



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

THURSDAY, 27 JUNE 2019

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Nil.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 23 May 2019.
 6. Matters Arising from Minutes
 7. Notice of Motion
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
 13. Correspondence
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Clause 2C – Tender for the Provision of Bitumen Spray Sealing T471920OROC.....	Under Separate Cover
Clause 3C – Cobar Miners Memorial Tender T3-19-1.....	Under Separate Cover

(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it).

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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of June 2019.

CLAUSE 2A – MODEL CODE OF CONDUCT POLICY

FILE: P5-8 AOP REFERENCE: 3.1.5

**ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *General Manager, Peter Vlatko*

Purpose

To adopt the Model Code of Conduct Policy.

Background

The draft Model Code of Conduct Policy was presented to the April 2019 Ordinary Council meeting, where Council resolved to place the plan on public exhibition for 28 days.

Councillors, administrators, members of staff, independent conduct reviewers and members of council committees including delegates of the council must comply with the provisions of Council's Code of Conduct in carrying out their functions as Council officials.

Councillors and General Managers must note the following:

The most obvious change is that the pecuniary interest provisions previously contained in the LGA and Regulation have now been included in the Model Code of Conduct.

Other key changes include:

- new standards relating to discrimination and harassment, bullying, work health and safety, behaviour at meetings, access to information and maintenance of council records
- new rules governing the acceptance of gifts including mandatory reporting
- a new ongoing disclosure requirement for councillors and designated persons requiring disclosure of new interests in returns of interests within three months of becoming aware of them
- councillors will be required to disclose in their returns of interests whether they are a property developer or a close associate of a property developer.
- Code of conduct complaints must be assessed against the standards prescribed under the version of the council's code of conduct that was in force at the time the conduct the subject of the complaint is alleged to have occurred.
- Code of conduct complaints must be dealt with in accordance with the version of the council's procedures that was in force at the time the complaint was made.

Issues

Key changes to the Code are summarised by the Office of Local Government (OLG) Circular Details: 18-44/ 18 December 2018/ A621282 which have been listed under the background section of this Report and is attached for your records.

Council advertised the draft Model Code of Conduct Policy on Council's Facebook and web pages and in the Cobar Weekly, seeking feedback.

No feedback was received during the exhibition phase. As such, no changes have been made.

Legal Situation

The Model Code of Conduct is prescribed under section 440 of the *Local Government Act 1993* (LGA) and the *Local Government (General) Regulation 2005* (the Regulation).

If a council fails to adopt a new code of conduct and procedures based on the new Model Code of Conduct and Procedures within six months of their prescription, the provisions of the new Model Code of Conduct and Procedures will automatically override any provisions of a council's adopted code of conduct and procedures that are inconsistent with those contained in the Model Code of Conduct and Procedures through the operation of sections 440(4) and 440AA(4) of the Local Government Act 1993 (unless the inconsistent provisions of a council's adopted code of conduct are more onerous than those contained in the Model Code of Conduct).

Policy Implications

The amended Code of Conduct Policy will replace the Code of Conduct adopted by Council in February 2016.

Financial Implications

Nil.

RECOMMENDATION

That Council adopts the Model Code of Conduct Policy.

CLAUSE 4A – MODEL CODE OF MEETING PRACTICE

FILE: P5-8 AOP REFERENCE: 3.1.5

**ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *General Manager, Peter Vlatko*

Purpose

For Council to adopt the Model Code of Meeting Practice.

Background

The Office of Local Government has amended the Model Code of Meeting Practice in the NSW Government Gazette. A copy is detailed in the attachments. The amendments to the Model Code of Meeting Practice came into effect December 2018.

Councillors, administrators, members of staff, independent conduct reviewers and members of council committees including delegates of the council must comply with the provisions of Council's Code of Meeting Practice.

Councils are required to adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code prescribed by the Regulation. A council's adopted meeting code must not contain provisions that are inconsistent with the mandatory provisions.

Council advertised the draft Model Code of Meeting Practice on Council's Facebook and web pages and in the Cobar Weekly, seeking feedback.

No feedback was received during the exhibition phase. As such, no changes have been made.

Issues

Key changes to the Code are summarised by the Office of Local Government (OLG) Circular 18-45 Commencement of the new Model Code of Meeting Practice for Local Councils in NSW.

Councils and committees of councils of which all the members are councillors must conduct their meetings in accordance with the code of meeting practice adopted by the council.

Legal Situation

Section 440 of the Local Government Act 1993 requires that all councils adopt a Code of Meeting Practice that incorporates the provisions of the Model Code.

Policy Implications

The amended Code of Meeting Practice will replace the Code of Meeting Practice adopted by Council in September 2013.

Financial Implications

Nil.

RECOMMENDATION

That Council adopt the Code of Meeting Practice.

CLAUSE 5A – UPDATE ON DOUBTFUL DEBTS

FILE: R2-3

AOP REFERENCE: 3.1.1

ATTACHMENT: NO

AUTHOR: *Director Finance and Community Services, Kym Miller*

Purpose

To update Council on significant doubtful debts.

Background

Council has previously been advised of two rates debtors which are proving difficult to collect and which it has resolved to seek legal assistance to collect.

Council has an exposure at the moment of approximately \$435,000 and has created a formal provision to accommodate the entire loss.

The debtors are unable to be named in the public agenda and the matter needs to be considered by the Committee of the Whole Council.

RECOMMENDATION

That the update on doubtful debts be considered in the Committee of the Whole Closed Council with the press and the public excluded in accordance with Section 10A (2) (a) of the *Local Government Act 1993* as the matter and information relates to personnel matters concerning particular individuals (not Councillors).

CLAUSE 6A – 2019/2020 MAKING OF RATES AND ANNUAL CHARGES REPORT

FILE: L5-22

AOP REFERENCE: 3.1.1.1

ATTACHMENT: NO

AUTHOR: *Rates Officer, Jo-Louise Brown*

Purpose

For Council to make general rates and annual charges for domestic waste management, water and sewerage services in accordance with the Local Government Act 1993.

Background

Sections 491 through 607 of the Local Government Act 1993 detail how Council may make rates and annual charges for various services.

At the 24 April 2019 Ordinary Council Meeting it was resolved to place the rates on public exhibition for the required period in accordance with Section 532 of the Local Government Act.

On balance, the increase in the rates for 2019/2020 proposed is the rate peg of 2.7% with the burden spread across all categories.

RECOMMENDATION

- 1. That the Cobar Residential rate of 2.76 cents in the dollar on all rateable Cobar Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a minimum rate of \$520.00 for each assessment of land for financial year 2019/2020.**
- 2. That the Business Ordinary Rate of 2.5cents in the dollar on all rateable Cobar Business Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$540.00 for each assessment of land for the financial year 2019/2020.**
- 3. That the Cobar Business CBD Rate of 3.75 cents in the dollar on all rateable Cobar Business CBD Land in pursuance of Section 518 Local Government Act 1993, be now made along with a minimum rate of \$540.00 for each assessment of land for the financial year 2019/2020.**
- 4. That the Cobar Farmland Rate of 0.31 cents in the dollar on all rateable Cobar Farmland in pursuance of Section 515 Local Government Act 1993, be now made along with a base rate of \$295.00 for each assessment of land for the financial year 2019/2020.**
- 5. That the Village Residential Rate of 14.30 cents in the dollar on all rateable Village Residential Land in pursuance of Section 516 Local Government Act 1993, be now made along with a base rate of \$112.00 for each assessment of land for the financial year 2019/2020.**
- 6. That the Village Business Rate of 5.20 cents in the dollar on all rateable Village Business Land in pursuance of Section 529 (2) (d) Local Government Act 1993, be now made along with a base rate of \$151.00 for each assessment of land for the financial year 2019/2020.**

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7. That the Rural Residential Rate of 2.20 cents in the dollar on all rateable Rural Residential Land in pursuance of Section 529 (2) (b) Local Government Act 1993, be now made along with a minimum rate of \$520.00 for each assessment of land for the financial year 2019/2020.
 8. That the Mining - General of 6.97 cents in the dollar on all rateable Mining - Gold Land in pursuance of Section 517 and 529 (2) (c) Local Government Act 1993, be now made along with a minimum rate of \$750.00 for each assessment of land for the financial year 2019/2020.
 9. That the Domestic Waste Management Charge of \$237.00 on all properties within Council's Garbage Collection Area in pursuance of Section 496 of the Local Government Act 1993, be now made along with a charge on vacant land of \$103.00 for each assessment also a charge of \$16.50 per service per single additional bin be made for the financial year 2019/2020.
 10. That the annual charge for waste management services which will apply to allow rateable assessments in the Cobar Shire during 2019/2020 of \$103.00 in pursuance of Section 501 of the Local Government Act 1993, within 5kms radius of the following locations: Euabalong Post Office, Euabalong West Public School, Nymagee Police Station, Mount Hope Hotel and Canbelego intersection of Edward and Coronga Streets.
 11. That a Cobar Sewerage Access Charge of \$375.00 on all lands rateable to the Cobar Sewerage Residential Area in pursuance to Section 539(1) of the Local Government Act 1993, be now made along with a charge of \$110.00 for each additional closet (including urinals) in excess of 3 connections and a zero water discharge charge for the financial year 2019/2020.
 12. That a minimum Cobar Sewerage Non- residential Charge of \$620.00 on all lands rateable to the Cobar Sewerage Commercial Area in pursuance to Section 539 (1) of the Local Government Act 1993, and Liquid Trade Waste Charges as per the Fees and Charges for the financial year 2019/2020.
 13. That a Cobar Water Supply Access Charge of \$267.00 on all connected Filtered Water Residential lands rateable to the Cobar Water Supply Area in pursuance to Section 539(1) of the Local Government Act 1993, and that connected Unfiltered Water be \$177.00, be now made along with the following: Unconnected \$267.00 and for the following connections: 32mm \$470.00, 40mm \$810.00, 50mm \$1,300.00, 80mm \$2,650.00, and 100mm \$3,400.00 in pursuance of the Local Government Act 1993, along with a Water Charge of 1kl up to 450kl, \$2.30 per kl, 451kl up to 550kl, \$3.40 per kl and above 550kl, \$4.35 per kl and Connected Raw Water at \$1.90 per kl be made for the financial year 2019/2020.
 14. That a Cobar Water Supply Access Charge of \$382.00 on all connected Commercial lands rateable to the Cobar Water Supply Area in pursuance to Section 539(1) of the Local Government Act 1993, be now made along with the following: Unconnected \$382.00 and for the following connections: 32mm \$470.00, 40mm \$810.00, 50mm \$1,300.00, 80mm \$2,650.00, and 100mm \$3,400.00 in pursuance of the Local Government Act 1993, along with a Water Charge of 1kl up to 450kl, \$2.30 per kl, 451kl up to 550kl, \$3.40 per kl and above 551kl, \$4.35 per kl be made for the financial year 2019/2020.

