

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 26 NOVEMBER 2015

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Public Access Session –
 - Chief Executive Officer – CSA Mine – Mr Deon Van der Mescht;
 - President RSL Sub-Branch, Cobar – Mr Ben Hewlett;
 - Luka Group – Mr Jeff Shanks.
 3. Declaration of Interests
 4. Condolences
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 22 October 2015
 - Finance and Policy Committee Meeting – Thursday, 12 November 2015
 - Works Committee Meeting – Thursday, 12 November 2015
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager’s Report – Part A (Action)
 9. General Manager’s Report – Part B (Information)
 10. General Manager’s Report – Part C (Confidential)
 11. Matters of Urgency
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(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as they contain commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it).

Reference to Attachments 48

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, Local Government Act 1993):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

~ COUNCIL DIARY ~

DATE	ACTIVITY	INVOLVES
Thursday 26 November 2015 (2:00pm)	Rural Roads Advisory Committee Meeting	Councillors/Senior Staff/ Community
Thursday 26 November 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Tuesday, 8 December 2015 (1:00pm)	Cobar Liquor Accord Meeting	Councillors/Senior Staff/ Committee Members
Thursday 10 December 2015 (10:00am)	Cobar Water Board Meeting	Board Members /Senior Staff
Thursday 10 December 2015 (3:30pm)	Far West Initiative Department of Premier and Cabinet and Office of Local Government Consultation Workshop	Councillors/Senior Staff
Thursday 10 December 2015 (2:00pm)	Economic Taskforce Meeting	Councillors/Senior Staff/ Community Representatives
Thursday 10 December 2015 (5:00pm)	Council Meeting	Councillors/Senior Staff/ Community
Thursday 10 December 2015 (approx. 7:00pm)	Mayoral Christmas Party	Councillors/Senior Staff
Friday 11 December 2015 (approx. 11:30am)	Senior Citizen Christmas Party Meeting	Councillors/Senior Staff/ Community

Thursday 17
December 2015
(3:00pm)

Councillors/ Staff Christmas
Party

Councillors/ Staff

Thursday 11 February
2015 (6:30pm)

Councillor Workshop –
Donations and Paperless
Committee/ Council Meetings

Councillors/ Senior Staff

PUBLIC ACCESS SESSION – MR DEON VAN DER MESCHT, CHIEF EXECUTIVE OFFICER, CSA MINE – FUTURE OF CSA PRESENTATION

FILE: AOP REFERENCE: 3.2 ATTACHMENT: NO

AUTHOR: *General Manager, Gary Woodman*

Purpose

To report to Council on the future mining operations and exploration of CSA Mine and to answer any questions that Council and its representatives may have on the mines future.

Background

Further to CSA Mine holding a Community Information Night on Thursday, 19 November 2015, they wish to advise Council and its representatives on the future mining operations and exploration of CSA Mine.

This will be through a video presentation that has been approved by the Glencore Board.

RECOMMENDATION

That Council resolves to thank Chief Executive Officer, Mr Deon Van der Mescht of CSA Mine for his address and Council looks forward to continuing to work with the CSA Mine into the future.

**PUBLIC ACCESS SESSION – MR BEN HEWLETT, PRESIDENT OF THE
RSL SUB-BRANCH, COBAR - WAR MEMORIAL FOR COBAR RESIDENTS**
FILE: P1-5 AOP REFERENCE: 3.2 ATTACHMENT: NO
AUTHOR: *General Manager, Gary Woodman*

Purpose

To report to Council on the proposed War Memorial for Cobar Residents.

Background

Mr Ben Hewlett, President of the RSL Sub-Branch Cobar wishes to address Council on the proposed War Memorial for Cobar Residents, the information that he will be providing is as follows:

- Proposed WWI Memorial design for Drummond Park;
- Proposed/ requested location for memorial;
- Where the funds are coming from;
- Timeframe for build and unveil;
- Proposed WWII and further engagements memorials,
- To address any further questions that Council and Councillors may have in relation to the project.

RECOMMENDATION

That Council resolves to thank Mr Ben Hewlett, President of the RSL Sub-Branch Cobar for his address and Council looks forward to continuing to work with the Mr Hewlett into the future in relation to the War Memorial for Cobar Residents.

PUBLIC ACCESS SESSION - PRESENTATION OF COUNCIL'S AUDITED FINANCIAL REPORTS AND AUDITOR'S REPORTS FOR 2014/2015 – LUKA GROUP

**FILE: A12-2, F2-2-17 AOP REFERENCE: 3.3.3.3 ATTACHMENT: YES
(UNDER SEPARATE COVER)**

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

For Council to receive its Annual Audited Financial Reports and the Auditor's Reports for year ended 30 June 2015 pursuant to Section 419 (1) of the Local Government Act 1993.

Background

Council's financial reports have been prepared and audited in accordance with Sections 415 and 416 of the Local Government Act 1993.

Copies of the Reports have been provided to the Chief Executive Officer of the Office of Local Government and to all Councillors (electronically).

The schedules contained in the document and the commentary from the audit partner Mr. Jeff Shanks (which form the auditor's reports included in the attachment) are self-explanatory and limited commentary is provided in this Report. Mr. Shanks will make a presentation to the meeting prior to Council formally acknowledging the reports.

	2015 Actual	2015 Budget	2014 Actual
Operating Surplus	\$1.7M	\$890K	\$450K

The operating result for the year ended 30 June 2015 is a surplus of \$5.4M. After deducting grants and contributions provided for capital purchases, the net operating result is a surplus of \$1.7M. This compares to an operating deficit of \$1.5M in year ended 30 June 2014. However, after adjusting for the phase out of prepaid Financial Assistance Grants it compares with an underlying operating surplus in 2014 of \$450K which is an improvement of \$1.25M.

An operating surplus of \$890K was forecast. The improvement of \$810K is from four main areas:

1. Interest received was up \$45K due to the high cash holdings and interest paid was down \$45K due to low interest rates and escalated repayments;
2. Regional Road maintenance expenditure was down by \$278K. This was subsequently undertaken in July 2015 as per the agreement with the RMS. The appropriate amount of cash was restricted at 30 June 2015;
3. Sundry carried forward operating items totalling \$127K as reported to Council and for which the appropriate amount of cash was restricted at 30 June 2015;

-
4. Receipt of \$350K from Cobar Water Board under its end of year reallocation of costs against income (known as the 'clawback').

The summary results are as follows:

KEY OPERATING DATA	2015	2014
	\$'000	\$'000
Income statement		
Total income from continuing operations	30,220	23,542
Total expenses from continuing operations	<u>(24,881)</u>	<u>(25,079)</u>
Operating result from continuing operations	<u>5,339</u>	<u>(1,537)</u>
Net operating result for the year		
Net operating result before grants and contributions provided for capital purposes	1,774	(1,621)
Statement of Financial Position		
Total current assets	13,600	9,226
Total current liabilities	(4,292)	(4,071)
Total non-current assets	295,684	187,483
Total non-current liabilities	<u>(2,355)</u>	<u>(2,775)</u>
Total equity	<u>302,637</u>	<u>189,863</u>
Other financial information		
Unrestricted current ratio	2.9x	1.91x
Operating performance ratio	6.98%	-6.51%
Building infrastructure renewal ratio	65.89%	71.34%
Debt service cover ratio	13.65x	4.06x
Rates and annual charges outstanding percentage	5.68%	6.51%

Section 418 of the Local Government Act 1993 prescribes the public notice requirements for the presentation of financial reports. These requirements have been complied with.

Pursuant to Section 420 of the Local Government Act 1993 any person may make submissions within 7 days after the date of this meeting. Any submissions received must be referred to the Auditor.

Copies of the financial reports are available for public inspection on Council's Website, at the Council Offices and the Cobar, Nymagee and Euabalong Libraries.

RECOMMENDATION

- 1. That Council thanks Mr. Jeff Shanks of Luka Group for his presentation.**
- 2. That the Audited Financial Reports and Auditor's Reports for the year ended 30 June 2015 be received and noted.**

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of November 2015.

CLAUSE 2A – QUARTER 1 2015/2016 BUDGET REVIEW

FILE: L5-22

AOP REFERENCE: 3.3

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To present to Council the budget review for the first quarter of the 2015/2016 financial year and to recommend changes to the 2015/2016 Budget.

Background

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

1. Detailed Income and Expenditure analysis;
2. Detailed Capital Expenditure analysis;
3. Section 94 Contribution Details;
4. A report from the Director of Corporate and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2015/2016 year;

Because the large amount of project funding (which is treated as capital contributions) has the ability to influence the accounting result, these amounts have been isolated to enable the operating position to be properly analysed. This is consistent with the T-Corp approach.

A major revision to the initial estimates for project funding has been included in this review with the capital grant of \$4,442,682 for the Water Treatment Plant being reduced to zero, and the project expenditure being reduced to allow for only minor advancements with that project until funding outcomes are known. The major projects are reported to the Finance and Policy Committee Meetings each month.

A net operating surplus of \$4.031M across all funds and \$82K after adjusting for capital grants and contributions is forecast. As noted, the capital grants and contributions timing is dependent upon the progress of the projects. The key figure to focus on is the surplus after eliminating the capital grants and contributions.

Executive Summary – Capital Expenditure

The amount spent against each capital item is shown in the attachment. Road expenditure is reported each month to the Works Committee. Since the adoption of the budget in June 2015, Council has been advised of increased allocations under the Roads to Recovery Program and it has also approved the capital items to be carried forward from the 2014/2015 budget.

Four items are sought to be added to the capital budget.

1. A further \$30,000 is required for labour and plant to complete the Rural Addressing program;
2. \$30,757 is required for renewal of carpets at Lilliane Brady Village. There is an equivalent donation already received from the Pink Ladies in the operating budget changes;
3. \$6,100 to offset monies restricted for the Miners' Memorial. This is a technical requirement to account for the monies held;
4. A reduction of \$3,599,899 for the Water Treatment Plant outlays.

Executive Summary – Operating

General Fund:

Three significant items were previously advised to Council under Reg 202 of The Local Government (General) Regulation (2005).

They were: Increased Financial Assistance Grants, increased Roads to Recovery revenue and an increase in depreciation due to the revaluation of major infrastructure as at June 30 2015. An increase in depreciation of \$2m is required. This amount was previously given as an estimate, awaiting the audit finalisation.

Council has also approved a number of operating items to be carried forward from 2014/2015. The major component of this was Regional Roads of \$278K. The carried forward works were completed in July 2015 which is acceptable under the agreement with the RMS.

