

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 26 APRIL 2018

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum:
 - Linda Carter – Secretary Manager – Cobar Memorial Services and Bowling Club – Impacts on 7/7 rosters, FIFO and DIDO;
 - Andrew Bryan – Empire Hotel – Impacts on 7/7 rosters, FIFO and DIDO.
 5. Confirmation of Minutes
 - Traffic Committee Meeting – Tuesday, 20 February 2018;
 - Ordinary Meeting of Council – Thursday, 22 March 2018.
 6. Matters Arising from Minutes
 7. Notice of Motion
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
 13. Correspondence
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Clause 3C – Acres Billabong Culvert Replacement	Under Separate Cover

(These Reports are confidential in accordance with Section 10A (2)(d)(i)(g) of the Local Government Act 1993, as discussions of this matter in open Council contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.)

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Louth Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

NOTICE OF MOTION – DONATION OF A LARGE INDUSTRIAL BIN TO THE EMPIRE HOTEL

FILE: P5-48, W1-6, C12-1 AOP REFERENCE: 5.1.2 ATTACHMENT: NO

AUTHOR: *Councillor, Greg Martin*

RECOMMENDATION

That Council consider as part of the Donation Policy the supply of a trade waste bin to be collected once a month to the Empire Hotel to be utilised as part of their container deposit scheme.

Background

The Empire Hotel at Cobar is currently operating as the agent for the container deposit scheme for Cobar. To date three 20 foot shipping containers full of bottles and cans have been collected. It appears that this recycling project is being very well supported by the Cobar community. As it progresses the number of containers being delivered to the Cobar rubbish tip will decrease. To date as it stands the volume of 3 shipping containers have been diverted from the rubbish tip. With people delivering the containers to the collecting site there is now an increase in boxes and plastic bags needing to be disposed of. I see this partnership with the Empire Hotel as a contribution by Council to help keep this program working.

General Managers Comment:

The one service per month will cost \$1,084/ per annum which is made up of \$10 per week bin hire and \$47 per collection based on the 2017/2018 Fees and Charges.

**NOTICE OF MOTION – INVESTIGATIONS INTO WATER COST
REDUCTION OPTIONS**

FILE: W2-1, C12-1 AOP REFERENCE: 4.1.2

ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

- 1. That Council investigate options and ways of reducing the cost of water to the households and to include such things as:
 - **Desalination of water;**
 - **Additional bore water;**
 - **Reduce the number of parks, gardens and ovals;**
 - **Increase water storages.****

- 2. That Council engage a consultation to undertake the investigation.**

Background

Currently the cost of water for households ranges from \$400 - \$1,000 and will continue to increase unless Council does a review of the cost of water and to identify options are available.

We also need to take into consideration our declining population and to consider ways to make Cobarr more attractive to live in; we are desperately in need “of that patch of green”, by bringing the price of water down we may be able to achieve this.

**NOTICE OF MOTION – POLICY DEVELOPMENT FOR DEVELOPMENT
APPLICATIONS FOR MINING OPERATIONS**

FILE: M4-1, C12-1 AOP REFERENCE: 5.3.1 ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.

NOTICE OF MOTION – PURCHASE OF CROWN LAND

FILE: A9-17, C12-1 AOP REFERENCE: 2.1 & 5.2.3 ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Council applies to purchase the Crown Land between the Gun Club and the Auto Club for the purpose of the potential Industrial land and the future by-pass connection between the Nyngan Road, Bourke Road and Wilcannia Road by connecting with the Pipeline Road.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of April 2018.

CLAUSE 2A – COUNCIL’S ANNUAL OPERATIONAL PLAN, FEES AND CHARGES AND REVENUE POLICY

FILE: L5-22

AOP REFERENCE: 3.3

**ATTACHMENT: YES
(UNDER SEPARATE COVER)**

**AUTHOR: *Director Finance and Community Services, Kym Miller and
Senior Projects Officer, Angela Shepherd***

Purpose

For Council to place the draft 2017/2018 Annual Operational Plan, (including the Budget, Fees and Charges and Revenue Policy) on public exhibition for at least 28 days to gain feedback from the community so that appropriate comments can be considered prior to adoption.

Background

Under the Integrated Planning and Reporting framework, Council is required to adopt the Annual Operational Plan (including Revenue Policy, Fees and Charges, Budget and Ten Year Financial Plan) by 30 June each year to allow the sending of rates notices within the required time. Prior to adoption, Council must exhibit the draft documents for a minimum of 28 days to seek community input and consider any submissions prior to adoption.

The draft documents will be placed in the Shire Libraries, the Administration Building and on Council’s Website. The community will be alerted to the release of the draft documents through the media and Council’s Website.

Council will hold a Public Meeting on Thursday, 17 May 2018 at 6:00pm in the Council Chambers to explain the documents to those interested and to receive feedback from the community. This meeting will also be used as an opportunity to gain ideas from the community for future projects to be included in the LTFP and Community Enhancement Program.

Executive Summary – Whole of Council

Table 1 below shows the summarised statements of income and expenditure for the four years 2018/2019 to 2021/2022. The same table also shows cash movements by year:

COBAR SHIRE COUNCIL
FOUR YEAR FINANCIAL PLAN - SUMMARY
2018-2019 to 2022-2023

	2018/2019			2019/2020			2020/2021			2021/2022		
	Revenue	Expenditure	Surplus/Deficit	Revenue	Expenditure	Surplus/Deficit	Revenue	Expenditure	Surplus/Deficit	Revenue	Expenditure	Surplus/Deficit
General Fund												
Governance	138,112	717,899	-579,787	140,817	749,746	-608,929	143,576	836,859	-693,283	147,380	801,500	-654,120
Corporate Support	6,880,785	8,620,324	-1,739,539	7,050,575	8,873,978	-1,823,403	7,241,745	9,134,302	-1,892,557	7,459,319	9,421,470	-1,962,152
Public Order & Safety	157,590	516,180	-358,590	160,742	530,490	-369,748	163,957	542,031	-378,074	168,056	556,103	-388,048
Public Health	150,960	329,976	-179,016	153,979	341,907	-187,927	157,059	354,276	-197,217	160,985	367,231	-206,246
Community Services & Education	6,209,100	5,360,557	848,543	5,471,231	5,615,142	-143,911	5,717,006	5,874,846	-157,840	5,945,156	6,151,409	-206,253
Environment	928,269	877,894	50,375	926,337	895,213	31,124	1,000,033	912,933	87,100	976,049	934,764	41,285
Housing & Community Amenities	447,670	676,045	-228,375	281,923	687,908	-405,985	286,262	700,047	-413,785	291,793	714,235	-422,441
Recreation & Culture	1,179,692	2,240,146	-1,060,454	264,886	2,283,110	-2,018,224	270,184	2,327,270	-2,057,086	12,776,938	2,388,793	10,388,145
Mining & Manufacture	14,008	16,922	-2,914	14,288	17,260	-2,972	14,574	17,605	-3,032	14,938	18,046	-3,107
Transport & Communication	5,338,079	8,416,951	-3,078,872	5,809,948	8,542,290	-2,732,342	5,494,967	9,240,536	-3,745,569	7,611,578	9,365,799	-1,754,222
Economic Affairs	3,911,194	3,642,765	268,429	3,994,023	3,754,140	239,883	4,058,570	3,792,673	265,897	4,153,284	3,861,646	291,638
General Purpose Revenues	7,955,084		7,955,084	8,154,684		8,154,684	8,359,491		8,359,491	8,589,961		8,589,961
Total General Funds	33,310,543	31,415,659	1,894,884	32,423,435	32,291,184	132,250	32,907,422	33,733,377	-825,954	48,295,437	34,580,997	13,714,439
Water	15,716,849	3,311,880	12,404,969	3,485,903	3,489,936	-4,033	3,589,280	3,589,692	-412	3,695,758	3,673,869	21,889
Sewer	928,670	1,095,286	-166,616	980,334	1,028,092	-47,758	1,035,064	1,041,154	-6,089	1,064,701	1,067,807	-3,107
Total Other Funds	16,645,519	4,407,166	12,238,353	4,466,237	4,518,028	-51,791	4,624,344	4,630,846	-6,502	4,760,459	4,741,676	18,783
Total All Funds	49,956,062	35,822,825	14,133,237	36,889,672	36,809,212	80,459	37,531,766	38,364,223	-832,456	53,055,896	39,322,673	13,733,222

Write off of old filtration plant 400,000 400,000

To accumulated surplus	14,133,238	80,459	-832,456	13,333,222
less Capital Grants and Contributions				
General Fund	2,055,000	400,000	0	14,500,000
Water Fund	12,450,000	0	0	0
Sewer Fund	0	0	0	0
Total Capital Grants and Contributions	14,505,000	400,000	0	14,500,000
Operating surplus/ deficit after capital	-371,762	-319,541	-832,456	-1,166,778

Ratio of Capex/ Dep	281.33%	89.77%	55.34%	248.36%
Depreciation	6,545,960	6,701,347	7,373,742	7,426,796

SUMMARY OF CASH FLOW

Opening Balance	13,000,000	11,005,098	11,511,770	13,679,821
From operations	14,133,238	80,459	-832,456	13,333,222
add back depreciation	6,545,960	6,701,347	7,373,742	7,426,796
Principal Repayments	258,600	259,634	292,735	310,384
New Borrowings				
Capital spend - net after trades	18,415,500	6,015,500	4,080,500	18,445,500
Carried forwards components - capital	4,000,000	0	0	0
Years Movement	-2,994,902	506,672	2,168,051	2,004,133
Closing Balance	11,005,098	11,511,770	13,679,821	15,683,954

The big jump in deficit in 20/21 is due to increased depreciation arising from revaluation of roads

Executive Summary – Operations

The budget assumptions are shown in the attachment. The budget and ten year financial plan presented for consideration is that which Council believes will provide a balanced road map for staff to manage. No services when compared to those currently made available have been reduced or eliminated.

