



# **COBAR SHIRE COUNCIL**

## **ORDINARY MEETING AGENDA**

**THURSDAY, 22 JULY 2021**

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows: Message from the Chair:

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

1. Apologies

- Nil

2. Declaration of Interests

3. Condolences

- Marc John Griffiths
- Maureen Thelma Yates

4. Public Access Forum

5. Confirmation of Minutes

- Ordinary Meeting of Council – Thursday, 24 June 2021 (Subject to the following change):

RESOLVED 91.06.2021 That Council supports the application for Resource for Regions Funding Round Eight (8) for the following;

Cobar Youth and Fitness Centre (Stage 3 upgrade) Est. \$1,000,000 should read \$500,000.

6. Matters Arising from Minutes

7. Notice of Motions

- Nil

8. Mayoral Report

9. General Manager's Report – Action/Recommendation

10. General Manager's Report – Confidential

- Cobar Reservoir Roof Upgrade Variation

11. Matters of Urgency.

12. Correspondence

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MINUTES OF THE ORDINARY MEETING OF THE COUNCIL OF THE  
SHIRE OF COBAR HELD IN COUNCIL CHAMBERS ON THURSDAY  
24 JUNE 2021 COMMENCING AT 5:00PM

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**PRESENT (FILE C13-2)**

Councillors Jarrod Marsden (Deputy Mayor), Janine Lea-Barrett, Peter Maxwell, Julie Payne, Harley Toomey, Robert Sinclair, Peter Yench and Kate Winders.

**OBSERVERS**

Messrs Peter Vlatko (General Manager), Kym Miller (Director of Corporate & Community Services), Scott Casey (Director of Infrastructure Services) and Miss Kelly Fairbank (Executive Assistant - General Manager/ Mayor).

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**MESSAGE FROM THE CHAIR:**

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**APOLOGIES (FILE C13-2)**

88.06.2021 **RESOLVED:** That the apologies received from Mayor Peter Abbott be accepted.  
*Clr Sinclair/ Clr Lea- Barrett* **CARRIED**

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**DECLARATIONS OF INTEREST (FILE C12-3)**

- Nil.

  
.....  
GENERAL MANAGER

  
.....  
DEPUTY MAYOR

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**CONDOLENCES (FILE M2-3)**

- Shirley Geraldine Ross
- Toni Louise Wells
- Owen James Kershaw
- Perry Clarence Wells
- Robert David Strong
- Noel Bernard Jermyn

A minute's silence was observed by those in attendance.

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**PUBLIC ACCESS SESSION**

- Nil.
- 

**CONFIRMATION OF MINUTES**

**ORDINARY MEETING OF COUNCIL (FILE C13-11)**

89.06.2021 **RESOLVED:** That the minutes of the Ordinary Meeting of Council held on Thursday, 27 May 2021 be confirmed as a true and correct record of the proceedings of that meeting.  
*Clr Payne/ Clr Lea- Barrett* **CARRIED**

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**CLAUSE 1 – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**AUTHOR: *Mayor, Councillor Peter Abbott***

90.06.2021 **RESOLVED:** That Council accepts the information contained in the Mayoral Report for the month of June 2021.  
*Clr Toomey / Clr Winders* **CARRIED**

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**CLAUSE 2- RESOURCES FOR REGIONS FUNDING**

**FILE: G4-29 AOP REFERENCE: 3.1.1.3 ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**MOTION:** That Council supports the application for Resource for Regions Funding Round Eight (8) for the following: -

- Early Intervention and Outreach Program for Children 0-12 years Est. \$120,000
  - Cobar Youth & Fitness Centre (Stage 3 upgrade) Est.\$1,000,000
  - Ward Oval Pavilions Project (Existing) Est.\$1,000,000
  - Great Cobar Heritage Centre (Stage 2 & 3) Est.\$1,500,000
  - Industrial Estate Project (Stage 2)/ New Residential Subdivision Est.\$4,400,000
- Business Case Studies:
    1. Dalton Park Racecourse Wetlands Est. \$75,000
    2. Activating Main Street Project Est. \$100,000
    3. Master Plan Swimming Pool Project Est. \$25,000

***Clr Lea- Barrett/ Clr Payne***

**AMENDMENT:** That the \$7.7M be allocated towards securing the water supply for Cobar storages including enlarging the water storage & reducing evaporation.

***Yench/***

***Lost for want of a seconder.***

**91.06.2021**

**RESOLVED:** That Council supports the application for Resource for Regions Funding Round Eight (8) for the following: -

- Early Intervention and Outreach Program for Children 0-12 years Est. \$120,000
  - Cobar Youth & Fitness Centre (Stage 3 upgrade) Est.\$1,000,000
  - Ward Oval Pavilions Project (Existing) Est.\$1,000,000
  - Great Cobar Heritage Centre (Stage 2 & 3) Est.\$1,500,000
  - Existing Industrial Estate Project (Stage 2)/ New Residential Subdivision Est.\$4,400,000
- Business Case Studies:
    4. Dalton Park Racecourse Wetlands Est. \$75,000
    5. Activating Main Street Project Est. \$100,000
    6. Master Plan Swimming Pool Project Est. \$25,000

***Clr Lea- Barrett / Clr Payne***

**CARRIED**

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A Division was called:

Division:

For:

*Clr Lea- Barrett*  
*Clr Marsden*  
*Clr Maxwell*  
*Clr Payne*  
*Clr Sinclair*  
*Clr Toomey*  
*Clr Winders*

Against:

*Clr Yench*

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**CLAUSE 3- LOCAL TRAFFIC COMMITTEE**

FILE: C6-14 AOP REFERENCE: 3.1 ATTACHMENT: YES  
(Page 62-74)

AUTHOR: *General Manager, Peter Vlatko*

92.06.2021 MOTION: 1. That the recommendations from the Local Traffic Committee be received and noted.

2. That Council resolve:

1. To replace current 45° angle parking signs on Marshall St with 60° angle signs to reflect the correct angle line marked.
2. Line mark time restricted parking spaces directly outside Kubby House childcare centre. To be reviewed in December 2022.

*Clr Payne/ Clr Sinclair*

**CARRIED**

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**CLAUSE 4 – COBAR WAR MEMORIAL HOSTEL**

FILE: E1-4AOP REFERENCE: 2.1.1.1 & 2.2.2.2 ATTACHMENT:  
NO

AUTHOR: *General Manager, Peter Vlatko*

93.06.2021 RESOLVED: That Council accept the Cobar War Memorial Hostel Committee's offer to purchase the Hostel for one dollar (\$1) and accept the condition that the "Lest We Forget" memorial be preserved, maintained, and continued to be available for future ANZAC services.

1. That the property be classified as operational under the Local Government Act.
2. The Mayor and General Manager be authorised to sign contracts under the seal if required.

*Clr Lea- Barrett / Clr Sinclair*

**CARRIED**

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**CLAUSE 5 – WARD OVAL MASTER PLAN**

**FILE: A9-12-3-3 AOP REFERENCE: 4.4.2.1 ATTACHMENT:  
YES(PAGE 75-138)**

**AUTHOR: *Project Coordinator, Carly Hunter***

**94.06.2021 RESOLVED:** That Council adopts the Ward Oval Master Plan.  
*Clr Sinclair / Clr Payne* **CARRIED**

**A Division was called:**

**Division:**

**For:**

*Clr Lea- Barrett  
Clr Marsden  
Clr Maxwell  
Clr Payne  
Clr Sinclair  
Clr Toomey  
Clr Winders*

**Against:**

*Clr Yench*

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**CLAUSE 6 – COUNCIL DELEGATE TO OUTBACK ARTS**

**FILE: A8-1 AOP REFERENCE: 1.2.2.1  
ATTACHMENT: NO**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

**95.06.2021 RESOLVED:** That Council endorse Mrs Seigrid Peters as their delegate to the Outback Arts Committee and that she be reimbursed for out-of-pocket expenses.  
*Clr Payne / Clr Lea- Barrett* **CARRIED**

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**CLAUSE 7 – INTEGRATED PLANNING AND REPORTING SUITE OF DOCUMENTS (COUNCIL’S ANNUAL OPERATIONAL PLAN, BUDGET, FEES AND CHARGES AND REVENUE POLICY)**

**FILE: L5-22 AOP REFERENCE: 3.1 ATTACHMENT: YES  
(Page 139-197)**

- 96.06.2021 RESOLVED:** That Council adopt the 2021/2022 Annual Operational Plan and Budget as exhibited, noting that minor variations with weeds management and youth programs are not significant enough to warrant an amendment.
1. That Council adopt the 2021/2022 Capital Expenditure Budget as exhibited noting that the works to be undertaken will be increased by carried forward items.
  2. That Council adopt the Long-Term Financial Plan as exhibited.
  3. That Council adopt the schedule of Fees and Charges as exhibited for 2021/2022.
  4. That Council adopt the Revenue Policy as exhibited for 2021/2022.
  5. That Council adopts the Delivery Program 2021/2022 to 2024/2025.
  6. That Council in principle approves notification of its intention to borrow to NSW Treasury.
- Clr Lea- Barrett / Clr Maxwell* **CARRIED**

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**CLAUSE 8–2021/2022 MAKING OF RATES AND ANNUAL CHARGES REPORT**

**FILE: L5-22 AOP REFERENCE: 3.1.1.1 ATTACHMENT: NO  
AUTHOR: Rates Officer - Jo-Louise Brown**

- 97.06.2021 RESOLVED:**
1. That the Cobar Residential rate of 3.19 cents in the dollar on all rateable Cobar Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a minimum rate of \$520.00 for each assessment of land for financial year 2021/2022.
  2. That the Business Ordinary Rate of 3.27 cents in the dollar on all rateable Cobar Business Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$550.00 for each assessment of land for the financial year 2021/2022.
  3. That the Cobar Business CBD Rate of 4.60 cents in the dollar on all rateable Cobar Business CBD Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$550.00 for each assessment of land for the financial year 2021/2022.



