



# **COBAR SHIRE COUNCIL**

## **ORDINARY MEETING AGENDA**

**THURSDAY, 24 SEPTEMBER 2020**

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## ~ ORDER OF BUSINESS ~

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Business for the meeting will be as follows:

Message from the Chair:

*In the spirit of open, accessible and transparent government, Cobar Shire Council Ordinary and Committee Meetings are video recorded and webcast. By speaking at a Council or Committee Meeting, members of the public agree to being recorded and webcast. Cobar Shire Council accepts no liability for any defamatory, discriminatory or offensive remarks or gestures that are made during the course of the Council or Committee Meeting. Opinions expressed or statements made by individuals are the opinions or statements of those individuals and do not imply any form of endorsement by Cobar Shire Council.*

1. General Manager's Report – Part A (Action)
    - Clause 1A – Election of the Mayor and Deputy Mayor
  2. Apologies
  3. Declaration of Interests
  4. Condolences
  5. Public Access Forum
    - Nil.
  6. Confirmation of Minutes
    - Ordinary Meeting of Council – Thursday, 27 August 2020.
  7. Matters Arising from Minutes
  8. Notice of Motion
  9. Mayoral Report
  10. General Manager's Report – Part A (Action)
  11. General Manager's Report – Part B (Information)
  12. General Manager's Report – Part C (Confidential)
  13. Matters of Urgency
  14. Correspondence
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**PART C – CONFIDENTIAL**

*Page Number*

Clause 1C – Call For Expression of Interest For Building Upgrades to the Cobar Youth and Fitness Centre (T3-20-10) ..... Under Separate Cover

Clause 2C – Cobar Heritage Centre Stage 1 Tender.....Under Separate Cover

*(These reports are confidential in accordance with Section 10A (2)(d)(i) of the Local Government Act 1993 as it contains commercial information of a confidential nature that would if disclosed in open Council would prejudice the commercial position of the person who supplied it).*

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## ~ COUNCIL'S VISION ~

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Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

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## ~ COUNCIL'S MISSION ~

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Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
  - Louth Road
  - Tilpa Road
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## ~ COUNCIL'S VALUES ~

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- Council has adopted the following Core Values that should be reflected in how the whole organisation operates and interacts with others:

	Accountability	Communication	Effective Leadership	Integrity	Team Work
We Value	We are responsible for our actions, our behaviour and the satisfactory completion of allocated tasks	We communicate openly and respectfully, sharing timely and appropriate information with others	We lead by positive example, embodying all of Council's agreed Values	We are consistently honest, transparent, ethical and fair, regardless of the situation	We work collaboratively to achieve shared goals for Council and the community
My Behaviours	I actively participate in the organisation	I consider how I say it, why I say it, when I say it and where I say it	I act with courage, challenge the status quo and seek out ways to improve our organisation	I do and say the right thing, even when no one is watching	I share my knowledge, skills and experience with others
	I take full ownership of my role, including my mistakes, and learn from my actions	I listen actively and ask questions to gain a shared understanding	I support and encourage others to learn, develop and grow	I take personal responsibility for my own actions and behaviour	I support others to achieve goals and celebrate success
	I inspire excellence by performing my role with pride	I show empathy and consider things from others' point of view	I am approachable and treat others consistently and respectfully	I uphold strong moral principles and do what I say I am going to do	I consciously choose to work positively with others
	I acknowledge my actions and behaviour can impact and influence outcomes	I provide and receive timely, constructive feedback	I inspire and expect everyone to always do their best	I am professional, treating others just as I expect to be treated	I commit to working together to find solutions

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## ~ COUNCIL'S CHARTER ~

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A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillors, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

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**CLAUSE 1A – ELECTION OF THE MAYOR AND DEPUTY MAYOR****FILE: C12-1****AOP REFERENCE: 3.1.5****ATTACHMENT: NO****AUTHOR: *General Manager, Peter Vlatko*****Background**

Section 226 of the Local Government Act 1993 (NSW) provides that the role of the Mayor is:

- To exercise, in cases of necessity, the policy-making functions of the governing body of the council between meetings of the council;
- To exercise such other functions of the council as the council determines;
- To preside at meetings of the council;
- To carry out the civic and ceremonial functions of the mayoral office.