Best practice in the presentation of Local Government budgets require that an optimistic scenario and pessimistic scenario also be presented. These will be included in the version presented to Council for adoption in June. The pessimistic scenario will be based on the Roads to Recovery program not being ongoing. The optimistic scenario will incorporate a diversion of Financial Assistance Grants being from city councils to regional and country councils.

- The forecast for the 2018/2019 year is a deficit of \$371k. This is much improved on the 2018/2019 forecast of a deficit of \$1.2m contained in the ten year plan adopted in June 2017. A condition assessment which is required in the Sewer Fund will be funded out of reserves (\$80k) which reduces the deficit requiring funding in 2018/2019 to \$291k.
- Whilst there is a marked improvement in outlook which has been confirmed by T Corp's analysts, officers will continue to seek a long term surplus budget. The next step in this process is to consider the independently conducted service review.
- Rates have been increased to the level permitted by the NSW Government (2.3%). The burden has been shared evenly across categories. It is to be noted that costs are increasing at a rate greater than this.

It is assumed that Financial Assistance Grants will increase by 2.0%. The Federal Government has recommenced indexation of this grant. However, the exact amount Council will receive is not currently known. If the amount is clarified and is significantly different during the exhibition period an adjustment will be made to the final version presented for adoption in June.

- Water usage costs have been increased by the equivalent of the rate capping amount for 2018/2019. However the ten year plan shows increases above this benchmark in 2019/2020 of 5% to accommodate the increased depreciation for the new water treatment plant, 3% in 2021/2022 and 2.5% in anticipation of increased cost of water from the Cobar Water Board in 2022/2023 as it puts a full recovery model in place as required by the government. These charges are not yet confirmed and are our best estimates at this point. The difficulty in forecasting for the water fund is in selecting the volume of water sold which is dependent on seasonal conditions. A prudent approach is to budget cautiously.
- It is to be noted that Council are having a workshop on water pricing prior to this Council Meeting.
- The Sewer fund has traded at a marginal deficit for a number of years. This has not caused alarm as the Fund has had significant cash reserves. However, to be compliant with the best practice performance required in this sector it is recommended in the fees and charges to make up the shortfall over three years. This equates to the equivalent of an extra \$20.00 per household (over capping percentage).
- The Lilliane Brady Village has been retained in the model for the entire period in light of our failure to attract an independent provider. A very conservative

approach has been taken in occupying the additional ten beds being provided in the development of the Multi-Purpose (Health) Service. This will be modified when the consultants input is received.

- A revised funding model for Children's Services introduced by Federal legislation has put some revenue at risk. Council will put in place a varied charging scheme to offset this, but has concerns as to whether some of the sector funding may be diverted to another government administration. A break even budget for this cost centre has been incorporated in the 2018/2019 budget with the only concession being to drop the internal administration and rent charge. Council officers will monitor the cost centre closely and if there is a slippage in revenue will report to Council appropriately.

The Ten Year Plan shows:

- The write off the remaining book value of the existing Water Treatment Plant when the (planned) new plant commences operation.
- The write off of the existing reticulation system on the basis that the replacement program is completed.

Executive Summary – Cash Movement

Cash balances have been exceeding the forecast in 2017/2018. Whilst there are a number of reasons for this the two main contributors are the early payment of 'FAGS' and unspent capital expenditure. For this reason the cash forecast shows a new line for this. Balances should return to a more realistic level of \$11 -\$15m in the first four years of the forecast. The higher balances beyond that will reduce when the capital forecast is revised.

Executive Summary – Capital Expenditure

The capital budget has largely followed the groundwork laid in the workshops held last year and incorporated the projects most likely to be grant funded. The items bolded will only be able to be acquired if such funding is achieved. (The offsetting revenue is shown in the budget as capital grants and contributions and does not impact the day to day operating surplus/ deficit).

The continued construction of the water treatment plant and replacement of the reticulation system will consume large levels of resources.

It is anticipated that there will be \$3m to \$5m of 2017/2018 capital expenditure required to be carried forward.

In anticipation of there being continued high level of grant activity in the next two years \$200,000 per year has been budgeted for grant top ups.

The amount to be spent on plant changeover has been capped at \$1.2 m per annum and Manex will be conducting a monthly review of utilisation and running costs to ensure that plant is maintained at an optimum level. No unused funds from prior years other than 2017/2018 will be made available.

It is acknowledged that the capital expenditure pattern for the later years in this forecast are less than will be required but planning for that far out is difficult and we have elected not to put in items that do not have a reasonable degree of certainty about their need.

A partial restocking of the caravan fleet is included in the ten year plan with hire purchase financing being used to acquire them.

This budget is prepared in the spirit of the budget and ten year plan prepared last year when it was workshopped extensively and adjusted for grant activity and efficiency gains developed through 2017/2018. Council may resolve to put the documents on exhibition this evening or if they feel that they would like to further consider it in a formal mode may do so at a special meeting which could be held following the Councillor workshop scheduled for 10 May 2018.

RECOMMENDATION

- 1. That Council places the draft 2018-2019 Annual Operational Plan, including the Fees and Charges, Revenue Policy and Ten Year Financial Plan on public exhibition for a minimum of 28 days.**
- 2. That Council hold a public meeting in May to present the documents and seek community input into them and to identify possible future projects.**

CLAUSE 3A – ACCOMMODATION BOND/LIQUIDITY STRATEGY FOR LILLIANE BRADY VILLAGE

FILE: C8-4-5 AOP REFERENCE: 1.5.4 ATTACHMENT: NO

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

To report to Council that the liquidity position for the Lilliane Brady Village is compliant with statutory requirements.

Background

Aged care facilities are required to maintain a liquidity position as one of their statutory requirements. The liquidity position is reviewed annually and included in a prudential return to the Minister. This document is audited.

Compliant liquidity management ensures that residents receive repayment of bond balance entitlements on a timely basis.

The annual prudential return requires a declaration of any repayments which were not made. Lilliane Brady Village was compliant for the year ending 30 June 2017.

To maximise investment returns for the Lilliane Brady Village Council is able to “advance” monies for repayments if required which are then paid back at investment maturity.

Forms of Liquidity

The liquid funds required will be held in an “At Call” bank account with an Approved Deposit Taking Institution. This is currently the National Australia Bank.

Factors Considered in Liquidity Calculations

- a) The total value of Accommodation Bonds/RAD/EC held at financial year end 2017 was \$1,400,976;
- b) The total number of accommodation Bonds/RAD/EC held was eleven (11);
- c) There were no refunds;
- d) The amount of liquid deposits held represents 18% of the total value of accommodation Bonds/RAD/EC held – however should funds in excess of this be required Council will advance the amount;
- e) Currently the largest Accommodation Bond/RAD/EC held is \$197,991;
- f) Currently the average Accommodation Bonds/RAD/EC held is \$127,361;
- g) The facility maintains a waiting list which averages 0 (nil);
- h) The facilities occupancy rate is also considered. The occupancy for financial year ended 30 June 2017 was nursing home 96%. This is much improved on prior years.

Council will need to examine its bond / deposit strategy when the seeking of an alternative provider is no longer on the agenda if one is not found.

RECOMMENDATION

That Council receives and notes the Accommodation Bond/Liquidity Strategy for Lilliane Brady Village Report and approves the strategy.

**CLAUSE 4A – REPORT ON PROMOTIONAL PACKAGES DURING
SUMMER 2017/2018 AT THE COBAR MEMORIAL SWIMMING POOL
AND COBAR YOUTH AND FITNESS CENTRE**

FILE: S9-2, A10-22, D3-1 & L5-22

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

To advise Council of the use and impact of promotional pricing packages used at the Cobar Memorial Swimming Pool and the Cobar Youth and Fitness Centre (Youthie) in the summer season 2017/2018.

Background

Resolution 244.9.2017 actioned the Director of Finance and Community Services to introduce promotional packages (discounts) to enhance usage of the swimming pool and the Youthie over summer.

The following promotions were conducted:

1. A free afternoon entry at the swimming pool to encourage good attendance for the filming of the Cobar Promotional Video.
2. One week of free spin classes at the Youthie. This was successful and these classes are now taking very robust bookings.
3. Half price Tuesdays at the swimming pool. Which anecdotally the attendance was higher on these days. In post it would have contributed to the record season.
4. Free entry to the pool on the last weekend of the season. This was as a goodwill gesture to offset the criticism that the season closed too early.

The benefits of the above packages are difficult to measure but the offers seem to have generated extra uptake of the facilities.

The cost is minimal, particularly with the pool as many Cobar residents hold season passes.