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- 15. That a Nymagee Water Supply Access Charge of \$615.00 be applied to all 20mm connected properties in the Nymagee Water Supply Area and that all properties over 20mm connections be charged at \$1,150.00 per connection and that all unconnected properties be charged at \$308.00 for each vacant land for the financial year 2019/2020 in pursuance of Section 539 (1) Local Government Act 1993.**
 - 16. That a Euabalong and Euabalong West Water Supply Access Charge of \$615.00 be applied to all 20mm connected properties in the Euabalong and Euabalong West Water Supply Area and that all properties over 20mm connections be charged at \$1,150.00 per connection and that all unconnected properties be charged at \$308.00 for each rateable land for the financial year 2019/2020 in pursuance of Section 539 (1) Local Government Act 1993.**
 - 17. That a Mount Hope Water Supply Access Charge of \$716.00 be applied to all 20mm connected properties in the Mount Hope Water Supply Area and that all properties over 20mm connections be charged at \$1,150.00 for each rateable land for the financial year 2019/2020 in pursuance of Section 539 (1) Local Government Act 1993.**
 - 18. That the interest rate for unpaid rates and charges be made at 7.5%, as advised by the Minister of Local Government, for the financial year 2019/2020.**
 - 19. That the interest rate for overdue water usage charges be made at 7.5%, for the financial year 2019/2020.**

CLAUSE 7A – INTEGRATED PLANNING AND REPORTING SUITE OF DOCUMENTS

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(PAGE 68-265)

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

To adopt the 2019/2020 Integrated Planning and Reporting suite of documents.

Background

Council resolved to exhibit a budget and associated documents with a break even operating position to the public for consideration and comment at the May 2019 Ordinary Meeting of Council. The short form summary exhibited is contained in the table below:

	General Fund	Water Fund	Sewer Fund	All Funds
	\$	\$	\$	\$
Revenue	33,829,764	6,543,045	1,968,222	42,431,031
Expenditure	30,441,770	2,951,184	1,361,114	34,754,068
Operating surplus/deficit before extraordinary items	3,387,994	3,591,861	607,108	7,586,963
Less capital grants and contributions	3,430,000	3,600,000	1,000,000	8,030,000
Less non recurrent items		550,000		550,000*
Add transfer from reserves			205,000	205,000
Underlying surplus / deficit	-42,006	-558,139	-187,892	-788,037

*Whilst this is not a day to day cost accounting standards require it to be included in the operating surplus/deficit. If it were considered abnormal the deficit from day to day operations reduces to \$238,037.

A Public Meeting was held on Wednesday, 12 June 2019 which fulfilled Council's obligations under the *Local Government Act 1993* and has given the Cobar community a chance to have input into the budget and plans.

Attachments to this report include:

- A copy of the power point presentation which was made at the public meeting. (It is the narrative background of the plans for the coming year which are supported by the following financial reports).
- Revenue Policy.
- Schedule of Fees and Charges.
- Budget Assumptions.

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- Ten year summary of operating budget, cash flow budget and statement of financial position forecasts.
 - Detailed cost centre and activity forecasts for ten years.
 - Ten year detailed capital expenditure forecasts – it must be noted that the capex plans get less reliable into the outer years. It must also be noted that a significant amount of planned capex is dependent upon receiving external grant funding.
 - Optimistic Outlook.
 - Pessimistic Outlook.

Feedback

The Airport Advisory Committee has requested Council consider reducing passenger fees for small craft with the objective of encouraging greater use of the local facility. The fees for such craft have been softened for consideration. The airport will become a higher cost business unit than prior years for Council as the RPT service about to be introduced will not be charged landing fees.

Council will need to carefully review the airport budget again in 2020/2021.

Council officers have further examined the impact of Australian Accounting Standards which are being introduced in this period and have amended the wording in the Revenue Policy to reflect these changes. The underlying plan is not altered.

Events since the release of the draft documents

The NSW government has increased Council's contribution to the RFS by approximately \$30,000 so that it can finance an improved workers compensation scheme for firefighters. The sector has reacted to this on both the quantum level and poor communication by the government and is seeking to either reverse the decision or at least delay it. Whilst significant for the cost centre it is not material in the overall budget and the budget will not be amended if necessary until the Quarter 1 Budget Review.

Council has reworked the amount of recovery and write off from the retired Water Treatment Plant and has reduced the amount from \$550,000 to \$180,000. This adjustment is reflected in the budget to be adopted.

Executive Summary – Operations

The budget assumptions are shown in the attachment. The budget and ten year financial plan presented is that which Council believes will provide a balanced road map for staff to manage and respond to the community's needs. No services when compared to those currently made available have been reduced or eliminated. In fact, during the year there has been a significant increase to community recreational opportunities particularly with the two main playground upgrades (Drummond Park and Dalton Park) as well as lesser playgrounds.

Best practice in the presentation of Local Government budgets require that an optimistic scenario and pessimistic scenario also be presented. The pessimistic scenario will be based on the Roads to Recovery program not being ongoing and water allocations to the Shire and Mines being reduced. The optimistic scenario will incorporate a further diversion of Financial Assistance Grants from city councils to regional and country councils.

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- The forecast for the 2019/2020 year is a surplus of \$7,586,963. After eliminating capital grants and contributions the deficit is \$418,037 but this includes a write off of the current water treatment plant of \$180,000. This is a very conservative position and if the current rate of operating grants available continues the shortfall will be improved significantly. Consulting works in the Sewer Fund will be funded out of reserves for \$205,000. **If the reserves transfer and plant write off are treated as outside of day to day business the forecast operating deficit is only \$238,037.** Further significant opportunities exist for increased Development Application Fees especially from the mining sector.
 - Whilst there is a marked improvement in outlook which has been confirmed by T Corp's analysts, officers will continue to seek a long term surplus budget.
 - Rates have been increased to the level permitted by the NSW Government (2.7%) However, because of a claw back from a successful valuation challenge the net increase in rates revenue is only \$24,200 for the year. The burden has been shared evenly across all rating categories. It is to be noted that costs are increasing at a rate greater than this.
 - On balance fees and charges have been increased by approximately the same percentage i.e. 2.7%.
 - It is assumed that Financial Assistance Grants will increase by 2.5%. Whilst the Federal Government has recommenced indexation of this grant the exact amount Council will receive is not currently known. It is further assumed that the Federal Government will continue to pay up to 50% of the grants in advance on a continuing basis. Should this not happen a timing adjustment will create a major variation to the reported surplus or deficit but does not of course impact the underlying performance.
 - Water usage charges have been increased by the equivalent of the rate capping amount for 2019/2020. With the current drought situation and the potential of reduced allocation the Water Fund may come under severe pressure in the short to medium term. Because of the inability to vary water prices during a financial year any deficits due to lower volume of water being sold will need to be funded from reserves.
 - The Sewer fund has operated at a marginal deficit for a number of years. This has not caused alarm as the fund has significant cash reserves. However, to be compliant with best practice performance required in this sector it is recommended in the fees and charges to make up the shortfall over three to four years.
 - The Lilliane Brady Village has been retained in the model for the entire period in light of our failure to attract an independent provider. A very conservative approach has been taken in occupying the additional ten beds being provided in the development of the Multi-Purpose (Health) Service. The new section is assumed to break even on day to day expenses as it ramps up but there is an immediate negative impact of \$100,000 in depreciation. This incremental depreciation also appears throughout all cost centres as the externally funded projects are completed and the projects become assets 'on the books'.
 - Children's Services has grown significantly and the doubt as to its viability that existed a year ago with the new funding model has disappeared. The unit is budgeted to be self-funding and contributes to the corporate costs through a rental and administration charge.