Other major forecast changes in excess of \$25K are:

Negative Factors

1. Adjustment of consultants expenses in Engineering Administration (\$46K);
2. Reduction of employee on costs recovered (\$75K) –following re-evaluation. This is an internal entry.
3. Increase in plant depreciation (\$40K) after revaluation of the timing of purchase of new assets.
4. Reduction of S94A development contributions (\$40K) after considering the impact of the mining downturn.

Positive Factors

1. Introduction of \$420K for RFS Shed. There may be variations which will appear in Q2 when they are better known. This is offset by equivalent capital expenditure;
2. Lesser net cost of RFS cost centre of \$81K after finalisation of agreement;

-
3. Donation by Pink Ladies (\$37K) from which carpets at Lilliane Brady Village were replaced;
 4. Receipt of a grant for 'the Youthie' for accessible toilets and storage space of (\$26K);
 5. Introduction of the Fixing Country Roads Grants capital contribution (\$1.019M) – as previously reported to Council;
 6. Increase interest earning of \$50K as a consequence of continued high cash balances. This balance was assisted by the early payment of the 'FAGS' of 50%.

Water Fund:

No operating changes are recommended for the Water Fund. A robust review will be conducted at the end of Q2 when summer usages are better known.

Sewer Fund:

No operating changes are recommended for the Sewer Fund.

Domestic Waste Fund:

No items over \$25k are recommended for revision but it is to be noted that the scrap metal market has placed zero value on scrap and we have elected to stockpile rather than release for no return.

Unrestricted Cash

An estimate of unrestricted cash is \$3.5M – noting that a portion of this is prepaid FAGS which will be consumed in operational costs in the remaining quarters.

RECOMMENDATION

That the operating and capital estimates contained in the attachments to the Quarter 1 2015/2016 Budget Review Report be adopted as the revised forecast for 2015/2016 financial year.

CLAUSE 3A – ACCOMMODATION BOND/LIQUIDITY STRATEGY FOR LILLIANE BRADY VILLAGE

FILE: C8-4-5

AOP REFERENCE: 1.5.4

ATTACHMENT: NO

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To report to Council that the liquidity position for the Lilliane Brady Village is compliant with statutory requirements.

Background

Aged care facilities are required to maintain a liquidity position as one of their statutory requirements. The liquidity position is reviewed annually and included in a prudential return to the Minister. This document is audited.

Compliant liquidity management ensures that residents receive repayment of bond balance entitlements on a timely basis and within expected timeframes.

The annual prudential return requires a declaration of any repayments which were not made. Lilliane Brady Village was compliant on all occasions for the year ending 30 June 2015.

To maximize investment returns for the Lilliane Brady Village Council is able to “advance” monies for repayments if required which are then paid back at investment maturity.

The annual financial statements for the Lilliane Brady Village are also audited and are reported on as a separate item in this agenda.

Forms of Liquidity

The liquid funds required will be held in an “At Call” bank account with an Approved Deposit Taking Institution. This is currently the National Australia Bank.

Factors Considered in Liquidity Calculations

- a) The total value of Accommodation Bonds/RAD/EC held at financial year end 2015 was \$394,284;
- b) The total number of accommodation Bonds/RAD/EC held was 4 (four);
- c) The average refund amount was \$76,326;
- d) The amount of liquidity represents 45% of the total value of accommodation Bonds/RAD/EC held;
- e) The total value of Accommodation Bonds/RAD/EC refunds made for the financial year ended 30 June 2015 was \$228,978;
- f) The total number of Accommodation Bonds/RAD/EC refunds made for the financial year ended 30 June 2015 was 3 (three);
- g) Currently the largest Accommodation Bonds/RAD/EC held is \$197,991;
- h) Currently the average Accommodation Bonds/RAD/EC held is \$98,571;

-
- i) The facility maintains a waiting list which averages 0 (nil);
 - j) The facilities occupancy rate is also considered. The occupancy for financial year ended 30 June 2015 was nursing home 93.4% and hostel 96.3%.

RECOMMENDATION

That Council receives and notes the Accommodation Bond/Liquidity Strategy for Lilliane Brady Village Report and approves the strategy.

CLAUSE 4A – TRIAL CHANGE OF LIBRARY OPENING HOURS

FILE: L1-1

AOP REFERENCE : 1.5.3

ATTACHMENT: NO

AUTHOR: *Manager Library Services, Jane Siermans*

Purpose

To seek Council's approval to trial expanded opening hours for the Cobar Library in response to enquiries from community users.

Background

The Library currently opens Monday – Friday 10:00am – 5:30pm, and Saturday 9:00am – 1:00pm. These hours have been in place for many years. Consideration of patrons' comments and current borrowing activities has indicated that a more effective level of service could be achieved by varying these hours. No increase in staff hours (for this trial period) is required as rosters can be adjusted to accommodate the suggested change (Councillors are advised that staff hours were reduced in January 2012 without any alteration to Library opening hours).

The Library currently has 33,000 visits per annum and loans 26,000 items. Internet hours for 2014-2015 were 7,500. Increased opening hours would have a significant benefit for computer users. The Library service provides the only public internet in Cobar, and it is used by Cobar residents and visitors on a daily basis.

The current opening hours have proven to be confusing to some clients and moving to the same morning opening time Monday – Saturday will eliminate this confusion.

Issues

Library Staff have been consulted on the planned service development and they are supportive of a trial of changed opening hours. Any negative consequences of the opening hours will be considered at a six monthly review of the trial period.

Financial Implications

This service development is cost-neutral as total staff hours will not change.

RECOMMENDATION

- 1. That the Cobar Shire and TAFE Library change its opening hours to Monday – Friday 9:00am – 5:30pm, Saturday 9:00am – 1:00pm, beginning 1 February 2016 for a trial period of six months.**
- 2. That a Report on the trial period be submitted to the August 2016 Ordinary Council Meeting.**

CLAUSE 5A – 2015 NSW REVENUE PROFESSIONALS CONFERENCE

FILE: S 1-3 AOP REFERENCE: 3.1.1

ATTACHMENT: NO

AUTHOR: *Rates Officer, Jo-Louise Brown*

Purpose

The purpose of this Report is to provide information to the Council about the 2015 NSW Revenue Professionals Conference which is being held in Terrigal on 16-18 March 2016 and to seek approval for a delegated employee to attend. The theme of this year's conference is "*Advancing Professionalism in Rating & Revenue for NSW Local Government*".

Background

This Report details the relevance of the attendance at the Conference and the costs and recommends appropriate attendance.

The Conference program includes:

- Water and sewer billing best practice;
- Interpreting the Supplementary Valuation List;
- Sundry Debtor accounts – what a Revenue Officer should do prior to raising accounts to ensure the debts are recoverable;
- Division of Local Government update on Rating and Revenue topics;
- Personal Safety, Confidence Building and Motivation;
- Integrated Planning and Reporting process relevant to rating;
- Debt Collection;
- IPART presentation on rate pegging and Special Rate Variation Applications;
- Hardship Policies;
- Reviewing Categorisation of properties for rating;
- Financing Local Government into the Future.

Issues

It is usual for the Rates Officer to attend the Annual NSW Revenue Professionals Conference.

The Conferences over the years have been found to be extremely beneficial as several training sessions relevant to rating and revenue raising are conducted during the Conference. The Office of Local Government, Valuer General's Department and IPART also address issues and changes in legislation relevant to rating.

This Conference is important as it provides the opportunity to keep up to date with changes in rating and categorisation legislation, debt collection, best practice in local government and networking opportunities for Councils that are rural and remote (like Cobar Shire).

Financial Implications

Registration costs are \$474.00 per delegate inclusive of lunches and Conference dinner. Accommodation costs would be approximately \$645.00 for the entire conference. Travel costs will be approximately \$300.00 i.e. the total expenses will be approximately \$1,419.00.

Costs are provided for in Council's 2015/2016 budget.

RECOMMENDATION

That one delegated Council employee attend the 2015 NSW Revenue Professionals Conference.

CLAUSE 6A – TYRE COLLECTION AND RECYCLING TENDER

FILE: W1-7-1

AOP REFERENCE: 5.1.2.2

ATTACHMENT: NO

AUTHOR: *Acting Director Planning and Environmental Services, Stephen Poulter*

Purpose

The purpose of this Report is to consider tenders for the provision of Waste Tyre Collection and Recycling Services from the Cobar Waste Facility.

Background

In early October 2015, an expression of interest, followed by a selective tender was coordinated by NetWaste, with Orange City Council administering the tender process for the collection and recycling of waste tyres on behalf of seventeen (17) NetWaste Councils, including Cobar Shire Council.

The services required under the Contract include the following primary elements:

- Collection/ receiving of waste tyres from nominated Waste Facilities across the NetWaste region;
- Processing and recycling of the waste tyres at an appropriately licenced facility as nominated by the Tenderer;
- Responding to and actioning Service Requests from the Participating Councils for collection of waste tyres within the required timeframes.

Two companies submitted tender and are listed below:

- Tyrecycle;
- JLW Services Pty Ltd.