RECOMMENDATION

1. **That the report on promotional packages during the summer season 2017/2018 be received and noted.**
2. **That the Director of Finance and Community Services be authorised to conduct similar packaging on an ongoing basis with a report presented to Council on the impact in April of each year.**

CLAUSE 5A – REPORT ON THE FINDINGS BY THE INDEPENDENT REVIEWER OF THE CODE OF CONDUCT COMPLAINT BY CR L BRADY OAM AGAINST CR P YENCH

FILE: C12-5 AOP REFERENCE: 3.1.5 ATTACHMENT: YES (PAGE 70-72)

AUTHOR: *Director of Finance and Community Services, (Code of Conduct Complaints Coordinator), Kym Miller*

Purpose

To report to Council on the investigation by the independent reviewer, *Crennan Legal* on the Code of Conduct complaint by Cr Lilliane Brady OAM against Cr Peter Yench.

Background

Council has an adopted Code of Conduct Policy and has also adopted the Model Procedures for Code of Conduct matters which have been put in place by the Office of Local Government.

Attached to this report are the relevant sections of the Model Procedures for Code of Conduct document on how the Council must consider the matter.

The *Crennan Legal* report is self-explanatory and contains the facts of the matter. No request was received from the complainant to not disclose her identity.

This report is prepared in accordance with clause 8.43 of the procedures. Both parties have received formal communication from *Crennan Legal* and the report has been passed to the General Manager.

Council now must undertake its task as per clause 8.44 – The role of the Council in relation to a final investigation report is to impose a sanction where an investigator determines that there has been a breach of the code of conduct and makes a recommendation in their final report under clause 8.35, paragraphs (d) and (h).

Financial Implications

The matter has cost \$8,794.50 (inc GST) for both the preliminary investigation and the final investigation.

Legal Situation

Section 10A (2) (d) (i) (g) of the *Local Government Act 1993* specifically deems that this matter be considered in Committee of the Whole Closed Council.

RECOMMENDATION

That the matter of the report on the findings by the independent reviewer of the Code of Conduct complaint by Cr L Brady OAM against Cr P Yench be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i)(g) of the *Local Government Act 1993*, as discussions of this matter in open Council contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it and contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

CLAUSE 6A – RESULTS OF REQUEST FOR TENDER FOR A PROVIDER FOR THE DESIGN AND SUPPLY OF EQUIPMENT FOR DRUMMOND PARK PLAYGROUND UPGRADE

FILE: T3-18-2 AOP REFERENCE: 1.5.2.3 ATTACHMENT: NO
AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

The purpose of this report is for Council to consider awarding the Tender for the Upgrade of Drummond Park Playground – Stage 2 for the design and supply of equipment.

Background

Council have been successful in obtaining Grant funding of \$345,000 under the Stronger Country Communities Fund – NSW Government – Round 1 for the second stage of the Drummond Park Playground upgrade.

Tenders were called on Thursday, 29 March 2018 through advertising in the Sydney Morning Herald, local paper and through Tenderlink.

The deadline for the lodgment of tenders was 10.00am on Wednesday, 18 April 2018.

Eight companies submitted tenders and are listed below:

- Adventure Playgrounds Pty Ltd;
- Austek Constructions Pty Ltd;
- Kompan Playscapes Pty Ltd;
- Moduplay Group Pty Ltd;
- Parkequip Pty Ltd;
- PlayRope;
- Proludic Pty Ltd;
- Spizvac Marketing.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATION

That the tenders received for the Drummond Park Playground Upgrade be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 7A – DISABILITY INCLUSION ACTION PLAN 2018

FILE: L5-22-1 AOP REFERENCE: 3.3 ATTACHMENT: YES (PAGE 73-89)

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

This report recommends that the Council put out the draft Disability Inclusion Action Plan (DIAP) 2018 for public comment.

Background

The draft Disability Inclusion Action Plan 2018 has been prepared following community input during March and April. A workshop was held and whilst attendance was poor, some good suggestions were made and these actions were further investigated following the meeting. In addition, a number of comments were provided via email. Under the *Disability Inclusion Act 2014*, Councils must prepare a DIAP and have it adopted.

The DIAP must address four key areas:

- Attitudes and behaviours – often thought of as the biggest barrier to full participation and inclusion;
- Employment – contributes to independence and greater opportunities;
- Liveable Communities – achieved by applying principles of universal design;
- Processes and Systems – ensuring the community can access information and Council services.

Issues

Council will continue to work with stakeholders and will review this plan at least annually. Service providers, those with disability and their families and carers and the community are encouraged to provide further comments on this draft during the exhibition of the plan. All comments will be considered in the finalisation of the plan that will be presented to Council for adoption in June.

Council will advertise the draft Disability Inclusion Action Plan on Council's Facebook and web pages and in the Cobar Weekly, seeking feedback. In addition, service providers will be emailed a draft and asked to comment.

Financial Implications

There are no financial implications from adopting this plan. Any actions that are progressed will be funded through normal budgetary processes for Council approval.

RECOMMENDATION

That Council places the draft Disability Inclusion Action Plan 2018 on public exhibition seeking input from the community for a period of 28 days.

CLAUSE 8A – THIRD QUARTERLY REVIEW OF THE ANNUAL OPERATIONAL PLAN 2017/2018

FILE: L5-22

AOP REFERENCE: 3.1

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

To provide Council with a detailed review of all actions outlined in the Annual Operational Plan 2017/2018 for the third quarter (ie January to March 2018).

Background

At the June 2017 Ordinary Council Meeting, Council adopted the 2017/2018 Annual Operational Plan (AOP) and Budget. Council is obligated to review the AOP and Budget each quarter, under the NSW Integrated Planning and Reporting legislation and guidelines. It should be remembered that this review is only for the period January to March 2018 and does not cover actions or activities that have occurred since then. However, this paper aims to highlight major issues that may arise in Q4 of 2017/2018.

Issues

Each responsible officer has provided the attached review of their operations. All actions outlined in the AOP have been addressed and statistics are provided where appropriate.

A summary of the major projects undertaken in Q3 in 2017/2018 and the emerging concerns for Q4 in 2017/2018 are as follows:

Governance and Economic Development

- With the cessation of air services to Cobar, Council has contacted a number of service providers seeking expressions of interest (EOI's) to operate the air services out of Cobar. EOIS are due in early Q4.
- Work continues on the review of services that Council provides. Reviews have been undertaken by the consultant on parks and gardens, the Youthie and the Museum. Staff are now addressing the issues identified in these reviews. Under the framework staff are aiming to undertake reviews of three services a quarter. This quarter the focus is on Records, with staff resources not allowing the Workshop and Airport reviews to be completed.
- A consultant has been engaged to develop a risk management register and a Disaster Recovery Plan. These jobs have not been resourced for a number of years, however Council is now under pressure from the Audit Office and our insurer to complete them. We are aiming to have both finished by 30 June.
- A focus has been on preparing an emergency evacuation plan and a mock evacuation will be planned for Q4 – another area that has not been resourced for many years and as such we were not compliant.
- Staff have been kept busy developing projects and submitting grant applications. Many of the NSW Government grants are due by May in order for announcements to be made this year. Council is currently preparing grants

under for the \$1.82m allocation under Stronger Country Communities Fund, a \$3.9m grant under Growing Local Economies, a \$1m application under the Federal Government's Heavy Vehicle Safety Improvement fund for the Grain Road, \$100,000 application for disability access works at the Great Cobar Heritage Centre.

- Projects already funded including the playgrounds at Apex Park, Dalton Park and Drummond Park are all in the procurement phase, as is the pool grounds project.
- The 2020 Working Group had its first meeting with draft Terms of Reference adopted and initial project ideas discussed. An application has been made for the proposed Grey Mardi Gras and staff are working with the organisers of the Running On Empty Festival to make this year's Festival of the Miners Ghost the biggest yet. Grant opportunities are being explored as a reasonable injection of funds is required.
- Seniors Week and Youth Week activities have been held with good participation rates at both.
- Draft IP&R documents have been prepared for public exhibition. Work will continue to refine some details in these during the consultation period. A public meeting will be held on Thursday, 17 May with the public encouraged to find out more about the projects we are undertaking, what works will be funded in the coming year and to put forward project ideas to be scoped and investigated to be included in the 10 Year Long Term Financial Plan and Community Enhancement Program.
- There are concerns being raised regarding the impact of mining rosters on the social fabric of the community and these will be more fully explored during Q4 – with the whole community needing to work together to identify ways to encourage a residential workforce and improve the positivity around Cobar.
- Materials (videos, TV advert and brochures) promoting the great lifestyle offered in Cobar will be launched on 1 May.
- Council continued to work with the NSW Government and their consultants on the development of the Regional Economic Development Strategy with Council hosting a series of workshops. The draft plan is expected at the end of April.

Community Services

- The swimming pool has had high utilisation numbers. The community are currently being encouraged to provide feedback on the season and ideas for the management of the pool and these will be considered in the finalisation of the new tender documents. The tender will be advertised in Q4 and will be for a three year period.
- There has also been record numbers at the Cobar Youth and Fitness Centre with good support of organised sport and activities and as a drop in facility.
- Council has approved the joint hotel services (kitchen) at the LBV and proposed MPS. The DA for the MPS will be sent to the Joint Regional Planning Panel shortly for consideration.
- Children's services: The Federal Government is introducing its new 'Jobs for Families' package from 2 July 2018. This includes many changes to all children's services, the main ones affecting Council being, CCB & CCR (subsidises for child care) become one payment under the CCS and the removal of all operational funding. These changes are aimed at forcing all forms of child care to a user pays system. The impacts of these changes are

not known until the roll out. Staff have undertaken scenario planning and will work together on implementation. Much of Q3 was spent lobbying and educating politicians on the impacts of the proposed changes on remote Australia – where it was clear that these were not well considered.