The table below shows the operating forecast for next four years:

COBAR SHIRE COUNCIL
FOUR YEAR FINANCIAL PLAN - SUMMARY
2019-2020 to 2028-2029

General Fund	2019/2020			2020/2021			2021/2022			2022/2023		
	Revenue	Expenditure	Surplus/Deficit	Revenue	Expenditure	Surplus/Deficit	Revenue	Expenditure	Surplus/Deficit	Revenue	Expenditure	Surplus/Deficit
Governance	168,410	1,077,634	-909,224	172,545	1,143,223	-970,677	176,842	1,125,334	-948,492	181,245	1,149,980	-968,735
Corporate Support	6,553,131	7,864,484	-1,311,353	6,685,771	8,127,514	-1,441,743	6,830,544	8,204,814	-1,374,270	6,978,520	8,431,111	-1,452,591
Public Order & Safety	170,040	373,435	-203,395	173,441	380,540	-207,099	176,910	387,799	-210,890	180,448	395,216	-214,769
Public Health	119,090	339,103	-220,014	121,961	347,366	-225,405	124,902	355,831	-230,929	127,914	364,503	-236,589
Community Services & Education	5,239,158	5,141,864	97,295	5,135,085	5,364,504	-229,418	5,335,787	5,579,867	-244,080	5,538,503	5,797,914	-259,412
Environment	864,201	745,143	119,058	884,145	760,696	123,449	904,565	777,323	127,242	925,471	794,323	131,149
Housing & Community Amenities	365,619	703,879	-338,260	372,931	715,947	-343,015	380,390	728,281	-347,891	387,998	740,887	-352,889
Recreation & Culture	813,582	2,251,982	-1,438,400	348,254	2,290,085	-1,941,831	12,853,019	2,337,147	-10,515,871	357,879	2,375,945	-2,018,066
Mining & Manufacture	25,000	27,820	-2,820	25,500	28,376	-2,876	26,010	28,944	-2,934	26,530	29,523	-2,993
Transport & Communication	7,867,968	8,642,769	-774,801	5,333,655	9,222,325	-3,888,670	7,325,583	9,005,726	-1,680,143	5,519,356	9,597,802	-4,078,446
Economic Affairs	3,682,867	3,273,657	409,210	3,690,325	3,553,251	137,074	4,658,131	4,412,427	245,704	4,746,294	4,485,540	260,753
General Purpose Revenues	7,960,698		7,960,698	7,964,611		7,964,611	8,145,675		8,145,675	8,330,966		8,330,966
TOTAL GENERAL FUND OPERATIONS	33,829,764	30,441,770	3,387,994	30,908,224	31,933,826	-1,025,602	46,938,357	32,943,493	13,994,864	33,301,125	34,162,745	-861,620
<i>check total</i>			<i>3,387,994</i>			<i>-1,025,602</i>			<i>13,994,864</i>			<i>-861,620</i>
Other Funds												
Water	6,543,045	2,951,184	3,591,861	3,065,355	3,045,636	19,719	3,039,434	3,068,457	-29,023	3,165,398	3,162,904	2,494
Sewer	1,968,222	1,361,114	607,108	2,020,379	1,326,911	693,468	1,037,138	1,273,607	-236,469	1,093,218	1,226,408	-133,190
TOTAL OTHER FUNDS	8,511,267	4,312,298	4,198,969	5,085,734	4,372,547	713,187	4,076,572	4,342,064	-265,492	4,258,616	4,389,312	-130,696
Write off of old filtration plant			150,000									
Write off of old reticulation system - tba												
To accumulated surplus	42,341,031	34,754,068	7,436,963	35,993,958	36,306,373	-312,415	51,014,929	37,285,557	13,729,372	37,559,741	38,552,057	-992,315
<i>less Capital Grants and Contributions</i>												
General Fund			3,430,000			110,000			14,510,000			110,000
Water Fund			3,600,000			0			0			0
Sewer Fund			1,000,000			1,000,000			0			0
Total Capital Grants and Conts			8,030,000			1,110,000			14,510,000			110,000
Operating Surplus / Deficit before Capital Grant			-593,037			-1,422,415			-780,628			-1,102,315

The Ten Year Plan shows:

- The write off the remaining book value of the existing Water Treatment Plant as new plant commences operation.
- The write off of the existing reticulation system on the basis that the replacement program is completed. The amount is yet to be determined.

Executive Summary – Cash Movement

Cash balances are forecast to remain strong in the coming ten year period with an optimum balance on average being to the order of \$14,500,000. This ensures a strong liquidity position under T Corp's assessment criteria.

Executive Summary – Key risks and opportunities

The budget has been built on the premise that the (Federal) Roads to Recovery program will continue in some format. \$750,000 has been factored into the budget.

A significant amount of Development Application income may come from within the mining sector.

Executive Summary – Borrowings

No new borrowings are budgeted for. An extraordinary plant purchase of caravans for the roads crews may be undertaken in 2019/20. Whilst the initial strategy was to finance these it may be more beneficial to outright purchase. As part of the procurement process the options will be presented to Council, more than likely at the August 2019 Ordinary Meeting of Council. This re-consideration is made in the light of falling interest rates making cash holdings less attractive. If Council elects to borrow it will need to notify Treasury supported by an appropriate resolution.

Executive Summary – Capital Expenditure

The capital budget has largely followed the groundwork laid in the workshops held over the last two years. The items bolded will only be able to be acquired if external funding is achieved. (The offsetting revenue is shown in the budget as capital grants and contributions and does not impact the day to day operating surplus/ deficit).

In anticipation of there being continued high level of grant activity in the next two years \$200,000 per year has been budgeted for grant top ups. This has provided much flexibility in 2018/2019 and has provided leverage for some successful applications.

The amount to be spent on plant changeover has been set at \$1.2 m per annum in the ten year period. However, as per earlier comment an extraordinary purchase of caravans may occur in 2019/2020. The final overhaul of the aging caravan fleet may take a further two years.

It is acknowledged that the capital expenditure for the later years in this forecast is less than will be required to maintain assets but planning for that far out is difficult and we have elected not to include items that do not have a reasonable degree of certainty about their acquisition.

The key major project in the works program for 2019/2020 will be to expend \$2,300,000 on the Grain Road of which \$2,000,000 will be grant funded and the balance internally funded.

There will be a significant amount of roads capital works carried over from 2018/2019 which has remained not done due to the lack of water and the resources being applied to the RMS contract at Musheroo.

The Acting Director of Engineering Services is currently preparing a works program based on condition, usage and monies available. It is anticipated that this will be considered at the July Ordinary Meeting of Council along with the items to be carried over.

With an increased focus on asset maintenance the water fund has proposed significant capital expenditure for the coming years. This was outlined to Councilors in a recent workshop and is consistent with Council's improved approach to asset management.

Projects include:

- A major upgrade to the Community Centre including a new roof and kitchen using a funding mix of grants, Section 94 reserves and internal funding.
- Commencement of a staged renovation of the bathrooms at the Lilliane Brady Village with \$150k being contributed by Health Infrastructure.
- A Miners Memorial which will be co-funded by the community, grants and internal funds.
- Upgrade of the residence in Maidens Ave for the Girl Guides being grant funded.
- Continued development of Drummond Park toilet block with \$249k being grant funded.
- Development of Nymagee and Mt Hope toilets for (\$128k) with \$112k being grant funded.

It is acknowledged that the capital expenditure shown for the later years in the ten year forecast are less than will be undertaken but planning for that far out is difficult and we have elected not to put in items that do not have a reasonable degree of certainty.

RECOMMENDATION

- 1. That Council adopt the 2019/2020 Operational Plan and Budget as exhibited after allowing for the amendment re the water treatment plant retirement detailed in this report.**
- 2. That Council adopt the 2019/2020 Capital Expenditure Budget as exhibited noting that the works to be undertaken will be increased by carried forward items.**
- 3. That Council adopts the Long Term Financial Plan as exhibited after adjusting for the difference resulting from recommendation 1.**
- 4. That Council adopt the schedule of Fees and Charges as exhibited for 2019/2020 after including the amendments recommended from public feedback.**
- 5. That Council adopt the Revenue Policy as exhibited for 2019/2020 after noting the inclusion of the reference to Australian Accounting Standards.**
- 6. That Council adopts the Delivery Program 2019/2020 to 2022/2023.**
- 7. That Council acknowledges and thanks the contributors to the feedback.**

CLAUSE 8A – DISABILITY INCLUSION PLAN 2019

FILE: L5-22-1 AOP REFERENCE: 3.3

ATTACHMENT: YES

(PAGE 266-281)

AUTHOR: *Economic Development Manager, Kerry Grant-Mackay*

Purpose

This report recommends that the Council adopt the Disability Inclusion Action Plan 2019.

Background

The draft Disability Inclusion Action Plan (DIAP) was presented to the May 2019 Council meeting, where Council resolved to place the plan on public exhibition for 28 days. Under the *Disability Inclusion Act 2014*, Councils must adopt a DIAP and keep it updated.

The DIAP must address four key areas:

- Attitudes and behaviours – often thought of as the biggest barrier to full participation and inclusion.
- Employment – contributes to independence and greater opportunities.
- Liveable Communities – achieved by applying principles of universal design.
- Processes and Systems – ensuring the community can access information and Council services.

The first Cobarr DIAP was adopted in May 2017. This plan has been updated based on community and staff input. Council attended a community forum and asked for feedback electronically to gain input into the further development of this plan.

Council will continue to work with stakeholders and will review this plan at least annually.

Issues

Council advertised the draft Disability Inclusion Action Plan on Council's Facebook and web pages and in the Cobarr Weekly, seeking feedback.

No feedback was received during the exhibition phase. As such, no changes have been made to the draft plan put out for consultation.

Financial Implications

There are no financial implications from adopting this plan. Any actions that are progressed will be funded through normal budgetary processes for Council approval.

RECOMMENDATION

That Council adopts the Disability Inclusion Action Plan 2019.

CLAUSE 9A – COBAR MINERS MEMORIAL TENDER (T3-19-1)

FILE: T3-19-1

AOP REFERENCE: 2.2

ATTACHMENT: NO

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

To consider the tenders submitted for the construction of the Cobar Miners Memorial in the Committee of the Whole.

Background

Over the last four years, a community committee has been working on the design for a Cobar Miners Memorial and have been fundraising to construct it. Last year Council was successful in attracting two government grants for the project, and as such Council has taken on this project to bring it to fruition. The community committee has undertaken significant fundraising which ensured the success of these grant applications.

Council and the committee has been working with an architect to develop construction drawings and documentation required to go to tender.

The total budget for this project is \$899,755 consisting of:

- \$360,028 Stronger Country Communities Fund Rd 2 (and \$89,950 contingency from Council);
- \$349,777 Building Better Regions Fund;
- \$100,000 community contributions.

