing Monday 2 – Friday 6 February 2015	Draft Major Capital Items Workshops undertaken with all Managers and Directors.
Week Commencing Monday 9 – Friday 13 February 2015	Draft Annual Operational Plan Workshops undertaken with all Managers and Directors.
Thursday, 12 February 2015	Committee Meeting – consideration of first raft of reports on proposed Major Capital Items for 2015/2016.
Monday, 16 February 2015	Manex Session No. 1 for consideration of the following: <ul style="list-style-type: none">▪ Annual Operational Plan;▪ Fees and Charges;▪ Budget;▪ Water Charges Modelling.
Wednesday, 18 February 2015	Manex Session No. 2 for consideration of the following: <ul style="list-style-type: none">▪ Revenue Statement.
Monday, 23 February 2015	Manex Session No. 3 for consideration of the following: <ul style="list-style-type: none">▪ Annual Operational Plan;

	<ul style="list-style-type: none"> ▪ Fees and Charges; ▪ Budget.
Thursday, 26 February 2015	Workshop No.1 with Councillors and Manex to be undertaken for discussion of the proposed Draft 2015/2016 Revenue Statement and Fees and Charges including Water Charge Modelling.
Thursday, 26 February 2015	Council Meeting – consideration of second raft of reports on proposed Major Capital Items for 2015/2016.
Thursday, 26 February 2015	Council Meeting to consider redeveloped Asset Management Plans and Rolling Works Programs for: <ul style="list-style-type: none"> ▪ Buildings; ▪ Plant and Equipment (15 Year Rolling Plant Replacement Program).
Monday, 9 March 2015	Manex Session No. 4 for final consideration of the following: <ul style="list-style-type: none"> ▪ Annual Operational Plan; ▪ Fees and Charges; ▪ Budget; ▪ LTFP.
Thursday, 12 March 2015	Workshop No.2 with Councillors and Manex for initial consideration of the following: <ul style="list-style-type: none"> ▪ Annual Operational Plan; ▪ Budget; ▪ LTFP.
Thursday, 12 March 2015	Reporting of 2015/2016 Roads to Recovery Program, Works Program to Works Committee.
Monday, 30 March 2015	Completion of Draft 2015/2016 Annual Operational Plan including Revenue Statement, Fees and Charges, Budget and LTFP.
Thursday, 9 April 2015	Workshop No.3 with Councillors and Manex to be undertaken to enable finalisation of the Draft 2015/2016 Annual Operational Plan including Revenue Statement, Fees and Charges, Budget and LTFP.
Thursday, 23 April 2015	Council Meeting – Council resolves to place the Draft 2015/2016 Annual Operational Plan including Revenue Statement, Fees and Charges, Budget and LTFP on public exhibition for a minimum of 28 days and where possible to include the Q3 Budget Analysis 2014/2015 financial year.
Wednesday, 29 April 2015	Draft 2015/2016 Annual Operating Plan including Revenue Statement, Fees and Charges, Budget and LTFP being put on public exhibition (Cobar Newspaper and Council’s Website).
Wednesday, 20 May 2015	Manex attendance and presentation at Cobar Public Meeting for Draft 2015/2016 Annual Operational Plan including Revenue Statement, Fees and Charges, Budget and LTFP.
Friday, 5 June 2015	Last date of Draft 2015/2016 Annual Operational

	Plan including Revenue Statement, Fees and Charges, Budget and LTFFP being on public exhibition.
Thursday, 25 June 2015	Council Meeting – for adoption of the Draft 2015/2016 Annual Operational Plan including Revenue Statement, Fees and Charges, Budget and LTFFP.

RECOMMENDATION

That the 2015-2016 Budget and Planning Timetable Report be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Gary Woodman***

COUNCIL RESOLUTIONS 24 SEPTEMBER 2009					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1	Council – Clause 2B – The Wool Track Project	153.9.2009	GM/SPO/DES/ESM	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track will be the only priority for the 2015/2016 Repair Program. Wool Track Development Advisory Committee to meet again to formulate an Action Plan for 2014/2015.
COUNCIL RESOLUTIONS 28 APRIL 2011					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
14	Committee of the Whole Closed Council – Clause 1C – Cobar Caravan Park Business	81.4.2011	GM/LMO	Arrange acquisition of Lot 317 DP 755649 from the Crown subject to the availability of funds from the 2011/2012 budget.	Acquisition arrangements commenced with Land and Property Management Authority. Application provided to the Division of Local Government in regard to acquisition. Funds now provided for in 2014/2015 Budget.

	Development Strategy			Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.	Will be undertaken at time of acquisition.
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COUNCIL RESOLUTIONS 23 JUNE 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
28	Committee of the Whole Closed Council – Clause 3C – Plant and Equipment Utilisation Improvement Report	122.6.2011	GM/DES	Undertake actions in accordance with the relevant recommendations of the report.	Appropriate communication strategy and action plan instigated. Many matters contained within Staff Attitude Survey Results Action Plan.

COUNCIL RESOLUTIONS 27 OCTOBER 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	193.10.2011	DPES/LMO	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Action Plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 22 MARCH 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	DES/SM	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre-treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no-interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	Action Plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
177	Council - Clause 7A – Nymagee Old School Community Centre	71.4.2012	DPES/LMO	Authorise the Mayor and General Manager to sign a license agreement with the Nymagee Progress Association once incorporated under the Common Seal of Council.	Due to time a new Final Licence Agreement has been sent to Nymagee Progress Association for signing.
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	94.4.2012	GM/LMO	That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report. That Council provides authority for the	Further Councillor workshop strategies planning for land in concern held on 9 August, 2012. Action Plan instigated for

