



COBAR SHIRE COUNCIL

ORDINARY MEETING AGENDA

**THURSDAY, 26 SEPTEMBER 2019
1:00PM IN TILPA COMMUNITY HALL**

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

Message from the Chair:

In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum
 - Tilpa Community Association.
 5. Confirmation of Minutes
 - Ordinary Meeting of Council – Thursday, 22 August 2019.
 6. Matters Arising from Minutes
 7. Mayoral Report
 8. General Manager's Report – Part A (Action)
 9. General Manager's Report – Part B (Information)
 10. General Manager's Report – Part C (Confidential)
 11. Matters of Urgency
 12. Correspondence
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(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it).

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~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of September 2019.

CLAUSE 2A – CASUAL COUNCILLOR VACANCY COBAR SHIRE
COUNCIL REPORT

FILE: C12-1 & E2-3-5 AOP REFERENCE: 3.2 ATTACHMENT: NO

AUTHOR: *Acting General Manager, Kym Miller*

Purpose

To advise of resignation of a Cobar Shire Council Councillor.

Background

It is with regret to advise that Councillor Tracey Kings resigned as a Councillor effective 2 September 2019.

A by-election to replace Councillor Kings is not required.

Issues

In accordance with Section 291 of the Local Government Act 1993 if a casual vacancy becomes available in a civic office the vacancy is to be filled by a by-election.

Legal Situation

Part 5: Local Government Act 1993 Sections 291, 292 and 296.

Policy Implications

Nil.

Financial Implications

Nil.

RECOMMENDATION

That Council note with regret the resignation as a Councillor of Tracey Kings effective 2 September 2019 and thank Councillor Kings for her tenure.

CLAUSE 3A – COUNCIL COMMITTEES/DELEGATES

FILE: C6-15

AOP REFERENCE: 3.2.2.2

ATTACHMENT: NO

AUTHOR: *Acting General Manager, Kym Miller*

Background

Due to the recent resignation of Councillor Tracey Kings there are now a number of vacancies on Council's Committees that need to be filled.

The Local Government (General) Regulations 2005 provides for the establishment of committees:

1. A council may, by resolution, establish such committees as it considers necessary (Standing Committees).
2. A Standing Committee is to consist of the Mayor and such other councillors as elected by the councillors or appointed by the council.
3. The quorum for a meeting of a Standing Committee is to be:
 - (a) such number of members as the council decides, or
 - (b) if the Council had not decided a number - a majority of the members of the committee.

Delegates to other Committees/Organisations

Council currently is involved in the following Committees/Organisations but Councillors may wish to consider if they wish to retain involvement in all of them.

A summary of the vacant Committees/Organisations that Council participates in and provides a delegate for are detailed in the following table. The Committee Membership is up to the Council and does not have to be as previously adopted.

Committee/Organisation	No. of Delegates	Current Delegates
Liquor Accord Committee	Mayor + 1 Councillor	Mayor, Clr Vacant
Airport Advisory	4 Councillors	Clrs Abbott, Vacant , Marsden, Payne
Cobar Shire Rural Fire District Service Agreement Liaison	Mayor, 1 Councillor, General Manager or his nominee	Mayor, Clr Vacant , Director of Engineering Services
Australia Day Awards Panel	Mayor + 1 Councillor	Mayor, Clr Vacant

RECOMMENDATION

That Council determine its delegates for each of the listed Committees/Organisations and where an election is required it be by open voting by show of hands.

CLAUSE 4A – CLASSIFICATION OF LAND AS OPERATIONAL – LOTS 2 & 3 DP214174, COBAR

FILE: A10-47

AOP REFERENCE: 3.1.1

ATTACHMENT: NO

AUTHOR: *Acting General Manager, Kym Miller*

Purpose

The purpose of this report is to classify Lots 2 & 3 DP214174 as Operational Land under the *Local Government Act 1993*. The land was purchased by Council from Cobar Memorial Services & Bowling Club and the property exchanged on 20 August 2019. The purchase has been lodged with NSW Land Registry Services and registered.

Background

At the June Ordinary Council Meeting held on Thursday, 28 June 2018 it was resolved to purchase the land.

The primary use of the land will be for continued use as a carpark.

Issues

Under the *Local Government Act 1993* land held by Council is to be classified as 'either operational or community land'. If land is not classified under Section 31 of the *Local Government Act 1993* within 3 months of being acquired the default position is a community land classification.

In accordance with Section 34 of the *Local Government Act 1993* the proposal to classify the land must be advertised and therefore public notices were published in the Cobar Weekly on 21 August, 28 August 2019, 4 September 2019 and 11 September 2019.

The submission period closed on Thursday, 18 September 2019 and any submissions received will be tabled at the meeting for Council's consideration. To date: There have been no submissions received.

RECOMMENDATION

That Council, in accordance with Section 31 of the *Local Government Act 1993*, Council resolves to classify Lots 2 & 3 DP214174 as Operational Land.

CLAUSE 5A – PROCEDURES FOR THE ADMINISTRATION OF THE MODEL CODE OF CONDUCT POLICY

FILE: P5-8 AOP REFERENCE: 3.1.5 ATTACHMENT: YES (PAGE 52-87)

AUTHOR: *Acting Code of Conduct Coordinator, Janette Booth*

Purpose

To advise Council of the amendments to the Procedures for the Administration of the Model Code of Conduct that commenced on 13 November 2015 and for Council to approve and adopt the amended Procedures for the Administration of the Model Code of Conduct.

Background

The Office of Local Government has amended the Procedures for the Administration of the Model Code of Conduct and the Model Code of Conduct in the NSW Government Gazette. A copy is detailed in the attachments. The amendments to the Model Code of Conduct and Procedures came into effect 13 November 2015.

Councillors, administrators, members of staff, independent conduct reviewers and members of council committees including delegates of the council must comply with the provisions of Council's Code of Conduct and the Procedures for the Administration of the Model Code of Conduct in carrying out their functions as council officials.

Issues

Key changes to the Code are summarised by the Office of Local Government (OLG) Circular Details: 15-41/ 17 December 2015/ A446439 (this has previously been distributed to Council).

Legal Situation

Section 440 of the Local Government Act 1993 requires that all councils adopt a Code of Conduct that incorporates the provisions of the Model Code. It is also considered appropriate that Council adopt the new Procedures.

Failure to comply with the provisions of the Code of Conduct constitutes misconduct for the purposes of the Act and penalties that can be imposed for misconduct include suspension or disqualification from civic office.

Policy Implications

The amended Procedures for the Administration of the Model Code of Conduct would replace the Procedures for the Administration of the Model Code of Conduct adopted by Council in August 2017.