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7. That the Cobar Farmland Rate of 0.17 cents in the dollar on all rateable Cobar Farmland in pursuance of Section 515 Local Government Act 1993, be now made along with a base rate of \$295.00 for each assessment of land for the financial year 2021/2022.
  8. That the Village Residential Rate of 7.65 cents in the dollar on all rateable Village Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a base rate of \$130.00 for each assessment of land for the financial year 2021/2022.
  9. That the Village Business Rate of 4.40cents in the dollar on all rateable Village Business Land in pursuance of Section 529 (2) (d) Local Government Act 1993, be now made along with a base rate of \$130.00 for each assessment of land for the financial year 2021/2022.
  10. That the Rural Residential Rate of 2.30 cents in the dollar on all rateable Rural Residential Land in pursuance of Section 529 (2) (b) Local Government Act 1993, be now made along with a minimum rate of \$520.00 for each assessment of land for the financial year 2021/2022.
  11. That the Mining – General Rate of 7.00 cents in the dollar on all rateable Mining - Gold Land in pursuance of Section 517 and 529 (2) (c) Local Government Act 1993, be now made along with a minimum rate of \$770.00 for each assessment of land for the financial year 2021/2022.
  12. That the Domestic Waste Management Charge of \$252.00 on all properties within Council's Garbage Collection Area in pursuance of Section 496 of the Local Government Act 1993, be now made along with a charge on vacant land of \$108.00 for each assessment and a charge of \$18.00 per service per single additional bin be made for the financial year 2021/2022.
  13. That the annual charge for Waste Management Services of \$108.00 on all rateable assessments in the Cobar Shire within 5kms radius of the following locations: Euabalong Post Office, Euabalong West Public School, Nymagee Police Station, Mount Hope Hotel and Canbelego intersection of Edward and Coronga Streets, during 2021/2022 in pursuance of Section 501 of the Local Government Act 1993, be now made.
  14. That a Cobar Sewerage Access Charge of \$412.00 on all lands rateable to the Cobar Sewerage Residential Area in pursuance to Section 539(1) of the Local Government Act 1993, be now made along with a charge of \$123.00 for each additional closet (including urinals) in excess of 3 connections and a zero-water discharge charge for the financial year 2021/2022.
  15. That a minimum Cobar Sewerage Non-residential Charge of \$685.00 on all lands rateable to the Cobar Sewerage Commercial Area in pursuance to Section 539 (1) of the Local Government Act 1993, and Liquid Trade Waste Charges as per the Fees and Charges be now made for the financial year 2021/2022.

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16. That a Cobar Water Supply Access Charge of \$343.00 on all connected Filtered Water Residential lands rateable to the Cobar Water Supply Area in pursuance to Section 539(1) of the Local Government Act 1993, and that connected Unfiltered Water of \$228.00, be now made along with the following : Unconnected \$343.00 and for the following connections: 32mm \$606.00, 40mm \$1,044.00, 50mm \$1,675.00, 80mm \$3,412, and 100mm \$4,375.00 in pursuance of the Local Government Act 1993, along with a Water Charge of 1kl up to 550kl, \$2.95 per kl, and above 550kl, \$5.60 per kl and Connected Raw Water at \$2.70 per kl be made for the financial year 2021/2022.
17. That a Cobar Water Supply Access Charge of \$493.00 on all connected Commercial lands rateable to the Cobar Water Supply Area in pursuance to Section 539(1) of the Local Government Act 1993, be now made along with the following: Unconnected \$493.00 and for the following connections: 32mm \$606.00, 40mm \$1,044.00, 50mm \$1,675.00, 80mm \$3,412.00, and 100mm \$4,375.00 in pursuance of the Local Government Act 1993, along with a Water Charge of 1kl up to 550kl, \$2.95 per kl, and above 551kl, \$5.60 per kl be made for the financial year 2021/2022.
18. That a Nymagee Water Supply Access Charge of \$625.00 be applied to all 20mm connected properties in the Nymagee Water Supply Area and that all properties over 20mm connections be charged at \$1,150.00 per connection and that all unconnected properties be charged at \$310.00 for each vacant land for the financial year 2021/2022 in pursuance of Section 539 (1) Local Government Act 1993.
19. That a Euabalong and Euabalong West Water Supply Access Charge of \$625.00 be applied to all 20mm connected properties in the Euabalong and Euabalong West Water Supply Area and that all properties over 20mm connections be charged at \$1,150.00 per connection and that all unconnected properties be charged at \$310.00 for each rateable land for the financial year 2021/2022 in pursuance of Section 539 (1) Local Government Act 1993.
20. That a Mount Hope Water Supply Access Charge of \$730.00 be applied to all 20mm connected properties in the Mount Hope Water Supply Area and that all properties over 20mm connections be charged at \$1,150.00 for each rateable land for the financial year 2021/2022 in pursuance of Section 539 (1) Local Government Act 1993.
21. That the interest rate for unpaid rates and charges be made the maximum rate of interest to be determined by the Minister of Local Government, for the financial year 2021/2022.
22. That the interest rate for overdue water usage charges be made the maximum rate of interest of to be determined by the Minister of Local Government, for the financial year 2021/2022.

*Clr Sinclair / Clr Lea- Barrett*

CARRIED

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**CLAUSE 9- FIXING LOCAL ROADS FUNDING ROUND 3**  
**FILE:SR1-26 AOP REFERENCE: 3.3.3.1 & 4.3.1 ATTACHMENT:**  
**NO**

**AUTHOR: *Director of Infrastructure Services, Scott Casey***

- 98.06.2021 RESOLVED:** That Council approve the recommendation that SR12 be put forward for Round 3 of the Fixing Local Roads Program.  
*Clr Sinclair / Clr Maxwell* **CARRIED**

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**CLAUSE 10 – MONTHLY STATUS REPORT**

**FILE: C13-10 ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

- 99.06.2021 RESOLVED:** That the information contained in the monthly status report be received and noted with item numbers 1428, 1433 & 1434 to be removed.  
*Clr Payne / Clr Lea- Barrett* **CARRIED**

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**CLAUSE 11 – INVESTMENT REPORT AS AT 31 MAY 2021**

**FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

- 100.06.2021 RESOLVED:** That Council receive and note the Investment Report as at 31 May 2021.  
*Clr Lea- Barrett / Clr Maxwell* **CARRIED**

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**CLAUSE 12 – PURCHASING ANALYSIS OF CONTRACTORS**

**File: T3-15-6 AOP REFERENCE: 3.3.4 ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

- 101.06.2021 RESOLVED:** That the information contained in the Purchasing Analysis of Contractors report be received and noted.  
*Clr Payne / Clr Sinclair* **CARRIED**

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**CLAUSE 13 – BANK RECONCILIATION, CASH FLOW AND LOAN FACILITY SUMMARIES AS AT 31 MAY 2021**

**FILE: B2-7 AOP REFERENCE:3.1.1.5 ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

- 102.06.2021 RESOLVED:** That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 May 2021.  
*Clr Maxwell / Clr Payne* **CARRIED**

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**CLAUSE 14 – RATES RECONCILIATION – 31 MAY 2021**

**FILE: R2-1 AOP REFERENCE: 3.1.1.6 ATTACHMENT: YES 198--**

**AUTHOR: *Customer Service Manager, Jo-Louise Brown***

**103.06.2021 RESOLVED:** That Council receive and note the information contained in the rates reconciliation as at 31 May 2021.  
*Clr Sinclair / Clr Lea- Barrett* **CARRIED**

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**CLAUSE 15 – GRANT FUNDING**

**FILE: G4-17 AOP REFERENCE: 3.1.1.3 ATTACHMENTS: NO**

**AUTHOR: *Grants Officer, Brytt Moore***

**104.06.2021 RESOLVED:** That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.  
*Clr Payne / Clr Lea- Barrett* **CARRIED**

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**CLAUSE 16 – MANAGER OF TOURISM REPORT**

**FILE: M5-1 & T4-1 AOP REFERENCE: 2.2.1.1 ATTACHMENT: YES (PAGE 201-209)**

**AUTHOR: *Tourism Manager, Demi Smith***

**105.06.2021 RESOLVED:** That Council receives and notes the information contained within this report.  
*Clr Payne / Clr Lea- Barrett* **CARRIED**

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**CLAUSE 17 – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31**

**AOP**

**REFERENCE: 4.3.2**

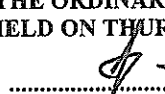
**ATTACHMENT: YES (PAGE 210-218)**

**AUTHOR: *Director of Infrastructure Services, Scott Casey***

**106.06.2021 RESOLVED:** That the information detailing the Expenditure for Council's Roads Network be received and noted.  
*Clr Maxwell / Clr Payne* **CARRIED**

  
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GENERAL MANAGER

  
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DEPUTY MAYOR

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**CLAUSE 18 – ENGINEERING WORKS REPORT**

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Infrastructure Services, Scott Casey*

- 107.06.2021 **RESOLVED:** That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects, and other Major Grant Works be received and noted.  
*Clr Lea- Barrett / Clr Maxwell* **CARRIED**
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**CLAUSE 19 – WORKS PROGRAM - ROADS**

FILE: R5-57 AOP REFERENCE: 3.3.3.1 ATTACHMENT: NO

AUTHOR: *Director of Infrastructure Services, Scott Casey*

- 108.06.2021 **RESOLVED:** That Council receive and note the Roads works program for the 2021-22 financial year.  
*Clr Lea- Barrett / Clr Winders* **CARRIED**
- 

**CLAUSE 20 – UPDATE ON WATER AND SEWER INFRASTRUCTURE PROJECTS**

FILE: G4-29 AOP REFERENCE:4.1.3.3&4.4.4.2 ATTACHMENT: NO

AUTHOR: *Water and Sewer Manager, Victor Papierniak*

- 109.06.2021 **RESOLVED:** That the updated information for the three Restart NSW Resources for Regions Infrastructure Projects be received and noted.  
*Clr Sinclair / Clr Lea- Barrett* **CARRIED**
- 

**CLAUSE 21 – DEVELOPMENT APPROVALS**

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

- 110.06.2021 **RESOLVED:** That the information detailing the Local Development and Construction Certificate approvals for the period 19 May 2021 - 15 June 2021 be received and noted.  
*Clr Payne / Clr Lea- Barrett* **CARRIED**
- 

  
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GENERAL MANAGER

  
.....

DEPUTY MAYOR

**COMMITTEE OF THE WHOLE (CLOSED COUNCIL)**

**111.06.2021 RESOLVED:** That Council move into the Committee of the Whole with the press and public excluded at 5.45 pm as matters to be discussed are considered to be confidential vide *Section 10A (2)(d)(i) of the Local Government Act 1993* as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it.  
*Clr Sinclair / Clr Payne* **CARRIED**

**Council resumed in Open Council at 5.49 pm.**

**RECOMMENDATIONS TO COUNCIL FROM COMMITTEE OF THE WHOLE (CLOSED COUNCIL)**

**112.06.2021 RESOLVED:** That the recommendations of the Committee of the Whole be adopted.  
*Clr Toomey / Clr Payne* **CARRIED**

**CLAUSE 1C – TENDER FABRICATION AND INSTALLATION OF NEW STABLES AT WARD OVAL (T3-21-1)**

**FILE: T3-21-1** **AOP REFERENCE:**  
**4.4.2.1 ATTACHMENT: NO**  
**AUTHOR: *Project Coordinator, Carly Hunter***

**14.COW.6.2021 RESOLVED:** That the preferred tender by JMG Maintenance and Fabrication, for the tender amount of \$339,345.80 (exclusive of GST) be awarded and the General Manager be authorised to sign the contract.