To date, there has been expenditure of \$67,941 on the project for surveying, architectural services, scoping, quantity surveying, tendering etc.

Issues

The tender was advertised in February and March and closed on 28 March 2019. It was run through Tenderlink.

One tender was received.

This tender was valued outside of the budgeted amount. In addition, a number of requested in the tender documents were not provided. Receiving only one tender does not allow Council to analyse if value for money is available in the price. As such, Council sought the expert opinion of a quantity surveyor who has extensive experience in our region.

Legal Situation

Tender analysis should be undertaken in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

Policy Implications

This is a project listed in Council's strategic planning documents and one that Council has actively been working with the community committee on for a number of years. It is a priority of Council which is why two grants were sought to bring it to fruition.

Financial Implications

There is a budget for this project to the limit of \$899,755.

Risk Implication

This tender process has been undertaken in accordance with the Local Government Act 1993, and following advice from LGP.

RECOMMENDATION

That Council considers the tenders received for the construction of the Cobar Miners Memorial in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 10A – ALLOCATION FORECAST AND RAMIFICATIONS**FILE: W2-1****AOP REFERENCE: 4.1.1.1****ATTACHMENT: NO****AUTHOR: Acting Water and Sewer Manager, Victor Papierniak****Purpose**

The purpose of this report is to advise the Cobar Shire Council of the potential water allocation levels for next financial year. This report will also make recommendations on water preservation and management.

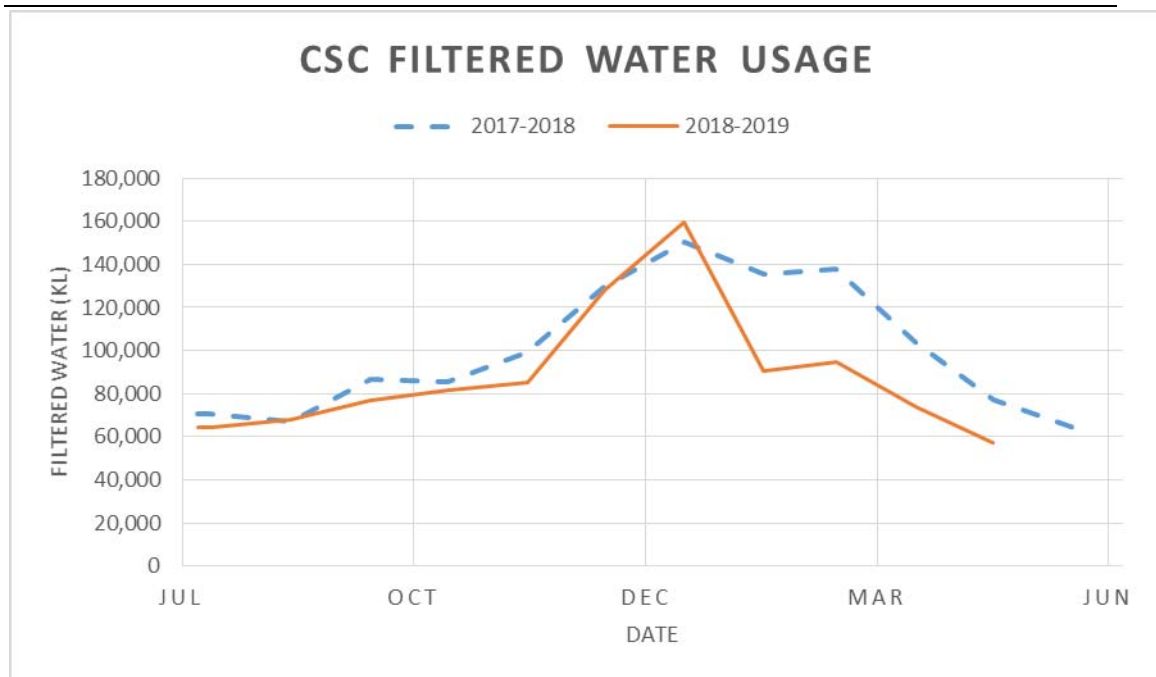
Background

WaterNSW held a River Operations Stakeholder Consultation Committee (ROSCCo) meeting in Narromine on 16 May 2019. During this meeting the vital issues that the High Security (HS) and Local Water Utility (LWU) water users will be facing next year was discussed. It was indicated that high security licence holders would likely be receiving a 70% allocation that may reduce to 0% when Burrendong Dam reaches an extremely low level trigger point. It was further indicated that LWU's would likely be receiving a 70-80% allocation.

Accounting for the compounding losses in the system, the following reductions in allocation would result in the following water availabilities for Cobar Shire Council (CSC) and Bogan Shire Council (BSC).

Allocation\Usage	Cobar Shire Council (ML)	Bogan Shire Council (ML)	Shires Combined (ML)
100% Allocation	1,850	2750	4600
After 50% Channel Loss	925	1375	2300
80% Allocation	1,480	2200	3680
After 50% Channel Loss	740	1100	1840
70% Allocation	1,295	1925	3220
After 50% Channel Loss	647	962	1610
FY17/18 Usage (% of full allocation with channel losses)	1,395 (151%)	827 (60%)	2222 (~100%)

As shown above, Cobar Shire Council consumes nearly 1400ML (equivalent to a 2800ML licence) of raw water in a normal year. This is a consumption of more than 50% of the CSC's allocation, which is made possible due to water sharing with BSC and environmental flows.



As shown in the Figure above, the town water consumption has declined by approximately 30% in comparison to the previous years water consumption since the implementation of water restrictions. If the 30% reduction in water consumption is extrapolated to encompass the entire year the estimated water consumption would be 976.5ML.

Issue

Water releases from the Burrendong Dam for Cobar and Nyngan are currently released on a quarterly basis. The 50% transition losses along the Albert Priest Channel (APC) are distributed evenly to all consumers. If the Mines allocation is cut to 0% the losses experienced by CSC and BSC may be greater due to the volume of water passing through the APC potentially being reduced and the volume of losses (seepage, run off, theft, stock and domestic and evaporation) would remain the same.

Under the worst case scenario, CSC and BSC will receive a reduced water allocation of 70% for 2019/20 financial year. This would result in a combined allocation of 1,610ML (647ML CSC and 962ML BSC) of available water after losses are accounted for. Extrapolating the current water restrictions, CSC would require an approximately 976.5ML (allocation of 1953ML) to supply the town. Therefore, CSC will rely heavily on the water sharing arrangements with BSC to ensure sufficient water supply in 2019/20.

In the event that CSC and BSC completely use their allocations, funds may be required to purchase additional water allocation from other users to ensure adequate water supply to town. Note, CSC and BSC have received a grant from the State Government to fill the recently built storage in BSC.

RECOMMENDATION

- 1. That the information in relation to the Allocation Forecast and Ramifications be received and noted.**
- 2. Investigate the costs associated with purchasing raw water from upstream users.**
- 3. That at any point in time, upon reaching 5% in Burrendong Dam, Cobar Shire Council will, in accordance with the Cobar Drought Management Plan, immediately:**
 - a. Ban all outside watering. Exemptions may be approved by the General Manager on a case by case basis e.g. Drummond Park.**
 - b. Ban filling of private swimming pools.**
 - c. All available recycled effluent be made available to maintain Mine operations as per the Cobar Drought Management Plan Level 6. All effluent arrangements with the Cobar Bowling and Golf Club be put on temporary hold and overwritten by this Clause.**
 - d. All conditions in Clause 3 be released upon Burrendong Dam reaching an effective storage percent of 10%.**

CLAUSE 11A – COUNCIL SEAL FOR NYMAGEE AND EUABALONG FUNDING DEED

FILE: W2-6, W2-11

AOP REFERENCE: 4.1.4

ATTACHMENT: NO

AUTHOR: *Acting Water and Sewer Manager, Victor Papierniak*

Purpose

To obtain approval to affix the Council Seal to the two Deeds of Agreement between Council and the NSW Government (Treasurer) for the Restart NSW Nymagee and Euabalong Scoping Studies.

Background

The Cobar Shire Council has been issued with two Restart NSW Funding Deeds for:

1. RNSW1753 – Nymagee Water Security Scoping Study; and
2. RNSW1761 – Euabalong Water Security Scoping Study.

The Funding Deed is to be signed by Treasury Secretary, Michael Pratt, as agent for the Treasurer of NSW and General Manager, Peter Vlatko of Cobar Shire Council, under the Seal of Council.

RECOMMENDATION

That Council resolve to affix Council’s Seal on the Funding Deeds between Cobar Shire Council and the NSW Government (through the Treasurer) in relation to the Restart NSW funding for the Nymagee and Euabalong Water Security Scoping Studies.

CLAUSE 12A – TENDER FOR THE PROVISION OF BITUMEN SPRAY SEALING T471920OROC

FILE: S12-35

AOP REFERENCE: 4.3.1

ATTACHMENT: NO

AUTHOR: *Roads Works Manager, Adrienne Pierini*

Purpose:

To provide a report to Council that summarises the recently conducted tender process for the Provision of Bitumen Spray Sealing T471920OROC.

Background

Council uses contractors to undertake the required sealing work for reseals and new seals on State Highways, Regional Roads and Shire Roads.

Request for tenders for the Provision of Bitumen Spray Sealing was called by Regional Procurement in March 2019 on behalf of Cobar Shire Council and 8 other OROC Councils.

This tender was advertised in the following media:

- Tenderlink on 19 March 2019;
- Sydney Morning Herald on 19 March 2019; and
- The Western Magazine on 19 March 2019.

Tenders closed at 10:00am on 16 April 2019.

Seven (7) companies submitted tenders as listed below:

- The Trustee for L A Vandersluys Family Trust t/a Country Wide Asphalt;
- Colas NSW Pty Ltd;
- NSW Spay Seal Pty Ltd;
- Fulton Hogan Industries;
- BMR Quarries Pty Ltd t/a Roadwork Industries;
- Bitupave Limited t/a Boral Asphalt; and
- All Pavement Solutions Pty Ltd.