RECOMMENDATION

That the draft Procedures for the Administration of the Model Code of Conduct be placed on public exhibition for 28 days and if no submissions received it be adopted.

CLAUSE 6A – PENSIONERS RATE REBATE 2019/2020 – CLAIM 136

FILE: R2-9

AOP REFERENCE: 3.1.1.2

ATTACHMENT: NO

AUTHOR: *Office Coordinator, Jo-Louise Brown*

Purpose

To approve the Application for Payment of Pensioner Concession Subsidy for 2019/2020.

Background

Under Section 575 of the *Local Government Act 1993* (NSW) a resolution is required to write off the rates in respect of eligible pensioners, make application for subsidy and undertake not to take proceedings for the recovery of the rates in the event of a subsidy not being paid to Council for the rates written off. A subsidy of 55% is paid to Council by the NSW Government.

RECOMMENDATION

1. That Council writes off rates in respect of eligible pensioners in the sum of \$103,103.13 as detailed in the summary listed below, subject to Council's Auditor's approval:

	\$
General Rates	63,312.50
Cobar Water Supply Access Rate.....	19,468.76
Euabalong Water Supply Access Rate	1,115.63
Euabalong West Water Supply Access Rate	437.50
Nymagee Water Supply Access Rate.....	612.50
Mount Hope Water Supply Access Rate.....	0.00
Cobar Sewerage Access Rate	<u>18,156.24</u>
TOTAL.....	<u>\$103,103.13</u>

2. That Council apply for a subsidy of \$56,706.73 summarised below and further that Council undertake that in the event of a subsidy not being paid in respect of the rates written off, Council will not subsequently take proceedings for recovery thereof:

	\$
General Rates	34,821.87
Cobar Water Supply Local Rate	10,707.82
Euabalong Water Supply Local Rate.....	613.60
Euabalong West Water Supply Local Rate	240.63
Nymagee Water Supply	336.88
Mount Hope Water Supply	0.00
Cobar Sewerage Local Rate	<u>9,985.93</u>
TOTAL.....	<u>\$56,706.73</u>

**CLAUSE 7A – INVESTMENT POLICY – RISK MANAGEMENT
DIVERSIFICATION**

FILE: B2-7 AOP REFERENCE: 3.1.1.7 ATTACHMENT: NO
AUTHOR: *Acting Financial Accountant, Sandra Davey*

Purpose

To increase the threshold of excess amounts to be invested on a diversification basis.

Issues

The Investment Policy was last updated in May 2014. Below is the section on risk management diversification:

Risk Management – Diversification:

- i. Diversification of investments will be required when Council's liquid funds exceed \$7m. Where Council's liquid funds are greater than \$7m on an average rolling basis funds in excess of \$7m must be invested on a diversified basis. A band of \$1m may be the first diversified tranche if the balance to \$7m is unable to be immediately reinvested due to locked in maturity dates. Such excess amounts must be invested so as not to have more than 25% of the excess over \$7m in one institution.

This policy was based around a liquid fund balance of \$10m. Council currently has in excess of \$20m in liquid funds which is expected to continue in the short to medium term. It is suggested that Council amend the threshold at which it diversifies its investment to be in line with this higher level.

Below is the recommended amendment to the policy:

Risk Management – Diversification:

- ii. Diversification of investments will be required when Council's liquid funds exceed \$10m. Where Council's liquid funds are greater than \$10m on an average rolling basis funds in excess of \$10m must be invested on a diversified basis. A band of \$1m may be the first diversified tranche if the balance to \$10m is unable to be immediately reinvested due to locked in maturity dates. Such excess amounts must be invested so as not to have more than 40% of the excess over \$10m in one institution.

The policy will be further reviewed in its entirety and put to the October Council Meeting.

RECOMMENDATION

That Council amend the Investment Policy as above.

CLAUSE 8A – CAPITAL WORKS PROGRAM 2019/2020**FILE: R5-15 & R5-16 AOP REFERENCE: 4.3.1 ATTACHMENT: NO****AUTHOR: Acting Director of Engineering Services, Simon Pradhan****Purpose**

To adopt the 2019/2020 Capital Works (transport) Program.

Background

Council exhibited and adopted an outline only of the works program. Subsequently, a condition assessments/ needs analysis using ‘fresh eyes’ has been undertaken on the program.

These analyses have been workshopped twice. Whilst the projects below proposed to be undertaken exceed the adopted budget by \$900,405, Council officers justify the increase for three reasons:

1. The amount to be received under the Roads to Recovery program has been confirmed at \$250k more than budget; this increase will also result in an increase in Councils reference amount.
2. The unrestricted cash in the general fund as at year end is in excess of \$5M and it is considered equitable to expend this as near as possible in time to when it was earned; and
3. In 2018/2019 the roads program was generally underspent due to weather conditions and the Musheroo project absorbing a major amount of resources.

Project Name	Amount	Description
SR7 Mount Gap Road Causeways	\$250,000	Stabilise causeways along SR7 as they are subject to significant damage during wet weather.
SR9 Neckarbo Road Gravel Resheeting	\$135,000	Gravel resheet a section of SR9 to improve road condition and increase wet weather access.
SR10 Belarabon Road Gravel Resheeting	\$151,000	Gravel resheet a section of SR10 to improve road condition and increase wet weather access.
SR19 Burthong Road Gravel Resheeting	\$201,000	Gravel resheet a section of SR19 to improve road condition and increase wet weather access.
SR20 Grain Road Seal Extension Project	\$2,315,209	Funding has been approved under Fixing Country Roads (\$1,000,000) and the Heavy Vehicle Safety and Productivity Program (\$1,000,000) to undertake approx. 12km of seal extension works on SR20 Grain Road. Preliminary works for this project commenced in 2018/2019 financial year.
SR24 Mount Grace Road Gravel Resheeting	\$402,366	Gravel resheet a section of SR24 to improve road condition and increase wet weather access.
SR24 Mount Grace Road Bridge Approaches	\$45,000	Stabilise and seal bridge approaches on SR24 to improve safety on this road. Works commenced in 2018/2019 financial year.