That the information contained within this report remains confidential within the Committee of the Whole Closed Council.

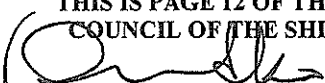
*Clr Payne / Clr Lea- Barrett* **CARRIED**

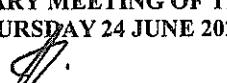
**THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 5.49 PM**

CONFIRMED.....

MINUTE NO.....

*Deputy* MAYOR..... 

  
.....  
GENERAL MANAGER

  
.....  
DEPUTY MAYOR

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**Confidential**

**Page Number**

CLAUSE 1C– Cobar Reservoir Roof Upgrade Variation ..... (Under Separate Cover)

Reference to Attachments .....55



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## ~ COUNCIL'S VISION ~

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## ~ COUNCIL'S MISSION ~

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
- 

## ~ COUNCIL'S VALUES ~

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Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

	<b>Accountability</b>	<b>Communication</b>	<b>Effective Leadership</b>	<b>Integrity</b>	<b>Team Work</b>
<b>We Value</b>	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
<b>My Behaviours</b>	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement, and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges, and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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**CLAUSE 1 – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *Mayor, Peter Abbott***

Report to be tabled.

**RECOMMENDATION**

**That Council accepts the information contained in the Mayoral Report for the month of July 2021.**

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**CLAUSE 2- WARD OVAL DRAFT MANAGEMENT PLAN**

**FILE: A9-12-3-3**

**AOP REFERENCE: 4.4.2.1**

**ATTACHMENT: YES (PAGE 56-72)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To consider the Plan of Management for the Ward Oval Sporting and Community facilities.

**Background**

*The Local Government Act* requires Council to have a Plan of Management on Public display for at least 28 days, *Sec 38 (2) and 38 (3)* requires Council to specify a period of not less than 42 days after the date on which the draft plan is placed on public exhibition during which submissions may be made to the Council.

The attached draft plan of Management has been amended to introduce the Early Learning Precinct and to reflect the new Master Plan recently consulted with the Community and Stake holders.

**Budget Implications**

No additional costs required.

**RECOMMENDATION**

**That the Draft Plan of Management for Ward Oval Sporting and Community facilities be placed on Public Exhibition for not less than 28 Days and a further 42 days to allow for submissions to be made to Council for Consideration.**

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**CLAUSE 3 – EXTENSION OF THE EXISTING SWIMMING POOL  
MANAGEMENT CONTRACT**

**FILE: T3-15-4**

**AOP REFERENCE: 1.5.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

**Purpose**

To recommend exercising the two-year extension option within the existing management contract for the Cobar Memorial Swimming Pool.

**Background**

In July 2018 in a competitive tender L & R Group were awarded the contract to manage the Cobar Memorial Swimming Pool for seasons 2018-2019 to seasons 2020-2021 with an option at Council's discretion for a further two years.

The initial period has now been completed and Council must resolve either to extend the contract or call a fresh tender.

It is recommended that the first option be chosen for several reasons including:

- At the time the tender was awarded L & R were significantly cheaper than the other bidder.
- The management of the pool has been successful with a growth in users and no incidents for which the contractor was at fault.
- It is hopeful that the development of the entrance and change facilities will be well advanced in the medium term and working with a known manager in that period will offer potentially more flexibility than establishing a relationship with a new contractor.
- A price is locked in with which the pool budget has some comfort.
- Deferral of tendering this contract with the considerable workload in projects currently in place and anticipated in the short to medium term may assist workflows.

The contractor has expressed enthusiasm for Council to extend the contract.

**RECOMMENDATION**

**That Council extend the period for the management of the Cobar Memorial Swimming Pool to L&R Group for a further two seasons in accordance with the terms in the contract currently in place.**

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## **CLAUSE 4– ADDITIONAL HANGARS AT AERODROME**

**FILE: A5-4      AOP REFERENCE: 4.3.2.2    ATTACHMENT: YES (PAGE 73)**

**AUTHOR: *Director of Finance and Community Services, Kym Miller***

### **Purpose**

To award two footprints at the airport for further hangar development.

### **Background**

In March 2021 Council approved the creation of two additional footprints for hangar development at the aerodrome which will be created on the Cobar side of the existing hangars.

Interest has been expressed by two parties (Mr Joe Jeffrey and Mr Chris Bruce in partnership and Mr Dean Brookman and Mr Garry Loughran in partnership).

Research shows the optimum block size is 20 metres x 25 metres which allows for a hangar size of 15 metres x 20 metres and the frame for the sliding door.

Construction cost and fees are to be paid for by the tenant. Council already has in place an occupancy agreement and fee (\$900.00 per annum).

Prior to construction all appropriate approvals including observance of CASA protocols will be required.

### **RECOMMENDATION**

- 1. That Council award by way of a lease a 25-metre x 20 metre footprint for the construction of a hangar to Messrs Joe Jeffrey and Chris Bruce with the annual fee to be determined annually.**
- 2. That Council award by way of a lease a 25-metre x 20 metre footprint for the construction of a hangar to Messrs Dean Brookman and Garry Loughran with the annual fee to be determined annually.**

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## **CLAUSE 5 – CARRIED FORWARD BUDGET ITEMS**

**FILE: L5-22      AOP REFERENCE: 3.1 ATTACHMENT: YES (PAGE 74-75)**

**AUTHOR: *Director Finance and Community Services, Kym Miller***

### **Purpose**

To include items from the 2020-2021 budget which have not been commenced or, commenced but not completed in the forecast for the current budget year 2021-2022.

### **Background**

A schedule is attached which shows:

1. Capital items which were included in the 2020-2021 budget which whilst commenced or contracted out were not completed at year end. These already have a budget vote and are included for noting. Those items commenced will appear as work in progress as at 30 June 2021.
2. Capital items which were included in the 2020-2021 budget which were not commenced. These will require a new budget vote. Cash will be restricted to provide for these.
3. Operational items which were included in the 2020-2021 budget which whilst commenced or contracted out were not completed at year end. These already have a budget vote and are included for noting.

### **Financial Implications**

The adopted budget will be adjusted by the items detailed in the attached schedule.

## **RECOMMENDATION**

1. **That Council note the items in columns 1 and 3 in the attached schedule.**
2. **That the item in column 2 in the attached schedule be carried forward into 2021-2022 financial year.**



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**CLAUSE 6 - RATE ABANDONMENTS 2020/2021**

**FILE: R2-1 AOP Reference:3.1.1.2**

**ATTACHMENT: NO**

**AUTHOR: *Office Coordinator, Jo Louise Brown***

**Purpose**

To inform Council in regard to the various rates and charges that are required to be abandoned in 2020/2021.

**Background**

Various rates and charges which have been levied during 2020/2021 are required to be abandoned due to amalgamated assessments, sale of land, pensioner rebates and other changes.

**RECOMMENDATION**

**That Council write-off rates and charges totalling \$146,85.96 for 2020/2021 as follows subject to Auditor's approval.**

<b>Pension Rebates</b>	<b>105,371.91</b>
<b>Amalgamations</b>	<b>3,617.46</b>
<b>Hidden Leaks Allowance</b>	<b>8,577.89</b>
<b>Objections</b>	<b>655.20</b>
<b>Sale of Land Write Off</b>	<b>26,476.50</b>
<b>Category/Service Changes</b>	<b><u>1,887.00</u></b>
	<b>\$146,585.96</b>

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## **CLAUSE 7 –SERVICE NSW FOR BUISNESS**

**FILE: A2-5**

**AOP REFERENCE 2.1.3**

**ATTACHMENT: NO**

**AUTHOR: *Kym Miller Director Finance & Community Services***

### **Purpose**

The purpose of this report is to provide background information and seek support to enter into an agreement with Service NSW and to consider future business improvement initiatives.

### **Background**

Council currently has an agreement in place with Service NSW to promote and provide access to NSW Government information and services to better assist business owners and to support the local economy.

The support provided by Council to individuals and businesses to access these services has been invaluable, particularly during these challenging times.

### **Issues**

Service NSW for Business provides free, personalised support to small business owners, to help them understand industry regulations, to guide them through transactions, and to access support.

The services provided to business owners include:

- Business Concierges offering over-the-phone, email and face-to-face support and case management.
- An online Business Profile to make it faster and easier for business owners to transact with NSW Government.
- Guidance and support for small business owners impacted by natural disasters or emerging issues to access a range of Government stimulus, support and information.

Online business information hubs including how-to guides to help business owners understand key tasks and the support available when starting and running a business in NSW.

A new Partnership Agreement has been developed to provide consistency across all councils, reflect the broader focus of Service NSW for Business and provide the opportunity for Cobar Shire Council to engage with all services across Service NSW now and into the future.

The new Partnership Agreement includes further detail and clarity about the roles and responsibilities of all agencies in relation to the collection, storage and security of personal information.

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The intention of the Partnership Agreement is to build awareness of specialist advice services available, ensure Council staff can direct enquiries to these services and provide applicants with the skills to be better informed and researched prior to lodging any applications.

**Legal Implications**

Council would still undertake all assessments as per appropriate legislation.

**Policy Implications**

By Cobar Shire Council supporting this initiative, the local business community and potential business investors can have some confidence that Cobar Shire Council is supportive of small business and is actively trying to reduce the costs associated with small business start-up.

Encouragement for the sustainable economic development in the Cobar Shire. Relationships with key stakeholders to enhance economic development activities within the shire.

Promotion of the Cobar Shire as a tourist destination

**Financial Implications**

This program is at no cost to Cobar Shire Council to participate. Support material, training and advice is provided by Service NSW for Business at no cost. Implementation of the program should lead to reduced processing times and costs relating to applications to Council.

**Risk Implication**

Nil

**Options**

1. To provide delegated authority to enter into an agreement with Service NSW
2. Not enter into an agreement and advise Service NSW

**RECOMMENDATION**

**That**

1. **Council delegates authority to the General Manager to enter into an agreement with Service NSW; and**
2. **Any necessary documents be authorised for execution under the Common Seal of Council.**

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**CLAUSE 8 – EFFLUENT COST FOR COBAR BOWLING AND GOLF CLUB**

**FILE: S3-5**

**ATTACHMENT: NO**

**AUTHOR: *Water and Sewer Manager, Victor Papierniak***

**Purpose**

The purpose of this report is to advise the Cobar Shire Council of the cost and usage requirements associated with providing effluent to the Cobar Bowling and Golf Club.

**Background**

The Cobar Shire Council provides the Cobar Bowling and Golf Club with effluent for use on the golf club grounds. This arrangement is beneficial for the Cobar Shire Council and the Golf Club as it provides a means for reuse of effluent that is beneficial to the community.