The term of office for the Mayor is for a period of one (1) year and the procedure for election is contained in the Local Government (General) Regulation 2005 (Clause 394 and Schedule 7).

The General Manager or nominee acts as Returning Officer for the election. Section 231 of the Local Government Act 1993 (NSW) provides that Council may also elect a Deputy Mayor and such election is also to be carried out in accordance with the Local Government (General) Regulation 2005. The period of appointment of the Deputy Mayor is consistent with the period of the appointment of Mayor or a shorter term.

The Deputy Mayor may exercise any functions of the Mayor, at the request of the Mayor, or, if the Mayor is prevented by illness, absence or otherwise from exercising the functions, or, if there is a casual vacancy in the office of the Mayor.

If more than one (1) Councillor is nominated for each position, Council must resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting. Council's normal practice has been to proceed by ordinary ballot.

It is also appropriate that any ballot papers used in the election of the Mayor and Deputy Mayor be destroyed after the election.

The General Manager will advise of the nominations received.

**RECOMMENDATION**

- 1. That Council note that the General Manager or his nominee is the Returning Officer for the purpose of electing the Mayor and Deputy Mayor.**
- 2. That the period of appointment of the Deputy Mayor be consistent with the period of the appointment of Mayor, being one (1) year and will hold the position until the General Election on 4 September 2021.**
- 3. In the event of more than one (1) nomination that Council conduct the election of the Mayor and Deputy Mayor by ordinary ballot and in accordance with the Local Government (General) Regulations 2005.**
- 4. That following the election the ballot papers used in the election of the Mayor and Deputy Mayor be destroyed.**

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**NOTICE OF MOTION – WARD OVAL COMMUNITY HUB**

**FILE: C13-7 & A9-13-3-1**

**ATTACHMENT: NO**

*Councillor, Peter Yench*

**RECOMMENDATION:**

**That no further action be taken on the Ward Oval Community Hub Project until such time as Councillors are supplied with a full project costing and a five year business plan to decide on the affordability of running and usage costs for user groups.**

**Background**

I realise that there will be a huge social benefit for the community when this project is completed, but so far this year Council have already spent \$2 million from our rate base for social benefits.

The 10 Year Financial Plan is showing that running costs are going up not going down. Council should be concentrating on bringing some of our services back in line to be more affordable for our ratepayers, which includes the swimming pool, library, museum and youth centre. These services are very important and we desperately need them, but we can't price them out for ordinary citizens by over committing.

With the new upgrades are we aware of who will be using the facilities? Will there be a need for every aspect of the upgrade or are we building these facilities for once a year usage?

The ratepayers are also looking at a large increase in the cost of water and a 2% increase in rates, after these increases will the fees to enter our facilities be too high that they can't afford to access the services anymore?

I feel that by having the running costs clearly stated and a five year business plan it will make the running of this facility into the future very successful. Before we progress with the project we need to make sure we can afford it, let's not over commit ourselves.

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**CLAUSE 2A – MAYORAL REPORT**

**FILE: C13-1-5**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *Mayor, Lilliane Brady OAM***

Report to be tabled.

**RECOMMENDATION**

**That Council accepts the information contained in the Mayoral Report for the month of September 2020.**

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**CLAUSE 3A – MEETING DATES AND TIMES**

**FILE: C12-1**

**AOP REFERENCE: 3.1.5**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

**Background**

The Local Government Act 1993 (NSW) provides that Council is required to hold a minimum of ten (10) meetings per year (each in a different month).

Normally Ordinary Meetings of Council are currently held on the fourth Thursday of each month commencing at 5pm except the December Meeting which would be held on an earlier Thursday of the month to stay clear of the Christmas period (Thursday 10 December 2020) and January where no meeting is held.

In accordance with Council's current Code of Meeting Practice Council shall, by resolution, set the time, date and place of Ordinary Meetings of Council in September each year.

Also in accordance with the current Code of Meeting Practice, agendas for the Ordinary Council Meetings are prepared and distributed on the Thursday afternoon seven (7) days prior to the meeting day.