Given the sensitive nature of the information provided by the tenderers it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATIONS

That the tenders received for the collection and recycling of waste tyres be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 7A – COBAR SEWERAGE TREATMENT LAND BEING LOT 24 IN DP837494, APPLICATION FOR LICENCE TO OCCUPY CROWN LAND AND APPROVAL FOR LAND ACQUISITION

FILE:A10-43

AOP REFERENCE:4.4.4

ATTACHMENT: NO

AUTHOR: *Land Management Officer, Heather Holder*

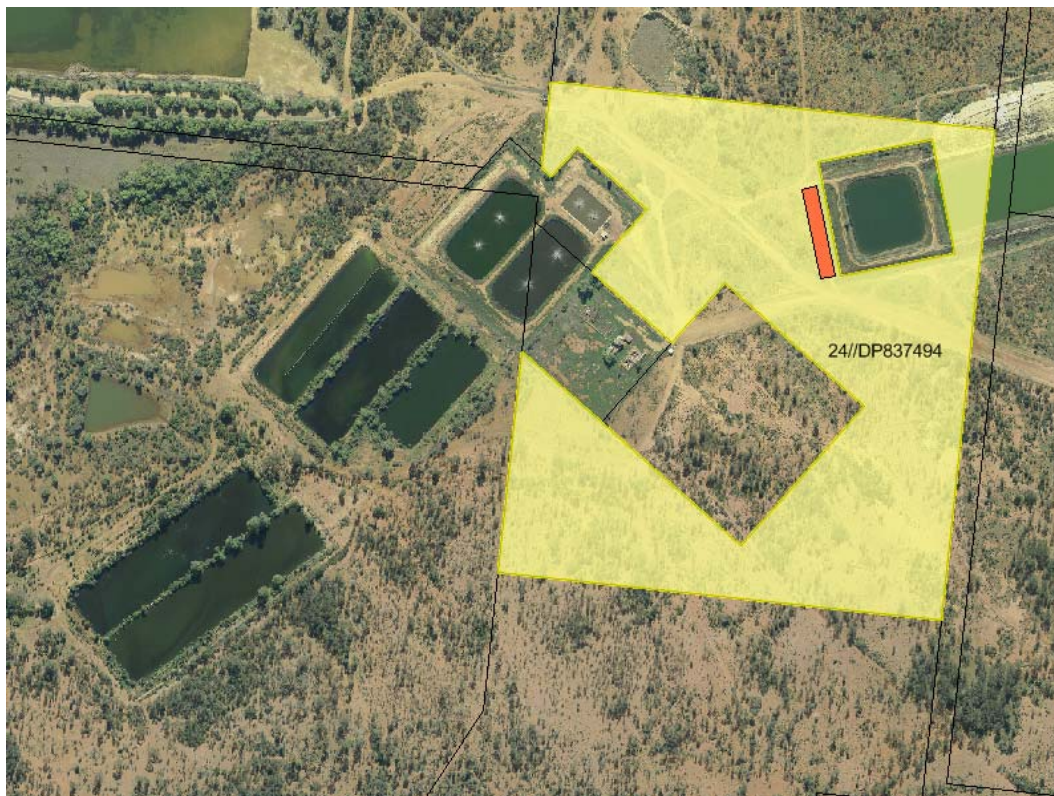
Purpose

To seek approval to apply for a licence to occupy crown land for Lot 24 in DP837494. To seek approval for the Cobar Shire Council to commence compulsory land acquisition for Lot 24 in DP837494.

Background

Lot 24 in DP837494 (shown in yellow) is a parcel of crown land which is part of Crown Reserve 1013818 designated for future public requirement.

As can be seen in the image below, which shows Lot 24 in DP837494 in yellow the surrounding land is mostly used for the Cobar Sewerage Treatment works. There are numerous easements for pipelines, sewerage drainage and access which criss-cross the parcel and are all associated with the sewerage treatment works managed and operated by Cobar Shire Council.



The red rectangular area shown on the above map indicates the area where Cobar Shire Council as part of the Infrastructure NSW funding for the Sewerage Projects (Chlorination Facility) is going to be constructing an advanced biological tertiary filter system (reed beds).

To undertake this construction, Cobar Shire Council will require legal access to the land.

Issues

Cobar Shire Council requires legal access to Lot 24 in DP387494 to undertake the works required for the Infrastructure NSW funded Sewerage Projects (Chlorination Facility) and can apply for a short term licence for 12 months.

While a licence in the short term means that works will not be delayed for the Infrastructure projects, the land issue needs to have a long term solution.

The only long term solution is for Cobar Shire Council to purchase the land. This will require Council to undertake a compulsory acquisition process. The acquisition process can be undertaken within the twelve month period of the crown land licence.

Legal Situation

Cobar Shire Council requires legal access to Lot 24 in DP387494 to undertake the works required for the Infrastructure NSW funded Sewerage Projects (Chlorination Facility).

Cobar Shire Council needs to have a long term solution for ongoing access to the land for the continued management and operation of the Cobar Sewerage Treatment Works.

Financial Implications

A twelve month short term licence will cost \$32.80 and will be paid from the operating expenses for the Cobar Sewerage Treatment Works.

Currently the Valuer General values the land parcel at \$3,200. Although the price to be paid for the land is not determined until the end of the acquisition process it is not expected to be much different from the current value. The cost of purchasing this land will be paid from the Sewer Reserve Fund.

RECOMMENDATION

- 1. That Council apply for a 12 month short term licence over crown land parcel Lot 24 in DP387494.**
- 2. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.**
- 3. That the costs associated with the licence be paid from operating expenses for the Cobar Sewerage Treatment Works.**

-
4. That Council acquire by compulsory acquisition the whole of the land contained in Lot 24 DP837494 Sewerage Works Road, Cobar (hereafter called the acquisition land).
 5. That the acquisition of land be acquired pursuant to Section 187 of the Local Government Act 1993 and the Land Acquisition (Just Compensation) Act 1991 for commercial purposes for the continued operation and management of the Cobar Sewerage Treatment Works.
 6. That the acquisition land value be paid upon completion of the acquisition of the acquisition land, to the Department of Primary Industries on behalf of the Crown in full and final payment of all those interests including the rights of the Crown pursuant to Section 104 of the *Native Title (NSW) Act 1994* and Section 54(2) of the *Land Acquisition (Just Terms Compensation) Act 1991*.
 7. That the survey plans and other acquisition documents for the acquisition of the acquisition land be signed under the Common Seal of Council.
 8. That the Council authorise the Mayor and General Manager to sign all acquisition documents.
 9. That the acquisition land be acquired as operational land pursuant to the provisions of Section 31 of the *Local Government Act 1993*.
 10. That pursuant to the provisions of Section 190 of the *Local Government Act 1993* all minerals are excluded from the acquisition.
 11. That Council makes the necessary application to the Minister or Governor so that the acquisition can be completed.
 12. That the costs associated with compulsory acquiring the land be paid from the Sewer Reserve Fund.

CLAUSE 8A – FIRST QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2015/2016

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Special Projects Officer, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2015-2016 for the first quarter (ie July to September 2015).

Background

At the June 2015 Council meeting, Council adopted the 2015/2016 Annual Operational Plan (AOP) and budget. Council is obligated to review the AOP and budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. The budget review is presented as a separate paper. It should be remembered that this review is only for the period July to September 2015 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q2 of 2015/2016.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q1 and the emerging concerns for Q2 in 2015/2016 are as follows:

Governance

- A number of large capital grants were applied for, including two applications under the National Stronger Regions Fund for upgrading the Cobar Youth and Fitness Centre and the new Water Treatment Plant (WTP). In addition, another application was also made under Restart NSW for funding for the WTP.
- A workshop was held for community groups to encourage people to take on the Treasurer role in groups with strong attendance. Council is now working with Sport and Recreation NSW to hold another workshop in February for committee people to increase confidence of volunteers in their roles.
- Council continued to work with other councils identified in the Far West Initiative as part of the reform of local government, to look at more efficient ways of delivering a range of government and non-government services to communities. The Mayor was nominated as Council's representative on the Far West Initiative Advisory Committee. The next meeting will be held in Sydney on Monday 7 December 2015.
- Council has been participating in discussions regarding the proposed multipurpose health service. These started out strongly in Q1 but have fallen silent in Q2. It is expected that further discussions will be held in Q3.

Corporate and Community Services

- The IT audit has been completed and the results are now informing the network upgrade. The IT Committee continues to provide advice and increase the IT knowledge within the organisation.
- There has been continued vacancies at the Lilliane Brady Village with no waiting lists. In addition, it has been difficult to fill staff vacancies for the RN positions. These two issues will affect the budget of the village. The Pink Ladies kindly donated \$32,000 to have the carpets replaced in the complex.
- Council was able to offer a full range of school holiday activities in July and September with Vacation Care introduced through COOSH and school holiday activities offered at both the Library and Youthie. All groups worked together to offer a range of activities aimed at different interests and age groups which were strongly supported by the community.
- Tourism numbers were up around 20% for Q1 and good numbers have been evident so far this quarter. The Museum Curator has been busy with projects including information for the Anzac Centenary, the original graveyard at the golf course, the Miners Memorial and new installations at the museum.
- There has been good rates of participation at the Cobar Youth and Fitness Centre and gym use has increased with niche groups such as personal trainers and boxers enjoying a quieter environment. The stadium floor will be renovated over the Christmas break.
- Internet access in the library has been upgraded and use continues to grow, particularly with adult users who have been undertaking their personal business on them (eg accessing government departments etc).
- Council resolved to sell two more blocks in Duffy Drive. These are on the market, however are likely to be difficult to sell.
- Cash balances remain strong and robust. All rates notices were issued on time and there has been no new serious bad debtors this quarter.
- The rollout of Services NSW has gone very smoothly and has been successful. No data is available from the NSW Government to date, however anecdotally, use is up. The self-service kiosk is being used and data will be provided when it becomes available.

Engineering Services

- The same management group was awarded the contract for the swimming pool, with new managers being employed. They have met with Council and anecdotally there has been a good use of the pool so far this year and a more diverse range of people using it.
- Council has a large works program for road capital works in 2015/2016 in addition to some works that were carried over from last year. Works undertaken to date include a great deal of gravel crushing and winning in preparation (around \$500,000 worth), design work and project planning. Work has been completed on the gravel resheeting of the Louth Road, good progress made on the gravel resheeting and seal construction on the Wool Track, and gravel resheeting on the Grain Road and Mount Grace Road.
- Clearing work has begun on the Whitbarrow Way project and Acres Billabong is scheduled for March 2016. Staff are currently preparing grant applications

under the current Fixing Country Roads round, with applications for Wilga Downs Road, Grain Road and the Wool Track to be submitted. Design works are underway for the \$4.25m upgrade to the Kidman Way south. Council has also received twice as much under Roads to Recovery this year and next year.

- Work at the airport was completed in Q1 and the airport is now certified with CASA. There continues to be strong usage of the airport outside of the RPT service and work continues in regards to securing fuel suppliers for the site.
- Work has continued on the design of the Water Treatment Plant project while Council strives to find additional funding required. Work has commenced on the sewer project, with consultations for the extension of the network into the East Industrial Estate set down for February 2016. Design work for the replacement of the pipeline between Nyngan and Cobar continues with the tender documents to be released in January 2016.
- Design options are being considered for the Drummond Park upgrade. A number of grant applications have been made in an attempt to leverage further funding for the project. It is anticipated that construction will commence in Q3. The shade sail has not been replaced this summer in a bid to conserve the funds to increase works that can be undertaken in the new playground.
- Works are on track in the valve replacement program with areas already completed from Bradley Street to Mathews Street.
- Council's new Paveliner has arrived and it, along with the old one, are being used to catch up on the backlog of works.