**Issue**

Due to the drought, the effluent fees to the Cobar Bowling and Golf Club for 2020/2021 financial year were waived. This report seeks to reinstate the annual effluent fees to the Cobar Bowling and Golf Club to ensure cost recovery of the service.

**RECOMMENDATION**

- 1. That the information in relation to the Effluent Cost for the Cobar Bowling and Golf Club be received.**
- 2. Adopt an annual fee for effluent supply to the Cobar Bowling and Golf Club of \$16,000 for the 2021/22 financial year.**
- 3. Adjust the fees and charges for supply of effluent each year hereafter to account for CPI increases.**
- 4. Council investigates the options for alternative reuse and disposal methods for the effluent.**

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**CLAUSE 9- ENGAGEMENT OF ARCHITECTS FOR EXISTING PROJECTS**  
**FILE: A9-12-3-3 AOP REFERENCE: 4.4.2.1 ATTACHMENT: NO**  
**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To seek support of Council to continue to use Dunn and Hillam architects for the Cobar Community Hub Projects as the preferred provider without going to public tender for existing projects.

**Background**

Cobar Council was funded \$12M for the Cobar Community Hub, which includes various projects such as the Early learning precinct (childcare Centre), multi-purpose pavilion, exiting pavilion upgrades and a master plan to re-align ovals.

Cobar Council had delegated project management responsibility to Public Works (PW) for these projects. A head contractor with Architectural capabilities was required for these engagements. Due to urgency to commence works, lack of procurement process understanding and not realising that all the projects will be connected Council commenced with supplier Dunn & Hillam Architects through a procurement process conducted by Public Works.

Although a competitive tender process was not initially undertaken, the supplier selected to carry out the services is a prequalified supplier on the NSW Government prequalified service providers of strategic planning advice, design quality and innovation in the built environment. The Scheme number for this is SCM0801 and the contract to be used is Standard form of agreement - consultancy services over \$30K.

PW did prepare a procurement plan for this engagement, the supplier has been providing exceptional customer service to Cobar Council, and delivering on schedule and the rates they have been charging are in accordance with the market.

*The Local Government Act, Section 55 3 (g)* allows for Council to utilise NSW State Government contract without running a public Tender, hence there is no breach of the Local Government Act or Regulations.

**Budget Implications**

The use of Dunn and Hillam has no adverse impact on the project budget.

**RECOMMENDATION**

**That Council endorse the appointment of Dunn and Hillam as the preferred provider for the Cobar Community Hub projects.**

**CLAUSE 10 – MONTHLY STATUS REPORT**

**FILE: C13-10**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: General Manager, Peter Vlatko**

<b>COUNCIL RESOLUTIONS 25 SEPTEMBER 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.  That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	December 2017 target was not met.  Timeframe to be reviewed.  Staff working on this subject to resources available.  Discussions commenced with Club Board to resolve the issue; however the matter is on hold until resources are available.
<b>COUNCIL RESOLUTIONS 9 MARCH 2017</b>					
1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DIS	That a Rest Area be built along The Wool Track and that it be named after Duncan Gay.	The Wool Track application was submitted on 31/12/2019 – Rest Area incident in submission. May 2020 funding announcement expected – Council was not successful for this round. Advised that the submission is still being considered. New round of funding to be called soon. Preliminary discussions on application have been held by staff.

**COUNCIL RESOLUTIONS 22 MARCH 2018**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	<p>Letters sent seeking support. Awaiting response in order to organise the meeting.</p> <p>Letters of support received and forwarded to Ministers Office.</p> <p>Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.</p> <p>Mayor held meeting with NSW Government Agency to discuss ensuring Doctors are available in Cobar.</p> <p>Staff provided submission to Local Government NSW for their action in supporting Rural Council.</p> <p>No Further Action</p>
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade	<p>With footpath complete Council is applying to Department of Transport for funding.</p> <p>Correspondence has been forwarded to seek funding</p>

					North and install an independent pedestrian crossing.
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<b>COUNCIL RESOLUTIONS 28 JUNE 2018</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW.  That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared when resources available.  Council has submitted Cobar's interest with Commonwealth Government.  No Further action

<b>COUNCIL RESOLUTIONS 28 FEBRUARY 2019</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	GO	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for, as yet no suitable funding has become available. Suitable funding has been elsewhere prioritised.



**COUNCIL RESOLUTIONS 24 APRIL 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	<b>GM</b>	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.  That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	Submission being prepared and discussions held with local mines.

**COUNCIL RESOLUTIONS 27 JUNE 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	<b>WSM</b>	Investigate the costs associated with purchasing raw water from upstream users.	An application to NRAR has been submitted on 29 <sup>th</sup> June 2020, requesting an increase of 1,300ML of allocation per year. The application has progressed from NRAR to DPIE.

**COUNCIL RESOLUTIONS COUNCIL MEETING 13 DECEMBER 2019**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1345	Council Meeting – Clause 3A – Local Traffic Committee	267.12.2019	ADES	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <ul style="list-style-type: none"> <li>▪ That Council write to RMS to change the pedestrian crossing at Cobar Public School to a children's crossing during school times only;</li> <li>▪ That Council in partnership with RMS investigate implementing a 40km/h High Pedestrian Activity Area (HPAA) in the CBD area of Cobar on Marshall Street.</li> </ul>	<p>Concurrence received from Public School that pedestrian crossing on Blakey Street should be a children's crossing during School times only.</p> <p>Letter to RMS sent for approval. RMS has approved HPAA and secured funding; to be completed this financial year. Proposal to be finalised for public consultation to commence.</p> <p>Public consultation completed. Formal application to RMS lodged Followed up in June and still waiting for outcome.</p>

**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 APRIL 2020**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1369	Council Meeting – Clause 6B – Local Traffic Committee Minutes	70.4.2020	DIS	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <p>That Council adopt the recommendation from the Local Traffic Committee requesting that</p>	<p>Line Marking scheduled, waiting on line markers availability.</p>

					parking between Khans Supermarket in Linsley Street and to the Corner of Linsley Street and Marshall Street be changed from rear to kerb parking to parallel parking;  That Council adopt the recommendation from the Local Traffic Committee to investigate three potential sites for a disabled parking spaces at the Western end of Marshall Street.	
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COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 25 MARCH 2021						
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME	
1421	Council Meeting – Clause 4- Management of Council Run Services.	26.03.2021	GM	That Councilor's are issued with all successful grant outcomes and what they were used for over the previous two (2) year period.	Information tabled at the Council meeting – no further action	
1423	Council Meeting – Clause 8- Additional Hangars at Aerodrome	30.03.2021	DFCS	That Council in-principal agree to the granting of two foot- prints for the construction of further hangars at the Cobar Airport.	Awaiting interest perspective occupants. Report to this Council Meeting NFA	

1424	Council Meeting – Clause 18- Cobar Landfill Operations	40.03.2021	DES	That Council proceed with the development of a comprehensive waste management strategy for the Cobar Landfill site which addresses the issues and risks presented, to be adopted at a future Council meeting.	No Further Action
1432	Council Meeting- Clause 7- Landfill Operations – Cobar Landfill	50.04.2021	DES	That Council proceed with Community & Industry Consultations using the approach of the LTPoM as proposed by Bob Bailey & Robert Amaral.	To be actioned.

COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 27 MAY 2021					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1435	Council Meeting Clause 2C- Future of Kubby House Childcare Centre and Early Learning Facility	9COW.5.2021	GM	Council authorise the General Manager and Mayor negotiate with Kubby House Childcare Centre regarding the future management and transfer of service approval to Cobar Shire Council.	Negotiations commenced, the matter is progressing and is agreed in principle by both parties. Council is currently providing assistance to Kubby and addressing the marginal deficit the existing model is incurring
COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 24 JUNE 2021					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME

1436	Council Meeting Clause 4- Cobar War Memorial Hostel	93.06.2021	GM	That Council accept the Cobar War Memorial Hostel Committee's offer to purchase the Hostel for one dollar (\$1) and accept the condition that the "Lest We Forget" memorial be preserved, maintained, and continued to be available for future ANZAC services.	Council offers are looking at options including the relocation of COOSH to maximise social use of the building NoF urther Action
1437	Council Meeting Clause 4- Cobar War Memorial Hostel	93.06.2021	GM	The Mayor and General Manager be authorised to sign contracts under the seal if required.	Letter sent to Cobar War Memorial Hostel regarding purchase & requesting Contract of Sale to be prepared. No Further Action
1438	Council Meeting Clause 1C- Tender Fabrication & Installation of new stables at Ward Oval	14.COW.6.2021	GM	That the preferred tender by JMG Maintenance and Fabrication, for the tender amount of \$339,345.80 (exclusive of GST) be awarded and the General Manager be authorised to sign	Waiting on DA & contract awarded No Further action

### RECOMMENDATION

That the information contained in the monthly status report be received and noted with item numbers 1141, 1180, 1421, 1423, 1424, 1436, 1437 & 1438 to be removed.

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**CLAUSE 11 – MEETING MINUTES**

**FILE: C8-17      AOP REFERENCE: 3.1    ATTACHMENT: YES (PAGE 76-78)**

**AUTHOR: *General Manager, Peter Vlatko***

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Report of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Liquor Accord Committee – Tuesday, 08 June 2021.

No resolutions for Council adoption.

**RECOMMENDATION**

**That the Minutes of the Cobar Liquor Accord Meeting be received and noted.**

**CLAUSE 12 – INVESTMENT REPORT AS AT 30 JUNE 2021**

**FILE: B2-7**

**AOP REFERENCE: 3.1.1.7**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council’s investment policy require Council’s investments to be reported to the Council monthly.

**Issues**

The table below shows the balances of Council’s Investments for June 2021. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$459,000.