Council at its meeting on 27 September 2012 resolved to return to having one Ordinary Meeting to be designated to be a Rural Council Meeting per year. However due to COVID-19 no Rural Council Meetings is recommended to be held for the remaining term of this Council.

**RECOMMENDATION**

**That the Ordinary Meetings of Council be held in the Council Chambers commencing at 5pm on the fourth Thursday of each month except for the December meeting which is to be held on the second Thursday of the month to stay clear of the Christmas period and January where no meeting is held.**

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**CLAUSE 4A – 2019/2020 ANNUAL REPORT**

**FILE: A2-2**

**AOP REFERENCE: 3.3.3**

**ATTACHMENT: YES  
(UNDER SEPARATE COVER)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

For Council to receive and note the 2019/2020 Annual Report.

**Background**

Council is required, under the *Local Government Act 1993* Part 4 (s428), to provide an Annual Report within 5 months of the end of each financial year, outlining its achievements in meeting the objectives and performance targets set out in the Annual Operational Plan for that year.

The Annual Report in the year in which an ordinary election of Councillors is to be held must also report as to the Council's achievements in implementing the Community Strategic Plan over the previous 4 years (End of Term Report).

The 2019/2020 Annual Report has now been provided to Councillors under separate cover for perusal and information.

A copy of the Council's Annual Report must be posted on the Council's Website and provided to the Minister and such other persons and bodies as the regulations may require. A copy of a Council's Annual Report may be provided to the Minister by notifying the Minister of the appropriate URL link to access the report on the Council's Website.

**RECOMMENDATION**

- 1. That the information contained in the 2019/2020 Annual Report be received and noted.**
- 2. That Council endorses the 2019/2020 Annual Report.**
- 3. That a copy of Council's Annual Report be provided to the Minister and such other persons and bodies as the regulations may require.**

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**CLAUSE 5A – CALL FOR EXPRESSION OF INTEREST FOR BUILDING UPGRADES TO THE COBAR YOUTH AND FITNESS CENTRE (T3-20-10)**  
**FILE: T3-20-10 AOP REFERENCE: 1.5.2.1 & 4.4.2.5 ATTACHMENT: NO**  
**AUTHOR: *Project Coordinator, Carly Hunter***

**Purpose**

To consider the Expression of Interest submissions received for the Building Upgrades to the Cobar Youth and Fitness Centre.

**Background**

Expressions of Interest (EOI) for the Building Upgrades to the Cobar Youth and Fitness Centre were called on Wednesday, 5 August 2020 through advertising in the Sydney Morning Herald, local paper and through Tenderlink.

The deadline for the lodgement of Expression of Interests was 10am on Wednesday, 26 August 2020.

Ten (10) Expressions of Interest were received from:

- AJ Grant Building Pty Ltd (Kirrawee, NSW);
- CD Commercial Projects Pty Ltd TA CD Construction Group (Botany, NSW);
- Cynend Building and Construction (Cobar, NSW);
- J. Hutchinson Pty Ltd TA Hutchinson Builders (Coolangatta, QLD);
- Maas Constructions Pty Ltd (Dubbo, NSW);
- North Construction and Building (Dubbo, NSW);
- OMNI Building Group (Dubbo, NSW);
- Stanaway Pty Ltd TA David Payne Constructions (Dubbo, NSW);
- The McDonald Family Trust TA Country Mile Constructions Pty Ltd (Cobar, NSW);
- Whiteson & Company (Griffith, NSW).

**Legal Situation**

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That a further report regarding the Expression of Interest for the Building Upgrades to the Cobar Youth and Fitness Centre (T3-20-10) be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**

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**CLAUSE 6A – COBAR HERITAGE CENTRE STAGE 1 TENDER (T3-30-8)**  
**FILE: T3-20-8 AOP REFERENCE: 1.5.2.4 & 4.4.2.4 ATTACHMENT: NO**  
**AUTHOR: *Project Coordinator, Carly Hunter***

**Purpose**

The purpose of this report is to consider the tenders submitted for the Cobar Heritage Centre stage 1 works.