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

RECOMMENDATION

That a further report concerning the tenders received for the Provision of Bitumen Spray Sealing T471920OROC be considered in the Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993* as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.

**CLAUSE 13A – CROWN LAND MANAGEMENT ACT 2016 –
CLASSIFICATION AND CATEGORISATION OF CROWN RESERVES**

FILE: A9-17 AOP REFERENCE: 5-2-3

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director Planning & Environmental Services, Garry Ryman*

Purpose

The purpose of this report is to identify Crown reserves managed by Council and to recommend actions relative to the implementation of the *Crown Lands Management Act 2016*

Background

The following guideline documents published by the NSW Department of Industry are relevant to matters considered in this report. Copies of these documents are provided in the attachment (Annexure 1) as recommended background reading.

- Guideline – classification of Crown land managed by Council Crown land managers.
- Guideline – initial categorisation of Crown land managed by Council Crown land managers.
- Developing plans of management for community land Crown reserves, Guideline for Council Crown land managers.

The report covers forty-nine (49) Crown reserves which is the latest list of Crown reserves (managed by Council) compiled using Council records and available information from NSW Department of Industry – Lands.

The following is a summary of key points used to group reserves and recommend actions as presented in this report.

- Under the *Crown Land Management Act 2016* a council is authorised to manage Crown land as if it is public land under the *Local Government Act 1993*.
- The *Local Government Act 1993* requires that all public land must be classified as community land or operational land.
- Crown land must be managed as community land unless the Minister administering the *Crown Land Management Act 2016* has given written consent to classify the land as operational.
- If consent is given to classify the land as operational land then a council has all the functions that a local council has under the *Local Government Act 1993* in relation to operational land, except it cannot sell the land without further Ministerial consent; nor do anything that contravenes:
 - any condition of the council’s appointment instrument as a crown land manager;
 - the *Crown Land Management Regulation 2018*;

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- any applicable Crown land management rule;
 - any applicable plan of management adopted under Division 3.6 of the *Crown Land Management Act 2016*.
- Ministerial consent to manage land as operational will only be issued where it can be demonstrated that either the land:
 - does not fall within any of the categories for the community land under the *Local Government Act 1993*; or
 - could not continue to be used and dealt with as it currently can, if it were to be used and dealt with as community land.
 - Examples of uses of Crown land that may not fall within categories of community land could include:
 - Works depots
 - Emergency services
 - Quarries and gravel pits
 - Reservoirs
 - Sanitary purposes
 - Sewage works urban services water infrastructure
 - Under the *Crown Land Management Act 2016* a council must assign to all community land Crown reserves one or more initial categories of community land referred to in section 36 of the *Local Government Act 1993*.
 - A council must assign a categorisation considered to be the most closely related to the purpose for which the land is dedicated or reserved.
 - Crown reserves under the management of a council are either as the council being the appointed reserve trust manager or reserves that devolve to council management under Section 48 of the *Local Government Act 1993*. Crown reserves managed under Section 48 do not require a Plan of Management and therefore there is no need to assign a category under Section 36.
 - The Department of Industry – Lands provided Council with an initial list of Crown reserves which included a guidance *Local Government Act 1993* category. This list has been updated to include all known Crown reserves and the guidance categories were reviewed relative to current use of the reserves.
 - The initial categorisation of the ‘Newey’ Reserve 630023 was Park as resolved by Council at its Ordinary Meeting on 22 November 2018. In preparing the Newey Plan the ecological assessment identified records of threatened fauna species and as previously reported in November 2018 an additional category of a Natural Area is required. Then advice from the Office of Local Government was that this categorisation can be a sub-category within a Plan of Management.
 - The attachment to this report is broken up into sections as listed below:
 - Annexure 1, Guideline documents.
 - Annexure 2, Crown reserves managed under s48 of the *Local Government Act* not requiring a Plan of Management.
 - Annexure 3, Crown reserves to seek Ministerial approval as operational land.

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- Annexure 4, Crown reserves with a Natural Area category (Note: R630023 included on basis of an additional category).
 - Annexure 5, Crown reserves with Sports Ground category.
 - Annexure 6, Crown reserves with Park category.
 - Annexure 7, Crown reserves with General Community Use category.
- The attachment is referenced in the recommendations and provide the relevant detail.

RECOMMENDATION

- 1. That Council assigns initial categories of Community Land referred to in Section 36 of the *Local Government Act 1993* as detailed in this report and the attachment.**
- 2. That Council provided notices to the Minister of Lands in the approved form of the assigned categories for the relevant Crown reserves.**
- 3. That Council authorise the Director of Planning and Environmental Services to seek Ministerial consent to classify Crown reserves as identified in this report as operational land.**
- 4. That in the event of Ministerial consent to classify the Crown reserves (as identified in this report) as operational land is denied, such reserves be assigned a General Community Use community land category as referred to in Section 36 of the *Local Government Act 1993*.**

CLAUSE 1B – DEVELOPMENT APPROVALS: 15 MAY 2019 – 18 JUNE 2019**FILE: T5-1****AOP REFERENCE: 1.6.3.1****ATTACHMENT: NO****AUTHOR: Director of Planning & Environmental Services, Garry Ryman****Complying Development Approvals**

The following Complying Development Applications have been approved under delegated authority for the period 15 May 2019 – 18 June 2019.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2019/LD-00013	Peak Gold Mines	Installation of Switch Room (Activity 4)	\$2,111,295.16
2019/LD-00014	Peak Gold Mines	Replacement of Flotation Circuit (Activity 2)	\$12,095,729.80
2019/LD-00016	Peak Gold Mines	Flotation Circuit Extension (Activity 3)	\$3,722,587.93

The value of Complying Development approvals for 2018/2019 to date is \$30,112,657.90.

The value of Complying Development approvals for the similar period in 2017/2018 was \$30,000.00.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 15 May 2019 – 18 June 2019.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2017/LD-00051REV02	33 Woodiwiss Ave, Cobar	Health Service Facility & adds + alts to existing Aged Care Facility – Modification	NA
2019/LD-00004	2355 Bloomfield Rd, Sandy Creek	Dwelling	\$4,242,218.75

The value of Local Development approvals for 2018/2019 to date is \$40,719,698.80.

The value of Local Development approvals for the similar period in 2017/2018 was \$3,274,870.00.

Construction Certificates

There were no Construction Certificates issued for the period 15 May 2019 – 18 June 2019.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 15 May 2019 – 18 June 2019 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****COUNCIL RESOLUTIONS 25 SEPTEMBER 2014**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p>

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.

COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Grant funding to undertake an analysis of the Euabalong and Euabalong West water supply has been successful. Consultant engaged to undertake the study.
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track. An updated funding application for sealing of the Wool Track is being prepared.
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COUNCIL RESOLUTIONS 27 APRIL 2017

1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	EDM	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p>	<p>Initial positive discussions held with Livestock and Bulk Carriers Association and local international freight company. If new industrial estate is successful, this is an ideal location to encourage companies to have a Cobar presence.</p> <p>One on one visits to potential businesses commenced to determine interest in such a venture. Strong interest so far.</p>
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				That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.	No action to date.
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	<p>Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.</p> <p>Letter has been acknowledged by RMS and they are programming work subject to available funding.</p> <p>At this stage RMS has not allocated funds to the project.</p>

COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents.	<p>Currently seeking contractors to undertake the investigation through Department of Water.</p> <p>Public Works preparing a Desktop Study to be completed by December 2018. Study is being undertaken.</p> <p>Cobar Water Board has requested a Watch Catchment Damming report to be completed by Public Works. This report is anticipated to be finished in June and discussed at the June CWB meeting.</p>

					Feasibility study has been completed and presented to Councillors – No further action required.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered in 2019 with other unpaid rate properties. Initial report to Council in December. August 2019 auction expected.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken. Lack of staff resources has restricted progress.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	EDM	<p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water</p>	<p>Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success more likely if more developments undertaken at Mt Grenfell. Council awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.</p> <p>Location and type of signs currently being investigated – orders to be placed in May.</p>

				<p>recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>New Tourism Manager currently investigating work already done, how to reinvigorate this committee etc and this will form part of a future presentation to Council on events and festivals.</p> <p>No action to date.</p>
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COUNCIL RESOLUTIONS 14 DECEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	<p>That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension.</p> <p>That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.</p>	<p>Funding application has been submitted for 2018/2019.</p> <p>Application for 2018/2019 was unsuccessful.</p> <p>Funding application has been submitted for 2019/2020.</p>

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re- Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting – Clause 5A – Development Application 2018/LD- 00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	Letter's sent seeking support. Awaiting response in order to organise the meeting. Letters of support received and forwarded to Ministers Office. Mayor to meet with Minister Brad Hazzard in Albury on 21 October 2018. Minister was an apology. Mayor supported the Gwydir Council in providing representation to Canberra

					to raise the issue.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced. Awaiting RMS funding allocation.
COUNCIL RESOLUTIONS 26 APRIL 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1152	Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options	75.4.2018	GM	That Council investigate options and ways of reducing the cost of water to the households and to include such things as: i. Desalination of water; ii. Additional bore water; iii. Reduce the number of parks, gardens and ovals; iv. Increase water storages. That Council seek grant funding to engage a consultant to undertake the investigations.	Investigations to be undertaken once grant funding is found.
1153	Council Meeting – Notice of Motion – Policy Development for Development	76.4.2018	GM	That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to	Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to

	Applications for Mining Operations			reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.	Council.
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COUNCIL RESOLUTIONS 24 MAY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1169	Council Meeting – Notice of Motion – Community Consultative Committee – Inland Rail	108.5.2018	GM	That discussions be held in relation to the Inland Rail proposal and the impact on Cobar be put to a Councillor Workshop.	Workshop held in December 2018. No further action.

COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW. That a letter and submission be made to the National Farmers Association that a letter of support be sought.	Submission being prepared when resources available. To be completed by August 2019.

COUNCIL RESOLUTIONS 24 SEPTEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1217	Council Meeting – Clause 7A – Bathurst Street Reserve Licence Agreement	240.9.2018	ES	That Council acting as Crown Land Manager for the Bathurst Street Reserve (R64199), resolve to renew 12 month short term license agreements to Cobar Tennis Club to cover the period 1 July 2018 to 30 June 2019.	License agreement to be issued.
1219	Council Meeting – Clause 9A – Minutes of the Economic Taskforce Meeting – Tuesday, 14 August 2018	242.9.2018	EDM	That Council resolve to accept the recommendation of the Economic Taskforce that: Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.	No investigation to date.

COUNCIL RESOLUTIONS 13 DECEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1244	Council Meeting – Clause 6A – Sale of Land for Unpaid Rates	313.12.2018	RO	That the sale be conducted during June 2019 with a full list of properties being presented to Council in February 2019 for approval and advertising commencing in March 2019. That the General Manager be given the authority to call for expressions of interest to appoint an auctioneer	Proceeding – date to be advised.

				to conduct the sale.	
1251	Council Meeting – Committee of the Whole Closed Council - Clause 2C – Consideration of Nymagee Airstrip Runway Crossing into Neighbouring Property	334.12.2018	DFCS	<p>That Council proceed to shorten the northwest runway at Nymagee by 200 metres and advise key stakeholders immediately.</p> <p>That the General Manager be authorised to purchase Lot 2 DP 127362 for up to \$37,000 exc GST should the vendor believe that this becomes the best option for it as recommendation1 is implemented.</p> <p>That should the demand lead to a requirement to develop the strip at the northern end, the proposal be first considered by Council.</p>	<p>Stakeholders advised.</p> <p>Vendor not proceeding as yet.</p> <p>Investigating extension of other runways.</p>

COUNCIL RESOLUTIONS 28 FEBRUARY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1252	Council Meeting – Notice of Motion – Date Change for Clearing Consent	03.2.2019	GM	That Council together with RDA Orana, Far North West Joint Organisation and the Western Division Councils lobby the Federal Government to have the methodology changed that all farms in the Western area have the same opportunity to participate in the emission reduction fund as currently stands for some properties at present and seek the State Government support.	Letter sent to RDA Orana seeking support.

1253	Council Meeting – Notice of Motion – Lobby for Water Security	04.2.2019	GM	That the Cobar Shire Council lobby the State and Federal Government to provide alternative and viable solutions to provide water security for our towns and villages in the Western Region and seek the support of the Far North West Joint Organisation, RDA Orana and the Western Division Association.	Letter sent to RDA Orana seeking support.
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	GWSE	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for.
1272	Council Meeting - Committee of the Whole Closed Council – Clause 3C – Provision of Doubtful Debts – Update Manuka Resources and Mt Boppy Resources Limited Debts	41.2.2019	DFCS	That Council receive advice from Marsdens Law Group to enable Council officers to decide the best course of action and present a recommendation to Council by June 2019.	Further report provided June Ordinary Council Meeting – No further action required.

COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home	63.4.2019	GM	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away	Submission being prepared and discussions held with local mines.

	Allowance Exempted for Remote Mining Community such as Cobar			From Home Allowance exempted for remote mining communities such as Cobar. That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	
1283	Council Meeting – Clause 7A – Preliminary Wrap-Up of the 2019 Grey Mardi Gras Festival	71.4.2019	SPO	That Council agrees to hold a second Grey Mardi Gras event and make an appropriate budget allocation in the 2019/2020 Budget with a decision on the continuity decided at the June Workshop.	A preliminary budget allocation has been made for 2019/2020 for the festival. The Tourism Manager will present a business case for festivals presented at the June Council workshop – No further action required.

COUNCIL RESOLUTIONS 23 MAY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1284	Council Meeting – Clause 2A – Report on the Findings by the Independent Reviewer of the Code of Conduct Complaint by Councillors Against CR P Yench	89.5.2019	GM	The Council establishes a committee consisting of Councillors Peter Abbott, Janine Lea-Barrett, Christopher Lehmann, Julie Payne and Kate Winders to be known as the Code of Conduct Report Consideration Committee. The functions of the Council under the “Procedures for the Administration of the Model Code of Conduct for Local Councils in	Code of Conduct Report Consideration Committee established. Meeting scheduled – No further action required.

				New South Wales” dated March 2013 (“Procedures Document”) relating to considering the final investigation report prepared by Paul Crennan titled “Report Code of Conduct - Cobar Shire Council Complaint Against Councillor Peter Yench June 2018” and deciding whether or not to impose one or more of the available sanctions referred to in clause 8.56 of the Procedures Document are delegated to the Code of Conduct Report Consideration Committee.	
1285	Council Meeting – Clause 3A – Determination of Fees Paid to Mayor and Councillors	90.5.2019	GM	That Councillors fees are set at \$12,160.00 per annum paid monthly in arrears for the twelve months commencing 1 July 2019. That the Mayor’s fee is set at \$26,530.00 per annum, paid monthly in arrears for the twelve months commencing 1 July 2019.	Fees Paid to Mayor and Councillors set and Budget amended – No further action required.
1286	Council Meeting – Clause 4A – Publication Guide – Government Information (Public Access) Act 2009	91.5.2019	GM	That Council adopts the Publication Guide dated 1 June 2019 as the current Policy of Council.	Publication Guide dated 1 June 2019 adopted – No further action required.
1287	Council Meeting – Clause 5A – Classification of Land as Operational – Lots 170 & 171 DP1064650	92.5.2019	GM	That Council, in accordance with section 31 of the <i>Local Government Act 1993</i> , Council resolves to classify Lots 170 & 171 DP1064650 as Operational Land.	Lots 170 & 171 DP1064650 are now classed as Operational Land – No further action required.
1288	Council Meeting –	93.5.2019	DFCS	That Council be provided a full	Further report provided to June

	Clause 6A – Quarter 3 – 2018/2019 Budget Review			report in regards to the write off of the \$586,686 for the Rural Fire Shed.	Ordinary Council Meeting – No further action required.
1289	Council Meeting – Clause 6A – Quarter 3 – 2018/2019 Budget Review	94.5.2019	DFCS	<p>That the operating budget for 2018/2019 be varied by incorporating an asset write off of \$586,686 and creating a specific doubtful debt provision of \$421,000.</p> <p>That the capital expenditure budget for 2018/2019 be reduced by \$5,000 to incorporate some additional seating in Drummond Park and removing the lightning rod at Fort Bourke Hill.</p>	Completed – No further action required.
1290	Council Meeting – Clause 7A – Council’s Annual Operational Plan, Budget, Fees and Charges and Revenue Policy	95.5.2019	DFCS	<p>That Council places the draft 2019/2020 Annual Operational Plan, Budget, Fees and Charges, Revenue Policy and Ten Year Financial Plan on public exhibition for a minimum of 28 days.</p> <p>That Council hold a public meeting on Wednesday, 12 June 2019 at 6:00pm to present the documents and seek community input into them and to identify possible future projects.</p>	<p>Draft 2019/2020 Annual Operational Plan, Budget, Fees and Charges, Revenue Policy and Ten Year Financial Plan placed on public exhibition – Further report provided to June Ordinary Council Meeting – No further action required.</p> <p>Public Meeting held – No further action required.</p>
1291	Council Meeting – Clause 9A – The Newey Plan of Management – Community	96.5.2019	DPES	That the Newey Plan of Management be implemented as written, with Option 2 accepted.	Newey Plan consultation document being amended to a draft Plan of Management based on option 2.

	Engagement				
1292	Council Meeting – Clause 10A – Plumbing Regulator Function Delegations	97.5.2019	MPES	That Council resolve to accept the delegated functions from NSW Fair Trading and arrange for the signing of the attached Instrument of Delegation.	Instrument of Delegation signed and returned – No further action required.
1293	Council Meeting – Clause 12A – Disability Inclusion Action Plan 2019	99.5.2019	EDM	That Council places the draft Disability Inclusion Action Plan 2019 on public exhibition seeking input from the community for a period of 28 days.	Draft Disability Inclusion Action Plan 2019 on public exhibition – Further report provided to June Ordinary Council Meeting – No further action required.

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1066, 1169, 1272, 1283, 1284, 1285, 1286, 1287, 1288, 1289, 1290, 1292 and 1293.

CLAUSE 3B – RURAL FIRE SHED WRITE OFF**FILE:A10-44 & T3-14-5 AOP REFERENCE: 3.1.1.2 ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Purpose**

To provide Council with a report regarding the write off of the Rural Fire Shed.

Background

The Council at its Ordinary Meeting held on Thursday, 23 May 2019, it was resolved that Council provide a full report in regards to the write off of the \$586,686 for the Rural Fire Shed.

In relation to the actions that occurred, in the building of the Rural Fire Shed, this was detailed in the Memorandum to Councillors dated 19 April 2017.

In summary the contractor used materials that were not up to standard or required specifications and therefore Council was not in a position to issue an Occupancy Certificate. This brought the matter to a head and both the RFS and Council then took action against the tendering construction company.

The Rural Fire Services (RFS) accepted and reimbursed Council for its expenses both legal and contractual costs.

Once the matter was legally finalised in relation to the contractor, the RFS has taken over the project to have the building either demolished or repaired. The cost associated with this is fully funded by the RFS.

Discussion

As indicated previously the costs associated with the project has been paid to Council from the RFS in accordance with the negotiations between both the Council and RFS.