Investments	Rate	Bank	Closing Balance	Transfers to Investment	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		NAB	\$ 8,866,423	\$10,955,169	\$6,822,312	\$ 792	\$ 13,000,072
Jan-22	0.30%	NAB	\$ 2,010,665			\$ 427	\$ 2,011,093
Aug-21	0.80%	AMP	\$ 2,004,568			\$ 1,153	\$ 2,005,722
Dec-21	0.30%	NAB	\$ 2,004,319			\$ 378	\$ 2,004,697
Nov-21	0.55%	NAB	\$ 3,009,506			\$ 1,360	\$ 3,010,866
Aug-21	0.70%	Auswide	\$ 1,001,508			\$ 412	\$ 1,001,919
Oct-21	0.20%	Auswide	\$ 2,000,077			\$ 329	\$ 2,000,405
Jun-21			\$ 3,007,039		\$3,007,039	\$ -	\$ -
Jun-22	0.35%	NAB	\$ -	\$ 3,000,000		\$ 547	\$ 3,000,547
Feb-22	0.55%	AMP	\$ 1,000,211			\$ 452	\$ 1,000,663
<b>TOTALS</b>	<b>Average Int</b>	<b>0.47%</b>	<b>\$24,904,316</b>	<b>\$13,955,169</b>	<b>\$9,829,352</b>	<b>\$5,850</b>	<b>\$29,035,984</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council’s Investment Policy.*



**Financial Accountant**

**RECOMMENDATION**

**That Council receive and note the Investment Report as of 30 June 2021.**

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**CLAUSE 13 - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY  
SUMMARIES AS AT 30 JUNE 2021**

**FILE: B2-7**

**AOP REFERENCE: 3.1.1.5**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	640
Less Unpresented Cheques	(13,954)
<hr/>	
Reconciled Balance	(3,314)

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements daily during the month and that the reconciliations have been recorded.*



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Financial Accountant

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
June 20	22,854,604	12,152	22,866,756
July 20	22,184,482	11,745	22,196,227
Aug 20	24,243,622	10,745	24,254,367
Sep 20	23,580,958	20,190	23,601,148
Oct 20	26,181,133	11,343	26,192,476
Nov 20	24,357,782	(82,340)	24,275,442
Dec 20	22,398,378	9,963	22,408,341
Jan 21	22,752,150	(954)	22,751,196
Feb 21	22,415,822	15,564	22,431,386
Mar 21	20,260,553	(38,280)	20,222,273
Apr 21	19,494,375	9,021	19,503,396
May 21	24,904,316	11,500	24,915,816
June 21	29,035,984	(3,314)	29,032,670

*The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$459,000.*



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## Cash Flow

Current Month		Description	Forecast
Forecast	Actual		Next Month
11,500	11,500	Bank Balance Forward	(3,314)
4,500,000	4,724,157	FAG / R2R / RMCC	500,000
14,926	14,926	Services NSW	14,926
750,000	615,661	Rates /Water/User Charges	750,000
250,000	268,973	Private Works/Debtors	250,000
300,000	191,869	LBV – Residents Fees & Subsidies	300,000
50,000	21,106	Child Care/In Home Care (Net)	50,000
(3,000,000)	(4,125,818)	Net Movement of Investments	3,000,000
500,000	3,534,366	Sundry Income & Grants	500,000
		<i>Less</i>	
(3,500,000)	(4,460,263)	Creditors	(3,500,000)
(850,000)	(793,133)	Wages / Salaries	(850,000)
10,000	(3,314)	Bank Reconciliation Cr/(Dr)	10,000

### Loan Facility Report as of 30 June 2021

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(597,958.27)
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### RECOMMENDATION:

**That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as of 30 June 2021.**

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**CLAUSE 14- ARREARS OF RATE BOOK 2020/2021**

**FILE: R2-1**

**AOP Reference:3.1.1.2**

**ATTACHMENT: NO**

**AUTHOR: *Office Coordinator, Jo Louise Brown***

**Background**

The total outstanding Arrears of Rates as at 30 June 2021 is \$1,107,608.32.

Rates and Charges \$593,954.48 which compares to \$607,327.80 as at 30 June 2020.

Legal Costs \$26,237.43 which compares to \$33,919.11 as at 30 June 2020.

User Pay Water \*\$513,653.84 which compares to \$309,565.18 as at 30 June 2020.

\* User pay water is not due until 24 July 2021.

Recovery action was not allowed for most of this financial year due to Covid but will resume now as a priority.

**RECOMMENDATION**

**That Council receives and notes the information in relation to Clause 14.**

**– Arrears of Rate Book 2020/2021.**

**CLAUSE 15 – RATES RECONCILIATION – 30 JUNE 2021**

**FILE: R2-1 AOP REFERENCE: 3.1.1.6**

**ATTACHMENT: YES (PAGE 79-80)**

**AUTHOR: Customer Service Manager, Jo-Louise Brown**

**Purpose**

To provide Council details of the Rate Reconciliation as at 30 June 2021.

<b>RATES RECONCILIATION 30 JUNE 2021</b>										
<b>FUND</b>	<b>LEVY 2020-2021</b>	<b>Pensioner Rebates</b>	<b>Abandoned Levy</b>	<b>Additional Levies</b>	<b>Sub Total 2020-2021</b>	<b>Arrears 30<sup>th</sup> Jun 20</b>	<b>Payments</b>	<b>Total Outstanding</b>	<b>Total Outstanding Previous Year</b>	<b>% Outstanding of Sub Total Plus Arrears</b>
Business	459,383.60		1,374.00	80.00	458,089.60	79,204.05	444,173.42	93,120.23	79,204.05	17.33%
Farmland	727,675.49		2,398.66	1,988.22	727,265.05	51,190.73	710,989.26	67,466.52	51,190.73	8.67%
Mining	1,789,286.32		-	-	1,789,286.32	80,505.78	1,850,069.09	19,723.01	80,505.78	1.05%
Residential	1,192,833.76	46,752.57	16,265.05	520.00	1,130,336.14	183,638.97	1,119,115.43	194,859.68	183,638.97	14.83%
Overpayments					-	-170,530.76	14,307.57	-184,838.33	-170,530.76	108.39%
Legal Costs				790.90	790.90	33,919.11	8,472.58	26,237.43	33,919.11	75.59%
Interest			10,730.73	18,190.96	7,460.23	82,381.63	23,544.21	66,297.65	82,381.63	73.79%
General Rates	4,169,179.17	46,752.57	30,768.44	21,570.08	4,113,228.24	340,309.51	4,170,671.56	282,866.19	340,309.51	6.35%
Domestic Waste	652,348.00	17,997.44	800.66	427.00	633,976.90	60,953.30	625,301.82	69,628.38	60,953.30	10.02%
Sewerage	690,285.00	18,309.39	1,048.00	226,921.27	897,848.88	115,504.58	876,875.59	136,477.87	115,504.58	13.47%
Cobar Water	707,930.00	19,709.38	667.62	668.00	688,221.00	59,408.04	677,687.95	69,941.09	59,408.04	9.36%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	9,779.30	24,126.54	13,435.76	9,779.30	35.77%
Euaalong Water	45,212.00	1,553.13	-	-	43,658.87	11,225.51	42,312.08	12,572.30	11,225.51	22.91%
Euaab West Water	27,986.00	525.00	-	-	27,461.00	7,785.03	26,570.83	8,675.20	7,785.03	24.61%
Mt Hope Water	6,444.00	-	-	-	6,444.00	2,362.53	8,448.84	357.69	2,362.53	4.06%
Water Access	815,880.00	22,312.51	667.62	668.00	793,567.87	90,560.41	779,146.24	104,982.04	90,560.41	11.87%
Water Usage			53,598.95	1,893,001.08	1,839,402.13	309,565.18	1,635,313.47	513,653.84	309,565.18	23.90%
<b>TOTAL</b>	<b>6,327,692.17</b>	<b>105,371.91</b>	<b>86,883.67</b>	<b>2,142,587.43</b>	<b>8,278,024.02</b>	<b>916,892.98</b>	<b>8,087,308.68</b>	<b>1,107,608.32</b>	<b>916,892.98</b>	<b>12.05%</b>

**RECOMMENDATION**

**That the information contained in the rates reconciliation as at 30 June 2021 be received and noted.**

**CLAUSE 16 – GRANT FUNDING**  
**FILE: G4-17**

**AOP REFERENCE: 3.1.1.3**

**ATTACHMENT: NO**

**AUTHOR: *Grants Officer, Brytt Moore***

**Grant Update**

**Council Grants**

<b>Grants Applied For</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Status</b>	<b>Council Funding Required</b>	<b>Deadline for Project. Comment</b>
Building Better Regions Fund – Round 5	This round had a focus of Tourism related infrastructure, with 100 million committed to this. Major upgrades to the Caravan Park was applied for.	\$2,128,511	Pending	\$1,247,611.00 from a combination of CSC and Sustainable Park Solutions (which includes turnover % and investment)	Outcome expected August 2021
Refresh and renew	To assist tourism operators to update their product or experience to better meet consumer expectations. Council applied for infrastructure and content for the museum VIC entrance.	\$10,000 (maximum amount that could be applied for)	Pending	\$6000	Outcome expected August 2021

**Grant Outcomes**

Grant and Department	Activity	Amount Applied For	Status
<p><b>Grants Announced</b></p> <p>Regional Sports Fund</p>	<p>Additional works to the Youth Centre Project were applied for in this funding round, including works to both the indoor and outdoor multi-purpose courts. Applications needed to be DA exempt or DA approved, so works applied for were items that were DA exempt.</p>	<p>\$870,098.00</p>	<p>Unsuccessful</p>

Council committed \$200,000 in the 2020/2021 budget to put towards grant proposals as a co-contribution. Currently \$60,000 is spent – contribute to our Active Transport application for the Bathurst Street footpath upgrades. Co-contribution of \$6000 has been committed to the Refresh and Renew fund if successful.

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## Current Grant Opportunities:

- **Regional Events Funding** - Stream 1 offers support between \$50,000 - \$200,000 for major event operations and infrastructure, stream 2 is focused on major event attraction and enhancement and offers support from \$100,000, with no upper limit on the request that can be made – however stream 2 is focused on major event attraction and enhancement and offers support from \$100,000, with no upper limit on the request that can be made. Applications are open and will be assessed on a rolling basis until December 2021 or until the funding is fully allocated.
- **Resources for Regions – Round 8** - \$7,720,076.00 available for Cobar LGA. A full application needs to be submitted per project if there is more than one project making up the total funding allocation. Any project over \$5,000,000 requires a business case study for submission as supporting documentation. Up to \$300,000 can be applied for, for the delivery of programs. \$200,000 can be applied for to develop business cases/ future project planning. Co-contributions strongly encouraged – however not mandatory. Applications close on 19 July 2021.
- **Fixing local roads** – Fixing Local Roads will provide funding to councils to repair, maintain or seal priority or important local roads. Successful projects need to commence within the first six months from receipt of signed funding deed and completed within 2 years. There is a maximum funding limit of \$3 million of state contribution per council / per application (for an individual road project). There is a maximum funding limit of \$1 million of State contribution for applications containing more than one individual road project, such as a single application to seal multiple roads to achieve procurement efficiencies. Applicants can apply for up to 100 per cent of the value of the project, but co-contributions from council are strongly encouraged and will be considered relevant to council's funding position. A general rule is a minimum co-contribution of 25%. Closes 16 July 2021.
- **Tourism Infrastructure Fund – Stream One:** Grants between \$200,000 and \$5 million for projects delivering unique and high impact visitor experiences – 25% co-contribution required. **Stream Two:** Grants between \$50,000 to \$500,000 for projects that will improve the accessibility and inclusion of tourism experiences for people with disability. No co-contribution required. Both rounds close on the 11<sup>th</sup> August 2021.
- **The Country Passenger Transport Infrastructure Grants Scheme (CPTIGS)**  
- Provides subsidies to support the construction or upgrade of bus stop infrastructure generally owned and maintained by local councils across regional NSW. The subsidies represent Transport for NSW's (TfNSW) financial contribution towards improving the accessibility and quality of kerbside passenger transport infrastructure in regional areas. A new shelter has a maximum total grant value of \$11,500 – which includes the shelter and associated works. An upgrade has a maximum total grant value of \$2,500. Closes 30 September 2021.