SR31 Moolah Road Gravel Resheeting	\$150,000	Gravel resheet a section of SR31 to improve road condition and increase wet weather access.
SR32 Developmental Road Gravel Resheeting	\$227,500	Gravel resheet a section of SR32 to improve road condition and increase wet weather access.
SR36 Palesthan Road Gravel Resheeting	\$200,000	Gravel resheet a section of SR36 to improve road condition and increase wet weather access.
SR45 Garbage Tip Road Reseal	\$2,500	Aging seal on SR45 to be resealed.
MR407 Mulya Road Gravel Resheeting	\$246,830	Gravel resheet a section of MR407 to improve road condition and increase wet weather access.
RR7518 The Fifty Two Mile Road Seal Extension	\$800,000	Undertake seal extension works on RR7518 (between 5 and 8km). \$400,000 anticipated to be funded under the REPAIR program. If not successful project scope will be reduced.
Acres Billabong	\$60,000	Investigation and installation of guardrail at Acres Billabong (not part of the original project design).
SR40 Filtration Plant Road	\$100,000	Widen and reseal SR40 Filtration Plant Road from intersection with Kidman Way to intersection with new water treatment plant access road.
MR411 Tipping Way Bend Realignment	\$240,000	Realignment and correction of the superelevation of a substandard curve on Tipping Way to improve road safety. Survey and design to be undertaken will determine the full scope of this project.
Grid Approach Sealing	\$90,000	Seal approaches on select grids (minimum 50m either side of the grid).
Old Bourke Road	\$150,000	Reconstructing of segments to be incorporated in the Old Industrial Estate Project.
Industrial Area Improvements (Survey/Design)	\$31,166	Concept design storm water analysis. Indicative costings and community consultations
Euabalong/Euabalong West Town Street Reseals	\$61,219	Aging seals in Euabalong and Euabalong West Town Streets to be resealed.
Tank Pad Construction for Bore Sites	\$50,000	Construct pads for water tanks at bore sites.
TOTAL	\$5,908,790	

It is to be noted that this level of transport expenditure will only be sustainable if a higher level of future grant income is achieved and that the recommendation for increased Capital Expenditure is one off.

RECOMMENDATION

That the projects (transport) shown above be adopted as the Capital Works Program for the year ended 30 June 2020.

CLAUSE 9A – DALTON PARK HORSE COMPLEX LICENCE AGREEMENTS

FILE: P1-4-3

AOP REFERENCE: 3.3.4.2

ATTACHMENT: NO

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is for Council to renew short-term licences until the end of the financial year, 30 June 2020. A Plan of Management needs to be developed by 30 June 2021 and Council can proceed to establish long term licences (5 years) for users of Dalton Park Horse Complex.

Background

With the introduction of the *Crown Land Management Act 2016*, on the 1 July 2018, Cobar Shire Council are now Crown Land Managers and manage Crown Reserves under the *Local Government Act 1993*. The new requirements for this Act requires Council to develop Plans of Management for the reserves it manages and to continue to issue user licences.

The current 12 month temporary licences expired on the 30 June 2019 and may be renewed under the transitional arrangements under Section 2.20 of the *Crown Land Management Act 2016* until a plan of management is finalised.

Issues

Under the new Act Council must develop a Plan of Management to continue to issue licences for the Dalton Park Racecourse Reserve.

Once a Plan of Management has been adopted, longer term licences can be issued under the *Local Government Act 1993*. For example, issuing 5 year licences, but users will still have to pay an annual fee, hold \$20 million in public liability and give copies to Cobar Shire Council to continue to be a licenced user for the facility.

RECOMMENDATION

That Council acting as Crown Land Manager for the Dalton Park Racecourse (R630019) Reserve, resolve to renew 12 month short term license agreements for the following organisations and individuals to cover the period 1 July 2019 to 30 June 2020:

- **Mr S Griffiths & Ms C Yench;**
- **Ms Sharon Whitehurst;**
- **Cobar Pony Club;**
- **Cobar Miners Race Club;**
- **Cobar Rodeo Committee;**
- **Mulchara Partnership;**
- **Wayne Prisk.**

CLAUSE 10A – BATHURST STREET RESERVE LICENCE AGREEMENT

FILE: P1-2-2

AOP REFERENCE: 3.3.4.2

ATTACHMENT: NO

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is for Council to renew short-term licences until the end of the financial year, 30 June 2020. A Plan of Management needs to be developed by 30 June 2021 and Council can proceed to establish long term licences (5 years) for users of Bathurst Street Reserve.

Background

With the introduction of the *Crown Land Management Act 2016*, on the 1 July 2018, Cobar Shire Council are now Crown Land Managers and manages Crown Reserves under the *Local Government Act 1993*. The new requirements for this Act requires Council to develop Plans of Management for the reserves it manages and to continue to issue user licences.

The current 12 month temporary licences expired on the 30 June 2019 and may be renewed under the transitional arrangements under Section 2.20 of the *Crown Land Management Act 2016* until a plan of management is finalised.

Issues

Under the new Act Council must develop a Plan of Management to continue to issue licences for the Bathurst Street Reserve.

Once a Plan of Management has been adopted, longer term licences can be issued under the *Local Government Act 1993*. For example, issuing 5 year licences, but users will still have to pay an annual fee, hold \$20 million in public liability and give copies to Cobar Shire Council to continue to be a licenced user for the facility.

RECOMMENDATION

That Council acting as Crown Land Manager for the Bathurst Street Reserve (R64199), resolve to renew a 12 month short term license agreement to Cobar Tennis Club to cover the period 1 July 2019 to 30 June 2020.

CLAUSE 11A – REQUEST FOR QUOTATION – SUPPLY TWO MOTOR GRADERS

FILE: T3-19-3 AOP REFERENCE: 3.3.3.4

ATTACHMENT: NO

AUTHOR: *Procurement Officer, Brad Lennon*

Purpose

The purpose of this report is to consider quotes for the purchase of two motor graders.

Background

Quotes were requested on Wednesday, 26 June 2019 through Vendor Panel using Local Government Procurement's approved contractor panel.

The deadline for the lodgment of quotes was 5pm on Thursday, 18 July 2019.

Four companies submitted tenders and are listed below:

- CASE Construction;
- Kenway and Clark;
- Komatsu Australia Pty Ltd;
- WesTrac Pty Ltd.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

Legal Situation

Council has complied with the requirements of the *Local Government Act 1993*, Section 55 of the *Local Government (General) Regulation 2005* Part 7.

RECOMMENDATION

That the report regarding the supply and delivery of two (2) Motor Graders be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2) (d) (g) of the Local Government Act 1993, as discussions of this information in Open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 12A - COBAR WATER BOARD STORAGES – CONSTRUCTION OF ADDITIONAL STORAGE CAPACITY

FILE: W2-1

AOP REFERENCE: 4.1.1

ATTACHMENT: NO

AUTHOR: *Water & Sewer Manager, Eric Poga*

Purpose

To advise Council of the Cobar Water Board's response to the request by Council to consider the construction of additional water storage capacity.

Background

Council resolved at the August 2019 Ordinary Council meeting as follows:

“That the correspondence from Cobar Shire Council be received and noted and that the Cobar Shire Council be requested to provide detailed costings and a cost share proposal”.