			<p>General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company's previous experience with similar projects and their previous experience in completing projects with timeframes.</p> <p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p> <p>That Council approve the sale of land conditional on:- Surveying undertaken and new plans submitted and approved; Subdivision plans submitted and approved; Rezoning of the land to allow for motel accommodation; All legal cost for both parties paid; Submission of a detailed development application that includes but is not limited to: Detailed architectural and design plans including elevations, footpaths, ramps, disabled access etc; Detailed site plan; Detailed car parking and access plans, including disabled parking;</p>	<p>implementation of resolution.</p> <p>Currently no interested party.</p> <p>Action Plan instigated for implementation of resolutions.</p>
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				<p>A detailed risk assessment for Council water and sewerage systems; Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p> <p>That any sale of the land be subject to the negotiated development proceeding within a reasonable time;</p>	
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COUNCIL RESOLUTIONS 26 JULY 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
219	Council – Clause 8A – Road Closure – Corner of Murray and Blakey Street, Cobar	168.7.2012	DPES/LMO	<p>That Council resolves to close part of the road reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Advertising of proposed road closure undertaken by Crown Land Division of Department of Primary Industries.</p>

				<p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That the land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p>	<p>Submissions being managed in conjunction with DPI.</p> <p>Follow up has been occurring with providers of submissions and now waiting on response from Crown Lands with a huge backlog of road closing matters delaying the progress.</p> <p>Classification to be arranged at acquisition.</p>
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COUNCIL RESOLUTIONS 23 AUGUST 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
234	Council – Clause 7A – Festival of the Miners Ghost	197.8.2012	DCCS/MTPR	Seek grant funding for the event to assist it to grow into an event with broader appeal beyond residents of Cobar.	Action plan instigated for implementation of resolution, next round of suitable grants not due until December 2014.
240	Committee of the Whole Closed Council – Clause 1C – Goat Handling Facility – Lot 40 DP755649 Kidman Way, Cobar	213.8.2012	DPES	<p>Decline to accept that the current operation of the goat handling facility at Lot 40 DP 755649 Kidman Way, Cobar is a continuing use under S109 of the Environmental Planning and Assessment Act 1979.</p> <p>That the continued operation of the goat handling facility at Lot 40 DP 755649</p>	Action plan instigated for implementation of resolutions.

				Kidman Way, Cobar be dealt with as a compliance matter to be followed up by the Director of Planning and Environmental Services.	
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COUNCIL RESOLUTIONS 13 DECEMBER 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	320.12.2012	GM/ESM	<p>That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer.</p> <p>That quotations be called for the supply and purchase of one only 34,000 litre trailer water tanker suitable for use as the lead trailer in a road train configuration at an estimated cost of \$100,000.</p>	<p>Rescission Motion reported again to the April 2013 Ordinary Council Meeting which was lost. Action plan instigated and implemented of original resolutions.</p> <p>Due to no guarantee at present of appropriate level of works for related activity quotation process has been delayed pending consideration of other matters.</p>

COUNCIL RESOLUTIONS 28 FEBRUARY 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by	28.2.2013	DES/ESM	That Council approve the construction of a hangar (subject to the building regulations) to be known as Hanger No. 2, on the current site of the “Aero Club”.	Once pavement reconstruction completed Council will apply to CASA to upgrade the airport classification to a Certified

	Sullivan's Mining and Hardware			<p>That the applicant, Sullivan's Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Engineering Support Manager.</p> <p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and Charges as determined by Council.</p> <p>That Council investigate the possibility of arranging a lease for the management and maintenance to the appropriate standard of the Cobar Aerodrome, including the house and all amenities.</p>	<p>Aerodrome so that heavier RPT planes (more than 30 passengers) can use the airstrip.</p> <p>Optimistically, RPT flights could fly Broken Hill, Cobar, Sydney and return.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Expressions of interest advertising will be delayed until final result of Resources for Regions Project is known.</p>
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COUNCIL RESOLUTIONS 28 MARCH 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
350	Finance and Policy Committee – Notice of	41.3.2013	DCCS/MYFC	That expressions of interest be called for seeking an independent operation of the	Expressions of interest advertising will be delayed

	Motion – Management of the Youth and Community centre			Youth and Community Centre.	until final result of future Resources for Regions EOI's known.
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COUNCIL RESOLUTIONS 24 APRIL 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCCS/MTPR	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting. Expect Plan to be developed in 2014/2015.

COUNCIL RESOLUTIONS 22 AUGUST 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	ESM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.

COUNCIL RESOLUTIONS 12 DECEMBER 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
506	Council – Clause 12A – Division of Local Government Promoting Better Practice Review	294.12.2013	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within in the Report and detailed within the Action Plan.	Action plan instigated for implementation of resolution.

of Cobar Shire Council

COUNCIL RESOLUTIONS 20 JANUARY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
510	Extraordinary Meeting of Council – Clause 3A – Increased Water Restrictions to Nymagee	05.1.2014	DES/SM	That Council apply for urgent financial assistance from the NSW Government for Drought Proofing of Nymagee with appropriate advice also through the Local Member.	Action plan instigated for implementation of resolution, hoping to be able to use future Water Security for Regions Programs.

COUNCIL RESOLUTIONS 27 FEBRUARY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
530	Council – Clause 17A – Cobar Truck Wash Options	28.2.2014	ESM	That approval be given for the signing under seal if required of any documents for the lease or purchase of the land required for the truck wash facility and if required the land be classified as operational.	Action Plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 27 MARCH 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
537	Council – 3A Cobar Rural Fire Service Brigade Building Proposal	45.3.2014	DES	That Council approves the provision of a parcel of land to the Rural Fire Service for the location of the Cobar Rural Fire Service Brigade building either directly or via a long term lease. That Council approval be given for the	Action plan instigated for implementation of resolutions.

				signing under seal of any document for the lease of the land for the construction of Cobar Rural Fire Service Brigade Building.	
542	Clause 10A – Cobar Truck Wash	53.3.2014	DES/ESM	That Council continues to seek external funding from Western Local Land Service and/or other Government Departments and/or others.	Grant and other funding being sought, Western Local Land Services have declined to provide any funds at present. Another Grant Application arranged to the Commonwealth Government for Heavy Vehicle Safety Program Funding.
COUNCIL RESOLUTIONS 24 APRIL 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
551	Council - Clause 8A – Grading of Shire Road 20 (Grain Road) by Local Contractors	75.4.2014	ESM	<p>That Council trial the Grain Road contractor in the 2014/2015 financial year and allocate \$46,000 for the section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council’s standard. All work to be approved by the Works Manager prior to commencement on each occasion.</p> <p>That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.</p>	Action plan instigated for implementation of resolutions. Initial grade has been completed on Shire Road 20.