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## Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- **RCF Rd 1 Museum project** – The contract for the upgrades works at the Great Cobar Heritage Centre was awarded to David Payne Construction. Main buildings works complete.
- **RCF Rd 2 Exhibition Upgrade** – A Exhibition plan has been developed. All exhibition procurement has been ordered. Final install and completion scheduled for early August.
- **North West JO Tourism Fund** – as above for RCF Rd 1 and RCF Rd 2 Exhibition Upgrade.
- **Museums and Galleries of NSW – Museum Advisor Program** – A qualified Curator for a 1-year duration will provide professional guidance and curatorial advice – for new exhibitions. Lynn has visited several times but due to COVID-19, is working with Council remotely. Lynn’s funding has been extended for a further 12 months for 2021 and he will play an important role in the delivery of the new exhibitions at the Heritage Centre.
- **SCCF Round 2 – Youthie Upgrade** – Dunn & Hillam have finished the schematic design. DA submitted 11 June 2021. Cobar Shire Council representatives met with State representatives regarding the extensive extension required for SCCF Rd 2. Procurement packages have been set to enable some works to start prior to the main building works.
- **NSW Government - Stronger Country Communities Fund – Round 3 - Cobar Youth and Fitness Centre Upgrade – Stage 2**, works to be combined with stage 1 and be delivered as one package of works, extension requires, however this is within the ‘program end date’ and state are comfortable with Council’s position that round 3 will be delivered within the program end date (being March 2023).
- **NSW Government - Stronger Country Communities Fund – Round 3 - Youth Development Officer – 18-month tenure** - Council is working with the department to see what we can deliver in line with the guidelines. Council is also attempting to recruit a Youth Development Officer for the second time; however, we cannot place someone in this role until the deed has been finalised. Additional information has been supplied to the Grants Management Office; this will help form the deed. Deed yet to be signed.
- **NSW Government - Stronger Country Communities Fund – Euabalong Walking Trail - Round 3** – Survey and design expected to be complete by July/August. No further update was provided by Project Manager.
- **NSW Government – Drought Stimulus Package (previously known as the Growing Local Economies Fund) & Building Better Regions Fund - Ward Oval Community Hub and Early Learning Precinct** – A lead Architect has been engaged and is currently updating the overall master plan for Ward Oval. The plans for the ELP are progressing.

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- **Basketball After Dark – National Ice Action Strategy** – Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark. Program started on 24 January 2020, running each fortnight, Friday nights from 9pm – 12pm. For 12yrs and older. Very well attended. Currently on hold, Council is hoping this can be collated with NSW Government - Stronger Country Communities Fund – Round 3 - Youth Development Officer – 18-month tenure once the details of that ‘program’ is finalised.
  - **Drought Communities – Extension – Round 2 – \$1 million projects and Active transport funding (Bathurst Street footpath)** – The Dalton Park shade structure has been completed. Dalton Park Horse complex toilets are complete. The design for both CWA Hall ramp has been finalised and quotes received. The concept for the bus shelter upgrades has been received, although further investigation into the concept design is being undertaken. The footpath construction has commenced, and works are progressing well. Belagoy Street is now complete. Bathurst Street is 95% complete; with the remainder to be completed once the sign installation (on the corner of the caravan Park) is complete. Louth Road works have re-commenced after contractors were moved to complete paths at the Miners Memorial as a priority. Main street speaker system is complete with a successful (well received) test run completed on 3 July 2021. Shade structure at the Cobar Memorial Swimming Pool is underway, poles are ready, and sail has been made, installation expected this week after rain made the ground too wet for machinery needed. Caravan Park photo fence is currently being installed. An extension has been received which will allow time for the CWA hall ramp, bus shelter, remainder of footpaths and shade sail to be completed.
  - **BBRF – Community Investment Stream** – The Cobar Economic Resiliency Strategy Final Report was tabled at the May Council Meeting. Councillors resolved to refer this project back to a Councillor Workshop for further input. Following a further workshop on this project, it is intended to have the Final Report approved to be put out for Public Display and formal presentations back to the key stakeholder groups to seek feedback and input from the Cobar Community into the proposed Strategies. This feedback will then assist Council in the appointment of an Advisory Committee which is recommended to be established as the next stage once the Report is accepted and adopted by Council.
  - **Safe and Secure Water Fund** – The cast-iron pipe replacement is complete. Defects are currently being rectified and work as executed drawings being produced. The Reservoir roof replacement project is currently under construction with expected completion in September 2021.
  - **Restart NSW – Water Scoping Study, Euabalong, Euabalong West, and Nymagee** – The final draft has been delayed due to DPIE and PWA comments, the draft will be issued for Council review upon resolution of comments.
  - **SR6 – Pulpulla Road – Sealing Pulpulla Road from the Barrier Highway to the entrance into Mount Grenfell Reserve** – Works on Pulpulla Road have commenced; 80,000 cubic metres of gravel has been crushed. 20kms formed to level and 15kms of gravel is spread.



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- **Local Roads and Community Infrastructure Program RD 1** – This program includes sealing of two car parks, construction has commenced however was delayed due to a number of wet weather days, now on hold due to contractor’s location/ COVID. CCTV has been installed. Shade structures in Drummond Park have been installed. The rotunda works are complete. Town beautification program projects have also nearly finished, with the installation of a town entrance sign on the Northern entrance of Cobar complete and painting of Essential Energy boxes started. Wet weather and COVID restrictions have delayed the projects and an extension has been sought.
  - **Showgrounds Stimulus Funding** – Horse Stables Fabrication and Installation tender has been awarded. Council received an extension for the Stable Upgrades until 30 September 2021 (this was to try and not interrupt the show). Electrical upgrades also included in this grant are still being scoped an extension has also been received for this, until the 30 September 2021.
  - **Showgrounds Stimulus Funding phase 2B** – Sealing of the Ward Oval Car Park. To be completed in conjunction with other works at Ward Oval.
  - **Crown Lands – Removal of unsafe structures** – Procurement complete, works to begin in early July 2021 – wet weather has delayed works, but contractor is confident to complete this in July 2021.
  - **Resources for Regions - Stage 1 – existing industrial estate - including roads and storm water upgrades.** Deed has been signed by CSC and executed by the department. However, there was an error in the executed agreement and due to this a variation had to be applied for (the error was in within the milestone dates). This variation was submitted on 11 May 2021 – and has been followed up twice, we are yet to receive it back. CSC have been advised to continue with works while the variation to dates is being finalised. Milestone 1 payment has been received.
  - **Resources for Regions - Water reticulation upgrade – stage 2.** Deed has been signed by CSC and executed by the department. Milestone 1 payment has been received. The tendering stage for the project is expected to be completed by September.
  - **Resources for Regions - Business Case study for the Upgrading of Ageing Infrastructure at Cobar Memorial Swimming Pool** – Council is currently procuring for these works to take place; milestone 1 payment has been received.
  - **Local Roads and community infrastructure Phase 2** - \$845,918 – Deed signed – Work schedules have been approved, projects approved are - additional funding for the stables at Ward Oval (tender has been awarded), a lift to be installed at the Cobar Youth and Fitness Centre (Project Manager is scoping this project), Euabalong toilet replacement (currently procuring and working with stakeholders), entrance road and off-road carpark works at the Sound Chapel (currently being scoped). Works required to be completed by 31 December 2021.
  - **Sealing of Wilga Downs Road** – Gravel pit registration in process along with necessary environmental permits. Council has successfully rehabilitated a bore to give us water for this project – this bore is on private property, but supply has been secured.

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- **Bus Shelters** – Council is currently scoping these and will re-engage with key stakeholders prior to any works commencing.
  - **Miners Memorial** – Complete. Official opening was successfully held on 19 June 2021.

### **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

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**CLAUSE 17 – PURCHASING ANALYSIS OF CONTRACTORS****FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

The purpose of this report is to provide information on works let over \$80,000 inclusive of GST.

**Background**

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period July 1, 2020 – June 30, 2021, and the method of procurement used. End of year balances are not finalised; therefore, the below totals are subject to change.

<b>CONTRACTOR</b>	<b>DESCRIPTION OF WORKS AND METHOD OF PROCUREMENT</b>	<b>CURRENT MONTH</b>	<b>2020/2021</b>
KILLARD INFRASTRUCTURE PTY LTD	RETICULATION (TENDER)	110,000	2,636,150
CRUSHRITE PTY LTD	GRAVEL CRUSHING (TENDER)	235,818	2,531,121
COUNTRY WIDE ASPHALT PTY LTD	ROAD WORKS (TENDER)	136,697	2,285,654
STANAWAY PTY LTD T/AS DAVID PAYNE C	COBAR HERITAGE CENTRE (TENDER)	329,984	1,656,814
PRECISION CIVIL INFRASTRUCTURE P/L	SEWER UPGRADES (TENDER)	144,882	1,601,337
AS PER PLAN CONSTRUCTION	CONSTRUCTION WORK (TENDER/RFQ)	50,252	1,093,166
CASTLYN PTY LTD T/A INLAND PETROLEU	FUEL (TENDER)	52,900	1,078,630
URQUHART HAULAGE CONTRACTORS	HAULAGE (TENDER)	46,585	999,783
STABILISED PAVEMENTS OF AUSTRALIA P	PAVEMENT STABILISING (TENDER)	0	940,977
DEPELER EARTHMOVING	PLANT HIRE (TENDER)	80,625	929,482
STEELWORKS ENGINEERING PTY LTD	RESERVOIR ROOF UPGRADE (TENDER)	119,318	919,154
CENTRAL DARLING SHIRE COUNCIL	ROAD WORKS (GOV)	0	841,531