Planning and Environmental Services

- Council has been very busy working through the capital works program for buildings, despite limited human resources. The Euabalong library verandah upgrade and replacement is completed and the library now has disability access. Mount Hope toilets are fixed and the septic has been cleaned and upgraded. The septic at Nymagee hall is upgraded and a split system air-conditioner has been installed in the hall. Plumbing works are completed at the Nymagee Old School building and the area is now ready for the library to be relocated.
- The external fence at the Waste Depot has been completed, and the new electronic gates installed. This project was grant funded.
- In Q3 the toilet at the Cobar Youth and Fitness Centre and the balcony at the Great Cobar Heritage Centre will be undertaken, however Council will require additional external professional help to complete these projects.
- Weed funding continuation is of great concern. Funding for the Macquarie Valley Weeds Advisory Committee, from where Council receives their 50:50 funding has not yet been finalised for this year. Councils in the group have met with NSW Primary Industries as initial funding is significantly lower than what is required to maintain biosecurity in the Shire. The NSW Government believes more funding should be diverted away from larger areas like Cobar, towards those LGAs with more hobby farmers as they believe inspections on these small blocks takes longer than inspecting larger properties. Council is concerned that NSW Government funding will not be adequate and may have longer term implications.
- Council's illegal dumping baseline data project will commence in Q3 on behalf of the EPA and Netwaste.

Legal Situation

Council must review the AOP quarterly as per the NSW Integrated Planning and Reporting guidelines.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and endorses the first quarterly review of the 2015/2016 Annual Operational Plan, covering the period July to September 2015.

CLAUSE 1B – DEVELOPMENT APPROVALS: 14 OCTOBER 2015 – 17 NOVEMBER 2015

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: *Acting Director of Planning & Environmental Services, Stephen Poulter*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 14 October 2015 – 17 November 2015.

The value of Complying Development approvals for 2015/2016 to date is Nil.

The value of Complying Development approvals for the similar period in 2014/2015 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 14 October 2015 – 17 November 2015.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2015/LD-00048	20 Barton St, Cobar	Shipping Container	10,000

The value of Local Development approvals for 2015/2016 to date is \$735,363.00.

The value of Local Development approvals for the similar period in 2014/2015 was \$458,010.00.

Construction Certificates

There were no Construction Certificate Applications approved under delegated authority for the period 14 October 2015 – 17 November 2015.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 14 October 2015 – 17 November 2015 be received and noted.

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CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *General Manager, Gary Woodman***

COUNCIL RESOLUTIONS 24 SEPTEMBER 2009					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1	Council – Clause 2B – The Wool Track Project	153.9.2009	GM/SPO/DES/RM/ESM	Council be kept informed of progress.	Letter and copy of report sent to K Humphries, J Cobb, S Ley, J Williams, M Coulton and F Nash. Letters sent to trucking companies seeking support for sealing. Information provided to all OROC councils. Initial contact undertaken with Central Darling Shire Council and Balranald Shire Council in regard to arrangements for a delegation to the Minister for Regional Services. Wool Track is the only priority for the 2015/2016 Repair Program in accordance with Councils Resolution. Wool Track Development Advisory Committee has met and formulated an Action Plan for 2015/2016. Minister for Roads, Maritime and Freight has been provided a copy of the Nairn Report to commence the information process before further representations are undertaken. Discussions held with the Office of the Minister for Roads, Maritime and Freight mid October 2015.
COUNCIL RESOLUTIONS 28 APRIL 2011					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
14	Committee of the Whole	81.4.2011	DPES/LMO	Arrange acquisition of Lot 317 DP 755649 from the Crown	Acquisition arrangements commenced with Land and Property Management Authority.

	Closed Council – Clause 1C – Cobar Caravan Park Business Development Strategy			subject to the availability of funds from the 2011/2012 budget. Following successful acquisition of the above land, classify this land as Operational under the Local Government Act 1993.	Application provided to the Office of Local Government in regard to acquisition. Funds now provided for in 2015/2016 Budget. Funding options to go back to Council. Will be undertaken at time of acquisition.
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COUNCIL RESOLUTIONS 27 OCTOBER 2011

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
87	Council – Clause 4A – Land Acquisition – Cobar Caravan Park Lot 317 in DP755649	193.10.2011	DPES/LMO	Undertake all processes required for the acquisition of the Cobar Caravan Park Lot 317 in DP755649.	Action Plan instigated for implementation of resolution. See Item 14.

COUNCIL RESOLUTIONS 22 MARCH 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
162	Council – Clause 16A - Liquid Trade Waste Policy – Costs and Implementation Method	14.3.2012	DES/SM/DPES	Adopts option one (1) for the upgrading of the existing trade waste outlets and purchase the required pre- treatment units and complete the installation works on all trade waste premises with all costs to be funded out of the Sewer Fund Reserves with a no- interest three (3) year loan to local proprietors of businesses, and further that repayment will be a condition of	Action Plan instigated for implementation of resolution.

				approval on their Liquid Trade Waste licence agreement as per the NSW Office of Water regulations.	
COUNCIL RESOLUTIONS 26 APRIL ADJOURNED TO 3 MAY 2012					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
194	Committee of the Whole Closed Council - Clause 4C – Sale of Land	94.4.2012	GM/LMO	<p>That Council provides authority for the General Manager to negotiate the sale of land at either 100 or 105 Marshall Street, Cobar for at least the minimum amount per square metre detailed in the report.</p> <p>That Council provides authority for the General Manager to undertake investigations into any party in regards to the standard financial and company checks, the company's previous experience with similar projects and their previous experience in completing projects with timeframes.</p> <p>The Council may in its absolute discretion elect to terminate negotiations with any party prior to exchange of a contract for the sale of land.</p> <p>That Council approve the sale of land conditional on:- Surveying undertaken and new plans submitted and approved; Subdivision plans submitted and approved; Rezoning of the land to allow for motel</p>	<p>Further Councillor workshop strategies planning for land in concern held on 9 August, 2012.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Currently no interested party.</p> <p>Action Plan instigated for implementation of resolutions.</p>

				<p>accommodation; All legal cost for both parties paid; Submission of a detailed development application that includes but is not limited to: Detailed architectural and design plans including elevations, footpaths, ramps, disabled access etc; Detailed site plan; Detailed car parking and access plans, including disabled parking; A detailed risk assessment for Council water and sewerage systems; Detailed landscaping plan including footpaths;</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That investigations and reporting be undertaken for appropriate master planning of Council land at 100 and 105 Marshall Street, Cobar;</p> <p>That any sale of the land be subject to the negotiated development proceeding within a reasonable time;</p>	
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COUNCIL RESOLUTIONS 26 JULY 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
219	Council – Clause 8A –	168.7.2012	DPES/LMO	That Council resolves to close part of the road	Action plan instigated for

	Road Closure – Corner of Murray and Blakey Street, Cobar			<p>reserve on the corner of Murray and Blakey Street, Cobar identified as being Lot 2 in Deposited Plan 46869.</p> <p>That Council provides authority for the General Manager to make application to the Department of Primary Industries, Crown Land Division to close the road.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant documentation under the Common Seal of Council.</p> <p>That the land be acquired as operational land pursuant to the provisions of Section 31 of the <i>Local Government Act 1993</i>.</p>	<p>implementation of resolution.</p> <p>Road closure has been approved. Survey Plan complete. Transferring granting easement documentation needs to be completed and lodged.</p> <p>Will be undertaken at the time as required.</p> <p>Classification to be arranged at acquisition.</p>
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COUNCIL RESOLUTIONS 13 DECEMBER 2012

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
307	Council – Clause 12A – Plant Replacement Program, Proposed Purchase of 34,000 Litre Water Tank Trailer in lieu of Side Tipper Trailer	320.12.2012	GM/DES/RM/ESM	<p>That the Plant Replacement Program be altered to provide for the purchase of one only 34,000 litre trailer road tanker in lieu of the side tipper trailer.</p> <p>That quotations be called for the supply and purchase of one only 34,000 litre trailer water tanker suitable for use as the lead trailer in a road train configuration at an estimated cost</p>	<p>Rescission Motion reported again to the April 2013 Ordinary Council Meeting which was lost. Action plan instigated and implemented of original resolutions.</p> <p>Watching for suitable second hand lead water trailers for purchase and set up.</p>

of \$100,000.

COUNCIL RESOLUTIONS 28 FEBRUARY 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
343	Council – Clause 22A – Proposed Hangar Construction and Lease of Plant of Land at Cobar Regional Airport by Sullivan’s Mining and Hardware	28.2.2013	DES/ESM	<p>That Council approve the construction of a hangar (subject to the building regulations) to be known as Hanger No. 2, on the current site of the “Aero Club”.</p> <p>That the applicant, Sullivan’s Mining and Hardware be responsible for the cost of relocation of the Aero Club to a site determined by the Engineering Support Manager.</p> <p>That Council enter into a lease with the applicant for a 5 x 5 x 5 year lease with the annual fees being in line with the Fees and Charges as determined by Council.</p>	<p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p> <p>Action Plan instigated for implementation of resolution.</p>

COUNCIL RESOLUTIONS 24 APRIL 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
380	Committee of the Whole Closed Council – Clause 1C – Notice of Rescission Motion – Consideration of Tourism Cost Centre	95.4.2013	DCCS/MTPR	That in the year 2013/2014 that Council develops a tourism management plan that details appropriate commitments and plans that aid the tourist industry in Cobar.	Action plan instigated for implementation of resolution. Interim Report provided to March 2014 Ordinary Council Meeting. Expect Plan to be developed in early 2015/2016.