				That Council lobby State and Federal Governments for increases in funding to maintain Council's Regional and Shire Roads at a better level.	Mayor and GM have met with the Minister for Roads and Freight and his Deputy Chief of Staff on 7 August 2014 to further detail Council's case in relation to a low level of Regional Road funding in comparison with neighbouring Councils, level of funds required to improve Kidman Way South and funding of Wool Track improvements.
COUNCIL RESOLUTIONS 22 MAY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
560	Council – Clause 4A – Cobar Shire Council Policy Direction Concerning Coal Seam Gas Exploration and Production	92.5.2014	GM/SPO	That Cobar Shire Council supports in principle the Association of Mining Related Council's Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council's direction is as follows in relation to Coal Seam Gas Exploration and Production: <ul style="list-style-type: none"> ▪ That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets; 	Finalised Policy Document being formulated.

				<ul style="list-style-type: none"> ▪ In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality; ▪ Council's position as far as practicable is a "nil" effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a "nil" net effect on above ground environmental assets in relation to coal seam gas activities; ▪ That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process; ▪ That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported; ▪ That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council; 	
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				<ul style="list-style-type: none"> ▪ That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and; ▪ That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production. 	
563	Council – Clause 7A – Comparison of Water Restrictions between 2013 and 2014	95.5.2014	SM	That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.	Action plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 26 JUNE 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
578	Council – Clause 15A – 2014/2015 Annual Operational Plan and Budget Including Revenue Policy and Fees and Charges	120.6.2014	DCCS/SPO	<p>Council develops a two tier water charging system to be considered for 2015/2016 including proper consultation with the community based on detailed analysis.</p> <p>Council approves in principal to the</p>	<p>Action plan instigated for implementation of resolution.</p> <p>Action plan instigated for</p>

				raising of an asset purchase loan of up to \$265,000, with a detailed report being provided prior to the transaction being finalised.	implementation of resolution.
COUNCIL RESOLUTIONS 24 JULY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	ESM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Action plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 28 AUGUST 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
599	Council - Clause 4A – To Approve the Tenure of Occupancy for the Cobar Mobile Children’s Services Inc	155.8.2014	DCCS	<p>a) That Cobar Mobile Children’s Services Inc. is offered tenure by way of Memorandum of Understanding for a period of one (1) year with a mutually agreeable option of a further year, commencing on 1 July 2014 and subject to Council’s Grant Applications and continuing to operate the building with its current use.</p> <p>b) That the annual payment be \$2,600 indexed at CPI.</p> <p>That other occupants of Council premises that have no occupancy agreement be recognised and an appropriate agreement</p>	Action plan instigated for implementation of resolutions.

				entered into.	
604	Council – Clause 10A – New Tractor and Delta Wing Slasher Review Report	161.8.2014	ESM	Evaluate the effectiveness of current 81 H.P. Tractor prior to 2015/2016 budget and include the purchase of a 125 H.P. Tractor if required.	Slasher purchased and working, effectiveness trial commenced.
605	Council – Clause 11A – Unregulated Free Camping in the Cobar Shire	162.8.2014	GM/ ADPES	That Council Officers work with the Cobar Caravan Park Operators to help ascertain alternative measures to the regulation of free camping in Cobar Shire that will increase the financial standing of the caravan park.	Initial meeting undertaken on 29 September 2014.
606	Council – Clause 12A – New Cobar Water Treatment Plant – Selection of Site and Financial Aspect	163.8.2014	PM	<p>The new Cobar Water Treatment Plant be constructed at the site of Location 4B; currently located on land under the ownership of Peak Gold Mines Pty Ltd.</p> <p>That the subject land be acquired as operational land pursuant to the provisions of Section 31 of the Local Government Act 1993.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant land purchase documentation under the Common Seal of Council; including a Memorandum of Understanding between Peak Gold Mines Pty Ltd and Council for future interest by Peak Gold Mines Pty Ltd in regard to the Cobar Wrightville Common.</p> <p>That all financial information on any</p>	Action plan instigated for implementation of resolutions.

				<p>proposed land purchase and negotiation remain in Committee of Whole Closed Council until the land acquisition has been finalised.</p> <p>That Council note that final costs may be higher for the new Cobar Water Treatment Plant than initially estimated; but all final cost projections will be reported to Council as the project is delivered.</p>	
608	Council – Clause 4B – Meeting Minutes	169.8.2014	DES/RM	That in regard to the Motion that was passed by the Rural Roads Advisory Committee: “Copies of Grid Policies of other Councils in the area, including CDSC, Lachlan, Bourke Shires requested for discussion at the next meeting. Consideration is to be given to incorporate aspects into CSC’s Policy on Grids” that a report be brought to the Works Committee Meeting on the matter.	Action plan instigated for implementation of resolution.
609	Council - Clause 5B – Cobar Truck Wash Independent Review	170.8.2014	ESM/SM	That Council be provided a further report if required once the Commonwealth Grant Application outcome is known.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
623	Council – Clause 6A – SR23 Booberoi Road Euabalong Traffic	184.9.2014	ESM	That Cobar Shire Council erect large advisory route signs, one on Lachlan Street on the intersection with Robison Street and	Action plan instigated for resolution.

	Options			the Booberoi Road indicating the bitumen road alternative.	
624	Council – Clause 7A – RMS Regional Roads Repair Program for 2015/2016 Funding Allocation	185.9.2014	ESM	That Council only nominate the Wool Track in the 2015/2016 Regional Road Repair Program.	Action plan instigated for implementation of resolution.
625	Council – Clause 8A – Analysis of Affects of the New Gym Report	186.9.2014	DCCS	That further consideration of the viability of the gym is made at each quarterly budget review in 2014/2015. That a major consideration of the viability of the gym be made as part of the 2015/2016 Budget deliberations.	Action plan instigated for resolutions.
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	LMO	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	Action plan instigated for implementation of resolutions.

COUNCIL RESOLUTIONS 23 OCTOBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
628	Works Committee Meeting – Report 1A – Quotation for the Supply of Trade and	189.10.2014	DES	That Ausshredding Pty Ltd and Looknofurther.com.au Pty Ltd be included in Council's Register of Approved Contractors for the Provision of Trades and	Register amended – No further action required.