The Cobar Water Board considered the Council request at the Board meeting held on 12 September 2019 and resolved as follows:

“That the correspondence from Cobar Shire Council be received and viability and cost be obtained by Cobar Shire Council”.

The State Government has approved funding for a 535ML storage at Nyngan with an estimated cost of \$8.5M. (This is in addition to the existing emergency storage of 750ML that has been constructed and funded by the State Government for use by the Bogan and Cobar Shire communities). This information is provided as an indicator of the cost of increasing the storages and also of the additional storage that is becoming available for Cobar.

Based on current water usage of 220ML/month by Cobar Shire and the mines a similar sized storage of 535ML at Cobar would provide an additional two and a half months water supply. The usage in warmer weather would increase to about 300ML/month which would reduce the water supply available to less than two months.

The State Government is funding the two storages at Nyngan to provide an emergency water storage for use by Bogan and Cobar Shire communities in the event that the water storage at Burrendong Dam is depleted. It is not considered cost effective for Cobar Shire Council to expend significant outlays on storages at Cobar for a benefit of say one to two and a half months of additional emergency water supply.

RECOMMENDATION

That the Cobar Water Board be advised that Council will not be proceeding with investigation of additional storage capacity at the Cobar storages.

CLAUSE 13A – STRONGER COUNTRY COMMUNITIES FUND PROJECTS

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Economic Development Manager, Kerry Grant-Mackay*

Purpose

To endorse project proposals for submission under Round Three of the Stronger Country Communities Fund.

Background

Round three of the NSW Government's Stronger Country Communities Fund has a traditional focus on community infrastructure, together with an increased focus on young people aged 12-24 incorporating programs and events under the funding regime. Additionally, this round was open to eligible community groups along with local government. The funding available for projects in Cobar Local Government Area is \$776,294, with no co-contribution requirements.

Expressions of Interest (EOI) were sought from eligible community groups interested in involving Council in their project collaborations and proposals. Outcomes of these EOIs were summarised and provided to Councillors via a workshop in late August 2019. Minimal interest from the community was obtained, and as such Council Officers not aware of any community groups submitting any applications.

Issues

Through deliberation, three project proposals have been highlighted for submission under this round of funding, these being detailed as follows:

- 1. Cobar Youth and Fitness Centre – Stage Two – \$388,147:**
Scope of Works – Complete the Outdoor upgrade, restoration of the squash courts, and refurbishing the youth activities/games area.
- 2. Youth Development Officer – 18 Month Tenure – \$165,647:**
Scope of Works – Funding would cover salary and associated activities to ensure this position developed and updated the Youth Development Plan of Council and was responsible for driving the implementation of this plan and outlined strategies.
- 3. Euabalong Walking Trail –\$222,500:**
Scope of Works – To bitumen seal a 1.25 kilometre shared path in Euabalong, from commence at the picnic area and end at the caravan park frontage.

These projects were detailed at the September Councillor Workshop dated 12 September 2019, which incorporated detailed scope of works, plans and associated budgets.

Financial Implications

The ongoing operational costs associated with infrastructure projects be incorporated into ongoing maintenance budget approvals to capture life of project costs.

RECOMMENDATION

That the three project proposals (Cobar Youth and Fitness Centre, Youth Development Officer and Euabalong Walking Trail) for Stronger Country Communities Funding Round Three be endorsed by Council.

CLAUSE 1B – DEVELOPMENT APPROVALS: 14 AUGUST 2019 – 18 SEPTEMBER 2019

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

No Complying Development Applications have been approved under delegated authority for the period 14 August 2019 – 18 September 2019.

The value of Complying Development approvals for 2019/2020 to date is Nil.
The value of Complying Development approvals for the similar period in 2018/2019 was Nil.

Local Development Approvals

The following Local Development Applications have been approved under delegated authority for the period 14 August 2019 – 18 September 2019.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2019/LD-00025	50 Cornish St, Cobar	Container deposit collection point & refrigeration business	\$NA
2019/LD-00026	Maryantha East, Cobar	Subdivision	\$NA
2019/LD-00028	69 Marshall St, Cobar	Food shop fit out	\$18,200

The value of Local Development approvals for 2019/2020 to date is \$3,841,254.65.
The value of Local Development approvals for the similar period in 2018/2019 was \$24,825,690.00.

Construction Certificates

There were no Construction Certificates issued for the period 14 August 2019 – 18 September 2019.

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 14 August 2019 – 18 September 2019 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT**FILE: C13-10****AOP REFERENCE: 3.1****ATTACHMENT: NO****AUTHOR: *Acting General Manager, Kym Miller*****COUNCIL RESOLUTIONS 25 SEPTEMBER 2014**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	GM	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p>

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	<p>Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.</p> <p>Drought funding directed hire to local businesses.</p> <p>Tender to be recalled with local component in weightings.</p>

COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track. An updated funding application for sealing of the Wool Track is being prepared.
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COUNCIL RESOLUTIONS 27 APRIL 2017

1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	EDM	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p>	<p>Council is currently discussing milestones for inclusion in the Funding agreement for the new Industrial Estate. Once timeframes have been allocated and a scope of works finalised, further discussions will be conducted with those companies which showed interest in this venture, especially Livestock and Bulk Carriers Association and freight companies.</p> <p>One on one visits to potential businesses commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p>
1025	Council – Clause 7B –	92.4.2017	DES	That RMS be contacted in relation to a	Letter has been sent to RMS to

	Expenditure for Roads Network			turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	request improvements to entrance to Meadow Glen Rest Area. Letter has been acknowledged by RMS and they are programming work subject to available funding. At this stage RMS has not allocated funds to the project.
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COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	One block now sold, one block to be auctioned.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken. Lack of staff resources has restricted progress.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	EDM	That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that	Initial discussions held with NPWS with positive feedback. Discussion held with Destination NSW - there are possible funding options, success

			<p>Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>more likely if more developments undertaken at Mt Grenfell. Council awaiting to see what developments the Mt Grenfell Board progress prior to seeking this funding.</p> <p>Location and type of signs currently being investigated – orders to be placed in May.</p> <p>Tourism Manager currently investigating work already done, how to reinvigorate this committee etc and this will form part of a future presentation to Council on events and festivals. Preliminary review was workshopped, with preliminary planning to be prepared by 30 September 2019.</p> <p>No action to date.</p>
COUNCIL RESOLUTIONS 14 DECEMBER 2017				

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension. That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.	Funding application has been submitted for 2018/2019. Application for 2018/2019 was unsuccessful. Funding application has been submitted for 2019/2020.

COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	Resources are not available for this at this time.