The RFS is now in the process of managing the project and Council has no input both financially and in decision making.

However, as advised to Council the said shed which the RFS has taken over, has been built on railway land but in accordance with accounting standards and the Policy of the State Government, is required to be placed on Councils Asset Register like all other RFS Sheds.

Therefore, as the RFS Shed has been identified as being demolished and rebuilt, Council has no option but to write off the cost to date (which the value of the building as it is).

Budget Implication

As reported the cost of construction and the legal fees in relation to the original contract has been reimbursed by RFS to Council.

The write off is a financial implication that Council is required to do given the ownership under current State Government Policy is Council.

RECOMMENDATION

That the information contained within this report be received and noted.

CLAUSE 4B – MEETING MINUTES

FILE: C8-6-4 & C8-17

AOP REFERENCE: 3.1

ATTACHMENT: YES

(PAGE 282-288)

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Youth Council – Monday, 25 March 2019 (no Status Report);
- Cobar Youth Council – Monday, 27 May 2019 (no Status Report);
- Cobar Liquor Accord Meeting – Tuesday, 11 June 2019 (no Status Report);
- Cobar Youth Council – Monday, 17 June 2019 (no Status Report).

RECOMMENDATION

That the Minutes of the Cobar Youth Council and Cobar Liquor Accord Committee be received and noted.

CLAUSE 5B – INVESTMENT REPORT AS AT 31 MAY 2019**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Acting Financial Accountant, Sandra Davey****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The tables below shows the balances of Council's Investments as at the end of May. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042.

Investments for April	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$2,349,639	\$2,345,287	\$3,424,773	\$1,758	\$1,271,911
NAB Term Deposit					
2.73% (Jun) 4039	\$2,021,784			\$4,688	\$2,026,472
AMP Bank Term Deposits					
2.85% (Aug) 4037	\$2,013,303			\$4,873	\$2,018,176
2.75% (Jan) 4047	\$1,008,680			\$2,332	\$1,011,013
2.75% (Jan) 4049	\$1,008,680			\$2,332	\$1,011,013
ME Bank Term Deposits					
2.65% (Sep) 4042	\$2,006,102			\$4,515	\$2,010,618
2.05% (June) 4043	\$1,001,460			\$1,349	\$1,001,349
2.08% (July) 4045	\$2,000,432	\$2,000,000	\$2,000,380	\$451	\$2,000,451
G & C Mutual Bank Term Deposit					
2.86% (Sept) 4041	\$1,017,686			\$2,472	\$1,020,158
Auswide Bank Term Deposits					
2.70% (Oct) 4038	\$2,003,107			\$4,423	\$2,007,558
2.72% (Feb) 4040	\$2,011,497			\$4,647	\$2,016,144
2.50% (Oct) 4044	\$1,000,890			\$2,125	\$1,003,016
TOTALS	\$19,443,263	\$4,345,287	\$5,425,153	\$35,967	\$18,397,880

Annualised Average return on Investment for the Month: 2.28%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Acting Financial Accountant**RECOMMENDATION****That Council receive and note the Investment Report as at 31 May 2019.**

**CLAUSE 6B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 31 MAY 2019**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Acting Financial Accountant, Sandra Davey*

Purpose


Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	3,295
Less Unpresented Cheques	(1,034)
Reconciled Balance	12,261

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Acting Financial Accountant

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Jun 18	18,959,272	6,905	18,966,177
Jul 18	19,692,731	9,114	19,701,845
Aug 18	19,851,551	24,356	19,875,877
Sept 18	17,397,785	9,887	17,407,672
Oct 18	18,088,990	18,099	18,107,089
Nov 18	18,361,800	(163,625)	18,198,175
Dec 18	17,009,717	18,601	17,020,318
Jan 19	15,870,216	(11,175)	15,706,591
Feb 19	15,980,048	(5,842)	15,974,206
Mar 19	18,000,631	9,011	18,009,642
Apr 19	19,443,263	9,382	19,452,645
May 19	18,397,880	12,261	18,410,141

The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042

Cash Flow

May		Description	Forecast
Forecast	Actual		June
9,382	9,382	Bank Balance Forward	12,261
1,145,458	718,458	FAG / R2R / RMCC	1,847,200
14,336	14,336	RMS Agency	14,336
420,000	807,819	Rates /Water/User Charges	590,000
150,000	181,455	Private Works/Debtors	150,000
540,000	387,821	LBV – Residents Fees & Subsidies	380,000
190,000	265,904	Child Care/In Home Care	190,000
(259,176)	1,045,383	Net Movement of Investments	(267,848)
1,000,000	1,291,933	Sundry Income & Grants	1,000,000
		<i>Less</i>	
(2,500,000)	(3,934,009)	Creditors	(2,500,000)
(790,000)	(788,482)	Wages / Salaries	(790,000)
10,000	12,261	Bank Reconciliation Cr/(Dr)	10,000

Loan Facility Report as at 31 May 2019

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(1,045,921)
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RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 May 2019.

CLAUSE 7B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering, Simon Pradhan*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of May 2019.

Discussion

State Highways

Maintenance Work

- Sign and guidepost replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**;
- Replacement of two failed Armco pipes on HW8 to be undertaken during June;
- Line marking of reseal segments to be undertaken during June;
- Vegetation Maintenance – **ongoing**.

Construction Work

The Musheroo Project is complete. Minor cleanup works being undertaken.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Patch over collapsed Armco pipe on RR7518;
- Maintenance/Spot Grading – SR7, SR9, SR10, SR12, SR19, SR20, SR24, SR26 and MR407;
- Pavement Maintenance – SR13A, SR22, SR38, SR42, MR407, MR411, MR416, MR423, RR7518, RR7521 and MR461.

Construction Work

- Acres Billabong – road construction being undertaken.

Water and Sewer

Maintenance Work

- Complete town hydrant maintenance and repair works – **ongoing**;
- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- One water fault was reported during the month and it was resolved;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
- A chlorine installation audit and identified remedial works are being undertaken – **ongoing**.

Water Operations

The water treatment plant is producing approx. 1.9 ML per day. Alternate day water restrictions with hand watering only between 5pm and 8pm have been introduced for Cobar to ensure demand is controlled. Burrendong Dam levels (5.4%) continue to fall and future restrictions on High Security Town Water are a possibility.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Coordinating Euabalong playground installation and oval irrigation upgrades – **ongoing**;
- Tidying up street trees – **ongoing**.

Resources for Regions

Construction of New Water Treatment Plant

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank;
- Clarifier and filter tank;
- Pipelines from new WTP to Fort Bourke Hill reservoirs;
- Sludge Lagoons;
- Construction of the blockwork walls and structural steelwork for the main treatment building;
- Mechanical and electrical installation.

Work in progress:

- Demonstration;
- Proof of performance.

Expenditure to end of May on the contract by LWC is \$10,145,417.79 (92.14% of the contract). Commissioning of the WTP is programmed for June 2019. Handover is programmed for early July.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 8B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 289-294)

AUTHOR: *Acting Director of Engineering Services, Simon Pradhan*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 9B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT CONTRACT

FILE: T3-15-6 & P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering, Simon Pradhan*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Contract for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2018 – 31 May 2019.

Contractor	Description of Works	May	2018/2019
Bruces Contracting	Water Cart Hire	\$20,048	\$228,352
Rollers Australia	Roller Hire	\$48,570	\$300,106
McRowe	Water Cart Hire	\$2,299	\$163,380
Urquhart Haulage Contractors	Haulage	\$20,780	\$303,562
The Mining	Plant Hire	\$120,172	\$153,072
Whacko Water Trucks	Water Cart Hire	\$0	\$80,572

RECOMMENDATION

That Council receive and note the information contained in this report.

CLAUSE 10B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29 AOP REFERENCE: 4.1.3.3 & 4.4.4.2****ATTACHMENT: NO****AUTHOR: *Water and Sewer Manager, Eric Poga*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 May 2019.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 31 May 2019	Project Status
Water Treatment Plant	\$15,750,000	\$200,000	\$10,929,812	<ul style="list-style-type: none">- Continuation of Mechanical items.- Continuation of chemical dosing equipment installation, majority of chemical dosing equipment is installed and wired into system, with pre commissioning tests beginning.- Internal fit out of buildings continued, only minor fittings remaining.- Continuation of electrical work with the wiring up of the equipment, majority of wiring completed.- Completion of major cut-ins.- Roadwork in the treatment plant site (road work to the treatment plant was completed earlier) has commenced.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$506,623	<ul style="list-style-type: none">- The Ward Oval Pump station refurbishment and Lagoon upgrade have been completed.- Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved.- Investigation and design of upgrades is currently proceeding.- Engineer has undertaken site

				inspection and confirmed scope. - Design work has continued. - Contract documentation will commence after investigation and design work is completed.
Water Mains Cleaning and Replacement and Water Storage Refurbishment Project	\$6,900,000	\$0	\$293,002	- Survey work complete. - Environmental Investigations commenced. - Geotechnical onsite works undertaken. - Design work commenced. - Investigation of reservoir roof complete.

RECOMMENDATION

That Council receive and note the updated financial information for the three Restart NSW Resources for Regions infrastructure projects.