DEPARTMENT OF REGIONAL NSW	GOVERNMENT CONSULTING SERVICES (GOV)	115,284	793,194
COUNTRY MILE CONSTRUCTIONS	GIRL GUIDE HALL (TENDER)	0	670,988
JR MAY & JR MAY EARTHMOVING PTY LTD	PLANT HIRE (TENDER)	5,896	585,981
WEBTURN PTY LTD(SAINSBURY AUTOMOTIV	VEHICLE PURCHASES (TENDER/RFQ)	71,064	442,015
SMARTIN BUILDING PTY LTD	CONSTRUCTION OF FOOTPATHS (TENDER)	0	404,655
ROLLERS AUSTRALIA PTY LTD	PLANT HIRE (TENDER)	2,750	395,447
LC WATER PTY LTD	WATER TREATMENT PLANT (TENDER)	0	350,947
TRACSERV PTY LTD	FUEL TRUCK (TENDER)	854	327,483
LEISURE & RECREATION GROUP	POOL MANAGEMENT (TENDER)	0	260,827
COLDALE CONSULTING PTY LTD	PROJECT MANAGEMENT (RFQ)	31,763	257,373
MODUS AUSTRALIA	DALTON PARK RACECOURSE TOILETS (RFQ)	0	229,682
BOB BRUCE EARTHWORKS PTY LTD	PLANT HIRE (TENDER)	21,001	229,563
STEVEN BARLOW T/A TREE OF US TREE S	TREE SERVICES (RFQ)	67,540	227,964
DUNN & HILLAM ARCHITECTS	VARIOUS PROJECTS (YOUTH CENTRE, EARLY LEARNING CENTRE) (QUOTES)	54,194	216,234
BROUGHTON CONTRACTING PTY LTD T/A B	PLANT HIRE (TENDER)	20,898	215,539
THE TRUSTEE FOR JOSH CROOK FAMILY T	PLUMBING WORK (RFQ)	6,675	195,152
MAAS CONSTRUCTIONS (DUBBO) PTY LTD	MUSEUM RAMP (RFQ)	0	150,180
SITECH SOLUTIONS PTY LTD	ROAD WORKS (RFQ)	0	147,780
DOWNER EDI WORKS	ROAD WORKS (TENDER)	16,016	144,262
AG BARKLIMORE PTY LTD T/A PARKES TO	VEHICLE PURCHASES (TENDER/RFQ)	0	142,445
NOME'S TIDY HOMES	CLEANING SERVICES (RFQ)	34,114	133,733
TRONIC GROUP PTY LTD	IT SERVICES (RFQ)	34,592	131,181
AC & JC PAUL	GRADING WORK (RFQ)	0	126,192
KILLEEN PLANT HIRE	ACRES BILLABONG (TENDER)	23,430	124,093
JANOWIJA PTY LTD T/A NORTH EASTERN	ROAD WORKS (RFQ)	0	122,865
BALMORAL GROUP AUSTRALIA	CONSULTING SERVICE	54,254	116,172
WESTRAC EQUIPMENT PTY LTD	PURCHASE OF GRADERS/MECHANICAL SERVICE (RFQ)	17,666	113,589
VTX GROUP SERVICES PTY LTD T/A VTX	ROAD WORKS (RFQ)	3,166	111,689

BRINDISI IMPORTERS PTY LTD T/AS ILL	COBAR HERITAGE CENTRE (TENDER)	0	110,491
TCTJ PTY LTD T/AS WESTERN AUTO & EN	MECHANICAL SERVICE (RFQ)	8,065	107,324
BTX GROUP	CHEMICALS	2,078	106,635
LOOKNOFURTHER.COM.AU PTY LTD	LABOUR HIRE (RFQ)	11,001	105,959
DUNCAN PRIESTLEY CIVIL ENGINEERING	ROAD WORKS (RFQ)	4,840	103,334
HARBISON CONSOLIDATED ENTERPRISES P	PLANT HIRE (TENDER)	0	100,950
BARRIER SIGNS PTY LTD	ROAD WORK EQUIPMENT (TENDER)	3,069	99,374
MURRAY HARLAND ELECTRICAL (COBAR) P	ELECTRICAL SERVICE (RFQ)	1,173	94,333
BLOOMFIELD ELLIOTT ARCHITECTS PTY L	ARCHITECTURAL SERVICES (RFQ)	0	94,137
TA BOOTH TRANSPORT	WATER CART HIRE (TENDER)	0	92,969
MICHAEL J & JM NICHOLSON	FENCING (VPA) EARTHWORKS	1,760	92,670
COPPER CITY TYRE SERVICE	TYRE SERVICE (RFQ)	9,799	91,388
CADIA GROUP PTY LTD	WATER AND SEWER (TENDER)	5,638	90,238
MATHEW FARRELL CONTRACTING PTY LTD	WATER (RFQ)	4,356	87,577
TELLEN SYSTEMS AUSTRALIA PTY LTD	LBV (RFQ)	0	87,167
DATA SIGNS PTY LTD	ROAD WORK EQUIPMENT (RFQ)	0	82,630
MICROCOM PTY LTD	ROAD WORK EQUIPMENT (RFQ)	41,619	82,495
NEGUS, JUSTIN PHILLIP T/AS JUSTIN N	ELECTRICAL SERVICE (RFQ)	917	81,216
3D PROJECTS	CONSULTING SERVICE	65,637	80,421

## **RECOMMENDATION**

**That Council receive and note the information contained in this report.**

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## **CLAUSE 18 – ENGINEERING WORKS REPORT**

**FILE: C6-20-2**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *Director of Infrastructure Services, Scott Casey***

### **Purpose**

To inform Council of completed and ongoing Engineering Works for the period of June 2021.

### **Background**

#### **State Highways**

##### **Maintenance Work**

- Sign and guidepost replacement work as required – **ongoing**.
- Pothole repairs – **ongoing**.
- Improvement works completed at various rest areas including further sealing around table areas, new water tanks and Lilyvale toilet roofs closed in.

##### **Construction Work (Private Works)**

- Musheroo East shoulder widening, and pavement overlay project is currently on hold as per TfNSW instructions. Contractors required for work to progress are Sydney based.

#### **Urban Roads/Shire Roads/Regional Roads**

##### **Maintenance Work**

- Roadside slashing of CSA and Endeavor mine access roads completed.

##### **Construction Work**

- Construction is continuing on Pulpulla Rd project. 20kms of gravel laid and 65% of road prepped through National Park for sealing.

##### **Flood Damage**

- Damage inspections ongoing for flood damage, 70% of roads have been inspected.
- Repair work for flood damage has commenced on Seventy-Eight Mile Rd, SR20, SR11 and Wilga Downs Rd.

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## **Water and Sewer**

### **Maintenance Work**

- Stage 2 of the embankment repairs at the sewage treatment plant have commenced; erosion protection is currently being installed in Polisher ponds 2 and 5.
- Pest control within the sewer reticulation network is being carried out as necessary – **ongoing**.

### **Water and Sewer Operations**

- The water treatment plant has produced an average of 1.7ML/day in June with no water quality incidents.
- Burrendong Dam level is at 65.1%. Water and the Nyngan Weir Pool is rising due to a water allocation release via Burrendong Dam.
- Works at the Million Gallon Tank to replace the roof structure is 65% complete.

## **Parks & Gardens**

- Works at Inland Petroleum corner; awaiting detailed design of crossing.
- Front of Council Offices now complete with new handrails installed on 1<sup>st</sup> July.
- Miners Memorial completed. Some minor works to revisit at a later date.
- Installing water lines and irrigation system at cemetery as time permits.
- Cobar sign mostly completed.
- Overhaul of Occidental corner island garden completed.
- Overhaul of garden opposite M & C Parisi Motorcycles underway.
- Drummond Park table replacement underway between major works (Rotunda rebuild, roof over toilets and BBQ area).

## **Waste Disposal Depot**

- Work has started on installation of new outer boundary fence to north, south and east sides of the landfill site where 80% of the existing fence had been cut, removed and/or stolen. Progress very slow with contractor working elsewhere with higher priority customers.
- Ongoing issue with public and commercial customers not separating waste and disposing in incorrect areas.
- At end of July, we will work the northwest fire affected area again.

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## **Electrical/Maintenance**

- Electrical Supervisors role has been filled and successful candidate commenced on 5<sup>th</sup> July; also assisting with previous role.
- Euabalong River pump installation raised as an urgent electrical safety issue. Panels have been ordered, drawings complete and accepted, metal fabrication done and fit-out/wiring in progress.
- Ward Oval eastern most DB supply cables from overhead lines to down pole connection blown off (pole fuses removed). Being replaced/upgraded with project to install new stables.
- Test & tag and RCD injection testing across all sites.
- Poor condition panel and wiring in many installations.
- Looking at options to purchase a custom Trailer to use as compact mobile workshop so electrical personnel can move out of current workshop building that is to be demolished.

## **Workshop (Mobile Fleet Maintenance)**

- 3 mechanic roles vacant.
- Most works on vehicles, plant and trucks are being contracted out with only one qualified mechanic in workshop.
- Roads Supervisor DMax delivered in June.
- Roads Inspector DMax delivery has been pushed further back - expecting in July.
- Vermeer S924TX mini skid steer on order due for delivery late July.
- Heavy tippers on order due for delivery in October.
- 2 x Prado GX Wagons on order and expected delivery November.

## **Depot Works**

- Truck Wash:
  - Base components are on site, excluding water recycling system.
  - Engineering and drawings for water recycling system have been received.
  - Construction Certificate has been approved and received.
  - Roadworks and pads are 95% complete.
  - Initial pipework for water supply and sewer discharge installed nearby.
  - Electrical submain supply materials on site.
  - Electrical main supply being arranged by Public Works along with pump station in later half of 2021.



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### **Airport**

- The airport terminal building wiring and supplying boards need replacement or considerable upgrade. Experiencing some intermittent issues with security gate between terminal and airside.
- Funding and works still required for reseal of both runways. Technical inspection completed last year stated this should occur within two years to avoid further damage.

### **RECOMMENDATION**

**That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects, and other Major Grant Works be received and noted.**

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**CLAUSE 19 – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: YES (PAGE 81-89)**

**AUTHOR: *Director of Infrastructure Services, Scott Casey***

**Purpose**

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

**Background**

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue), Regional Roads Network (green) and flood damage report (grey) is provided as an attachment to this agenda for Council's information.

**RECOMMENDATION**

**That the information detailing the Expenditure for Council's Roads Network be received and noted.**

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**CLAUSE 20 – UPDATE ON WATER AND SEWER INFRASTRUCTURE PROJECTS**

**FILE: G4-29**

**AOP REFERENCE: 4.1.3.3 AND 4.4.4.2**

**ATTACHMENT: NO**

**AUTHOR: *Water and Sewer Manager, Victor Papierniak***

**Purpose**

To provide Council with an update on the grant funded infrastructure projects for the water and sewer department.