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1141	Council Meeting –	46.3.2018	GM	That Council seek an urgent	Letter's sent seeking support.

	Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region			meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	<p>Awaiting response in order to organise the meeting.</p> <p>Letters of support received and forwarded to Ministers Office.</p> <p>Mayor to meet with Minister Brad Hazzard in Albury on 21 October 2018.</p> <p>Minister was an apology. Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.</p>
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	<p>Negotiations between John Holland Rail, RMS and Council has commenced.</p> <p>Awaiting RMS funding allocation.</p>
COUNCIL RESOLUTIONS 26 APRIL 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1152	Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options	75.4.2018	GM	That Council investigate options and ways of reducing the cost of water to the households and to include such things as:	Investigations to be undertaken once grant funding is found.

				<ul style="list-style-type: none"> i. Desalination of water; ii. Additional bore water; iii. Reduce the number of parks, gardens and ovals; iv. Increase water storages. <p>That Council seek grant funding to engage a consultant to undertake the investigations.</p>	
1153	Council Meeting – Notice of Motion – Policy Development for Development Applications for Mining Operations	76.4.2018	GM	That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.	Meeting has been requested with Department of Planning Staff in Sydney to discuss policy issues and report to be provided back to Council.

COUNCIL RESOLUTIONS 28 JUNE 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1180	Council Meeting – Notice of Motion – Arid Research Centre	140.6.2018	GM	<p>That a submission be made to the Prime Minister of Australia and the Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW.</p> <p>That a letter and submission be made to the National Farmers Association that a letter of support be sought.</p>	<p>Submission being prepared when resources available.</p> <p>To be completed by August 2019.</p>

COUNCIL RESOLUTIONS 24 SEPTEMBER 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1219	Council Meeting – Clause 9A – Minutes of the Economic Taskforce Meeting – Tuesday, 14 August 2018	242.9.2018	EDM	That Council resolve to accept the recommendation of the Economic Taskforce that: Council investigate the possibility of the local mining companies setting up a buy local scheme for their employees.	Discussion held with General Managers of the Mines in Cobar. Matter to be considered and a further report to be provided.

COUNCIL RESOLUTIONS 28 FEBRUARY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1252	Council Meeting – Notice of Motion – Date Change for Clearing Consent	03.2.2019	GM	That Council together with RDA Orana, Far North West Joint Organisation and the Western Division Councils lobby the Federal Government to have the methodology changed that all farms in the Western area have the same opportunity to participate in the emission reduction fund as currently stands for some properties at present and seek the State Government support.	Letter sent to RDA Orana seeking support.
1253	Council Meeting – Notice of Motion –	04.2.2019	GM	That the Cobar Shire Council lobby the State and Federal Government	Letter sent to RDA Orana seeking support.

	Lobby for Water Security			to provide alternative and viable solutions to provide water security for our towns and villages in the Western Region and seek the support of the Far North West Joint Organisation, RDA Orana and the Western Division Association.	
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	GWSE	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for.

COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as Cobar	63.4.2019	GM	<p>That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.</p> <p>That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.</p>	<p>Submission being prepared and discussions held with local mines.</p> <p>Informed discussions had during broader agenda. Endeavor situation is vulnerable.</p>

COUNCIL RESOLUTIONS 23 MAY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1291	Council Meeting – Clause 9A – The Newey Plan of Management – Community Engagement	96.5.2019	DPES	That the Newey Plan of Management be implemented as written, with Option 2 accepted.	Newey Plan consultation document being amended to a draft Plan of Management based on option 2.

COUNCIL RESOLUTIONS 27 JUNE 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	AWSM	Investigate the costs associated with purchasing raw water from upstream users. That Council workshop a drought plan for Cobar for the whole of Cobar perspective.	Investigations being undertaken. Workshop held – ongoing matter dependent on flows to Burrendong – No further action required.

COUNCIL RESOLUTIONS 25 JULY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1304	Council Meeting – Notice of Motion – Supermarkets Dispensing Pharmaceuticals	142.7.2019	GM	That Local Government NSW be requested to seek to lobby both State and Federal Governments to maintain the status quo and refuse access of pharmaceutical products being sold through supermarkets.	No action to date.

COUNCIL RESOLUTIONS 22 AUGUST 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1312	Council Meeting – Notice of Motion – Support for the Introduction of FIFO Legislation	170.8.2019	GM	That Council write to the Premier and the Minister to seek their support in introducing legislation similar to the Queensland Government in relation to the new FIFO laws which reinforce local jobs for communities (Strong and Sustainable Resources Community Act QLD).	No action to date.
1313	Council Meeting – Notice of Motion – Requests for Additional Water Storage	171.8.2019	GM	<p>That Cobar Shire Council request the Cobar Water Board to seek approval to deepen the storage area outside of the Main Tank for the purpose of capturing additional run off during periods of rain.</p> <p>That Cobar Shire Council investigate the cost associated with deepening the Old Reservoir for the water to be used for Council's Parks and Gardens.</p> <p>That Cobar Shire Council seek approval from the Peak Gold Mine to allow the deepening of the Newey Reservoir for storage of water for the purpose of watering the Golf Course and for Council's Parks and Gardens.</p>	<p>Letter of request written to the Cobar Water Board – Further report included in this Agenda.</p> <p>No action to date.</p> <p>Informed discussion held at CWB Meeting. Nothing formal done as yet.</p>

1314	Council Meeting – Clause 3A – Unaudited Financial Statements 2018/2019	174.8.2019	DFCS	<p>That Council in accordance with Section 413 (1) of the Local Government Act 1993 Council refer the draft Financial Statements for the year ended 30 June 2019 for Audit.</p> <p>That Council in accordance with Section 413 (2) (c) Mayor Lilliane Brady OAM, a Councillor, General Manager Mr Peter Vlatko and the Responsible Accounting Officer sign the required statement as to Council's opinion of the accounts.</p>	Completed – No further action required.
1315	Council Meeting – Clause 4A – Risk and Audit Committee	175.8.2019	DFCS	<p>That the Risk and Audit Committee be increased to six members comprising three independent community members and three Councillors.</p> <p>That Council advertise for expressions of interest from the community in the position.</p> <p>That the matter, including the appointment of a Councillor, be further considered at a future Council meeting when the expressions of interest for the independent community member have been received.</p>	No response. Will move to appoint one more Councillor at October Council Meeting.
1316	Council Meeting – Clause 5A – Carried Forward Budget Items	176.8.2019	DFCS	That the amounts appearing in the attached schedule be carried forward from 2018/2019 into	Budget items carried forward – No further action required.