CLAUSE 11B – GRANT FUNDING**FILE: G4-17****AOP REFERENCE: 3.1.1.4****ATTACHMENT: NO****AUTHOR: *Economic Development Manager, Kerry Grant-Mackay*****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for project, comment
Grants Applied for					
Basketball After Dark – National Ice Action Strategy	Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark.	\$24,500	Pending	In-Kind support to the value of \$23,000, consisting of marketing and promotion of program, facility use, and wages.	Outcome of application advised July 2019 for implementation thereafter.
My Community Project through the NSW Generations Fund	CCTV Installation for Community Playground. Staged approach to enable additional cameras to be installed as and when required.	\$40,000	Pending	Nil	Outcome of application advised September 2019 – 12 month completion timeframe. Each electorate is given an allocation of money, with projects determined via community vote.
My Community Project through the NSW Generations Fund	Multi-Sports Courts and equipment upgrade. Entails re-surfacing the basketball/Tennis court at the Youth Centre and updated equipment.	\$40,000	Pending	Nil	Outcome of application advised Sept 2019 – 12 month completion timeframe. Each electorate is given an allocation of money, with projects determined via community vote.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for project, comment
Grants Applied for					
Growing Local Economies Fund	Design and construction of new industrial estate for Cobar	\$4.405m	Pending – EOI was successful, business case now submitted	\$500,000	Business case being assessed. Council providing further information as requested. Expected site visit by Department undertaken in June 2019. Outcome expected by end July.
Department of Communications and the Arts – Festivals Australia	Community artistic workshops and mural painted on water tank at Fort Bourke in line with Festival of the Miners Ghost	\$40,750	Pending	In-Kind Support to the value of \$10,000	Outcome of application advised June 2019, for implementation for the 2019 FOMG if successful.
Office of Responsible Gaming Grants	On behalf of the Liquor Accord to conduct a Cert II in Security Course (in Cobar) under the Office of Responsible Gaming Grants	\$15,000	Pending	Nil	An additional \$5,000 will be contributed via the Cobar Liquor Accord should the application be approved.
Transport for NSW – Freight, Strategy and Planning Division	EOI – Electric Vehicle Charging Location. Council to partner with NRMA.	NRMA to incur costs for the design, installation, insurance and associated costs of the charging station.	Pending	Council to contribute parking space and an area for installation of the station free of charge.	Should the EOI meet with Transport for NSW approval, Council/NRMA will be invited to submit a detailed application in the near future.

Grant Outcomes

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
North West JO Tourism Fund	Upgrade exhibitions at GCHCC.	\$1,425,000	Successful	Nil	Funding agreement awaiting execution
Infrastructure NSW – Fixing Country Roads	Sealing the Grain Road.	\$1,000,000	Successful	\$350,000 (Total project cost \$2,350,000 including previous approval by Federal Government for \$1,000,000)	Funding agreement awaiting execution.
Community Child Care Fund	Subsidise administration fees for IHC clients to make care more affordable.	\$350,000 over 2 years	Unsuccessful	Nil	Work continues with negotiations with the dept. Focus now on getting individual families a subsidy.
Youth Opportunities	Series of workshops with year 11 students with CHS and NGOs.	\$31,090	Unsuccessful	Staff support	Work with CHS and NGOs to implement.

Council committed \$200,000 in the 2018/2019 budget to put towards grant proposals as a co-contribution. This money has been allocated as follows:

- \$10,000 for the GCHC accessible ramp.
- \$8,000 Dalton Park playground upgrade
- \$100,000 to the Museum upgrade.

Current Grant Opportunities

- TTTT Grants through the RRR fund – will assist Nymagee Progress Association to apply for a community event grant. All Progress Associations have been encouraged to apply, as has the CWA who have approached us for grant preparation assistance, now that quotations have been obtained. The current round of funding closes 8 July 2019 with differing tiers of funding available, from \$20,000, \$60,000 and \$150,000 (the largest amount requiring an EOI prior to being invited to submit a detailed application).
- Multicultural NSW Government – October Mental Health Month 2019 – will apply for the small grant between \$500 to \$1,000 to support community events focusing on youth and mental health. Applications close 21 June 2019.
- Transport Roads & Maritime Services Bike Week 2019 – encouraged local schools to liaise with each other and council to encourage participation in bicycle events in a safe and supported environment. Bike Week will take place Saturday 21 to Sunday 29 September 2019. This funding can be used to advertise and promote the event, with applications closing 22 June 2019.
- CASP (Country Arts Support Program) – Aim of this funding is to support community arts and cultural development in regional NSW. Endeavour to apply for workshops which support and relate to upcoming festivals in 2020, including Festival of the Miners Ghost, Grey Mardi Gras and 2020 celebration. Funding is available to a maximum of \$5,000, with applications closing 29 July 2019.
- 2020 Cricket Legacy Fund through the Office of Sport – aims to improve cricket facilities and supporting infrastructure, increase participation opportunities and improve female player pathways. Currently liaising with Cobar Cricket Club for requirements and current needs to then submit a funding application. Applications close 8 July 2019, with maximum funding of \$200,000 available, based on a 50% co-contribution.
- Youth Opportunities Program through the Department of Family and Community Services – this program encourages young people to participate in community development projects, which in turn will increase the number of youth led and youth driven community activities. Currently liaising with Cobar High School for proposals which can be implemented to form a funding application. Applications close 16 July 2019, with funding available up to \$50,000.
- Start Strong Capital Works Program through the Department of Education NSW – aims to increase the number of 600 hour community preschool places available in areas of need and demand. Discussions underway with the Cobar Mobile Children Service and working with them to submit an application. Total pool of funding is limited to \$4 million, and applications close 4 August 2019.
- Environmental Education Program Grants through the Environmental Trust NSW – Expression of Interest to support educational projects that develop, broaden and transform the community's knowledge, skills, and intrinsic motivation to undertake sustainable behaviour and encourage participation in the protection of the environment. Will liaise with schools for interest in project proposals. The EOI closes 22 July to funding available to a maximum of \$60,000.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

- Reconciliation Week grant to produce a series of story boards in progress. Now looking at adding in a board for the Murrin Bridge area celebrating the revival of language.
- RCF Rd 1 Museum project – Damp proofing completed. Consultant architects developing a master plan and priority of works.

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- Heritage Near Me – museum accessibility project – being incorporated into above. Accessibility consultants have provided their report. The fire safety audit is completed. Progress report submitted.
 - RCF Rd 2 exhibition upgrade – plan of works being developed as per master plan.
 - Miners Memorial – Tender closed. Paper to this Council meeting. Further work being undertaken to get project to budget.
 - SCCF – Toilet project – Drummond Park toilet designed and ordered. Design completed for Mount Hope, with quotations being sought.
 - SCCF – Girl Guides Hall – Will renovate existing house. Plans being developed.
 - SCCF – Youthie upgrade – architect has provided preliminary plans. Project team has assessed these and provided further comments. Plans to be revised with this information in June/July.
 - Public Reserves – Boxthorn Removal Euabalong common – Project for Reserve Trust – extension provided due to drought
 - Safe and Secure Water Fund – pipe replacement and Tank refurbishment – PWA undertaking pipeline design work. Business case being progressed for reservoir refurbishment.
 - Drought Projects – at various stages of progress, working hard to complete by end of month where possible, some works will continue into July.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 12B – RATES RECONCILIATION REPORT AS AT 31 MAY 2019**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 295-296)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 May 2019.

FUND	LEVY 2018-2019	Pensione r Rebates	Abandone d Levy	Additional Levies	Sub Total 2018-2019	Arrears 30th Jun 18	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstandin g of Sub Total Plus Arrears
Business	409,307.61		530.00	530.00	409,307.61	78,431.59	376,735.04	111,004.16	94,767.13	22.76%
Farmland	694,965.98		-	1,406.20	696,372.18	31,215.47	611,795.72	115,791.93	68,989.74	15.91%
Mining	1,728,262.37		-	-	1,728,262.37	225,987.30	1,194,014.92	760,234.75	463,162.77	38.90%
Residential	1,177,062.40	48,409.41	4,442.56	-	1,124,210.43	233,293.62	1,018,510.85	338,993.20	284,222.19	24.97%
Overpayments					-	-134,695.26	- 9,078.24	-125,617.02	-118,376.43	93.26%
Legal Costs			-	29,770.52	29,770.52	50,747.28	22,428.65	58,089.15	52,024.31	72.14%
Interest			-	13,580.17	13,580.17	135,920.90	17,991.79	131,509.28	109,965.02	87.97%
General Rates	4,009,598.36	48,409.41	4,972.56	45,286.89	4,001,503.28	620,900.90	3,232,398.73	1,390,005.45	954,754.73	30.07%
Domestic Waste	615,210.00	17,989.48	1,909.12	536.67	595,848.07	43,136.57	550,199.18	88,785.46	66,021.37	13.89%
Sewerage	606,975.00	19,096.87	3,235.57	188,011.68	772,654.24	102,726.72	757,946.21	117,434.75	81,413.62	13.42%
Cobar Water	670,280.00	20,584.39	1,039.01	260.00	648,916.60	39,458.68	603,168.85	85,206.43	62,996.15	12.38%
Nymagee Water	27,937.00	437.50	-	-	27,499.50	10,198.21	22,536.31	15,161.40	11,000.00	40.22%
Euabalong Water	45,129.00	1,028.13	-	-	44,100.87	10,434.18	39,873.34	14,661.71	15,765.41	26.88%
Euab West Water	27,323.00	437.50	-	-	26,885.50	5,775.18	24,571.25	8,089.43	7,217.60	24.77%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,013.14	5,751.52	1,705.62	1,013.14	22.87%
Water Access	777,113.00	22,487.52	1,039.01	260.00	753,846.47	66,879.39	695,901.27	124,824.59	97,992.30	15.21%
Water Usage			47,184.42	1,640,429.16	1,593,244.74	680,566.13	2,051,145.78	222,665.09	180,454.98	9.79%
TOTAL	6,008,896.36	107,983.28	58,340.68	1,874,524.40	7,717,096.80	1,514,209.71	7,287,591.17	1,943,715.34	1,380,637.00	21.06%

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 May 2019 be received and noted.**



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY, 27 JUNE 2019

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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Clause 13A – Crown Land Management Act 2016 – Classification and Categorisation of Crown Reserves	Under Separate Cover
Clause 9A – The Newey Plan of Management – Community Engagement..... Under Separate Cover

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