	Miscellaneous Services 2012/2015 Update			Miscellaneous Services 2012/2015	
631	Council - Clause 3A - Meeting Arrangements - Christmas and New Year	201.10.2014	GM	That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 12 December 2014 to 12 February 2015, and further that if any urgent matters are dealt with under this authority that they be reported to the February 2015 Ordinary Meeting of Council.	Noted and appropriate advice will be provided to February 2015 Committee Meetings if required. No further action required.
633	Council - Clause 5A – Dalton Park Horse Complex Licence Agreements	203.10.2014	LMO	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2014 to 30 June 2015: <ul style="list-style-type: none"> • Mr S Griffiths & Mrs C Griffiths; • Ms Sharon Whitehurst; • Cobar Pony Club; • Cobar Miners Race Club; • Cobar Rodeo Committee. 	Action plan instigated for implementation of resolution.
634	Council – Clause 6A – Bathurst Street Reserve Licence Agreement	204.10.2014	LMO	That Council acting as Trust Manager for the Bathurst Street (R64199) Reserve Trust, resolve to affix the Trusts seal to a 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2014 to 30 June 2015.634	Action plan instigated for implementation of resolution.
640	Committee of the	28COW.10.2014	ESM	That Council purchase the Paveline	Purchase arranged, waiting on

	Whole Closed Council – Clause 2C – Tender for the Supply of Road Patching Machine			Autopatch Isuzu FXY1500 Auto Tar Patching Machine for \$358,260 including GST; That the existing Paveline truck and machine be disposed of at the best commercial option to Council.	delivery. Action Plan instigated for implementation of resolution.
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COUNCIL RESOLUTIONS 27 NOVEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
641	Finance and Policy Committee Meeting – Confirmation of the Minutes	220.11.2014	SPO	That the minutes, and the following recommendations contained therein, of the Finance and Policy Committee Meeting held on Thursday 11 November 2014 be adopted together with the following recommendation: that Council investigate any opportunities into funding to bring a gas pipeline to Cobar.	Action plan instigated for implementation of resolution.
642	Finance and Policy Committee Meeting – Report 1A – Resolutions 2016 Local Government Elections by NSW Electoral Commission	220.11.2014	GM	That Cobar Shire Council (“The Council”) resolves: Pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the NSW Electoral Commissioner to administer all elections of the Council. Pursuant to s. 296(2) and (3) of the Act, as	Advice provided to the NSW Electoral Commissioner – No further action required.

				<p>applied and modified by s. 18, that a council poll arrangement be entered into by contract for the NSW Electoral Commissioner to administer all council polls of the Council.</p> <p>Pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the NSW Electoral Commissioner to administer all council polls of the Council.</p>	
643	Finance and Policy Committee Meeting – Report 2A – Public Interest Disclosures Internal Reporting Policy	220.11.2014	GM	That Council adopt the attached amended Public Interest Disclosures Internal Reporting Policy.	Policy distributed – No further action required.
644	Finance and Policy Committee Meeting – Report 3A – Support of Major Events Policy	220.11.2014	GM	That Council adopt the attached amended Support of Major Events Policy.	Policy distributed – No further action required.
645	Finance and Policy Committee Meeting – Report 4A – Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy	220.11.2014	GM	<p>That the attached draft Payment and Expenses and Provision of Facilities to the Mayor and Councillors Policy be adopted by Council.</p> <p>That a copy of the adopted Policy be submitted to the Office of Local Government.</p>	<p>Policy distributed – No further action required.</p> <p>A copy has been submitted to the Office of Local Government – No further action required.</p>
646	Finance and Policy	220.11.2014	GM	Council agrees in principle for Lilliane	Advice provided to Western

	Committee Meeting – Report 5A – Lilliane Brady Village, Cobar Hospital, Multi-purpose Health Service Meeting with Western NSW Local Area Health District – Status and Direction			Brady Village to be part of a new Multi-Purpose Health Service that continues to provide quality aged care services in Cobar subject to a suitable proposal(s) being provided by Western NSW Local Area Health District and the NSW Government.	NSW Local Area Health District and Local Member – No further action required.
647	Finance and Policy Committee Meeting – Report 6A – First Quarter Budget Review of 2014/2015	220.11.2014	GM	That the First Quarter Budget Review of 2014/2015 be received and noted. That the revised estimates for capital and operating items contained in the attachment to the First Quarter Budget Review of 2014/2015 Report be adopted as the revised forecast for 2014/2015 financial year.	Noted – No further action required. Estimates adjusted – No further action required.
648	Works Committee Meeting – Report 1A - Quotation for the Supply of Plant and Equipment Hire Rates 2012/2015 Update	221.11.2014	RM	That Browne Earthmoving be included in Council’s Register of Approved Contractors for the Supply of Plant and Equipment Hire Rates 2012/2015.	Register amended – No further action required.
649	Council – Clause 2A – Presentation of Council’s Audited Financial Reports and Auditor’s Report for 2013/2014 Luka Group	223.11.2014	DCCS	That the Audited Financial Reports and Auditor’s Reports for the year ended 30 June 2014 be received and noted. That Council thanks Mr. Jeff Shanks of Luka Group for his presentation.	Noted – No further action required. Council has verbally thanked Mr Shanks at the Meeting – No further action required.
650	Council – Clause 3A –	224.11.2014	RO	That one delegated Council Employee	Attendance arranged – No

	NSW Revenue Professionals Conference			attend the NSW Revenue Professionals Conference.	further action required.
651	Council – Clause 4A – Environmental Education Signage at the Newey Reservoir	225.11.2014	ADPES	That Council install appropriate environmental educational signage at the vehicular entrance to the Newey Reservoir prohibiting the lighting of fires and discharging of waste liquids from vehicles, including caravan's/RV's.	Action plan instigated for implementation of resolution.
652	Council – Clause 5A – Increased Water Restrictions	226.11.2014	SM	<p>That Council amends the current water restrictions as per the below details, commencing on 8 December 2014:</p> <p><i>Cobar, Euabalong and Euabalong West:</i></p> <ul style="list-style-type: none"> ▪ Hand held hoses are permitted between 5pm and 9am daily; ▪ All fixed sprinklers, irrigation systems etc, be permitted between 6pm and 8am daily; ▪ No car washing be permitted on hard surfaces. <p><i>Nymagee and Mount Hope:</i></p> <ul style="list-style-type: none"> ▪ Hand held hoses be permitted between 5pm and 9am daily; ▪ All fixed sprinklers, irrigation systems etc, are banned; ▪ No car washing permitted on hard surfaces. 	Appropriate advertising arranged – No further action required.