COUNCIL RESOLUTIONS 22 AUGUST 2013

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	ESM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands.
COUNCIL RESOLUTIONS 20 JANUARY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
510	Extraordinary Meeting of Council – Clause 3A – Increased Water Restrictions to Nymagee	05.1.2014	DES/SM	That Council apply for urgent financial assistance from the NSW Government for Drought Proofing of Nymagee with appropriate advice also through the Local Member.	Action plan instigated for implementation of resolution, hoping to be able to use future Water Security for Regions Programs.
COUNCIL RESOLUTIONS 27 FEBRUARY 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
530	Council – Clause 17A – Cobar Truck Wash Options	28.2.2014	ESM	That approval be given for the signing under seal if required of any documents for the lease or purchase of the land required for the truck wash facility and if required the land be classified as operational.	Action Plan instigated for implementation of resolution, however if Council is successful with Grant Funds for a new Truck Wash the land to be used for the new Water Treatment Plant will be used for a new Truck Wash Facility instead of the current Peak Gold Mine Truck Wash Location.
COUNCIL RESOLUTIONS 24 APRIL 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
551	Council - Clause 8A –	75.4.2014	DES/RM	That Council trial the Grain Road	Action plan instigated for

	<p>Grading of Shire Road 20 (Grain Road) by Local Contractors</p>			<p>contractor in the 2014/2015 financial year and allocate \$46,000 for the section of road from Tallebung Road to the bitumen section at the southern end (approx.40 km long), and compare it with Council's standard. All work to be approved by the Roads Manager prior to commencement on each occasion.</p> <p>That Council to investigate a long term strategy of using contractors and Council graders to accomplish its maintenance grading routine.</p> <p>That Council lobby State and Federal Governments for increases in funding to maintain Council's Regional and Shire Roads at a better level.</p>	<p>implementation of resolutions. Initial grades have been completed on Shire Road 20 in 2014/2015.</p> <p>Mayor and GM have met with the Minister for Roads and Freight and his Deputy Chief of Staff on 7 August 2014 to further detail Council's case in relation to a low level of Regional Road funding in comparison with neighbouring Councils, level of funds required to improve Kidman Way South and funding of Wool Track improvements. \$4.25 Million of funding announced for improvements on the Kidman Way. A further meeting held with the Office of the Minister for Roads, Maritime and Freight mid-October 2015.</p>
<p>COUNCIL RESOLUTIONS 22 MAY 2014</p>					

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
560	Council – Clause 4A – Cobar Shire Council Policy Direction Concerning Coal Seam Gas Exploration and Production	92.5.2014	GM/SPO	<p>That Cobar Shire Council supports in principle the Association of Mining Related Council’s Draft Policy on Coal Seam Gas including the relevant Position Statement and additional information and that Council’s direction is as follows in relation to Coal Seam Gas Exploration and Production:</p> <ul style="list-style-type: none"> ▪ That impacts on Local Government Council Infrastructure are adequately compensated for in the immediate and future life of those assets; ▪ In regard to the communities environmental assets, that the appropriate oversight body, whether government or private, is engaging effectively and is communicating with Council and the processes are put in place to independently obtain baseline data on air and water quality; ▪ Council’s position as far as practicable is a “nil” effect position in regard to the quality of surface water, domestic, stock and irrigation aquifers used by our community and a “nil” net effect on above ground 	Finalised Policy Document being formulated.

				<p>environmental assets in relation to coal seam gas activities;</p> <ul style="list-style-type: none"> ▪ That health and environmental impact assessments are conducted for all significant mining and extractive industries during the approval process; ▪ That individual property rights in regard to unwelcome drilling, exploration and/or extraction activities are supported; ▪ That the ten (10) International Council of Mining and Metals (ICMM) principles are supported by Council; ▪ That Cobar Shire Council recommends to the State Government that the pre-gateway determination process be modified to enable a refusal where appropriate, and; ▪ That Council promotes the dissemination of information to landholders that is independent and informs them of their rights and obligations prior to entering into any agreements relating to coal seam gas exploration or production. 	
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563	Council – Clause 7A – Comparison of Water Restrictions between 2013 and 2014	95.5.2014	SM	That Council collect additional data to allow further analysis to be carried out on the effected changes in water restrictions are having on consumption within the towns and within the whole of the Shire.	Report provided to November 2015 Ordinary Council Meeting – No further action required.
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COUNCIL RESOLUTIONS 24 JULY 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
583	Works Committee Meeting – Report 3A – Road Capital Works Program 2014/2015	128.7.2014	DES/ESM/RM	That Council trials the use of chemical and cementitious stabilisation of the unsealed road network in conjunction with gravelling.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 28 AUGUST 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
599	Council - Clause 4A – To Approve the Tenure of Occupancy for the Cobar Mobile Children’s Services Inc	155.8.2014	DCCS	a) That Cobar Mobile Children’s Services Inc. is offered tenure by way of Memorandum of Understanding for a period of one (1) year with a mutually agreeable option of a further year, commencing on 1 July 2014 and subject to Council’s Grant Applications and continuing to operate the building with its current use. b) That the annual payment be \$2,600 indexed at CPI.	Agreed Memorandum of Understanding sent, now awaiting signature and return.
			LMO/DPES	That other occupants of Council premises that have no occupancy agreement be recognised and an appropriate agreement entered into.	Seven (7) occupants of Council premises identified. Two (2) agreements currently in draft.

605	Council – Clause 11A – Unregulated Free Camping in the Cobar Shire	162.8.2014	GM/ DPES	That Council Officers work with the Cobar Caravan Park Operators to help ascertain alternative measures to the regulation of free camping in Cobar Shire that will increase the financial standing of the caravan park.	Initial meeting undertaken on 29 September 2014 – No further action required.
606	Council – Clause 12A – New Cobar Water Treatment Plant – Selection of Site and Financial Aspect	163.8.2014	PM/DES	<p>That the subject land be acquired as operational land pursuant to the provisions of Section 31 of the Local Government Act 1993.</p> <p>That Council authorise the Mayor and the General Manager to sign all relevant land purchase documentation under the Common Seal of Council; including a Memorandum of Understanding between Peak Gold Mines Pty Ltd and Council for future interest by Peak Gold Mines Pty Ltd in regard to the Cobar Wrightville Common.</p> <p>That Council note that final costs may be higher for the new Cobar Water Treatment Plant than initially estimated; but all final cost projections will be reported to Council as the project is delivered.</p>	<p>Sale of Land Contracts for purchase of Lot 73 DP755649 signed by Council and returned to Solicitor for Peak Gold Mines to execute documents.</p> <p>Noted – No further action required until grant and tender analysis time. Update prior to August Council Meeting, presented as a Workshop.</p>

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
623	Council – Clause 6A – SR23 Booberoi Road Euabalong Traffic	184.9.2014	RM/ESM/ DES	That Cobar Shire Council erect large advisory route signs, one on Lachlan Street on the intersection with Robison Street and	Advice being sought from RMS Traffic Safety Officer.

	Options			the Booberoi Road indicating the bitumen road alternative.	
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	LMO	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	Action plan instigated for implementation of resolutions.

COUNCIL RESOLUTIONS 23 OCTOBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
640	Committee of the Whole Closed Council – Clause 2C – Tender for the Supply of Road Patching Machine	28COW.10.2014	ESM	That the existing Paveline truck and machine be disposed of at the best commercial option to Council.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 27 NOVEMBER 2014

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
660	Council – Clause 7A – Office of Local Government Promoting Better Practice Review of Cobar Shire Council – Report Action plan Status	245.11.2014	GM	That Staff continue to work towards the completion of any work required by the recommendations contained within the Promoting Better Practice Review of Cobar Shire Council Report and detailed within the reviewed Action Plan.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 26 FEBRUARY 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
665	Finance and Policy Committee Meeting – Notice of Motion – Economic Development Matters	3.02.2015	SPO	That the Cobar Shire Economic Taskforce investigate the possibility and practicality of developing independent living aged accommodation in Cobar.	Investigations currently being undertaken by the Economic Taskforce.

COUNCIL RESOLUTIONS 26 MARCH 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
686	Council – Clause 9A – Use of Effluent by Cobar Bowling and Golf Club	35.03.2015	SM/DES	That negotiations be held with the Cobar Bowling and Golf Club prior to setting Fees and Charges for the 2016/2017 Financial Year. Negotiations will include consideration of costs identified for the operation of the chlorination of the effluent supplied by Council.	Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 23 APRIL 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
696	Council – Clause 2A – Fit for the Future and Joint Organisation of Councils Consideration Report	54.04.2015	GM/DCCS/ SPO/MAYOR /DEPUTY MAYOR	That Cobar Shire Council continue to be involved in the discussions and processes in the development of the Far West Initiative to ensure that a model is found that benefits Cobar Shire with improved government and non-government services and to increase the sustainability of Cobar Shire Council.	Action plan instigated for implementation of resolution. Mayor now Council’s Delegate to the recently formed Far West Initiative Advisory Committee with the first Meeting held on 14 October

					2015 and next Meeting arranged for 7 December 2015.
701	Council – Clause 7A – EOI – Lease, Management and Maintenance of Cobar Regional Airport	59.04.2015	ESM/DES	That on completion of all requirements for certification of Cobar Regional Airport master planning be commenced, in conjunction with preparation of a business plan exploring potential commercial development of the Airport.	Action plan instigated for implementation of resolution.
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	ESM/DES RM/DES	That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure. That Council’s Approval, Installation and Maintenance of Stock Control Structures in Public Road (Public Gates, Grids, RAMPS and Stock Races) remain unchanged at this time pending the recompilation of a Grid Register at which time the matter will be revisited.	Action plan instigated for implementation of resolutions.

COUNCIL RESOLUTIONS 28 MAY 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
705	Finance and Policy Committee Meeting – Confirmation of the Minutes	71.05.2015	DPES/ SPO	That Council resolves to undertake an investigation into the options to expand the Cobar Primary Health Care Centre to generate appropriate new space for a wider range of Allied Health Services and to set out	Action plan instigated for implementation of resolution. Initial Grant application made for the

				space for a video conferencing room to be used by the health care professionals to provide care to patients and training for staff and the investigations to include funding from other sources and possible interim arrangements to help the Cobar Primary Health Care Centre cater for its expanded services using other available Council facilities and where possible appropriate grant applications be made.	setup of the existing house (Stronger Communities Program – Commonwealth Government) has been unsuccessful.
713	Council – Clause 4A – Meeting Arrangements – Christmas and New Year	76.05.2015	GM	That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 11 December 2015 to 11 February 2016, and further that if any urgent matters are dealt with under this authority that they be reported to the February 2016 Ordinary Meeting of Council.	Action plan instigated for implementation of resolution if required.

COUNCIL RESOLUTIONS 26 JUNE 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
725	Traffic Committee – Report 3 – Rest Area (Smoke Area) – Endeavor Mine	96.06.2015	RM	That the Committee note for information - Endeavor mine are constructing a rest area, they have asked Council to provide signs for the rest area at Endeavors cost. A speed zone review will be undertaken with the view to reduce the speed from 100km/hr to 60km/hr at approx. 600m from the mines entrance.	Signs have been erected. Advice is still being sought from RMS Traffic Safety Officer in relation to the speed zone changes.
726	Finance and Policy Committee – Report 1A – Bathurst Street Reserve Licence Agreement	98.06.2015	LMO	That Council acting as Trust Manager for the Bathurst Street Reserve Trust, resolve to issue a 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2015 to 30 June 2016. That Council acting as Trust Manager for the	Documentation completed and sent, waiting on action by Licencee.