**Background**

Expressions of Interest for the Great Cobar Heritage Centre Upgrades, stage 1, were called on 29 April 2020 through advertising in the Sydney Morning Herald, local paper and through Tenderlink. From this process Council resolved to invite North Construction and Building, Hutchinson Builders and David Payne Construction to tender.

A Request for Tender (RFT) document was prepared and issued to the three tenderers via VendorPanel on 2 July 2020. Tender submissions closed 11 August 2020. All three tenders were received.

**Legal Situation**

Council has complied with the requirements of the Local Government Act 1993 and Section 55 of the Local Government (General) Regulation 2005 Part 7.

Given the sensitive nature of the information provided it is recommended that Council considers a further report in the Committee of the Whole Closed Council with the press and public excluded.

**RECOMMENDATION**

**That a further report regarding the Cobar Heritage Centre Stage 1 Tender (T3-20-8) be considered in the Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as it contains commercial information of a confidential nature that would, if disclosed in open Council, prejudice the commercial position of the person who supplied it.**

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**CLAUSE 7A – PENSIONERS RATE REBATE 2020/2021 – CLAIM 137**

**FILE: R2-9**

**AOP REFERENCE: 3.1.1.2**

**ATTACHMENT: NO**

**AUTHOR: *Office Coordinator, Jo-Louise Brown***

**Purpose**

To approve the Application for Payment of Pensioner Concession Subsidy for 2020/2021.

**Background**

Under Section 575 of the Local Government Act (NSW) 1993 a resolution is required to write off the rates in respect of eligible pensioners, make application for subsidy and undertake not to take proceedings for the recovery of the rates in the event of a subsidy not being paid to Council for the rates written off.

**RECOMMENDATION**

1. That Council writes off rates in respect of eligible pensioners in the sum of \$105,346.91 as detailed in the summary listed below, subject to Council's Auditor's approval:

	\$
General Rates .....	64,812.55
Cobar Water Supply Access Rate.....	19,687.49
Euabalong Water Supply Access Rate .....	1,487.50
Euabalong West Water Supply Access Rate .....	546.88
Nymagee Water Supply Access Rate.....	525.00
Mount Hope Water Supply Access Rate.....	0.00
Cobar Sewerage Access Rate .....	18,287.49
<b>TOTAL.....</b>	<b><u>\$105,346.91</u></b>

2. That Council apply for a subsidy of \$57,940.80 summarised below and further that Council undertake that in the event of a subsidy not being paid to Council in respect of the rates written off, then Council will not subsequently take proceedings for recovery thereof:

	\$
General Rates .....	35,646.90
Cobar Water Supply Local Rate .....	10,828.12
Euabalong Water Supply Local Rate.....	818.13
Euabalong West Water Supply Local Rate .....	300.78
Nymagee Water Supply .....	288.75
Mount Hope Water Supply .....	0.00
Cobar Sewerage Local Rate .....	10,058.12
<b>TOTAL.....</b>	<b><u>\$57,940.80</u></b>

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**CLAUSE 1B – DEVELOPMENT APPROVALS: 19 AUGUST 2020 – 18 SEPTEMBER 2020**

**FILE: T5-1                      AOP REFERENCE: 1.6.3.1                      ATTACHMENT: NO**  
**AUTHOR: Director of Planning & Environmental Services, Garry Ryman**

**Complying Development Approvals**

There were no Complying Development Applications approved under delegated authority for the period 19 August 2020 – 18 September 2020.

**The value of Complying Development approvals for 2020/2021 to date is \$0.00.**  
The value of Complying Development approvals for the similar period in 2019/2020 was Nil.

**Local Development Approvals**

The following Local Development Applications were approved under delegated authority for the period 19 August 2020 – 18 September 2020.

CERTIFICATE NO.	ADDRESS	DESCRIPTION	VALUE (\$)
2020/LD-00027	3 Cowper St, Cobar	Carport	\$15,000

**The value of Local Development approvals for 2020/2021 to date is \$2,676,454.40.**  
The value of Local Development approvals for the similar period in 2019/2020 was \$3,841,254.65.

**Construction Certificates**

The following Construction Certificates were issued for the period 19 August 2020 – 18 September 2020.