653	Council – Clause 6A – Development Application Peak Gold Mine – Report	227.11.2014	ADPES	<p>That Development Application 2014/LD-00031 for a Raise Bore and Vent Fan be determined under s80(1) of the <i>Environmental Planning and Assessment Act 1979</i> by granting consent subject to the following conditions:</p> <ol style="list-style-type: none"> 1. The building work subject to this consent must be carried out in accordance with the requirements of the Building Code of Australia. <i>REASON:</i> Legislative requirement. 2. This consent shall be void if the development to which it refers is not substantially commenced within sixty (60) months after the date of the consent. <i>REASON:</i> To comply with the requirements of section 95 of the Environmental Planning and Assessment Act 1979. 3. You are advised that you must give Council 48 hours notice for the following mandatory inspection to be carried out: <ol style="list-style-type: none"> (a) At the commencement of the building work, and (b) After excavation for, and prior to the placement of, any footings, and (c) Prior to pouring any in-situ reinforced concrete building element, and 	Development consent provided – No further action required.
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			<p>(d) Prior to covering of the framework for any floor, wall, roof or other building element, and</p> <p>(e) Prior to covering any stormwater drainage connections, and</p> <p>(f) After the building work has been completed and prior to any occupation certificate being issued in relation to the building.</p> <p>4. No nuisance or interference with the amenity of the area is to be created by reason of any process or operation on the premises causing the emission of noise, dust, smoke or any polluted discharge whatsoever. <i>REASON:</i> To protect the amenity of the area.</p> <p>5. That work on the site must only be carried out between the hours of 7.00am and 8.00pm, Monday to Saturday inclusive and 8.00am to 8.00pm on Sundays or Public Holidays. <i>REASON:</i> To reduce the noise nuisance to the occupants of neighbouring properties and to satisfy the requirements of the Protection of the Environment Operations (Noise Control) Regulation 2000.</p> <p>6. The construction of the building, the subject of this development consent MUST</p>	
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			<p>NOT commence until:</p> <p>a) A Construction Certificate has been issued.</p> <p>b) A Principal Certifying Authority has been appointed.</p> <p>c) A notice of intention to commence work has been issued to Council as the consent authority.</p> <p><u>REASON:</u> Legislative requirement.</p> <p>7. The building work subject to this consent must be carried out in accordance with the requirements of the Building Code of Australia.</p> <p><u>REASON:</u> Legislative requirement.</p> <p>8. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out, identifying the following:</p> <ul style="list-style-type: none"> ▪ the name, address and telephone number of the principal certifying authority (Cobar Shire Council) for the work, ▪ showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and ▪ stating that unauthorised entry to the 	
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				<p>site is prohibited.</p> <p>Any such sign is to be maintained while the work is being carried out, but must be removed when the work has been completed.</p> <p><i>REASON:</i> Legislative requirement.</p>	
654	Council – Clause 7A – Development Application – Khans IGA Supermarket Report	228.11.2014	ADPES	<p>Following an assessment of this application by Council Officers, Council refuse Development Application No. 2011/LD-036 pursuant to <i>Section 80</i> of the <i>Environmental Planning and Assessment Act 1979</i> and provide notice to the applicant of its decision pursuant to Clause 100 of the <i>Environmental Planning and Assessment Regulation 2000</i>.</p>	<p>Advice to developer provided – No further action required.</p>

RECOMMENDATION

That the information contained in the monthly status report be received and noted.

CLAUSE 3B – MEETING MINUTES

FILE: L5-4-3

AOP REFERENCE: 3.1

**ATTACHMENT: YES
(PAGE 163-170)**

AUTHOR: *General Manager, Gary Woodman*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- Minutes of the OROC Board Meeting – Friday, 21 November 2014.

RECOMMENDATION

That the minutes of the meeting of the OROC Board Committee be received and noted.

CLAUSE 4B – DEVELOPMENT APPROVALS 19 NOVEMBER 2014 – 2 DECEMBER 2014

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Acting Director of Planning & Environmental Services, Stephen Poulter*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 19 November 2014 – 2 December 2014.

The value of Complying Development approvals for 2014/2015 to date is Nil.

There were no Complying Development Applications approved under delegated authority for the similar period in 2013/2014.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 19 November 2014 – 2 December 2014.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2014/LD-00052	36 Monaghan St, Cobar	Shed	22,000
2014/LD-00053	Curranyalpa Rd, Tilpa	Minor Boundary Adjustment	-
2014/LD-00055	14 Frederick St, Cobar	Front Fence within Setbacks	2,000
2014/LD-00056	14 Frederick St, Cobar	Replace Existing Outbuildings with Carports	4,500
2014/LD-00054	13 Prince St, Cobar	Carport	2,000
2014/LD-00031	Wrightville-Dapville Kidman Way	Jubilee Raise Bore and Ventilation Fan Establishment	3,393,276.00

The value of Local Development approvals for 2014/2015 to date is \$3,881,786.00.

The value of Local Development approvals for the similar period in 2013/2014 was \$2,318,818.00.

Construction Certificates

The following Construction Certificates have been approved under delegated authority for the period 19 November 2014 – 2 December 2014.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2014/CB-00043	36 Monaghan St, Cobar	Shed
2014/CB-00045	14 Frederick St, Cobar	Replace Existing Outbuildings with Carports
2014/CB-00044	14 Frederick St, Cobar	Front Fence within Setbacks
2014/CB-00046	13 Prince St, Cobar	Carport
2014/CB-00026	Wrightville-Dapville Kidman Way	Jubilee Raise Bore and Ventilation Fan Establishment

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 19 November 2014 – 2 December 2014 be received and noted.