**Background**

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two projects ongoing. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

**Project Update**

<b>Water Treatment Plant</b>		
<b>Project background:</b>	Construction of a new Water Treatment Plant commenced in June 2017 and reached practical completion in July 2019. The plant is capable of producing 8ML/day of potable water.	
<b>Budget overview:</b>	Grant funding: Cobar Shire Council funding:	\$15,750,000 \$200,000
	Expended to date:	\$13,236,766 (Current as of 30 June 2021)
<b>Issue history:</b>	<ul style="list-style-type: none"><li>• The Environmental Protection Agency (EPA) ordered comprehensive testing of fill material at the project location to be undertaken. The Contractor provided the result of the testing, and the results are noncompliant against the Excavated Natural Material Order 2014. A land contamination expert has been engaged to undertake a risk assessment and supply recommended remedial actions. A draft report has been provided by the land contamination expert and is currently under review.</li><li>• The completion of the access road to the water plant has been delayed.</li><li>• Several major defects have been identified as part of the defect's liability period, PWA and LCW are in discussion regarding the rectification of defects.</li><li>• CSC and the Contractor have agreed to jointly engage an independent specialist to determine the cause and remediation measures for the steel corrosion issues.</li><li>• PWA has been engaged to determine and recommend a resolution to the cause of increased turbidity in the treated water reservoirs.</li><li>• CSC and the contractor have agreed the remediation method for leakage at the lagoons. This matter is being treated as a defect.</li></ul>	

<b><u>Risk overview:</u></b>	<ul style="list-style-type: none"> <li>• Clean up of the non-complying fill material is estimated at \$2million in a worst-case scenario and is expected to be an ongoing issue with resolution in late 2021.</li> <li>• The construction of the road to the WTP is delayed due to non-complying fill.</li> <li>• The steel corrosion issue is a complex issue that is being referred to an independent specialist to determine the cause and rectification. The resolution of the issue is anticipated to be in early 2022. The Tender process is expected to be closed out in July 2021.</li> <li>• The lagoons were inspected by the supplier and Contractor and an assessment report provided in May 2021. The supplier has provided that the installation of the liner is in accordance with the manufacturer's installation guidelines and no evidence damage was detected. CSC does not agree with the report provided and a response has been provided to LCW outlining that only 4m<sup>2</sup> or 0.124% of the total area of the ponds was tested and that the testing is insufficient to guarantee the entire installation was adequate. Additionally, that the area of concern was not tested. There are two lagoons at the WTP and given there is limited time to conduct further tests due to the online lagoon that is reaching sludge capacity, it is recommended that the lagoon be brought back online for hydrostatic testing. As no remediation has been undertaken by the Contractor, it is expected the leakage will continue and negotiations for remediation will be delayed further.</li> <li>• The water treatment plant project funding is linked with the storage's replacement pump station project. Overrun of this projects funding may negatively impact the storages pump station project. Additional funds are likely to be required to cover variations on the WTP and storages pump station projects. The storages pump station project is currently out for Tender.</li> </ul>
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Sewerage Scheme Refurbishments, Expansion and Upgrade		
<b>Project background:</b>	<p>The refurbishment, expansion, and upgrade of the sewer infrastructure includes upgrades to all four sewer pump stations, refurbishment to the sewer treatment plant lagoons and upgrading the inlet at the sewer treatment plant.</p> <p>The Ward Oval Pump Station refurbishment and lagoon upgrade have been completed. Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent was approved. Precision Civil was awarded the Contract to undertake the remaining scope.</p>	
<b>Budget overview:</b>	Grant funding: Cobar Shire Council funding:	\$2,100,000 \$500,000

	Expended to date:	\$2,173,968 (Current as of 30 June 2021)
<b>Issue history:</b>	<ul style="list-style-type: none"> <li>• Completion date expected to be delayed from December 2020 to August 2021. Delays to the project are due to COVID-19, design reconsiderations, construction defects, and delivery issues.</li> <li>• The Contractor is responsible for remediating the pumps due to damage caused through construction and testing.</li> <li>• Building modifications have been undertaken to allow for the installation of a new switchboard at the sewer treatment plant</li> </ul>	
<b><u>Risk overview:</u></b>	<ul style="list-style-type: none"> <li>• Project time overrun of approximately eight months.</li> <li>• Pumps have been damaged and may fail prematurely until Contractor repairs/replaces them.</li> <li>• Additional project management and design costs associated with the delay of the project. Liquidated damages will be applied to cover these additional costs.</li> </ul>	

<b>Water Mains Replacement and Water Storage Refurbishment Project</b>		
<b>Project background:</b>	This project seeks to replace the potable water cast-iron pipework with uPVC pipework and replace the steel roof and supporting structure on the potable water reservoir.	
<b>Budget overview:</b>	Grant funding: Cobar Shire Council funding:	\$6,900,000 Nil
	Expended to date:	\$5,606,189 (Current as of 11 June 2021)
<b>Issue history:</b>	<ul style="list-style-type: none"> <li>• Killard Infrastructure Pty Ltd were awarded the reticulation project. The project reached practical completion in December 2020. Drawings, defects and ITP's are being finalised to close out the reticulation project.</li> <li>• Tender for the water storage refurbishment project has been awarded to Steelworks Engineering with works commenced on site 18/2/21.</li> <li>• The Million Gallon Tank was blasted clean and assessed, and it was determined that there were failed joint sections and concrete degradation.</li> </ul>	
<b><u>Risk overview:</u></b>	<ul style="list-style-type: none"> <li>• Not all the cast-iron pipework in town could be located and removed. This is due to the location of cast-iron pipework across state highways and the misidentification of pipework in the survey.</li> <li>• The old water treatment plant clarifier will be used as a temporary reservoir while the million-gallon tank is offline. The capacity of the temporary reservoir is lower than the potable tank and increased water filtration operations may be required to ensure pressure remains at satisfactory levels.</li> </ul>	

	<ul style="list-style-type: none"><li>• The pipework at outlet of the tank is not represented correctly on drawings and will require additional funds to survey and resolve issues found.</li><li>• A variation will be required to epoxy coat and repair the joint sections.</li></ul>
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### **RECOMMENDATION**

**That Council receive and note the updated project information for the three Restart NSW Resources for Regions infrastructure projects.**

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**CLAUSE 21 – DEVELOPMENT APPROVALS: 16 JUNE 2021 – 30 JUNE 2021**

**FILE: T5-1**

**AOP REFERENCE: 1.6.3.1**

**ATTACHMENT: NO**

**AUTHOR: Director of Planning & Environmental Services, Garry Ryman**

**Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 16 June 2021 – 30 June 2021.

**The value of Complying Development approvals for 2020/2021 to date is \$0.00.**

The value of Complying Development approvals for the similar period in 2019/2020 was Nil.

**Local Development Approvals**

The following Local Development Applications were approved under delegated authority for the period 16 June 2021 – 30 June 2021.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2021/LD-00020	31 Murray St, Cobar	Shade Structure	\$52,000

**The value of Local Development approvals for 2020/2021 to date is \$36,154,856.00.**

The value of Local Development approvals for the similar period in 2019/2020 was \$8,844,597.00.

**Construction Certificates**

The following Construction Certificates were issued for the period 16 June 2021 – 30 June 2021.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2021/CB-00016	37 Murray St, Cobar	Gaming Room & Verandah Renovation

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 19 May 2021 - 15 June 2021 be received and noted.**

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**CLAUSE 22 – DEVELOPMENT APPROVALS: 1 JULY 2021 – 13 JULY 2021**

**FILE: T5-1**

**AOP REFERENCE: 1.6.3.1**

**ATTACHMENT: NO**

**AUTHOR: *Director of Planning & Environmental Services, Garry Ryman***

**Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 1 July 2021 – 13 July 2021.

**The value of Complying Development approvals for 2021/2022 to date is \$0.00.**

The value of Complying Development approvals for the similar period in 2020/2021 was Nil.

**Local Development Approvals**

The following Local Development Applications were approved under delegated authority for the period 1 July 2021 – 13 July 2021.

<b>CERTIFICATE NO.</b>	<b>ADDRESS</b>	<b>DESCRIPTION</b>	<b>VALUE (\$)</b>
2020/LD-00029	Peak Gold Mines	Stage 5-7 Construction of Tailings Storage Facility, Transportation of Waste Rock and Surface Exploration.	\$27,476,900.00
2021/LD-00010	The Peak, Burthong Rd NYMAGEE	Hera Mine Camp Expansion	\$10,277,743.00

**The value of Local Development approvals for 2021/2022 to date is \$37,754,643.00**

The value of Local Development approvals for the similar period in 2020/2021 was \$2,661,454.40

**Construction Certificates**

There were no Construction Certificates issued for the period 1 July 2021 – 13 July 2021.

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 1 July 2021 – 13 July 2021 be received and noted.**



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## **CLAUSE 1C – COBAR RESERVOIR ROOF UPGRADE VARIATION**

**FILE: T3-20-18**

**AOP REFERENCE: 4.1.3.1**

**ATTACHMENT: NO**

**AUTHOR: *Water and Sewer Manager, Victor Papierniak***

### **Purpose**

The purpose of this report is to provide the Council with a recommendation regarding a variation to complete the refurbishment of the million-gallon tank project.

### **Background**

The Million Gallon Tank (MGT) has serviced Cobar's town water supply for nearly 30 years and the roof is currently operating beyond its original design life. Degradation of the roof system on the tank has recently been identified as non-compliant with current NSW Health and Safety standards. As an integral part of Cobar's drinking water supply system, any maintenance works on the MGT would require temporarily shutting downtown water supply and as such an interim reservoir would therefore be required to complete any such works on the tank. The recently decommissioned Water Treatment Plant sedimentation and floc tank adjacent to the MGT fulfils the requirement of an alternative temporary reservoir with the need for minimal upgrade works.

Cobar Shire Council sought tenders for the demolition and replacement of the MGT roof at Cobar Fort Bourke Hill plus installation of a temporary roof on the old Water Treatment Plant sedimentation tank. In addition, the works encompass modifications to the incoming and outgoing pipework associated with the two tanks. The Tender submitted on 17/09/2020 by Steelworks Engineering P/L was accepted by Council.

### **Issue**

The internal concrete walls of the tank have been pressure cleaned revealing previously undocumented damage to the concrete structure. The outer layer of concrete has deteriorated and there are failures of the construction joint sealing. Should the concrete corrosion continue, the concrete structure will eventually fail, and the current reroofing project will not be fit for purpose.

To prevent further damage to the internal structure of the million-gallon tank, installation of an internal polyurea membrane is required. Direct negotiations are recommended due to highly specialised and expensive work with a narrow window of time available to optimise synergies - and hence value for money - on a project nearing completion.

Given the sensitive nature of the information provided by the direct negotiations it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

## **RECOMMENDATION**

**That a further report concerning the tenders received for the Cobar Reservoir Roof Upgrade be considered in the Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993* as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**