CERTIFICATE NO.	ADDRESS	DESCRIPTION
2020/CB-00013	7 Brough St, Cobar	Shed & Slab
2020/CB-00016	2-4 Carr St, Cobar	Carport

**RECOMMENDATION**

**That the information detailing the Local Development and Construction Certificate approvals for the period 19 August 2020 – 18 September 2020 be received and noted.**

**CLAUSE 2B – MONTHLY STATUS REPORT**

**FILE: C13-10**

**AOP REFERENCE: 3.1**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

<b>COUNCIL RESOLUTIONS 25 SEPTEMBER 2014</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	<b>GM</b>	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p> <p>Staff working on this subject to resources available.</p> <p>Discussions commenced with Club Board to resolve the issue, however the matter is on hold until resources are available.</p>

<b>COUNCIL RESOLUTIONS 9 MARCH 2017</b>					
<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	<b>DES</b>	That a Rest Area be built along The Wool Track and that it be named after Duncan Gay.	<p>The Wool Track application was submitted on 31/12/2019 – Rest Area incident in submission.</p> <p>May 2020 funding announcement expected (still awaiting announcement).</p>

<b>COUNCIL RESOLUTIONS 28 SEPTEMBER 2017</b>					
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NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce Meeting	248.9.2017	PC	<p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>Location and type of signs currently being investigated – orders to be placed in May.</p> <p>No action to date.</p>

#### COUNCIL RESOLUTIONS 22 FEBRUARY 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1131	Council Meeting – Clause 5A – Development Application 2018/LD-00004	13.2.2018	DPES	That Council establishes a Policy for Fencing in Urban Areas in Cobar.	<p>Resources are not available for this at this time.</p> <p>This matter is considered a low priority and should be removed – No further action required.</p>

#### COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
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1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	<b>GM</b>	That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.	Letter's sent seeking support. Awaiting response in order to organise the meeting.  Letters of support received and forwarded to Ministers Office.  Mayor supported the Gwydir Council in providing representation to Canberra to raise the issue.
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian Crossing	47.3.2018	<b>GM</b>	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	Negotiations between John Holland Rail, RMS and Council has commenced.  RMS have provided funding for the approaches – Council now seeking John Holland to contribute to the installation of pedestrian crossings.  RMS being consulted to provide funding for the project.  Matter raised again with RMS to seek funding given Council's commitment to provide footpath linkages.

**COUNCIL RESOLUTIONS 28 JUNE 2018**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1180	Council Meeting – Notice of Motion – Arid	140.6.2018	<b>GM</b>	That a submission be made to the Prime Minister of Australia and the	Submission being prepared when resources available.

	Research Centre			<p>Premier of NSW seeking their support and consideration of establishing an Arid Research Centre in Cobar for the Far Western NSW.</p> <p>That a letter and submission be made to the National Farmers Association that a letter of support be sought.</p>	
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#### COUNCIL RESOLUTIONS 28 FEBRUARY 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1269	Council Meeting - Clause 13A – Raw Water Supply to Dalton Park Horse Complex	25.2.2019	<b>GO</b>	That Council resolve to seek grant funding for \$202,140 for the extension of a raw water pipeline to the Dalton Park Racecourse as outlined in Option 3 of the attached report.	Grant funding to be applied for. As yet, no suitable funding has become available.

#### COUNCIL RESOLUTIONS 24 APRIL 2019

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1277	Council Meeting – Notice of Motion – Fringe Benefits Tax (FBT) Including Living Away From Home Allowance Exempted for Remote Mining Community such as	63.4.2019	<b>GM</b>	That Cobar Shire Council lobby both the Federal Government and the Association of Mining Related Councils to have Fringe Benefits Tax (FBT) including Living Away From Home Allowance exempted for remote mining communities such as Cobar.	Submission being prepared and discussions held with local mines.

	Cobar			That Council have discussions about a percentage of miners and those who are working on specific projects who should legally be required to live in town, to be held with the State Government.	
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**COUNCIL RESOLUTIONS 23 MAY 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1291	Council Meeting – Clause 9A – The Newey Plan of Management – Community Engagement	96.5.2019	DPES	That the Newey Plan of Management be implemented as written, with Option 2 accepted.	Approval to give public notice of draft Newey Plan of Management received from Department of Planning, Industry and Environment – Crown Lands on 16 September 2020. Public exhibition of the draft Plan for a minimum of 28 days will be arranged – No further action required.