**CLAUSE 5B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 NOVEMBER 2014**

FILE: B2-7 AOP REFERENCE: 3.1.1.5 ATTACHMENT: NO

AUTHOR: *Manager Finance & Administration, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Bank Reconciliation

Balance as per Bank Statement – 30 November 2014	\$250,000
Add: Outstanding deposits	\$ 26,555
Deduct: Unpresented Cheques	(\$8,397)

BALANCE AS PER CASH BOOK 30 November 2014	\$268,158
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In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis, during the month of November 2014 and that the reconciliations have been recorded.



Manager Finance & Administration

**Summary of Total Funds Available at Month End,
30 November 2014**

Month	Investment Balances	Operating Account	Total Available Funds
Dec-13	6,145,504	68,771	6,214,275
Jan-14	5,891,331	48,275	5,939,606
Feb-14	6,992,546	277,181	7,269,727
Mar-14	6,256,687	246,954	6,503,641
Apr-14	5,774,883	190,801	5,965,684
May-14	6,912,388	290,951	7,203,339
Jun-14	6,333,238	78,599	6,411,837
Jul-14	6,093,147	229,986	6,323,133
Aug-14	8,314,265	156,366	8,497,631
Sept-14	8,198,204	57,627	8,255,831
Oct-14	8,199,632	52,044	8,251,676
Nov 14	8,379,663	268,158	8,647,821

The amount restricted in the Financial Accounts for Employee Leave Entitlements is \$313,647.

Cash Flow

Forecast	Actual	Description	Forecast
Nov-14	Nov-14		Dec-14
52,044	52,044	Bank Balance Forward	268,158
1,217,578	1,217,578	Financial Assistance Grant	
		Regional Roads	403,500
		Major Project Revenue <i>(Airport & Twin Pipeline)</i>	443,400
70,000		RMS – Ordered Works	70,000
13,200	12,265	RMS Agency	13,200
203,250		RMS – Routine Maintenance	203,250
850,000	730,938	Rates /Water/User Charges	350,000
50,000	177,803	Private Works/Debtors	50,000
220,000	229,665	LBV – Residents Fees & Grant	220,000
90,000	130,361	Child Care/In Home Care	90,000
		Net Transfer from/(to) ‘At Call’ Account	652,757
25,000	18,453	Sundry	25,000
20,000	10,746	Plant Sales	8,000
20,000		GST	55,000
	28,675	Insurance Rebate	
	18,133	Risk Management	
		<i>Less</i>	
(1,300,000)	(1,515,591)	Creditors	(1,800,000)
(975,000)	(658,875)	Wages / Salaries <i>(3 pays due in Nov, but 3rd not paid till Dec)</i>	(980,000)
(528,337)	(161,772)	Net Transfer from/(to) ‘At Call’ Accounts	
22,265	(22,265)	Loan Repayment	(22,265)
50,000	268,158	Closing Reconciled Bank Balance Cr/(Dr)	50,000
COUNCIL’S LOAN FACILITIES as at 30 November 2014			
Working Capital Loan (Variable, 4.275%)			(\$ 600,000)
NAB Loan (6.22%)			(\$ 1,838,049)
Closing Balance 30 November 2014			(\$ 2,438,049)

RECOMMENDATION


That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 November 2014.

CLAUSE 6B – INVESTMENT REPORT AS AT 30 NOVEMBER 2014**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Manager Finance & Administration, Neil Mitchell*****Purpose**

Regulation 212 of the Local Government (General) Regulation 2005 requires that a written report of investments be tabled at the monthly meeting. The table below shows the balances of Council's Investments as at the report date. Funds available throughout the month for short-term investment were transferred to a NAB Sweep Account because the interest rate remains competitive. The term deposits have differing terms in order to spread the maturity dates throughout the year. Included in the table below is the accrued interest attributable to 30 November 2014. The amount restricted in the Financial Accounts as at 30 June 2014 for Employee Leave Entitlements is \$313,647.

Date	Opening Balance	Transfers to Investments	Transfers from Investment	Interest earned – Investments- Month	Closing Balance
	01.11.2014				30.11.2014
NAB Sweep Acct	\$1,131,099	\$ 1,840,172	\$ 660,000	\$ 3,336	\$ 2,314,607
NAB Term Deposits					
3.65% Interest (6 Nov)	\$ 1,018,244		1,018,400	\$ 156	-
3.65% Interest (16 Dec)	\$ 2,027,548			\$ 6,083	\$ 2,033,631
3.55% Interest (2 Dec)	\$ 2,011,298			\$ 5,869	\$ 2,017,167
3.41% Interest (1 Jan)	\$ 2,010,094			\$4,165	\$ 2,014,259
Totals	\$ 8,198,283	\$ 1,840,172	\$ 1,678,400	\$ 19,609	\$ 8,379,664

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy.



Manager Finance & Administration

RECOMMENDATION**That Council receive and note the Investment Report as at 30 November 2014.**

CLAUSE 7B – RATES RECONCILIATION TO 30 NOVEMBER 2014**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 171-172)****AUTHOR: Rates Officer, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 November 2014.