				2019/2020 and included in the Quarter 1 2019/2020 Budget Review.	
1317	Council Meeting – Clause 6A – Sealing The Wool Track Status Update	177.8.2019	ADES	That Council wait for further funding opportunities and update the previous business case using same growth figures.	No action undertaken.

RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1299 Part 2, 1313 Part 1, 1314 and 1316.

CLAUSE 3B – UPDATE ON WORKS REPORT 2019/2020

**FILE: R5-15 & R5-16 AOP REFERENCE: 4.3.1 ATTACHMENT: YES
(PAGE 88)**

AUTHOR: *Acting Director of Engineering Services, Simon Pradhan*

Purpose

To inform Council of activities conducted by the Engineering Department in comparison to the work schedule provided to Council.

Background

This report reflects the activities done up to the 31 August 2019 and the upcoming works to 31 October 2019.

The actual cost incurred until 31 August 2019 is for Maintenance Grading and Capital works only.

RECOMMENDATION

That Council receive and notes the information provided.

CLAUSE 4B – MEETING MINUTES

**FILE: R5-36, C8-6-4 & C6-14 AOP REFERENCE: 3.1 ATTACHMENT: YES
(PAGE 89-105)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Rural Roads Advisory Committee – Wednesday, 7 August 2019 (plus Status Report);
- Cobar Youth Council – Monday, 12 August 2019 (no Status Report);
- Local Traffic Committee – Tuesday, 20 August 2019 (plus Status Report).

RECOMMENDATION

That the Minutes of the Rural Roads Advisory, Cobar Youth Council and Local Traffic Committee along with their Status Reports be received and noted.

CLAUSE 5B – INVESTMENT REPORT AS AT 31 AUGUST 2019**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Acting Financial Accountant, Sandra Davey*****Purpose**

Section 625 of the *Local Government Act 1993* and Clause 212 of the *Local Government (General) Regulation 2005* and the Council's Investment Policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of August 2019. Term Deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042.

It is anticipated the Annual Financial Statements will show \$6.4 million unrestricted in the General Fund.

Investments for June	Rate	Bank	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct		NAB	\$ 5,522,037	\$ 5,794,461	\$ 6,923,553	\$ 4,460	\$ 4,397,404
Sep-19	2.10%	NAB	\$ 1,003,397			\$ 1,790	\$ 1,005,187
Aug-19	2.85%	AMP	\$ 2,027,801	\$ 2,000,000	\$ 2,028,592	\$ 3,668	\$ 2,002,877
Apr-20	2.60%	Auswide	\$ 2,016,290			\$ 4,452	\$ 2,020,743
Feb-20	1.70%	NAB		\$ 3,000,000		\$ 1,677	\$ 3,001,677
Feb-20	2.72%	Auswide	\$ 2,025,319			\$ 4,679	\$ 2,029,998
Sep-19	2.86%	G&C	\$ 1,025,040			\$ 2,490	\$ 1,027,530
Sep-19	2.65%	ME	\$ 2,019,532			\$ 4,545	\$ 2,024,077
Aug-19	1.95%	Bankwest	\$ 3,006,734		\$ 3,009,465	\$ 2,731	-\$ 0
Oct-19	2.50%	Auswide	\$ 1,007,211			\$ 2,139	\$ 1,009,349
Jan-20	1.85%	ME	\$ 2,000,608			\$ 3,143	\$ 2,003,752
Jan-20	1.70%	NAB		\$ 1,000,000		\$ 512	\$ 1,000,512
Oct-19	2.75%	AMP	\$ 1,015,618			\$ 2,348	\$ 1,017,966
Feb-20	2.00%	AMP		\$ 1,000,000		\$ 597	\$ 1,000,597
Oct-19	2.75%	AMP	\$ 1,015,618			\$ 2,348	\$ 1,017,966
TOTALS	Average Int	2.36%	\$23,685,206	\$12,794,461	\$11,961,611	\$41,580	\$24,559,636

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Acting Financial Accountant**RECOMMENDATION****That Council receive and note the Investment Report as at 31 August 2019.**

**CLAUSE 6B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 31 AUGUST 2019**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Acting Financial Accountant, Sandra Davey*

Purpose


Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	7,069
Less Unpresented Cheques	(-)
Reconciled Balance	17,069

In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Acting Financial Accountant

Monthly Total Funds Available for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Aug 18	19,851,551	24,356	19,875,877
Sept 18	17,397,785	9,887	17,407,672
Oct 18	18,088,990	18,099	18,107,089
Nov 18	18,361,800	(163,625)	18,198,175
Dec 18	17,009,717	18,601	17,020,318
Jan 19	15,870,216	(11,175)	15,706,591
Feb 19	15,980,048	(5,842)	15,974,206
Mar 19	18,000,631	9,011	18,009,642
Apr 19	19,443,263	9,382	19,452,645
May 19	18,397,880	12,261	18,410,141
June 19	23,661,843	14,072	23,675,915
July 19	24,031,003	18,852	24,049,855
Aug 19	24,556,636	17,069	24,573,705

The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$342,042

Cash Flow

August		Description	Forecast
Forecast	Actual		September
18,852	18,852	Bank Balance Forward	17,069
150,000	741,000	FAG / R2R / RMCC	150,000
14,366	14,938	RMS Agency	14,366
686,000	2,473,193	Rates /Water/User Charges	686,000
150,000	148,827	Private Works/Debtors	150,000
280,000	199,445	LBV – Residents Fees & Subsidies	280,000
190,000	241,360	Child Care/In Home Care	190,000
1,000,000	(832,850)	Net Movement of Investments	1,000,000
400,000	539,904	Sundry Income & Grants	400,000
		<i>Less</i>	
(3,500,000)	(2,779,107)	Creditors	(2,500,000)
(790,000)	(765,562)	Wages / Salaries	(790,000)
10,000	17,069	Bank Reconciliation Cr/(Dr)	10,000

Loan Facility Report as at 31 August 2019

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(995,269.79)
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RECOMMENDATION

That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 August 2019.

CLAUSE 7B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Acting Director of Engineering, Simon Pradhan*

Purpose

To inform Council of completed and ongoing Engineering works for the period of August 2019.

Discussion

State Highways

Maintenance Work

- Sign and guidepost replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Ordered Works

- Heavy Patching on HW8, MR421 and MR 410 to commence late September.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance/Spot Grading – RR7518, MR407, SR4, SR25, SR21, SR19, MR461 and SR6.

Construction Work

- Acres Billabong – Completed except for guardrail which is awaiting pricing.

Water and Sewer

Maintenance Work

- Complete town hydrant maintenance and repair works – **ongoing**;
- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- Six water faults were reported during the month and were resolved;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;
- A chlorine installation audit and identified remedial works are being undertaken – **ongoing**.