**COUNCIL RESOLUTIONS 27 JUNE 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1299	Council Meeting – Clause 10A – Allocation Forecast and Ramifications	122.6.2019	WSM	Investigate the costs associated with purchasing raw water from upstream users.	An application to NRAR has been submitted on 29 <sup>th</sup> June 2020, requesting an increase of 1,300ML of allocation per year. The application is currently being assessed.

**COUNCIL RESOLUTIONS 25 JULY 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1304	Council Meeting – Notice of Motion – Supermarkets Dispensing Pharmaceuticals	142.7.2019	GM	That Local Government NSW be requested to seek to lobby both State and Federal Governments to maintain the status quo and refuse access of pharmaceutical products being sold through supermarkets.	No action to date.

**COUNCIL RESOLUTIONS COUNCIL MEETING 13 DECEMBER 2019**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1345	Council Meeting – Clause 3A – Local Traffic Committee	267.12.2019	ADES	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <ul style="list-style-type: none"> <li>▪ That Council write to RMS to change the pedestrian crossing at Cobar Public School to a children’s crossing during school times only;</li> <li>▪ That Council in partnership with RMS investigate implementing a 40km/h High Pedestrian Activity Area (HPAA) in the CBD area of Cobar on Marshall Street.</li> </ul>	<p>Concurrence received from Public School that pedestrian crossing on Blakey Street should be a children’s crossing during School times only.</p> <p>Letter to RMS sent for approval.</p>

**COUNCIL RESOLUTIONS ADJOURNED COUNCIL MEETING 26 MARCH 2020 HELD ON 9 APRIL 2020**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1367	Council Meeting – Committee of the Whole Closed Council – Clause 1C – Section 713 – Sale of Land at Auction	59.3.2020 13COW.3.2020	OC	<p>That Council offer the land in the first instance to the adjoining owners at a price which is sufficient to cover the legal costs.</p> <p>That should the adjoining owners decline the offer, the General Manager and Mayor be authorised to sell them.</p> <p>That the details remain within the Committee of the Whole Closed Council until all parcels of land are sold.</p>	<p>Letters will be sent to adjoining owners to see if they wish to purchase the unsold items from Sale of Land Auction.</p> <p>Contracts have been sent for Shuttleton blocks and 24 Balowra Rd, Nymagee.</p> <p>Lot 12 Central Rd Mount Hope is due to settle next week.</p>

**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 APRIL 2020**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1369	Council Meeting – Clause 6B – Local Traffic Committee Minutes	70.4.2020	GM	<p>That Council resolve to adopt the following recommendations from the Local Traffic Committee:</p> <p>That Council adopt the recommendation from the Local Traffic Committee requesting that parking between Khans Supermarket in Linsley Street and to the Corner of Linsley Street and Marshall Street be changed from rear to kerb parking to parallel parking;</p>	Investigations to be undertaken.

				That Council adopt the recommendation from the Local Traffic Committee to investigate three potential sites for a disabled parking spaces at the Western end of Marshall Street.	Investigations to be undertaken, action has also been listed as an action item in the Disability Inclusion Action Plan 2020-2024.
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**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 28 MAY 2020**

<b>NUMBER</b>	<b>ITEM</b>	<b>RESOLUTION NUMBER</b>	<b>ACTION BY</b>	<b>ACTION REQUIRED</b>	<b>OUTCOME</b>
1375	Council Meeting – Clause 6A – Council’s Annual Operational Plan, Budget, Fees and Charges and Revenue Policy	89.5.2020	<b>DFCS</b>	<p>That Council seek assistance from the Federal Government to be allocated ten new bed licenses immediately for the Lilliane Brady Village.</p> <p>That Council seek the NSW Government to provide ‘top up’ income to cover the holding costs of the extensions to the Lilliane Brady Village of approximately \$200,000 per annum from hand over date until ten new bed licenses are issued.</p>	<p>Submission in progress</p> <p>Approach will be made after building hand over.</p>
1380	Council Meeting – Committee of the Whole Closed Council – Clause 3C – Call for Expression of Interest – Cobar Heritage Centre Upgrades (T3-20-6)	103.5.2020	<b>PC</b>	<p>That the following companies are invited to Tender for the upgrades at the Great Cobar Heritage Centre:</p> <p>North Construction and Building, (Dubbo); Hutchinson Builders (Tweed Heads, NSW);</p>	<p>Companies to be invited to Tender. Tender process completed – No further action required.</p>