				Bathurst Street Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreement for the Cobar Tennis Club to cover the period 1 July 2015 to 30 June 2016.	
727	Finance and Policy – Report 2A – Dalton Park Horse Complex Licence Agreements	99.06.2015	LMO	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to issue 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2015 to 30 June 2016:</p> <ul style="list-style-type: none"> • Mr & Mrs S & C Griffiths; • Ms Sharon Whitehurst; • Cobar Pony Club; • Cobar Miners Race Club. <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2015 to 30 June 2016:</p> <ul style="list-style-type: none"> • Mr S & C Griffiths; • Ms Sharon Whitehurst; • Cobar Pony Club; • Cobar Miners Race Club. 	Action plan instigated for implementation of resolutions. Ms Sharon Whitehurst, Cobar Pony Club and Cobar Miners Race Club temporary licence agreement has been signed and returned.

COUNCIL RESOLUTIONS 23 JULY 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
743	Council – Clause 2A – Dalton Park Horse	123.07.2015	ADPES/ LMO	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust,	Documents and invoices prepared and sent,

	Complex – Expression of Interest		<p>resolve to:</p> <p>Issue a 12 month temporary licence agreement for the stabling buildings comprising 8 and 6 stables and the surrounding area to Mr Wayne Prisk and Mr Kym and Sue Miller to allow for the stabling and training of racehorses and associated activities to cover the period 1 July 2015 to 30 June 2016.</p> <p>Require Mr Prisk and the Millers to reinstate the stallion exclusion area at a distance of 10m or other such appropriate distance as negotiated between Council, Ms Whitehurst and Mr Prisk/Millers. The fence to be reinstated at both parties cost and to a standard equal to or better than the new perimeter fence.</p> <p>Advise Mr Prisk and the Millers that as part of his license they can utilise the racetrack, however decisions about the management of the racetrack, including maintenance are the responsibility of the Cobar Miners Race Club. This is to be listed as a condition on the license agreement.</p> <p>Advise Mr Prisk that he has three (3) months to discontinue the use of the Council pound yards. No further extension of time will be granted.</p> <p>Advise Mr & Mrs Wheeler, Ms Wheeler and Mr Turton that they have three (3) months to remove their belongings and horses from the area. If after three (3) months their belongings and horses have not been removed from the area but sufficient effort has been made to complete this, a further three (3)</p>	waiting for action by Licencees. Unsuccessful EOI providers provided advice.
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				<p>months may be granted. No further extension of time will be granted.</p> <p>Affix the Trusts seal to the 12 month temporary licence agreement for Mr Wayne Prisk and Mr Kym and Mrs Sue Miller to cover the period 1 August 2015 to 31 July 2016.</p> <p>Seek grant funding for additional horse stable/keeping facilities at the Dalton Park Horse Complex.</p> <p>Conduct a comprehensive review of the Dalton Park Horse Complex and develop a long term sustainability and growth strategy including infrastructure, management and financial revenue improvements.</p>	
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COUNCIL RESOLUTIONS 27 AUGUST 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
755	Finance and Policy Committee – Notice of Motion – Economic Development Opportunities for Cobar – Flight School	146.08.2015	SPO/ ESM	That Cobar Shire Council investigate the opportunities available to become a flight training centre that has the capacity to attract students to take advantage of the current demand from the region.	Investigations being undertaken – Further Report to be presented to the next Economic Taskforce Meeting.
760	Council – Clause 1A – Mayoral Report	148.08.2015	DES/ SM	That Council approve the installation of a Commemorative Plaque in honour of Ian and Margaret Settree at the Cobar Memorial Swimming Pool.	Action plan instigated for implementation of resolution.
765	Council – Clause 5A – Unaudited Financial	155.08.2015	DCCS	The General Manager be delegated authority to finalise the date at which the Auditor’s Report and	Advertising arranged and report and public

	Statements 2014/2015			Financial Statement for the year ended 30 June 2015 are to be presented to the public in accordance with Section 418 (1) of the Local Government Act 1993.	presentation made to November 2015 Council Meeting – No further action required.
766	Council – Clause 6A – To Cease an Action Outstanding on Notice of Motion 25FP.03.2013	157.08.2015	DCCS	That the matter to cease action outstanding on Notice of Motion 25FP.03.2013 be held over for further investigation.	Further investigation to be undertaken in regard to the Youth and Fitness Centre EOI's.
770	Council – Clause 10A – Dalton Park Horse Complex Request for New Users Licence Agreement	161.08.2015	LMO	<p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to issue a 10 month temporary licence agreement for the following individuals to cover the period 1 September 2015 to 30 June 2015:</p> <ul style="list-style-type: none"> • Kevin, Maree and Christie Wheeler and Geoff Turton. <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 10 month temporary licence agreement for the following individual to cover the period 1 September 2015 to 30 June 2015:</p> <ul style="list-style-type: none"> • Kevin, Maree and Christie Wheeler and Geoff Turton. <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to have a condition on the licence that requires a 5 metre distance from the start gate infrastructure to the eastern boundary fence of this area.</p>	All documents signed and completed – No further action required.

				That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to investigate ways to assist the licensee to clean and clear the area to enable appropriate development works to be undertaken.	Action plan instigated for implementation of resolution.
771	Council – Clause 4B – Meeting Minutes	165.08.2015	SM/ DES/ SPO	That Council investigate any funding opportunities for the Tilpa Weir Camp Grounds.	Action plan instigated for implementation of resolution.
COUNCIL RESOLUTIONS 24 SEPTEMBER 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
776	Traffic Committee – General Business – Oversized Route	184.09.2015	RM	Maurice Bell to investigate OSOM signage. Suggested to check Coonabarabran, Moree and Marty Castle from the RMS for examples. Also investigate lifting the phone cable.	Action plan instigated for implementation of resolution.
777	Traffic Committee – General Business – Restricted Sight Distance at Intersections around Town	184.09.2015	RM/SM/US	Trees at selected intersections that restrict sight distance are trimmed in consultation with residents.	Action plan instigated for implementation of resolution.
778	Traffic Committee – General Business – Louth Road Line Marking	184.09.2015	RM	Council will re-instate barrier lines on the Louth Road from the rubbish tip to the Endeavor mine turn off.	Action plan instigated for implementation of resolution.
781	Finance and Policy Committee – Report 3A – Dalton Park Horse Complex Request for New Users Licence Agreements	187.09.2015	LMO	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to issue a 9 month temporary licence agreement for the period 1 October 2015 to 30 June 2016 to QS Outback. That Council acting as Trust Manager for the	Documents and invoice sent, awaiting return by Licensee.

				<p>Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trusts seal to the 9 month temporary licence agreement for the period 1 October 2015 to 30 June 2016 to QS Outback.</p> <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to accept the licence fee for QS Outback at a pro rata amount of three quarters of the annual licence fees as set for 2015/2016 being \$390 including GST.</p> <p>That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, put the following special conditions on the licence agreement for QS Outback:</p> <ul style="list-style-type: none"> a. Liaison with Mr Prisk to ensure that there is no disturbance to his track work; b. Liaison with all licensees of the shared area regarding event setting to ensure there are no clashes with use; c. Liaison with all licensees regarding shared maintenance. 	
782	Finance and Policy Committee – Report 2B – That an investigation be undertaken and appropriate report provided in regard to proposed paperless Council/ Committee Meetings	187.09.2015	DCCS/ GM	That an investigation be undertaken and appropriate report provided in regard to proposed paperless Council/Committee Meetings.	Action plan instigated for implementation of resolution with a proposed Councillor Workshop arranged in February 2016.

785	Works Committee – Report 3A – Cobar Water Treatment Plant Project Expenditure and Action Plan	188.09.2015	PM/ SM/ DES	<p>That the land acquisition, power design and finalisation of the investigation and tender documents for the Cobar Water Treatment Plant continue to be progressed.</p> <p>That a further report be provided on the outcomes of the relevant Grant Application/Expression of Interest and required further action plan.</p>	Action plan instigated for implementation of resolutions.																														
788	Council – Clause 4A – Pensioners Rate Rebate 2015/2016 – Claim 132	192.09.2015	RO	<p>That Council writes off rates in respect of eligible pensioners in the sum of \$120,237.51 as detailed in the summary listed below:</p> <table data-bbox="1111 555 1783 997"> <tr> <td></td> <td style="text-align: right;">\$</td> </tr> <tr> <td>General Rates</td> <td style="text-align: right;">74,562.50</td> </tr> <tr> <td>Cobar Water Supply Access Rate</td> <td style="text-align: right;">22,400.01</td> </tr> <tr> <td>Euabalong Water Supply Access Rate</td> <td style="text-align: right;">1,137.50</td> </tr> <tr> <td>Euabalong West Water Supply Access Rate</td> <td style="text-align: right;">525.00</td> </tr> <tr> <td>Nymagee Water Supply Access Rate</td> <td style="text-align: right;">612.50</td> </tr> <tr> <td>Mount Hope Water Supply Access Rate</td> <td style="text-align: right;">87.50</td> </tr> <tr> <td>Cobar Sewerage Access Rate</td> <td style="text-align: right;"><u>20,912.50</u></td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;"><u>\$120,237.51</u></td> </tr> </table> <p>That Council applies for a subsidy of \$65,108.76 as summarised below:</p> <table data-bbox="1111 1145 1783 1402"> <tr> <td>General Rates</td> <td style="text-align: right;">39,987.49</td> </tr> <tr> <td>Cobar Water Supply Local Rate</td> <td style="text-align: right;">12,320.01</td> </tr> <tr> <td>Euabalong Water Supply Local Rate</td> <td style="text-align: right;">625.63</td> </tr> <tr> <td>Euabalong West Water Supply Local Rate</td> <td style="text-align: right;">288.75</td> </tr> <tr> <td>Nymagee Water Supply</td> <td style="text-align: right;">336.88</td> </tr> <tr> <td>Mount Hope Water Supply</td> <td style="text-align: right;">48.12</td> </tr> </table>		\$	General Rates	74,562.50	Cobar Water Supply Access Rate	22,400.01	Euabalong Water Supply Access Rate	1,137.50	Euabalong West Water Supply Access Rate	525.00	Nymagee Water Supply Access Rate	612.50	Mount Hope Water Supply Access Rate	87.50	Cobar Sewerage Access Rate	<u>20,912.50</u>	TOTAL	<u>\$120,237.51</u>	General Rates	39,987.49	Cobar Water Supply Local Rate	12,320.01	Euabalong Water Supply Local Rate	625.63	Euabalong West Water Supply Local Rate	288.75	Nymagee Water Supply	336.88	Mount Hope Water Supply	48.12	Rates written off and subsidy applied for – No further action required.
	\$																																		
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				Cobar Sewerage Local Rate TOTAL	<u>11,501.88</u> <u>\$65,108.76</u>	
				That Council, in the event of a subsidy not being paid in respect of the rates written off, will not subsequently take proceedings for recovery thereof.		Noted – No further action required.
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water. That a full report be provided to Council when available.		Action plan instigated for implementation of resolutions.
795	Council – Clause 11A – Pioneer Estate – Stage 3	199.09.2015	ADPES/ DCCS	That the blocks of residential land originally mooted to be used for access to Stage 3 Pioneer Estate and now no longer required for access become available to be actively marketed and sold.		Action plan instigated for implementation of resolution.
798	Council – Clause 14A – Senior Citizens Christmas Party 2015	202.09.2015	SPO	That the Council Senior Citizens Christmas Party be held in the Cobar Shire Council Chambers on Friday 11 December 2015.		Action plan instigated for implementation of resolution.

COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	DES/SM/ DPES	That an investigation into the cost and accessibility of a garbage service to O’Neill and Sutherland Drive be undertaken. That the upgrading and sealing of O’Neill Road and Sutherland Drive be considered for future road construction and updating within the Asset Management Plan.	Action plan instigated for implementation of resolution. Noted – No further action required.

				That an investigation be undertaken into a water subsidy for the residents of O'Neill Road for the summer months similar to what we do for the Villages.	Action plan instigated for implementation of resolution.
800	Finance and Policy Committee – Report 1A – Payment of Expenses and Provision of Facilities to the Mayor and Councillors Policy	210.10.2015	GM	That the attached Payment and Expenses and Provision of Facilities to the Mayor and Councillors Policy be adopted by Council. That a copy of the adopted Policy be submitted to the Office of Local Government.	Policy distributed including on Council's Website – No further action required. Copy submitted to the Office of Local Government – No further action required.
801	Finance and Policy Committee – Report 2A – Adoption of Revised Draft Work Health and Safety Policy	210.10.2015	HRM	That Council resolve to adopt the revised draft Cobarr Shire Council Work, Health and Safety Policy.	Policy distributed including on Council's Website – No further action required.
802	Works Committee – Report 1A – Quotation for the Supply of Plant and Equipment Hire Rates 2015/2018	211.10.2015	EA-DES/DES	That the following Contractors be included in the Council's Register of approved Contractors for the Supply of Plant and Equipment 2015/2018: - Tanke Contracting That an appropriate report be provided to the relevant Committee Meeting reporting on the analysis and result of the engagement of Contractors under the Plant and Equipment Hire Rates 2015/2018 and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.	Contractors Register updated – No further action required. First Report provided to the November 2015 Works Committee - No further action required.
803	Works Committee – Report 2A – Renewal	211.10.2015	LMO	That Council authorise the Mayor and General Manager to sign and execute under	Documents signed – No further action required.

	of Licence to Occupy Crown Land – Being Lot 35 in DP755649, Part of Cobar Shire Councils Water Supply Filtration Plant			the common seal of Cobar Shire Council the licence agreement for Lot 35 in DP755649. That Council note that further information will be provided in regards to the future requirements for Lot 35 in DP755649.	Noted – No further action required.
804	Council – Clause 2A – Code of Conduct Annual Report	213.10.2015	DCCS	That the Code of Conduct Annual Report be received and noted. That the statistics contained in the Report be reported to the Office of Local Government.	Noted – No further action required. Report provided to Office of Local Government – No further action required.
805	Council – Clause 5A – Regional Road 7518 and Shire Road 2 Name Change	216.10.2015	ESM	That Council adopt the road names “Fifty Two Mile Road” and “Seventy Eight Mile Road” for RR 7518 and SR2 respectively within the Cobar Shire subject to no adverse comments from the public and prepare a Gazette notice for publication within the Government Gazette, publish notice in the local newspaper, and inform the prescribed authorities listed in the Regulation of the new names for RR 7518 and SR2.	Action plan instigated for implementation of resolution.
806	Council – Clause 6A – Public Libraries Grant	217.10.2015	SPO	That Council agrees to apply for a Public Library Infrastructure Grant to enclose the alcove at the Library in order to create a public meeting space and to create secure local history storage.	Grant Funding applied for – No further action required.
807	Council – Committee of the Whole Closed Council – Clause 1C – Expression of Interest for Airport Refuelling Truck (Jet A1) and Bowser (Avgas)	223.10.2015	ESM	That all three EOI submissions be progressed to the next stage, by Council requesting that they submit a final detailed quotation/proposal. That a further Report be provided to Council for consideration of all final detailed	Action plan instigated for implementation of resolutions.

	Facility			quotations/ proposals.	
808	Council – Committee of the Whole Closed Council – Clause 2C – Tender for Supply and Delivery of Bulk Cationic Rapid Setting Grade Bitumen Emulsion	223.10.2015	RM	<p>That Council accept the tender from Bitupave Ltd T/A Boral Asphalt for the supply of bulk cationic rapid setting grade bitumen emulsion (Multibond SS) at a rate of \$0.930 (excluding GST) from 1 January 2016 for 36 months to 31 December 2018.</p> <p>That Council notes that provision is allowed for a 12 month extension based on satisfactory supplier performance which may take this contract through to 31 December 2019 based on satisfactory performance by the successful tenderers.</p>	<p>Successful Tenderer advised through Regional Procurement (OROC) – No further action required.</p> <p>Noted – No further action required.</p>

RECOMMENDATION

That the information contained in the monthly status report be received and noted.

CLAUSE 3B – INVESTMENT REPORT AS AT 31 OCTOBER 2015**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Manager Finance & Administration, Neil Mitchell*****Purpose**

Regulation 212 of the Local Government (General) Regulation 2005 requires that a written report of investments be tabled at the monthly meeting. The table below shows the balances of Council's Investments as at the report date. The Cheque Account is now swept at the end of each day to maintain a zero balance. Funds swept out of the Cheque Account are transferred to a NAB Sweep Account because the interest rate remains competitive. The term deposits have differing terms in order to spread the maturity dates throughout the year. Included in the table below is the accrued interest attributable to October 2015. The amount restricted in the Audited Financial Accounts as at 30 June 2015 for Employee Leave Entitlements is \$309,220.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$719,275	\$3,501,422	\$1,940,254	\$2,878	\$2,283,321
NAB Term Deposits					
(2) 3.60% (16 Dec)	\$2,095,486			\$6,407	\$2,101,893
(3) 2.85% (2 Mar)	\$2,072,443			\$4,323	\$2,076,766
(4) 3.41% (1 Apr)	\$2,068,877		\$2,069,438	\$561	\$0
(5) 2.98% (6 Apr)	\$1,510,137			\$3,784	\$1,513,921
(6) 2.95% (8 Jan)	\$2,013,575			\$5,079	\$2,018,654
AMP Bnk Term Deposits					
(7) 2.80% (7 Mar)	\$1,001,764			\$2,382	\$1,004,146
(8) 2.80% (7 Mar)	\$1,001,764			\$2,382	\$1,004,146
Totals	\$12,483,321	\$3,501,422	\$4,009,692	\$27,797	\$12,002,848

Annualised Average return on Investment for the Month: 2.72%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993, and Clause 212 of the Local Government (General) Regulation 2005. Council's investment policy is being followed to diversify term deposits as they mature and it is anticipated that by December, all funds over the Policy threshold will have been diversified.



Manager Finance & Administration

RECOMMENDATION**That Council receive and note the Investment Report as at 31 October 2015.**

CLAUSE 4B – MEETING MINUTES

FILE: C8-6-4, L5-4-4, C8-17, WB1-22

AOP REFERENCE: 3.1

ATTACHMENT: YES (PAGE 69-80)

AUTHOR: *General Manager, Gary Woodman*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Youth Council – Wednesday, 26 August 2015;
- Western Division Councils of NSW – Monday, 12 October 2015;
- Cobar Liquor Accord – Tuesday, 20 October 2015;
- Cobar Water Board – Thursday, 22 October 2015.

RECOMMENDATION

That the minutes of the meeting of the Cobar Youth Council, Western Division Councils of NSW, Cobar Liquor Accord and Cobar Water Board Committee Meetings be received and noted.

CLAUSE 5B – 2014/2015 ANNUAL REPORT

FILE: A2-2

AOP REFERENCE: 3.3.3

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *General Manager, Gary Woodman*

Purpose

To provide Council with the information contained in the 2014/2015 Annual Report.

Background

Council is required, under the Local Government Act 1993, to prepare an Annual Report in which details its achievements with respect to the objectives and performance targets set out in its Annual Operational Plan for that year.

The 2014/2015 Annual Report has now been prepared and has been provided to Councillors under separate cover electronically for their perusal and information. I also has been provided to the Office of Local Government and is contained on Council's Website.

The document also contains the Audited Financial Reports and Auditors Report which should be referred to during the Auditors Presentation. Several hard copies will be available at the Meeting if required.

RECOMMENDATION

That the information contained in the 2014/2015 Annual Report be received and noted.

**CLAUSE 6B – LILLIANE BRADY VILLAGE ANNUAL AUDITED
FINANCIAL REPORTS**

FILE: C8-4-6

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director of Corporate and Community Services, Kym Miller*

Purpose

To receive the Annual Audited Financial Reports for the Lilliane Brady Village as at 30 June 2015.

Background

Whilst part of Council, various legislative and accreditation requirements for the Lilliane Brady Village require that a separate set of Financial Statements be audited.

Financial Implications

Lilliane Brady Village is cash positive – some of this will be required to improve bathrooms in the short to medium term if these improvements do not eventuate as a result of the development of a Multi-Purpose Health Service Facility which is in research mode currently.

Consideration may also have to be given to converting the multiple bedroom units into single bed units.

RECOMMENDATION

That the Annual Audited Financial Reports for the Lilliane Brady Village for the year ended 30 June 2015 be received and noted.

CLAUSE 7B – COMPARISON OF VARIOUS ACTIVITIES CONTROLLED BY COUNCIL FOR YEAR ENDED JUNE 2015**FILE: A10-1-6****AOP REFERENCE: 3.1.3****ATTACHMENT: NO****AUTHOR: Director of Corporate and Community Services, Kym Miller****Purpose**

To advise Council of the Financial Comparison for the Year ended June 2015.

Background

Council has requested that after the completion of each financial year a comparison of the following activities be reported to Council for information.