Water Operations

The water treatment plant is producing approx. 1.8 ML per day. Alternate day water restrictions with hand watering only between 4pm and 8pm have been introduced for Cobar to ensure demand is controlled. Burrendong Dam levels (4.5%) continue to fall and future restrictions on High Security Town Water are a possibility.

Parks and Gardens

- Main street pavers pressure washed;
- Pre digging graves that are reserved;
- Erection of business association signs;
- Installation bin surrounds Main Street;
- Ongoing maintenance works;
- Ward Oval irrigation main repair;
- Completion of airport markings;
- Marking out irrigation Euabalong;
- Concrete path cemetery installation of Miners Memorial.

Resources for Regions

Construction of New Water Treatment Plant (WTP)

The new Water Treatment Plant is operational and Council staff are operating the plant. The contractor: Laurie Curran Water (LCW) is providing ongoing training for Council operators. The access road to the water plant will be sealed by Council in November 2019.

Expenditure to end of June on the contract by LWC is \$10,679,636 (96.7% of the contract).

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 8B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES**FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2****ATTACHMENT: NO****AUTHOR: Water and Sewer Manager, Eric Poga****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 August 2019.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 31 August 2019	Project Status
Water Treatment Plant (WTP)	\$15,750,000	\$200,000	\$11,509,202	<ul style="list-style-type: none">- The WTP is operational. Minor defects will be fixed by a contractor, operator training is ongoing.- Construction of the road to the WTP will be completed in November 2019;- Official Opening will occur on Wednesday, 2 October 2019.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$548,353	<ul style="list-style-type: none">- The Ward Oval Pump Station refurbishment and Lagoon upgrade have been completed.- Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved.- Public Works Advisory have completed designs and tender documentation, tenders will be called on 16th September 2019.
Water Mains Cleaning and Replacement and Water Storage Refurbishment Project	\$6,900,000	\$0	\$367,738	<ul style="list-style-type: none">- Contract documentation has been finalised and tenders have been called closing 24 September 2019.- Treasury has approved the reservoir scope of work and the design of the reservoir upgrades will commence in October 2019.

RECOMMENDATION

That Council receive and note the updated financial information for the three Restart NSW Resources for Regions infrastructure projects.

CLAUSE 9B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1.4

ATTACHMENT: NO

AUTHOR: *Economic Development Manager, Kerry Grant-Mackay***Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for project, comment
Grants Applied for					
Basketball After Dark – National Ice Action Strategy	Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark.	\$24,500	Pending	In-kind support to the value of \$23,000, consisting of marketing and promotion of program, facility use, and wages.	Outcome of application advised September 2019 for implementation thereafter.
Youth Opportunities Program	Preparing Cobar's Youth for the Future – providing Year 11 and 12 students mental health and cyber safety workshops, qualifications and cooking cultural cuisine.	\$23,250	Pending	Nil	Outcome expected November 2019.
Tackling Tough Times Together Grants	Accessibility to CWA building via accessible ramps and footpaths	\$17,499	Pending	CWA Contribution of \$3,000	Outcome expected September 2019.
Regional Arts NSW – CASP	Crafting Cobar workshops – celebrating 150 years of our town	\$5,000	Pending	In-kind \$2,280 for volunteers and venue.	Outcome expected November 2019.
Regional Arts NSW – CASP	Metal smithing in a Mining Town workshop	\$4,000	Pending	In-kind \$1,880 for volunteers and venue.	Outcome expected November 2019.

Start Capital Program	Strong Works	Cobar's Mobile Children Services Building construction	\$1,373,368	Pending	CMCS contribution \$68,668.	Outcome expected January/ February 2020.
NSW Festival 2020	Seniors	Cobar Seniors Week – Let's Celebrate Together from 9 March to 13 March 2020	\$2,050	Pending	\$1,500 cash contribution for catering; \$800 in-kind for venue and entertainment.	Outcome advised October 2019.
Transport for NSW – Strategy and Planning	Freight, and	EOI – Electric Vehicle Charging Location. Council to partner with NRMA.	NRMA to incur costs for the design, installation, insurance and associated costs of the charging station \$15,000.	Pending	Council to contribute parking space and area for installation.	Invited to submit detailed business case into Second Round – outcome anticipated late September 2019.

Grant Outcomes

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment	
Grants Announced						
North West JO Fund	Tourism	Upgrade exhibitions at GCHCC.	\$1,425,000	Successful	Nil	Money paid, scope of works underway.
Infrastructure NSW – Fixing Country Roads		Sealing the Grain Road	\$1,000,000	Successful	\$350,000 (Total project cost \$2,350,000 including previous approval by Federal Government for \$1,000,000)	Funding agreement awaiting execution.
Restart NSW – Safe and Secure Water Program.		Nymagee Water Security Scoping Study - Carry out scoping study to identify the provision of water to the residents of Nymagee to	\$43,500	Successful	Nil	Funding agreement executed 21 June 2019.

	improve future water security.				
Restart NSW – Safe and Secure Water Program.	Euabalong and Euabalong West Scoping Study - Carry out scoping study to identify options for the provision of water to the residents of Euabalong to improve future water security.	\$29,250	Successful	Nil	Funding agreement executed 21 June 2019.
Growing Local Economies Fund	Design and construction of new industrial estate for Cobar.	\$4.405m	Successful	\$500,000	Currently liaising with Department to confirm milestone reporting forming part of the funding agreement.
Transport NSW – Bike Week Sept 2019	Tour de Cobar Celebration.	\$500 + \$500 donation from RMS	Successful	Nil	Celebration on the morning of 29 September 2019 at Ward Oval.
Museums and Galleries of NSW – Museum Advisor Program	A qualified Curator for a 1 year duration will provide professional guidance and curatorial advice – for new exhibitions.	\$7,000	Successful	\$7,000 through funding already obtained for the exhibition upgrades.	Continue to work through Curators resume and interviews for placement.
My Community Project through the NSW Generations Fund	CCTV Installation for Community Playground. Staged approach to enable additional cameras to be installed as and when required.	\$40,000	Unsuccessful	Nil	Outcome was determined by public vote across the electorate.
My Community Project through the NSW Generations Fund	Multi-Sports Courts and equipment upgrade. Entails re-surfacing the basketball/Tennis court at the Youth Centre and updated equipment.	\$40,000	Unsuccessful	Nil	Outcome was determined by public vote across the electorate.

Department of Communications and the Arts – Festivals Australia	Community artistic workshops and mural painted on water tank at Fort Bourke in line with Festival of the Miners Ghost	\$40,750	Unsuccessful	In-kind support to the value of \$10,000	Other sources of funding will be investigated for murals to be undertaken.
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Council committed \$200,000 in the 2019/2020 Budget to put towards grant proposals as a co-contribution. This money is yet to be allocated.