- The two new spaces at the Library – the craft room and the meeting room – have been well utilised by the community since opening, with 31 uses for the quarter. Promotion of their availability to the community continues. The Library is also supporting the arts community by hosting small exhibitions.
- Draft report regarding the Airport Masterplan has been finalised for comment. The Airport received a good review by CASA with only minor non urgent adjustments required.
- Council has become the lead agency for the 2018 Science and Engineering Challenge with preparations well underway for the event that takes place in Q4.
- Cash balances remain robust. The Audit Office of NSW made a visit to Cobar and presented to the Internal Audit Committee and Council with good relationships built.

Engineering

- A lack of water has greatly restricted the amount of road works undertaken – both capital and maintenance with only one maintenance crew in operation, plus some works in the Euabalong area. Crews have been redeployed to the Narri Project. The 52 Mile Road and Curranyalpa Road will have works undertaken in Q4 as water becomes available in the Darling River. Work will also be undertaken on Mulya Road in time for the Louth Races, however at this stage long distance water carting will be required.
- Resealing works have been undertaken on Whitbarrow Way, Mulya Road, Kaicaroo Road, Burthong Road. 52 Mile Road will be undertaken this quarter and the 5km seal extension on the Mulya Road currently underway.
- Narri Project (Nymagee Part C, Stage 2) is currently being undertaken – \$1.7m to widen 7.8km – with works to be completed by the end of May. Crews will then start work on the Musheroo Project (Barrier Highway) with costing about to commence on the 11km of overlay required.
- Significant carryovers in the roads capital budget are expected with works not able to be completed.
- Work on the construction of the new Water Treatment Plant (WTP) is on track. Laurie Curren Water have constructed the PAC contact tank/Clearwater tank and are currently working on the clarifier and filter tank (80% complete). Work has commenced on the laying of pipework to connect the new WTP to Fort Bourke reservoirs.
- Pipes in the water reticulation system were air scoured during the quarter with an improvement in water quality resulting. A system of regular scouring has been included in the Long Term Financial Plan.
- Playground equipment has been ordered for Apex Park and Dalton Park playgrounds with a tender closing in April for the Drummond Park Playground. 170m of concrete footpaths have been replaced for the quarter and new pram ramps installed in Harcourt/Linsley Streets, adjacent to the CWA Hall and Margaret Street/ Woodiwiss Avenue.

Planning and Environmental Services

- Construction on the extensions to the Cobar Primary Health Care Centre are on track to be completed by the May funding agreement deadline. This is a Council, Outback Division of General Practice (ODGP) and grant funded project, undertaken in partnership with the ODGP.
- With the changes in a raft of legislation, staff have been undertaking training in the areas of biosecurity, biodiversity and native title. The changes in the Acts are likely to increase the responsibilities and workload of Councils and the implications of the changes are being determined. It is also unknown what the financial implications are for development projects etc for compensation and offset programs. Staff will continue to investigate during Q4.
- Work is underway on the Plan of Management for the Newey with the consultants visiting the site. A community engagement strategy is currently being developed.
- An unusually high number of abandoned motor vehicles have been seized during the quarter and are currently being sold. There are other burnt out vehicles still to be collected when staff resources are available.

Legal Situation

Council must review the AOP six monthly and the budget quarterly as per the NSW Integrated Planning and Reporting guidelines. Council chooses to review the AOP in line with the budget.

Policy Implications

The report outlines what has been achieved to date, what has not been achieved and why, and highlights any concerns regarding the actions in the AOP. Councillors are encouraged to read through the report to get an understanding of where each of the actions has progressed to and to understand any possible issues that may need addressing in future quarters.

Financial Implications

Any financial implications are outlined in the budget review.

Risk Implication

Any risks to achieving outcomes are listed in the report.

RECOMMENDATION

That Council receives and endorses the third quarterly review of the 2017/2018 Annual Operational Plan, covering the period January to March 2018.

CLAUSE 9A – ACRES BILLABONG CULVERT REPLACEMENT

FILE: T3-18-1, G4-30, MR1-9 AOP REFERENCE: 4.3.1.1 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to consider tenders for the replacement of existing culverts at Acres Billabong, Fifty Two Mile Road, Tilpa with a three cell box culvert and link slab structure with abutment protection.

Background

Tenders were called on Thursday, 22 February 2018 through advertising in the Sydney Morning Herald, local paper and through Tenderlink.

The deadline for the lodgment of tenders was 10.00am on Thursday, 15 March 2018.

Two companies submitted tenders and are listed below:

- Civil Engineered Construction;
- Killeen Plant Hire Pty Ltd.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

Legal Situation

Council has complied with the requirements of the Local Government Act 1993, Section 55 of the Local Government (General) Regulation 2005 Part 7.

RECOMMENDATION

That the tenders received for the Acres Billabong culvert replacement be considered in Committee of a Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 10A – MEMORIAL GATE – NYMAGEE PARK

FILE: P1-1 AOP REFERENCE: 4.4.5.1 ATTACHMENT: YES (PAGE 90)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To consider an application for the installation of a memorial gate at Nymagee Park.

Background

An application has been received from Nymagee Country Woman's Association (CWA) Branch to install a memorial gate at the entrance to Nymagee Park in remembrance of Joan Whiteman.

Consideration

The application has considerable merit due the contribution to the Nymagee area by the CWA and Joan Whiteman. Council will need to ensure that the gate construction is adequate and does not create a potential future hazard. The issue of future maintenance also needs to be considered.

RECOMMENDATION

- 1. That Council grant permission for the installation of a memorial gate for Joan Whiteman at Nymagee Park by the Nymagee CWA.**
- 2. That Council will not be liable for the cost of construction or future maintenance of the memorial gate.**
- 3. That the Nymagee CWA liaise with the Director of Engineering Services or his nominee in relation to the construction of the memorial gate.**

CLAUSE 11A – COBAR/ WRIGHTVILLE COMMON TRUST

FILE: C7-1 AOP REFERENCE: 5.2.3 ATTACHMENT: YES (PAGE 91-82)

AUTHOR: *Environmental Supervisor, Melissa Gunn*

Purpose

The purpose of this report is to consider if Council wants to be reappointed as the Manager of the Cobar/Wrightville Common Trust.

Background

Council appointment as Manager of the subject Trust expired on 9 April 2018 and Council has the opportunity to seek reappointment for a term not exceeding three (3) years.

A Manager of a Common Trust is responsible for the care, control and management of the particular Common including keeping the Minister informed of matters affecting the Common by way of providing annual financial reports/returns.

In recent years limited financial assistance has been provided to Council under the Crown Land Public Reserve Management Fund.

In the 2017/2018 an application for funding to repair fences, grading of tracks and replacing vandalised gates was unsuccessful. A similar application for the 2018/2019 financial year has been submitted with the application yet to be determined. The unsuccessful application was for about \$7,000 and the current application is for \$11,400.

A grant of \$10,000 including GST for African Boxthorn removal on the Common has been received, a contractor engaged and with works to be undertaken subject to favourable weather conditions.

Historical grant funding provided to Council has been insufficient to enable Council to manage its responsibilities as Trust Manager.

With the staged implementation of the *Crown Land Management Act 2016* it is not envisaged that the financial assistance available to Council will materially change.

The proper management of the Common into the future will need to rely on Council funding and user charges which is clearly unsustainable.

Further, it is noted that the Cobar/ Wrightville Common is subject to the following undetermined claims:

- 1) A Native Title Claim under the *Native Title Act 1993*;
- 2) 16 Aboriginal Land Claims under the *Aboriginal Land Rights Act 1983*.

In the past Council has not sought to be reappointed as Trust Managers for the Commons at both Nymagee and Canbelego. These Commons are managed by NSW Crown Lands and on occasions Council has been engaged as a paid contractor for weed control.

The Common at Euabalong is managed by the Euabalong Common Trust comprising a number of local residents with no Council representation. Council staff have successfully assisted the Euabalong Common Trust in obtaining grant funding for weed management without having any role in the management of this Common Trust.

Legal Situation

If Council does not seek reappointment the Cobar/ Wrightville Common will revert to being managed by NSW Crown Lands. Members of the public may then apply to form a Common Trust and undertake management with assistance with NSW Crown Lands.

Financial Implications

A financial report has been compiled for the last 5 years on the income and expenditure of associated costs with the Cobar/ Wrightville Common. These figures do not take into account the associated costs of administration and insurance costs. As Local Government Managers or Trustees, Council must provide insurances for these reserves and complete annual reports.

Currently, there are only 2 Commoners and with lifetime Common membership the income for the Cobar/ Wrightville Common this year stands at \$73.80. With a Volunteer reserve Trust board managing the Common, Crown Lands provides insurance coverage and assistance as set out in the Crown Lands Trust Handbook and extracted below

“To assist volunteer reserve trust boards and their members in providing management of the many crown reserves, Crown Lands arranges Property, Legal liability (including Public liability) and Volunteers insurance coverage for trust boards via the Treasury Managed Fund (TMF). This coverage is dependent on sound management of the assets and activities of the trust, the reserve and its users, to ensure compliance with the Crown Lands Act 1989. There are also further requirements described in chapters 7 and 8 of the handbook.