FUND	LEVY 2013-2014	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2012-2013	Arrears 30th Jun 13	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	361,810.49	328.33	1,313.40	500.00	360,668.76	21,537.58	219,996.39	162,209.95	134,669.49	42.44%
Farmland	618,372.00	2,750.00	-	3,201.76	618,823.76	41,751.70	337,926.27	322,649.19	306,300.71	48.84%
Mining	1,534,980.69		12,233.20	-	1,522,747.49	129,765.55	697,331.11	955,181.93	763,692.78	57.80%
Residential	1,099,583.83	49,639.31	502.25	-	1,049,442.27	158,054.45	576,873.34	630,623.38	583,722.67	52.23%
Overpayments					-	-95,748.40	- 50,118.96	-45,629.44	-45,117.38	47.66%
Legal Costs			-	3,560.40	3,560.40	19,842.63	4,400.96	19,002.07	18,756.28	81.19%
Interest			-	3,936.12	3,936.12	58,224.43	5,339.37	56,821.18	43,745.95	91.41%
General Rates	3,614,747.01	52,717.64	14,048.85	11,198.28	3,559,178.80	333,427.94	1,791,748.48	2,100,858.26	1,805,770.50	53.97%
Domestic Waste	534,703.00	18,531.36	792.09	416.00	515,795.55	24,871.02	300,960.21	239,706.36	218,132.59	44.34%
Sewerage	619,440.00	20,212.50	1,480.00	840.00	598,587.50	33,661.10	340,311.09	291,937.51	283,077.60	46.17%
Cobar Water	597,105.00	21,525.00	804.00	1,014.00	575,790.00	22,627.79	348,484.03	249,933.76	228,303.64	41.77%
Nymagee Water	25,060.00	612.50	209.91	-	24,237.59	5,203.55	15,486.74	13,954.40	14,263.25	47.40%
Euabalong Water	36,405.00	1,137.50	-	-	35,267.50	8,951.87	21,191.57	23,027.80	20,193.68	52.08%
Euab West Water	22,575.00	612.50	-	-	21,962.50	4,534.19	13,762.46	12,734.23	13,393.07	48.06%
Mt Hope Water	4,620.00	-	-	-	4,620.00	0.00	2,641.92	1,978.08	1,470.54	42.82%
Water Access	685,765.00	23,887.50	1,013.91	1,014.00	661,877.59	41,317.40	401,566.72	301,628.27	277,624.18	42.89%
Water Usage	267,286.60		8,323.75	-	258,962.85	436,760.89	658,261.92	37,461.82	32,367.95	5.38%
TOTAL	5,721,941.61	115,349.00	25,658.60	13,468.28	5,594,402.29	870,038.35	3,492,848.42	2,971,592.22	2,616,972.82	45.97%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 November 2014 be received and noted.**

CLAUSE 8B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31 AOP REFERENCE: 4.3.2 ATTACHMENT: YES (PAGE 173-183)

AUTHOR: *Director of Engineering Services, Peter Graf*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 9B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering Services, Errol George*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of November 2014.

Background

November 2014 Engineering Works have consisted of minor maintenance work. In addition we have progressed with work on the four major Resources for Regions projects.

Shire Roads/Regional Roads

Construction Work

Nil.

Maintenance Work

- MR407 Mulya Road – maintenance grading completed. Slashing has been completed to Endeavor Mine – **complete**;

Private Works

- SR14 – Manuka Road – gravel carting from pit on MR410, work in conjunction with repairs - **ongoing**;

State Highways

Maintenance Work

- Sign Replacement Works as required – **ongoing**;
- Rest Area Maintenance – **ongoing**;
- Heavy patching pricing submitted – **works order issued, work in January 2015**;
- Killala Project MR410 – **ongoing**;
- Shoulder grading for reseals on MR410 completed in November.

Water and Sewer

Maintenance Work

- Continuation of sewer pump station inspections and flow meter recording works - **ongoing**;
- Pest control within sewer reticulation network - **ongoing**;
- Sluice valve and hydrant repairs on town water supply reticulation – **ongoing**;

-
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) –**ongoing**;
 - Reading of the water meters for the major users (CWB) – **ongoing**;
 - Clearing of vegetation and regrowth around the embankments of the Sewerage Oxidisation Ponds at approximately 75% complete – **progressing**.
 - Installation of a short section of 150mm uPVC main connecting the 450mm trunk main supplying the 7ML storage reservoir into the town reticulation supplying Louth Road. This will provide interconnection of the system and will eliminating a section of dead end main, thus providing a more balanced system;
 - Water meter readings for Cobar to commence on Monday 8 December 2014.

Resources for Regions

Construction of New Water Treatment Plant

- Preliminary design of the proposed Cobar Water Treatment Plant underway;
- Negotiations are being finalised for purchase of the property for the proposed Cobar Water Treatment Plant;
- Site survey work is progressing on the raw water transfer mains from Cobar and the site of the proposed Water Treatment Plant;
- Geotechnical consultant from NSW Public Works has commenced site investigations.

Construction of New Water Pipeline – Nyngan to Cobar

- Investigation still underway of pump operating characteristics to determine diameter of new section of trunk main. Most likely that recommendation will be made to commence new construction from Nyngan Pumping Station, heading toward Hermidale Pumping Station;
- Study is also including investigation of suitable improvements which can be made to Nyngan and Hermidale Pumping Stations to provide improved efficiency;

Airport Pavement Works

- To facilitate efficiency in reconstruction of the main 05/23 Runway; lime modification of 920m of the 17/35 Cross-Runway has been completed. This sector of the 17/35 Cross-Runway has been provided with a primer-seal to allow for all-weather temporary operations whilst work is being carried out on the main 05/23 Runway; a final seal expected by Saturday 6 January 2015;
- Reconstruction of the main 05/23 Runway will be carried out in January 2015, with lime stabilisation of the sub-base (lower pavement) and lime modification of the base layer (upper pavement). This will be followed with a bitumen seal;
- Taxiway and Apron reconstruction works are also programmed for January 2015.

Airport Lighting Works

-
- New night lighting installation will be constructed in January 2015;
 - Installation of conduits for future cabling is underway in conjunction with pavement reconstruction works.

Upgrade of Sewerage Facilities

- Rehabilitation of pumping station at Tom Ward Oval; scoping will commence in late January 2015 to engage contractor for delivery;
- Investigation underway for reticulation layout at Industrial Estate. Following this, community consultation can be undertaken to decide on project delivery;
- Scoping underway for establishment of vegetation on banks of lagoons; work will be delivered by Council staff;
- Chlorination of effluent for reuse is yet to be scoped but preliminary investigation is underway;
- All sewerage works will be carried out in the 2015 calendar year.

Other Major Grant Works

Construction of New Skate Park

- Construction works by the contractor are complete;
- Landscaping work is to be completed; the new facility will be available for use by 18 December 2014.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on shire and regional roads, state highways and water sewer mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 10B –COBAR MINERS MEMORIAL

FILE: P1-17

AOP REFERENCE: 1.4

ATTACHMENT: NO

AUTHOR: *Special Projects Officer, Angela Shepherd*

Purpose

To update Council on the progress of establishing a Miners Memorial in Cobar.

Background

Council has had the establishment of a Miners Memorial in the Community Enhancement Program since the first one was adopted. The community has been talking on the need for a memorial for many many years, however it has not progressed in the past for a variety of reasons.