ACTUALS										
ACTIVITIES	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Lilliane Brady Village										
Income	1,856,613	1,890,997	2,049,321	2,010,193	2,117,329	2,336,856	2,400,614	2,498,771	2,889,051	2,884,685
Expenses	1,894,386	2,122,724	2,203,103	2,201,931	2,352,961	2,338,932	2,387,935	2,426,987	2,531,822	2,712,540
Net Surplus/Deficit	(37,773)	(231,727)	(153,782)	(191,738)	(235,632)	(2,076)	12,679	71,784	357,229	172,145
Youth Centre										
Income	131,573	133,313	150,228	140,665	133,050	181,540	185,222	218,064	192,892	141,739
Expenses	258,869	266,879	284,333	332,136	334,438	342,310	328,654	337,289	351,929	328,281
Net Deficit	(127,296)	(133,566)	(134,105)	(191,471)	(201,388)	(160,770)	(143,432)	(119,225)	(159,037)	(186,542)
Museum										
Income	82,461	86,558	93,504	94,601	108,121	106,456	114,537	106,486	105,789	103,338
Expenses	156,196	163,384	190,148	201,594	262,989	256,875	301,203	296,197	318,590	314,648
Net Deficit	(73,735)	(76,826)	(96,644)	(106,993)	(154,868)	(150,419)	(186,666)	(189,711)	(212,801)	(211,310)

ACTIVITIES	2005/06	2006/07	2007/08	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
Tourism										
Income	1,560	15,065	2,469	6,638	13,620	5,820	20,256	5,030	11,372	24,501
Expenses	172,740	196,920	194,873	202,524	176,726	172,074	197,878	196,768	173,760	194,900
Net Deficit	(171,180)	(181,855)	(192,404)	(195,886)	(163,106)	(166,254)	(177,622)	(164,738)	(162,388)	(170,399)
Special Projects										
Income			660	1,820	20,970	7,042	9,749	25,693	1,931	2,029
Expenses			37,107	122,305	149,226	155,163	155,584	169,768	143,481	137,700
Net Deficit			(36,447)	(120,485)	(128,256)	(148,121)	(145,835)	(144,075)	(141,550)	(135,671)
Library										
Income	40,310	39,103	38,055	38,327	39,562	40,365	57,300	41,740	40,291	40,325
Expenses	246,136	255,752	298,113	319,799	312,036	316,135	314,348	315,936	321,307	388,617
Net Deficit	(205,826)	(216,649)	(260,058)	(281,472)	(272,474)	(275,770)	(257,048)	(274,196)	(281,016)	(348,292)
Swimming Pool										
Income	58,984	52,558	6,800	-	-	84,202	72,142	96,307	88,157	84,068
Expenses	195,175	170,785	188,306	316,735	404,399	444,203	492,581	488,182	519,088	478,603
Net Deficit	(136,191)	(118,227)	(181,506)	(316,735)	(404,399)	(360,001)	(420,439)	(391,875)	(430,931)	(394,535)
IT Services										
Income	-	-	-	-	-	-	-	-	-	-
Expenses	226,315	234,458	124,397	121,283	114,483	97,317	159,817	157,882	171,285	218,906
Net Deficit	(226,315)	(234,458)	(124,397)	(121,283)	(114,483)	(97,317)	(159,817)	(157,882)	(171,285)	(218,906)

It should be noted that the above figures do not include capital works.

RECOMMENDATION

That the Comparison of Various Activities Controlled by Council for Year Ended June 2015 Report be received and noted.

CLAUSE 8B – COBAR PRIMARY HEALTH CARE CENTRE EXPANSION PROJECT UPDATE

FILE: A10-10 & A10-35 AOP REFERENCE: 1.5.2.1 ATTACHMENT: NO
AUTHOR: *Acting Director Planning and Environmental Services, Stephen Poulter*

Purpose

The purpose of this Report is to provide information to the Council about the Cobar Primary Health Care Centre and proposals to expand its usable floor space.

Background

The Cobar Primary Health Care Centre currently operates principally from 26 Harcourt Street, while also providing Allied Health Services from a building at 24 Harcourt Street.

Cobar Primary Health Care Centre's operations have grown over time, providing Cobar and the wider community with greater access to important medical services. This growth however is currently restricted by available floor space at their current facility at 26 Harcourt Street and the Allied Health building at 24 Harcourt Street.

The pressures experienced at these facilities were informed to Council at the September Finance and Policy Committee Meeting by Doctor Deon Heyns.

Council Officers have been meeting with the operators of both facilities over the last few months to ascertain suitable solutions to relieve the floor space limitation. The meetings have identified three possible upgrades being:

Stage 1

Conversion of the double brick garage at 24 Harcourt Street to a medical consultancy building containing two consultancy rooms and a small administration area. One of these rooms can contain teleconference facilities.

Stage 2

Conversion of the dwelling at 24 Harcourt Street to a medical consultancy building containing 6 consultancy rooms and an administration area.

Stage 3

Extension of the southern end of the existing health care building at 26 Harcourt Street providing a further 3 consultancy rooms.

All three staged projects have been costed and waiting for appropriate funding opportunities to progress each part of the project to design approval stage and construction.

Issues

All three stages of the expansion project will require prior Development Consent and a Construction Certificate. In order to obtain the approvals for the first two stages of the

project, NSW Legislation requires the consent authority and the certifying authority to require specific upgrades to existing buildings in the case of changes of use.

Stage 1 - Garage Conversion

The existing double garage is a brick wall, concrete floored and metal roofed structure located at the front of 24 Harcourt Street. It is accessed by either a single swinging door at the rear of the building or via a double sized retractable garage door. The walls, floors and ceiling are unlined.

Access to the garage can be via the existing driveway. The gradient and structure of this driveway is suitable for compliant access for persons with mobility impairments.

To change this building's use, the following works will be needed:

- Replace the garage door with a new shop front with compliant access point;
- Install floor and ceiling linings, including insulation;
- Install additional electrical and new data points;
- Install lighting;
- Install non-load bearing internal walls and doors.

In terms of timing, this stage of the project can proceed quite quickly once a funding source is obtained. This stage will be the quickest and cheapest of all stages to complete. Once completed, funding can then be sought for the next two stages of the project. If trades and materials are available, the stage should take around four weeks to complete and can be completed mostly by Council.

Stage 2 - Dwelling Conversion

The existing dwelling resides at the rear of 24 Harcourt Street, behind the Allied Health Centre and the double garage. The dwelling is a brick-walled, concrete floored and iron roofed structure. The dwelling contains four bedrooms, bathroom, ensuite, family room, living/dining room and a kitchen.

Access to the dwelling can be through either the front, rear or side doorways. To comply with the Commonwealth Government's "Access to Premises Standard" access to, into and within the premises would need to be upgraded as the use of the premises is changing to a commercial health premises. Additionally, the bathroom would need to be converted to a unisex accessible sanitary facility.

Discussion with the medical centre has established a need for some integration between the Primary Health Care Centre building and the dwelling building if the building is converted in use. As such, a ramp will need to be provided from one building to another in accordance with AS 1428.1.

To change this building's use, the following works will be needed:

- Demolish part of the awning that connects the dwelling and the double garage;
- Construct a new accessible ramp from the deck area from the medical centre, including handrails, kerb rails, tactile ground surface indicators and landings;

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- Raise existing external concrete path to have uniform floor level to the dwellings internal floor level;
 - Replace the main front door and all internal room doors with wider compliant doors to comply with AS 1428.1, including compliant latching;
 - Replace the existing bathroom with a compliant unisex accessible sanitary facility, which includes new toilet, grab-rails, mirrors, wash-hand basin (protected hot water supply, shelves and clothes-hook, sanitary napkin bin and compliant door latching);
 - Provision of portable fire extinguishers as per AS 2444;
 - It is also recommended that carpets be replaced with vinyl flooring to establish a more long term flooring solution that is both easier to clean and has better wear-ability.

This stage of the development will take approximately twelve weeks to complete from approval to completion. This stage would need to be done by Council Officers with assistance from other privately operating trades.

Stage 3 - Medical Centre Addition

This is the final stage of the project, which basically seeks to extend the southern rear side of the medical centre to provide three more consultancy rooms. The extension would replace the existing carpark located the rear of the medical centre requiring cars already using these spaces to use on-street car spaces.

This particular stage of the project does not involve the changing of the building use, and therefore would need to comply with the Building Code of Australia as a simple commercial building addition.

This stage of the project has been briefly discussed and no detailed works list has been developed. This particular stage of the project would be the most costly and less beneficial to the reasoning behind the project due to the lower increase in consultancy rooms and removal of on-site car parking.

This stage of the development is likely to take twelve to sixteen weeks to complete from approval to completion and would need to be done by Council officers with assistance with other trades.

Conflict of Interest Provisions

Section 66 of the *Building Professionals Act* prohibits an accredited certifier from issuing a construction or occupation certificate where they have been involved in the design process of a development. Cobar Shire Council employs two accredited certifiers (Garry Ryman and Stephen Poulter).

As the author of this Report has been heavily involved in the design process of this project, the other accredited certifier will need to issue the construction certificate and occupation certificate for any of the stages of this development.

Financial Implications

Each stage of the project has been individually costed. Each price has taken into consideration:

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- Use and availability of privately operating trades and Council trades;
 - Need to purchase materials and hire plant/equipment;
 - Cobar construction cost pricing as per the 2015 Rawlinson's Construction Cost Guide;
 - Need for Council approvals;
 - Stage 3 - Need to integrate with existing medical centre and removal of hardstand area to allow footings.

Stage 1 - \$45,000;

Stage 2 - \$95,000;

Stage 3 - \$130,000.

RECOMMENDATION

That the information detailing the currency of the expansion of the Cobar Primary Health Care Centre project be received and noted.

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 26 NOVEMBER 2015

~ REFERENCE TO ATTACHMENTS ~

Public Access Session – Presentation of Council’s Audited Financial Reports and Auditors Report for 2014/2015 – Luka Group Under Separate Cover

PART A – ACTION

Page Number

Clause 2A – Quarter 1 2015/2016 Budget Review Under Separate Cover

Clause 8A – First Quarterly Review of the Annual Operational Plan 2015/2016.....
..... Under Separate Cover

PART B – INFORMATION

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Clause 4B – Meeting Minutes..... 69-80

Clause 5B – 2014/2015 Annual Report Under Separate Cover

Clause 6B – Lilliane Brady Village Annual Audited Financial Reports
..... Under Separate Cover