Trusts managed by corporations, associations (e.g. scouts or girl guides) or local government are not covered by Crown Lands insurance and must obtain their own necessary insurance. All trusts must also consider their employees, volunteers and assets and obtain appropriate insurance cover for those areas not covered by the Crown Lands insurances.”

Options

That Council continues or declines the offer to be re-appointed as the Manager of the Cobar/ Wrightville Common.

RECOMMENDATION

That Council declines the offer to be reappointed as the Manager of the Cobar/Wrightville Common Trust.

CLAUSE 1B – DEVELOPMENT APPROVALS: 14 MARCH 2018 - 17 APRIL 2018

FILE: T5-1 AOP REFERENCE: 1.6.3.1 ATTACHMENT: NO
AUTHOR: Director of Planning & Environmental Services, Garry Ryman

Complying Development Approvals

The following Complying Development Applications were approved under delegated authority for the period 14 March 2018 – 17 April 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2018/LD-00012	17 James Pl, Cobar	Inground Swimming Pool	30,000.00

The value of Complying Development approvals for 2017/2018 to date is 30,000.00.
The value of Complying Development approvals for the similar period in 2016/2017 was Nil.

Local Development Approvals

The following Local Development Applications were approved under delegated authority for the period 14 March 2018 – 17 April 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2018/LD-00006	13 Gibbes St, Cobar	Industrial Shed	36,110.00
2018/LD-00008	2-4 Blakey St Cobar	Storage Shed	23,280
2018LD-00009	Lot 101 in DP 575642 Lewis St Cobar	Land Clearing and Earthworks	25,000

The value of Local Development approvals for 2017/2018 to date is \$3,201,501.00.
The value of Local Development approvals for the similar period in 2016/2017 was \$1,116,930.00.

Construction Certificates

The following Construction Certificates were approved under delegated authority for the period 14 March 2018 – 17 April 2018.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2018/CB-00005	81 Monaghan St, Cobar	Free Standing Carport
2018/CB-00007	13 Gibbes St, Cobar	Industrial Shed
2018/CB-00009	1 Jeffery St, Cobar	Replace Existing Front & Side Boundary Fence

RECOMMENDATION

That the information detailing the Local Development and Construction Certificate approvals for the period 14 March 2018 – 17 April 2018 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

COUNCIL RESOLUTIONS 22 AUGUST 2013					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
435	Council – Clause 9A – Determination of Status of Mt Gap Road	187.8.2013	AM	That Mt. Gap Road within Mt. Gap Station shall be dedicated a public road and remain on the Roads Register as a Shire Road.	Waiting on gazettal by Western Lands. Road has been gazette – No further action required.
COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd. That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.	December 2017 target will not be met. Timeframe to be reviewed.
COUNCIL RESOLUTIONS 23 APRIL 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
702	Council – Clause 8A –	60.04.2015	DES	That Council recompile a	Staff being appointed to undertake

Maintenance of Stock Control Structures			comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.	<p>project.</p> <p>Identification has commenced and register started.</p> <p>Anticipated work to be completed by December 2017.</p> <p>Register to be provided to the June Workshop.</p>
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COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	<p>That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water.</p> <p>That a full report be provided to Council when available.</p>	<p>NSW Public Works have been engaged to undertake a network analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network.</p> <p>Project to be completed by July 2018.</p>

COUNCIL RESOLUTIONS 22 OCTOBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
799	Finance and Policy Committee – Notice of Motion – Services to O’Neill Road and Sutherland Drive	210.10.2015	DES/SM	That an investigation be undertaken into a water subsidy for the residents of O’Neill Road for the summer months similar to what we do for the Villages.	<p>No action to date.</p> <p>Matter to be included in Network Analysis – No further action required.</p>

COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	Further Report to be provided to July 2018 Ordinary Council Meeting.

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C – Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses (where applicable) to ensure their viability and have a review of the Policy.	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DFCS	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered.

COUNCIL RESOLUTIONS 23 JUNE 2016

905	Council – Clause 3A –	113.6.2016	DPES	That Council commence planning	The design for the Youthie upgrade
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	Occupancy at the Community Centre for the Cobar Mobile Children's Services Inc			for a permanent toilet so that consideration of a toilet can be undertaken by Council if grant applications fail.	under the Stronger Communities Fund includes an accessible unisex toilet for the Cobar Mobile Children's Service – No further action required.
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COUNCIL RESOLUTIONS 24 NOVEMBER 2016

971	Council – Clause 4A – Internal Audit Committee	228.11.2016	DFCS	That Council receive a further Report on the (re) formation of the Internal Audit Committee by 31 March 2017.	First formal meeting of Internal and Audit Risk Committee to be held on Thursday, 22 March 2018, AONSW and Contract Auditor are attending. The Minutes are included in the April Ordinary Council Meeting Agenda.
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COUNCIL RESOLUTIONS 8 DECEMBER 2016

980	Council – Clause 3A – Cobar Sound Chapel	255.12.2016	DPES	That Council authorises the transfer of Lot 287 DP914515 to Cobar Shire Council for nominal consideration. That the Mayor and General Manager be authorised to execute the transfer documents under the Common Seal of Council.	Transfer was registered on 10 April 2018 – No further action required.
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COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose	Expression of Interest application has been assessed as eligible for submission of detailed application within 12 months from 17 November
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	Euabalong/ Euabalong West			of augmenting the raw water supply for the two villages.	2017.
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track.
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COUNCIL RESOLUTIONS 27 APRIL 2017

1014	Council – Clause 4A – Cobar Sewer Upgrade Project	74.4.2017	DES	<p>That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council’s three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p>	Report on Sewage Pumping Stations and Sewage Treatment Plant Inlet Works has been received from NSW Public Works. Application for change of scope of works has been submitted to Infrastructure NSW for approval. No response has been received to date from Infrastructure NSW.
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	DCED	That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.	Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information. Trying to identify a Truckwash bay site where a depot could be collocated.

				<p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises and answer alarms to establish demand for such a service.</p> <p>That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.</p>	<p>One on one visits to potential businesses have commenced to determine interest in such a venture. Strong interest so far.</p> <p>No action to date.</p>
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	<p>Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area.</p> <p>Letter has been acknowledged by RMS and they are programming work subject to available funding.</p>

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and will be reported to May 2018 Ordinary Council Meeting.
1050	Committee of the Whole Closed Council – Clause 1C – Legal Documents to Incorporate the Lilliane Brady Village into a Multi-Purpose (Health) Service	158.6.2017	DFCS	<p>That the suite of documents as attached be approved in principle.</p> <p>That the Mayor and General Manager be delegated to make minor amendments to the suite of documents as attached provided</p>	<p>NSW Health has been advised and are now preparing the EOI Document. The expected conclusion of this task is 31 October 2017.</p> <p>Council Officers have collated the documents which will be attached to the EOI document and preparing</p>

				<p>that these variations do not materially alter the intent of the documents.</p> <p>That the commercial terms negotiated with the Provider be presented to Council for consideration and endorsement.</p> <p>That the Mayor and General Manager be delegated to sign the documents as attached when finalised under seal.</p> <p>That a 'tracked changes' copy of the final documents when signed be presented to Closed Council for noting.</p>	<p>other information which will be required for due diligence investigations.</p> <p>No satisfactory bids received. Negotiations now underway with unsuccessful bidders.</p>
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COUNCIL RESOLUTIONS 27 JULY 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1059	Council Meeting – Clause 8A – Draft Land Use Master Plan for the Newey	172.7.2017	DPES	That Cobar Shire Council and the community support free camping and appreciate the business that this activity brings to Cobar. That Cobar Shire Council develop a Plan of Management for the Newey Reserve. This Plan of Management should include a section to facilitate the use by campers <i>and for this process to commence immediately.</i>	Consultant engaged to prepare Plan of Management and Planning Proposal. Preliminary work almost complete with community consulting to commence in the near future.