Council has recently been approached to again progress the idea. All three mines are in favour of undertaking the project and the Peak Donations Board are interested in the project.

A small steering committee has been established to progress the idea. They are currently developing their ideas that can then be designed and costed before being presented to the community for comment. It is hoped that something will be ready in the first quarter of 2015. The location will be in the Heritage Park.

Staff at the Great Cobar Heritage Centre have been collating and verifying a list of names and have been developing stories that can be represented on a 'story wall' as part of the project.

Financial Implications

There will be no financial impact on Council's budget as Council has not been asked for a donation. Staff will project manage the project and continue to provide information for inclusion in the memorial.

RECOMMENDATION

That Council receives and notes the information on the development of a Miners Memorial in Cobar's Heritage Park.

CLAUSE 11B – SIGNIFICANT VARIATIONS TO THE BUDGET AS AT 30 NOVEMBER 2014

FILE: F2 3 18

AOP REFERENCE: 3.1.1

ATTACHMENT: NO

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To advise Council of significant variations to the adopted budget. This is a requirement under Clause 202 of the Local Government Regulations (General) 2005.

Background

Two significant variations in forecast income have occurred in the second quarter of the 2014/2015 financial year.

They are:

- Airport Landing Fees \$50k decrease;
- Airport Project Income \$2,150k increase.

Landing Fees

Landing Fees were budgeted at \$112k for the year but with a caution expressed due to the unknown outcome of the various potential user negotiations. As at 30 November 2014 no RPT traffic has occurred and the future is again difficult to predict. One charter operator is using the airport regularly and is generating approximately \$3k fees per month. All other users are being invoiced via the AVDATA system and are on balance generating approximately \$2k per month. The year to date landing fees as at 30 November 2014 were \$17k after a major debtor was reconciled and adjusted.

Airport Project Income

The runway upgrade income of \$2,150k was originally included in the 2015/2016 income projection. It is now going to be received in 2014/2015 to match the year of expenditure. This simply moves the timing of capital receipts but does not impact the operating result after capital grants and contributions.

A complete budget review as at the end of the 2nd Quarter 2014/2015 is expected to be presented to the February 2015 Finance and Policy Committee.

RECOMMENDATION

That the Significant Variations to the Budget Report as at 30 November 2014 be received and noted.

CLAUSE 13B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Special Projects Officer, Angela Shepherd***Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
Resources for Regions – Application made on behalf of the Cobar Water Board – full application	Replacement of the Twin Pipeline from Nyngan to Cobar.	\$5m	EOI successful, full application submitted.	CWB to contribute \$1.4m, total project value \$6.4m.	Likely to be announced January 2015.
Resources for Regions – Whitbarrow Way	Joint application with Bogan Shire Council – Bogan to seal their section. Cobar to remedy Kangaroo Springs corner and floodway, reseal.	\$4.1063m	EOI successful, full application submitted.	Council \$100K, Hera Mine \$50K, VPA \$63,700, Bogan \$300K.	Late 2014/2015.
National Stronger Regions Fund	Revitalisation of the Cobar Youth and Fitness Centre (entrance, kitchen, eating/social area, multipurpose room).	\$250,000	Pending – announcement due by May 2015.	\$197,000 Council S94 funds: \$40,000 Peak; \$20,000 CSA.	Must be completed by December 2019.
NSW Sport and Rec Facility Grant	Purchase of a mobile ablutions block septic/sewer connections at three Cobar sites.	\$50,000	Pending.	\$25,000 from the ‘matching grants’ budget.	December 2015.
Heavy Vehicle Safety and Productivity Program	New Truckwash.	\$90K	Pending.	\$90K, budgeted.	
Senior Citizens Week	Funding to run the 2015 Senior Citizens Week activities.	\$1,000	Pending.	\$1,000 matching.	Held in March each year.
Country Arts Support	Submitted on behalf of the	\$2,000	Pending	Nil.	For projects to be

Program	Youth Council for assistance with the Little Big Day Out in Feb 2015.				held in 2015.
Youth Opportunities	Range of confidence building, reliance and transition programs for 11-14 year olds.	\$15,000	Pending	Project Administration.	For projects between February and December 2015.
Environmental Trust	Erosion control, weed removal and remediation works in one of three inlets to the Newey.	\$100,000	Pending	Project Administration.	
Indent Grant	Submitted on behalf of the Youth Council for assistance with the Little Big Day Out in Feb 2015.	\$2,500	Pending	Project Administration.	February 2015.
Fixing Country Roads	Realign corner and floodway at Kangaroo Springs, Whitbarrow Road.	\$686,300	EOI Successful – full application submitted.	\$50,000 Council and \$63,700 VPA funds.	To be completed 2014/2015 if successful.
Fixing Country Roads	Floodway remediation and water diversion at Acres Billabong on Tiltagoona Rd.	\$320,000	EOI successful, - full application submitted.	\$100,000 already allocated in budget.	To be completed 2014/2015 if successful.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Nil.					

Current Grant Opportunities –

- Landfill Consolidation and Environmental Improvements grants – Council is currently putting together two grants (under two different streams) in order to undertake environmental improvements at the Cobar landfill. Applications close 8 December 2014. Council has to contribute 30% of the total project costs and can apply for up to \$200,000 for each project. Council contributions will come from the Waste Fund.

An update of grant funded capital projects is no longer provided in this report, but rather in the Works Committee Report as part of the Engineering Works Report.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 11 DECEMBER 2014

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

Page Number

Clause 2A – Mayoral Report – General Manager’s Contract of Employment	72-100
Clause 3A – Cobar Memorial Services Club Car Park Lease Agreement.....+ Confidential Under Separate Cover	101-112
Clause 4A – NSW Government Fit for the Future Program for Local Government and Office of Local Government (OLG) Far West Initiative Forum	113-149
Clause 6A – Cobar Hospital Appearance Management Project (CHAMP) Project – Hospital Upgrade	150
Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action Plan Status.....	151-162

PART B – INFORMATION

Page Number

Clause 3B – Meeting Minutes.....	163-170
Clause 7B – Rates Reconciliation to 30 November 2014.....	171-172
Clause 8B – Expenditure for Roads Network.....	173-183