				David Payne Construction (Dubbo, NSW).	
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**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 23 JULY 2020**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1396	Council Meeting – Committee of the Whole Closed Council – Clause 2C – Expression of Interest – Replacement of Enterprise Resource Planning (ERP) Software (T3-20-5)	155.7.2020 34COW.7.2020	FA	That the following companies are invited to Tender for the Replacement of ERP Software:  <ul style="list-style-type: none"> <li>- IT Vision Australia;</li> <li>- Magiq Software Pty Ltd;</li> <li>- Open Office;</li> <li>- Open Systems Technol;</li> <li>- SolOrient Pty Ltd.</li> </ul>	Tender documents being finalised.  Tender process underway – No further action required.

**COUNCIL RESOLUTIONS COUNCIL MEETING HELD ON 27 AUGUST 2020**

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1398	Council Meeting – Clause 2A – Model Code of Conduct	159.8.2020	GM	That Council adopts the Model Code of Conduct Policy.	Model Code of Conduct Policy adopted – No further action required.
1399	Council Meeting – Clause 3A – Christmas and New Year Closure	160.8.2020	GM	That the Mayor and General Manager be delegated authority, jointly, to deal with matters of an urgent nature for the period commencing 11 December 2020 to 25 February 2021 and that if any urgent matters are dealt with under this authority that they be reported to the February 2021 Ordinary	Authority delegated – No further action required.

				<b>Meeting of Council.</b>	
1400	Council Meeting – Clause 4A – Landfill Site Rehabilitation	161.8.2020	<b>DPES</b>	That Council introduce the liability for Landfill rehabilitation into the audited accounts at 30 June 2022 when enough information is available.	Noted – for future action.
1401	Council Meeting – Clause 5A – Unaudited Financial Statements 2019/2020	162.8.2020	<b>DFCS</b>	That Council in accordance with Section 413 (1) of the Local Government Act 1993 Council refer the draft Financial Statements for the year ended 30 June 2020 for Audit.  That Council in accordance with Section 413 (2) (c) Mayor Lilliane Brady OAM, a Councillor, General Manager, Mr Peter Vlatko and the Responsible Accounting Officer sign the required statement as to Council’s opinion of the accounts.	Completed – No further action required.
1402	Council Meeting – Clause 6A – Donation of a Large Industrial Bin to the Cobar and District (Camels) Rugby Union Club	163.8.2020	<b>DFCS</b>	That a commercial bin and monthly collection be provided to the Cobar and District Rugby Union Club at no charge to assist with the dumping of surplus packaging arising from their container deposit refund operation.  That the contribution be reviewed after twelve months.	Commercial bin and monthly collection provided – No further action required.
1403	Council Meeting – Clause 7A – Road Capital and Maintenance Works	164.8.2020	<b>RWM</b>	That the following Road Capital Works Program, including all carry-over items, be adopted for 2020/2021:	Incorporated into the 2020/2021 Budget – No further action required.

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	Program 2020/2021			As Tabled.	
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**RECOMMENDATION**

That the information contained in the monthly status report be received and noted, with the following items to be removed: 1131, 1291, 1380, 1396, 1398 1399, 1401, 1402 and 1403.

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**CLAUSE 3B – INVESTMENT REPORT AS AT 31 AUGUST 2020****FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

**Issues**

The table below shows the balances of Council's Investments as at the end of August 2020. Term deposits have differing terms to spread the maturity dates throughout the year. The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.