1063	Council Meeting – Clause 13A – Minutes of the Economic Taskforce	176.7.2017	DCED	A report be presented to the next Taskforce meeting outlining the cost of sealing the Grand Hotel carpark and the carpark adjacent to the cinema.	Costed at around \$100,000. Not adequate funds in Stronger Country Communities Fund. Put on hold as masterplan for area developed.
COUNCIL RESOLUTIONS 24 AUGUST 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents.	Currently seeking contractors to undertake the investigation through Department of Water. Public Works preparing a Desktop Study to be completed by July 2018.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered in 2018 with other unpaid rate properties.
1076	Council Meeting – Clause 5B – Meeting Minutes	215.8.2017	DES	That Council, in conjunction with landholders, seal the approaches of grids on regional roads on a program basis.	Investigation to be undertaken in conjunction with Budget consideration.
1078	Council Meeting – Clause 5B – Meeting Minutes	217.8.2017	DES	That Council immediately investigate the sealing of the causeway at Brick Kiln Creek.	Investigation to be undertaken. Survey completed and draining work, headwall works and wingwalls only required. This work will be undertaken by December 2017. Weather conditions have delayed work. Project will commence on completion of Barrier Highway

					/Booroomugga Road project. Drainage works have been completed. No further action required.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1089	Council Meeting – Clause 8A – Promotion of Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	244.9.2017	DFCS	That the Director Finance and Community Services be authorised to introduce promotional packages for the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre with a report to be presented to Council at the conclusion of the 2017/2018 swimming season	No action required until April 2018. Happy hour coordinated at pool with success. New spin class promoted with free admission with success. Report presented to April Ordinary Council Meeting – No further action required.
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	DCED	That Council resolves to accept the recommendations of the Economic Taskforce: That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks	Recommendations accepted. Initial discussions held with NPWS regarding upgrade of road (which is currently being graded). Awaiting to see if tourism grant allows for grant application to be

				<p>and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>made in 2018.</p> <p>Ongoing and for budget consideration.</p> <p>Clr Lehmann has been appointed Chair. Draft Terms of Reference have been adopted by Council. Work has commenced to form a committee.</p> <p>No action to date.</p>
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COUNCIL RESOLUTIONS 26 OCTOBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1106	Council Meeting – Clause 9A – Project to Extend the Great Cobar Heritage Centre	281.10.2017	DCED	That Council resolve to continue to develop the design and refine the cost of the project and use this work to seek government support	Final report almost completed. Consultant chasing key contacts to progress the project with lobbying required to generate further interest

				and ongoing funding for the project to undertake a major extension at the Great Cobar Heritage Centre.	from funding bodies and organisations who could assist with management of the completed project.
COUNCIL RESOLUTIONS 23 NOVEMBER 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1108	Council Meeting – Notice of Motion – Industrial Land Subdivision	297.11.2017	GM	That Cobar Shire Council as a matter of urgency provide a comprehensive report on the establishment of a new Industrial Subdivision for Cobar and to incorporate a business case for the construction of appropriate sheds on some of the blocks for rent for those seeking rental rather than outright purchase of industrial blocks.	Grant application for the subdivision being submitted.
1112	Council Meeting – Clause 5A – Dalton Park Horse Complex Licence Agreements	303.11.2017	ES	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to offer a 12 month temporary licence agreement to following organisation as detailed below: As listed in Minutes. That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trust seal to the 12 month temporary licence	Licence agreement sent.

				agreements for the following organisations and individuals to cover the period 1 July 2017 to 30 June 2018, if the offers are accepted: - Cobar Rodeo Committee.	
1113	Council Meeting – Clause 6A – Creation of a 2020 Celebration Working Group	304.11.2017	PO	That Council form a 2020 Celebration Working Group to develop an action plan to celebrate Cobar’s 150 th anniversary.	Arrangements in train.
COUNCIL RESOLUTIONS 14 DECEMBER 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension. That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.	Funding application has been submitted for 2018/2019.
1122	Committee of the Whole Closed Council Meeting – Matter of Urgency – Tender for Management of the Lilliane Brady Village	344.12.2017	DFCS	That Council enter into negotiations with unsuccessful tenderers with a view of striking a satisfactory arrangement to be approved as provider of aged care services at Lilliane Brady Village. That the General Manager or his	Matter ongoing.

				<p>nominee be delegated authority to conduct such negotiations on behalf of Council.</p> <p>That a summary of any negotiations be presented to Council at the first available opportunity.</p> <p>That Council will consider in principle the sale of the Lilliane Brady Village after consideration of the business case.</p> <p>That Council acknowledge the efforts of Health Infrastructure in attempting to attract tenders and explore if required an extension of 21 days to the closing date.</p>	
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COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	No action to date.
1134	Council Meeting – Clause 9A – Cobar	20.2.2018	GM	That Council agrees to apply for \$200,000 grant funding for the	Grant application submitted.

	Miners Memorial			<p>Cobar Miners Memorial and contribute \$85,000 of Council funds with the balance to be provided by the Cobar Miners Memorial Committee.</p> <p>That Council form a Committee with relevant members of Council and the community for this project and the General Manager provide a structure of the Committee including Terms of Reference.</p> <p>That Council approach the mining companies and ask that they provide a greater contribution to the Miners Memorial.</p>	
1138	Council Meeting – Clause 12B – NSW Container Deposit Scheme	37.2.2018	MPES	That Council writes to the NSW Government to take on the SA model for Container Deposit Schemes.	Letter to be written.
1139	Council Meeting – Matter of Urgency – Lilliane Brady Village Update	42.2.2018	DFCS	That Council further confirms that the General Manager or his nominee has been approved to further negotiate with unsuccessful tenderers for the Lilliane Brady Village and that Council extend this authority to other interested parties.	<p>Council will negotiate with unsuccessful Tenderer in first instance.</p> <p>Please refer to action item 1122.</p> <p>No further action required.</p>

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1140	Council Meeting –	45.3.2018	GM	That Cobar Shire Council write to	Letter sent to Minister.

	Notice of Motion – Western Lands Leases			the Minister and seek clarification on the Western Land Leases become freeholds in regards to change of use as a matter of urgency.	
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	<p>That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.</p> <p>That Council seek a Letter of Support from our neighbouring Councils representatives of OROC, RDA, the President of the LGA to support our representation to the Government on the matter.</p> <p>That Council approach the Western Area Health with the number of statistics of people being sent from Cobar for treatment and the nature of treatment and whether the numbers equate to having the service out here.</p>	<p>Letter's sent seeking support. Awaiting response in order to organise the meeting.</p> <p>Information has been requested.</p>
1142	Council Meeting – Notice of Motion – Installation of an	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW,	Negotiations between John Holland Rail, RMS and Council has commenced.

	Independent Pedestrian Crossing			to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	
1143	Council Meeting – Rescission Motion – Cllr Julie Payne – Creation of a Regional Rehabilitation and Health Centre at Cobar Memorial Swimming Pool	48.3.2018	GM	That Status Report Action Item 1082 be removed and there be no further action.	Status Report Action Item 1082 removed – No further action required.
1144	Council Meeting – Clause 2A - Proposed (JO) Joint Organisation	50.3.2018	GM	<p>That Council note the report on the formation of Joint Organisations of Councils.</p> <p>That Council maintain its membership of the Orana Regional Organisation of Councils and the membership be reviewed once the JO process has been completed.</p> <p>That Council inform the Minister for Local Government of Councils endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation in accordance with the resolution.</p> <p>To approve the inclusion of the</p>	<p>Councils decision forwarded to NSW Government and to the Members of OROC.</p> <p>An informal meeting of those Councils that have said “yes” to forming a JO within the Orana Region has been held on Monday, 23 April 2018.</p> <p>On the assumption that there is no Rescission Motion - No further action required.</p>

				<p>Councils area in the Joint Organisations area.</p> <p>That the Joint Organisation be established to cover the Councils area and any one or more of the following Council areas:</p> <ul style="list-style-type: none"> a. Bogan Shire Council; b. Brewarrina Shire Council; c. Bourke Shire Council; d. Gilgandra Shire Council; e. Dubbo Regional Council; f. Warren Shire Council; g. Walgett Shire Council; h. Warrumbungle Shire Council; i. Narromine Shire Council; j. Coonamble Shire Council; k. Mid-Western Regional Council; l. Cobar Shire Council. <p>That before 26 April 2018, the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.</p> <p>That on expiry of a period of 28 days from the making of this resolution, the General Manager</p>	
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				inform the Minister that this resolution has not been rescinded.	
1145	Council Meeting – Clause 4A – Cobar Truck Wash Funding Deed – Affixation of Common Seal	53.3.2018	DFCS	That Council approve the affixation of Council’s seal on the Funding Deed between Cobar Shire Council and Infrastructure NSW.	Seal affixed – No further action required.
1146	Council Meeting – Clause 7A – Finalisation of Section 356 Donations 2018/2019	56.3.2018	DFCS	That a donation of \$4,000.00 be awarded to Kubby House in the financial year 2018/2019.	Donation awarded for 2018/2019 Financial Year – No further action required.
1147	Council Meeting – Clause 9A – Significant Variations to Budget Reported Under Regulation 202 of the General Regulations 2005 of the Local Government Act 1993	58.3.2018	DFCS	That the significant variations to the 2017/2018 Budget are received and noted. That the reduced income of \$86,100.00 is incorporated into the Quarter 3 2017/2018 Budget Review.	Significant variations to the 2017/2018 Budget received and noted – No further action required. Reduced income incorporated into the Quarter 3 2017/2018 Budget Review – No further action required.
1148	Committee of the Whole Closed Council – Clause 1C – Cobar Memorial Services Club – Letter of Request for Rate Reduction	70.3.2018	GM	That the Letter from the Cobar Memorial Services and Bowling Club – Letter of Request for Rate Reduction be received and noted; That Council confirm that the General Rates proportion of 29%, representing the Car Park Land leased from Cobar Memorial Services and Bowling Club, will be a cost to Council until the said lease expires; That Council authorise the General	Letter sent to Cobar Memorial Services and Bowling Club advising of Council decision and awaiting their reply. Valuer engaged to provide valuation on the land in question.