Current Grant Opportunities

- NSW Government through the Strong Country Communities Fund has allocated \$776,294 to Cobar Shire Council, with 50% required to be allocated to projects supporting young people. Funding proposals require submission by 27 September 2019. Project suggestions and Expression of Interest advertised in local paper for community feedback and consultation. A workshop has been conducted with Councillors and projects shortlisted for submission.
- Transport NSW through the Country Passenger Infrastructure Grant Scheme provides subsidies to support the construction or upgrade of bus stop infrastructure owned and maintained by local Council. New shelters provide funding value to \$11,000, and upgrade to the value of \$2,200. Upon review it has been noted both Cobar High School and TAFE require the construction of new shelters, with consultation undertaken with these groups to confirm requirements. Applications close 30 September 2019.
- Sustainable Community Program Rural Aid is launching a campaign aimed at providing 10 country towns impacted by drought a makeover. Money will be spent developing plans, through facilitated workshops, to support the long term sustainability of the town and the local community. Rural Aid's Farm Army of volunteers (usually between 50-100) will also spend a week in the town undertaking a range of infrastructure projects which town leaders identify as important to the town and community. Towns will receive a minimum of \$100,000 over 5 years. Applications close 30 September 2019.
- Infrastructure Grant through the NSW Club Grants are funding infrastructure that is accessible and available to the general public the majority of the time. This funding is broken into 3 categories, being Arts and Culture; Disaster Readiness and Community Infrastructure, and Sport and Recreation. Liaising with Cobar Miners Race Club for a toilet block and raw water to Dalton Park. Anticipate submitting an application in the funding round commencing November 2019.
- Fixing Country Roads 2019 through Restart NSW. This program is divided into three streams, being Roads and Bridges Construction; Bridge and Route Load Assessments; and Truck Washes. Projects must start within 12 months of funding being made available and be completed within two years of commencement. There is no set minimum or maximum funding amount.

Grant Funded Projects – Implementation

The following is a summary of works in progress for grant funded projects:

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- Reconciliation Week grant to produce a series of story boards in progress. Now looking at adding in a board for the Murrin Bridge area celebrating the revival of language. Discussions continued with traditional owners.
 - RCF Rd 1 Museum project – Consultant architects developed a master plan and priority of works. Workshop conducted via Project Manager and presented to Council. Master plan currently out for public consultation and on display for comment.
 - Heritage Near Me – Museum accessibility project – being incorporated into above.
 - RCF Rd 2 exhibition upgrade – plan of works being developed as per master plan.
 - Miners Memorial – Discussions undertaken with the only tenderer with review currently underway to find cost saving opportunities in the original design. Proposed alternatives to be presented back to Council by 27/09/2019 for review. From here, the architect and structural engineer will have to review and approve any proposed design changes and issue updated plans.
 - SCCF – Toilet project – Drummond Park toilet designed and ordered. Designs on display for public consultation and comment.
 - SCCF – Girl Guides Hall – Renovation of existing house. Structural Engineer inspection complete. Final architectural plans due week ending 13th September 2019.
 - SCCF – Youthie upgrade – architect has provided preliminary plans. Workshop conducted via Project Manager and presented to Council. Design on display for public comment.
 - Public Reserves – Boxthorn Removal Euabalong common – Project for Reserve Trust – extension provided due to drought.
 - Safe and Secure Water Fund – pipe replacement and Tank refurbishment – PWA undertaking pipeline design work. Business case has been endorsed for reservoir refurbishment. Funding deed has been executed.
 - Drought Projects – at various stages of progress, extensions approved to end of September 2019 for the remaining four projects (two projects were acquitted in June 2019).

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 10B – RATES RECONCILIATION REPORT AS AT 31 JAUGUST 2019**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 106-107)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 August 2019.

FUND	LEVY 2019-2020	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2019-2020	Arrears 30th Jun 19	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	436,811.02		-	1,335.00	438,146.02	97,520.20	209,775.46	325,890.76	316,882.46	60.84%
Farmland	698,230.15		-	4,092.75	702,322.90	73,559.35	264,430.95	511,451.30	504,792.50	65.92%
Mining	1,735,921.14		-	-	1,735,921.14	400,201.22	590,603.60	1,545,518.76	1,877,354.47	72.35%
Residential	1,179,217.90	43,611.61	763.40	-	1,134,842.89	271,211.66	367,166.11	1,038,888.44	1,062,401.65	73.89%
Overpayments					-	-151,345.91	- 118,401.97	-32,943.94	-44,255.61	21.77%
Legal Costs			-	5,326.00	5,326.00	56,474.67	4,775.34	57,025.33	47,754.53	92.27%
Interest			13.89	5,179.26	5,165.37	178,709.75	12,148.48	171,726.64	131,346.66	93.39%
General Rates	4,050,180.21	43,611.61	777.29	15,933.01	4,021,724.32	926,330.94	1,330,497.97	3,617,557.29	4,526,693.30	73.11%
Domestic Waste	633,814.00	16,638.39	409.50	237.00	617,003.11	56,740.45	242,660.85	431,082.71	436,581.68	63.98%
Sewerage	648,400.00	17,325.00	637.50	-	630,437.50	123,076.03	243,388.95	510,124.58	499,386.29	67.70%
Cobar Water	687,053.00	18,637.50	462.00	4,316.00	672,269.50	52,566.28	271,580.29	453,255.49	471,415.05	62.53%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	14,193.81	9,821.60	32,155.21	31,002.43	76.60%
Euabalong Water	45,212.00	962.50	-	-	44,249.50	12,473.16	16,474.42	40,248.24	36,703.54	70.96%
Euab West Water	27,371.00	437.50	-	-	26,933.50	6,694.55	9,087.63	24,540.42	22,391.82	72.98%
Mt Hope Water	6,444.00	-	-	-	6,444.00	1,526.90	3,286.46	4,684.44	5,129.07	58.77%
Water Access	794,388.00	20,562.50	462.00	4,316.00	777,679.50	87,454.70	310,250.40	554,883.80	723,672.43	64.14%
Water Usage			14,019.01	-	- 14,019.01	603,711.64	346,394.60	243,298.03	197,032.85	41.26%
TOTAL	6,126,782.21	98,137.50	16,305.30	20,486.01	6,032,825.42	1,797,313.76	2,473,192.77	5,356,946.41	6,819,905.63	68.41%

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 August 2019 be received and noted.**



ATTACHMENTS

ORDINARY MEETING AGENDA

THURSDAY, 26 SEPTEMBER 2019

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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PART B – INFORMATION

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