				<p>Manager to obtain a valuation of the Car Park land leased from Cobar Memorial Services and Bowling Club for the potential purpose of purchasing the land;</p> <p>That the information contained within this report remains confidential within the Committee of the Whole Closed Council.</p>	
1149	Committee of the Whole Closed Council – Clause 2C – Results of Request for Tender for a Provider for Lilliane Brady Village	70.3.2018	DFCS	<p>That the results of the Tender Evaluation Committee be received and noted.</p> <p>That Council is further advised as negotiations continue.</p>	Negotiations continuing.
1150	Committee of the Whole Closed Council – Clause 6A – Update on Provider for Lilliane Brady Village	70.3.2018	DFCS	<p>That Cobar Shire Council commits to providing Hotel Services to the new Cobar Health services through a mutually agreeable Shared Services Agreement.</p> <p>That should Cobar Shire Council enter into any negotiations with third-parties relating to the transfer of the operation of the Lilliane Brady Village, the Cobar Shire Council does so with the best interest of the Multipurpose Health Facility in respect to the delivery of Hotel Services.</p> <p>That should the Cobar Shire Council transfer the operation of</p>	Health body advised.

				<p>the Lilliane Brady Village to a third party any agreement with that third party includes a requirement to provide Hotel Services to the Multipurpose Health Facility through a mutually agreeable Shared Services Agreement with the Local Health District.</p> <p>That Cobar Shire Council seeks the NSW Government to fund and undertake the renovations of bathrooms which are currently not compliant.</p>	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 435, 799, 905, 980, 1078, 1089, 1139, 1143, 1144, 1145, 1146 and 1147.

CLAUSE 3B – INVESTMENT REPORT AS AT 31 MARCH 2018**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of the month. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$4,434,365	\$1,557,360	\$3,988,668	\$5,102	\$2,008,159
NAB Term Deposits					
2.40% (Jun) 4036	\$2,011,026			\$4,133	\$2,015,159
2.48% (Jun) 4038	\$2,006,663			\$4,427	\$2,011,090
2.40% (Mar) 4039	\$2,010,539	\$2,000,000	\$2,011,836	\$4,208	\$2,002,911
AMP Bank					
2.60% (Jul) 4044	\$1,003,136			\$2,215	\$1,005,351
2.65% (Jan) 4047		\$1,000,000		\$73	\$1,000,073
2.60% (Aug) 4048	\$1,000,356			\$2,209	\$1,002,565
2.65% (Jan) 4049		\$1,000,000		\$73	\$1,000,073
ME Bank (Rimsec)					
2.56% (Jun) 4037	\$2,006,987			\$4,431	\$2,011,418
Bank of Qld					
2.60% (Jul) 4046	\$2,007,273			\$4,432	\$2,011,705
TOTALS	\$16,480,346	\$5,557,360	\$6,000,504	\$31,303	\$16,068,503

Annualised Average return on Investment for the Month: 2.28%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Finance Manager**RECOMMENDATION**

That Council receive and note the Investment Report as at 31 March 2018.

**CLAUSE 4B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 31 MARCH 2018**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,736
Add Outstanding Deposits	3,666
Less Unreceipted Cheques	(22,122)

Reconciled Balance	(7,720)
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In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
Apr-17	12,080,221	5,820	12,086,041
May-17	13,195,388	16,200	13,211,588
Jun 17	14,333,508	9,315	14,342,823
Jul-17	14,523,444	9,389	14,532,833
Aug 17	15,001,007	(144,836)	14,856,171
Sep 17	14,531,587	(5,470)	14,526,117
Oct 17	13,877,566	11,347	13,888,913
Nov 17	14,767,506	14,665	14,782,171
Dec 17	15,490,298	16,060	15,506,358
Jan 18	15,595,463	18,693	15,614,156
Feb 18	16,480,346	18,784	16,499,130
Mar 18	16,068,503	(7,720)	16,060,783

The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements

Cash Flow

March		Description	Forecast
Forecast	Actual		April
18,784	18,784	Bank Balance Forward	(7,720)
201,000	200,909	FAG / R2R / RMCC	1,085,760
14,100		RMS Agency	28,200
550,000	505,670	Rates /Water/User Charges	450,000
150,000	78,455	Private Works/Debtors	150,000
250,000	459,586	LBV – Residents Fees & Grant	250,000
170,000	231,702	Child Care/In Home Care	170,000
1,136,116	(471,008)	Net Movement of Investments	1,263,760
300,000	740,532	Sundry Income & Grants (<i>incl. R4R</i>)	750,000
		<i>Less</i>	
(2,000,000)	(1,018,039)	Creditors	(3,000,000)
(780,000)	(754,311)	Wages / Salaries	(1,130,000)
10,000	(7,720)	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 31 March 2018	
Swimming Pool and Street Upgrade Loan (6.22%)	(1,272,699)
2 x Tyre Rollers Leaseback (6.87%, Quarterly Payments)	(54,675)
Bomag Tyre Roller Lease (<i>Implicit rate of 5.63%</i>)	(22,180)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 31 March 2018.

CLAUSE 5B – MEETING MINUTES

**FILE: C8-6-4, A12-4 & C8-17 AOP REFERENCE: 3.1 ATTACHMENT:
YES (PAGE 93-99)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Cobar Youth Council Meeting – Monday, 19 March 2018 (no Status Report);
- Cobar Shire Council Internal Audit Committee Meeting – Thursday, 22 March 2018 (no Status Report);
- Cobar Liquor Accord Committee Meeting – Tuesday, 12 April 2018 (no Status Report).

RECOMMENDATION

That the Minutes of the Cobar Youth Council, Cobar Shire Council Internal Audit Committee and Cobar Liquor Accord Committee Meetings be received and noted.

CLAUSE 6B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES
FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2 ATTACHMENT: NO
AUTHOR: Director of Engineering Services, Stephen Taylor

Purpose

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 March 2018.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 31 March 2018	Project Status
Water Treatment Plant	\$15,750,000	\$200,000	\$2,917,909	<ul style="list-style-type: none"> - Construction of the clarifier and filter tank walls is 80% complete. - Work has commenced on laying the 2 pipelines from the new WTP to Fort Bourke Hill. - Design details are being finalised. The required work at the Cobar Water Board storages being the most difficult issue to resolve.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$466,153	<ul style="list-style-type: none"> - The Ward Oval Pump station refurbishment and Lagoon upgrade have been completed. - Application to Infrastructure NSW has been made to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent. No response from INSW has been received.

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 7B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 100-104)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 8B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of March 2018.

Background

Maintenance grading and most construction work has ceased due to shortage of water. Construction is continuing on Mulya Road for the REPAIR Program seal extension and on Kidman Way south on the Narri Project.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**;
- Booroomugga Intersection has been completed.

Ordered Works

- Resealing works have been completed;
- Narri Project – 2.9km of the 7.8km has been widened and sealed – **ongoing**.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance grading – SR23, 24, 37 and MR416;
- Maintenance of table drains – MR407 & RR7518 (Brick Kiln Creek);
- Patching – SR19, SR342 and MR411;
- Reseal preparation – RR7518, MR 228 and RR7521.

Construction Work

- Tender is being considered for Acres Billabong at the April Ordinary Council Meeting;
- Construction on MR407 seal extension continuing;
- Resealing works on MR407, SR19, MR228 and RR7521 complete.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**;
- Hydrant location and inspection and testing on the town reticulation network for future main replacement and works program – **ongoing**.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Tender advertised for Stage 2 of Drummond Park Playground upgrade – **ongoing**;
- Play equipment ordered for Dalton Park and Rankin Street Park upgrade;
- Kerbing and footpath upgrade – Council Administration Carpark.

Resources for Regions

Construction of New Water Treatment Plant

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank.

Work in progress:

- Construction of the clarifier and filter tank walls are 80% complete;
- Work has commenced on laying the two pipelines from the new Water Treatment Plant to Fort Bourke Hill reservoirs.

Construction of New Water Pipeline – Nyngan to Cobar

- The Cobar Water Board's Twin Pipeline Replacement Project has been completed and the final payment and associated paperwork will be completed this month.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 9B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT AND TRADES AND MISCELLANEOUS SERVICES REGISTERS

FILE: T3-15-6, P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Tender and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2017 – 31 March 2018.

Contractor	Description of Works	March 2018	2017/2018
Bruces Contracting Services	Water Cart Hire	\$36,976	\$175,568
Clarke Concreting and Excavation	Construction Works	\$0	\$184,594
Whacko Water Trucks (J Prisk Contractors)	Plant Hire	\$1,496	\$153,958
Rollers Australia	Equipment Hire	\$20,295	\$210,236
Westrac	Machinery Repairs and Service	\$27,922	\$158,808
Look No Further	Labour Hire	\$30,567	\$108,454
McRowe Pty Ltd	Water Cart Hire	\$27,797	\$147,763

RECOMMENDATION

That Council receive and note the information contained within this report.

CLAUSE 10B – MINUTES OF OUTBACK ARTS AGM AND BOARD MEETING

FILE: A3-1 AOP REFERENCE: 1.4.5 ATTACHMENT: YES (PAGE 105-115)

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

To provide a summary of the 2018 AGM of the Outback Arts Board and the March Ordinary Meeting of the Board.

Background

The Outback Arts Board is made up of six shire representatives and three individuals or community organisation representatives who have an interest in arts and culture in their community and wish to have a direct involvement through Outback Arts.

Outback Arts receives core funding from ARTS NSW as well as an annual contribution from the contributing councils. Outback Arts works with individuals, organisations and government to generate, promote and advocate for the arts and creative industries in the far west region of NSW.

Issues

The AGM and March meetings were held in the newly acquired building in Coonamble – which houses the regional art gallery, space for artists in residence, space for the collections held by the organisation to be appropriately stored, gallery space, meeting rooms and offices. Outback Arts successfully applied for grant funding to make this project a reality and it is a wonderful facility. The organisation should be proud of what they have done to achieve this outcome. It was with a lot of hard work and commitment from the staff that grant funding was awarded and the building bought and renovated to be fit for purpose. It is hoped this facility will assist to promote artists from the region and take the arts out across the region.

Cobar local Kylie Harvey was again elected as Chair of the Board which will provide continuity to the organisation. I have again been elected to sit on the committee tasked with undertaking a review of the constitution.

Brewarrina Shire Council has elected to become members again after a number of years absent.

The organisation continues to seek partnership funding with groups such as NSW Health and DPI to deliver a range of workshops and artistic opportunities across the region. The minutes of the meetings are attached, along with a summary of the activities undertaken by the organisation for the first quarter of 2018.

Financial Implications

Council makes an annual contribution through the budget to be a member of the Board, which in turn makes Cobar eligible to participate in the activities of Outback Arts (to bring workshops and other events to Cobar and for locals to travel to activities held by the group across the region) and for Council and community groups in the Shire to be eligible to apply for grant funding.

RECOMMENDATION

That Council receives and notes the Minutes of the AGM, March Ordinary Meeting of the Outback Arts Board and the Council Summary Report provided by Outback Arts on their activities.

CLAUSE 11B – GRANT FUNDING

FILE: G4-17

AOP REFERENCE: 3.1.1

ATTACHMENT: NO

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
Resources for Regions	Replacement of cast iron pipework around Cobar and ice pigging network	\$5.1m	Pending	\$0.7m over three years	Result expected to be known by end April 2018
RMS Active Transport Grants	Install 15 pram ramps in the CBD	\$48,750	Pending	75:25 requirement \$16,250	
RMS Active Transport Grants	Prepare an Active Transport Plan, including cycle ways.	\$40,838	Pending	50:50 requirement \$40,838	
Arts and Cultural Fund – Unearthing Cobar VR Experience	Developing a virtual reality experience at the GCHC	\$36,930	Pending	\$15,000 cash \$5,000 in-kind	
Arts and Cultural Fund – The Coach House	Undertaking building works on the coach house to repair damage from tree, install insulation and use storage space for exhibition area.	\$30,855	Pending	\$20,000	
Building Better Regions Fund – Infrastructure	Construction of the Miners Memorial	\$350,000	Pending	\$10,000 Council \$110,000 community	
Building Better Regions Fund – Community	To establish and run the Grey Mardi Gras		Pending	Council Community	Funding available August 2018 to run a April 2019 event
Public Reserves Management Fund	Repair of fences and gates on the Wrightville Common	\$11,399	Pending	Nil	

Public Reserves Management Fund	Fencing Euabalong West tip and grading fence line and installing double gates	\$8,799	Pending	Nil	
Public Reserves Management Fund	Euabalong cemetery – replace fence with a rabbit proof/stock proof fence	\$8,825	Pending	Nil	
Public Reserves Management Fund	On behalf of the Euabalong common trust – boxthorn control	\$18,480	Pending	Management trust will contribute \$2,000	
Heritage Activation Grants	Disability access ramp to the GCHC	\$96,000	Pending	Undetermined at time of writing	
Growing Local Economies	New 30 lot industrial estate	\$3.9m project, \$3.4m grant request	EOI submitted	\$500,000	
Regional Cultural Fund	New roof, damp course and replace windows and doors	\$295,600	EPI successful, full grant submitted	\$100,000	Likely to hear outcome around August

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
NSW Infrastructure Grants (Club Grants)	Construction of the Miners Memorial	\$200,000	Withdrawn	\$115,000 from community \$85,000 Council	Announcement expected around May

Council committed \$100,000 in the 2017/2018 Budget to put towards grant proposals as a co-contribution. This is used when there are no other sources to draw from within the budget. At the Q1 review, an additional \$100,000 was added as a co-contribution to the museum water proofing project. To date:

- \$14,050 has been allocated towards the Library Arcade project;
- \$20,000 towards the netball court upgrade – with the Cobar Netball Association successful in their bid for \$175,000 funding. They will also allocate \$5,000 towards the project.

Current Grant Opportunities

- Growing Local Economies – projects over \$1m, open found, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan. No closing date until funds allocated.
- Safe and Secure Water – ongoing. Several projects being progressed through EOI stage and others to have a renewed EOI submitted.
- Stronger Country Communities Fund – Council has an allocation of \$1,853,247 under Round 2. Priority projects are being scoped up at present. Due 4 May 2018.

Grant Funded Projects - Implementation

The following is a summary of works in progress for grant funded projects:

- CASP grants – Millinery workshops scheduled for April cancelled due to lack of interest – other options being scoped. Yarn Bombing project underway.
- Reconciliation Week grant commenced to produce a series of story boards in progress.
- The Outback Division of General Practitioners (ODGP) was successful in obtaining \$200,000 of funding under the Rural General Practice Grants Program for the extension of the Medical Centre. Council's contribution will be \$123,000. Construction commenced. Quotes for works to lock up stage currently being assessed. Project on track
- Service Reviews – 3 Service statements currently being finalised by consultant. Staff preparing further 3. Aiming for May completion of initial work with consultant, have until October 2018 to acquit the grant.
- Marketing and Promotion Fund – Launch scheduled for 1 May 2018, all Councillors encouraged to attend.
- Social Housing grant for Dalton Park upgrade – quotes being assessed to determine how far the money can be stretched. Have 12 months to complete the project.
- Social Housing grant for Rankin Street – equipment ordered, installation over winter.
- SCCF Drummond Park – tender being assessed, to be determined at this Council meeting.
- SCCF Pool project – Works being organised, equipment being ordered. Project to be undertaken whilst pool is closed.
- Stronger Communities Program grant for optometrists arcade project – funding agreement signed. Design work is progressing. Scheduled for Q1 – 2018/2019.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 12B – RATES RECONCILIATION REPORT AS AT 31 MARCH 2018**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 116-117)****AUTHOR: *Office Coordinator, Jo-Louise Brown*****Purpose**

To provide Council details of the Rate Reconciliation as at 31 March 2018.

FUND	LEVY 2017-2018	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2017-2018	Arrears 30th Jun 17	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	393,126.87		195.66	716.70	393,647.91	64,660.45	329,104.40	129,203.96	108,020.97	28.19%
Farmland	674,556.34		-	2,422.09	676,978.43	31,831.53	565,917.50	142,892.46	132,586.63	20.16%
Mining	1,618,398.06		86,100.00	-	1,532,298.06	172,984.33	1,156,947.68	548,334.71	397,632.35	32.16%
Residential	1,140,887.13	48,390.69	5,166.57	6,147.02	1,093,476.89	233,262.00	897,232.66	429,506.23	425,724.19	32.37%
Overpayments					-	-155,286.75	- 72,370.24	-82,916.51	-84,322.36	53.40%
Legal Costs			-	39,507.16	39,507.16	33,884.81	16,905.66	56,486.31	38,766.26	76.97%
Interest			-	11,387.98	11,387.98	118,774.48	21,594.30	108,568.16	92,779.87	83.41%
General Rates	3,826,968.40	48,390.69	91,462.23	60,180.95	3,747,296.43	500,110.85	2,915,331.96	1,332,075.32	1,111,187.91	31.36%
Domestic Waste	596,875.00	18,226.34	949.94	3,593.75	581,292.47	47,650.81	491,249.06	137,694.22	137,791.86	21.89%
Sewerage	597,350.00	18,790.63	1,000.56	211,014.94	788,573.75	100,078.77	650,471.98	238,180.54	223,274.61	26.80%
Cobar Water	653,140.00	20,387.50	510.00	1,240.00	633,482.50	40,449.25	534,933.57	138,998.18	132,600.57	20.62%
Nymagee Water	26,700.00	437.50	2,640.00	-	23,622.50	10,375.33	19,210.91	14,786.92	14,678.28	43.49%
Euabalong Water	42,600.00	1,137.50	449.63	1,349.63	42,362.50	12,052.41	35,152.34	19,262.57	16,941.66	35.40%
Euab West Water	26,400.00	503.13	-	-	25,896.87	6,087.01	22,412.44	9,571.44	8,477.04	29.93%
Mt Hope Water	6,300.00	-	-	-	6,300.00	982.02	4,847.08	2,434.94	1,950.98	33.44%
Water Access	755,140.00	22,465.63	3,599.63	2,589.63	731,664.37	69,946.02	616,556.34	185,054.05	174,648.53	23.09%
Water Usage			10,835.31	1,841,313.26	1,830,477.95	472,439.20	1,285,479.84	1,017,437.31	821,918.18	44.18%
TOTAL	5,776,333.40	107,873.29	107,847.67	2,118,692.53	7,679,304.97	1,190,225.65	5,959,089.18	2,910,441.44	2,468,821.09	32.81%

RECOMMENDATION**That the Rates Reconciliation Report as at the 31 March 2018 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 26 APRIL 2018

~ REFERENCE TO ATTACHMENTS ~

PART A – ACTION

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