<b>Investments for October</b>	<b>Rate</b>	<b>Bank</b>	<b>Opening Balance</b>	<b>Transfers to Investment</b>	<b>Transfers from Investment</b>	<b>Interest Earned</b>	<b>Closing Balance</b>
NAB Sweep Acct		NAB	\$ 5,114,104	\$4,708,292	\$2,607,423	\$ 1,348	\$ 7,216,321
Feb-21	0.80%	AMP	\$ 2,017,620	\$2,000,000	\$2,017,620	\$ 1,184	\$ 2,001,184
Dec-20	0.85%	NAB	\$ 2,001,071			\$ 1,445	\$ 2,002,516
Feb-21	0.80%	Auswide	\$ 2,015,328	\$2,000,000	\$2,015,328	\$ 833	\$ 2,000,833
May-21	0.80%	Auswide	\$ 2,013,891	\$2,000,000	\$2,013,891	\$ 307	\$ 2,000,307
Nov-20	1.15%	ME	\$ 3,006,147			\$ 2,936	\$ 3,009,083
Nov-20	1.25%	ME	\$ 2,004,935			\$ 2,129	\$ 2,007,064
Dec-20	0.90%	NAB	\$ 1,001,127			\$ 758	\$ 1,001,884
Feb-21	1.20%	AMP	\$ 1,001,042			\$ 1,010	\$ 1,002,052
May-21	0.80%	AMP	\$ 1,008,164	\$1,000,000	\$1,008,164	\$ 307	\$ 1,000,307
Feb-21	1.20%	AMP	\$ 1,001,052			\$ 1,020	\$ 1,002,072
<b>TOTALS</b>	<b>Average Int</b>	<b>0.98%</b>	<b>\$22,184,482</b>	<b>\$11,708,292</b>	<b>\$9,662,426</b>	<b>\$13,275</b>	<b>\$24,243,622</b>

*I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.*



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**Financial Accountant****RECOMMENDATION**

**That Council receive and note the Investment Report as at 31 August 2020.**

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**CLAUSE 4B – BANK RECONCILIATION, CASH FLOW & LOAN FACILITY SUMMARIES AS AT 31 AUGUST 2020**

**FILE: B2-7**

**AOP REFERENCE: 3.1.1.5**

**ATTACHMENT: NO**

**AUTHOR: *Financial Accountant, Sandra Davey***

**Purpose**

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

**Issues**

**Bank Reconciliation**

Balance as per Bank Statement	10,000
Add Outstanding Deposits & Receipting	745
Less Unpresented Cheques	(-)
<b>Reconciled Balance</b>	<b>10,745</b>

*In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.*



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Financial Accountant

**Monthly Total Funds Available for the Last 12 Months**

Month	Investment Balances	Operating Account	Total Available Funds
Sep 19	23,822,866	15,272	23,838,158
Oct 19	22,180,056	10,983	22,191,039
Nov 19	23,339,553	30,254	23,369,807
Dec 19	22,492,655	12,535	22,505,190
Jan 20	22,939,191	(21,346)	22,917,845
Feb 20	23,778,444	13,581	23,792,025
Mar 20	21,487,630	11,329	21,498,959
Apr 20	19,267,134	(5,826)	19,261,308
May 20	21,929,833	11,299	21,941,132
June 20	22,854,604	12,152	22,866,756
July 20	22,184,482	11,745	22,196,227
Aug 20	24,243,622	10,745	24,254,367

*The amount restricted in the Audited Financial Report for Employee Leave Entitlements is \$444,000.*

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**Cash Flow**

<b>Current Month</b>		<b>Description</b>	<b>Forecast</b>
<b>Forecast</b>	<b>Actual</b>		<b>Next Month</b>
11,745	11,745	Bank Balance Forward	10,745
2,000,000	2,782,348	FAG / R2R / RMCC	150,000
14,637	14,637	RMS Agency	14,637
350,000	970,884	Rates /Water/User Charges	450,000
150,000	412,664	Private Works/Debtors	150,000
250,000	199,344	LBV – Residents Fees & Subsidies	200,000
50,000	135,515	Child Care/In Home Care (Net)	50,000
(1,000,000)	(2,045,866)	Net Movement of Investments	(500,000)
500,000	1,027,709	Sundry Income & Grants	500,000
		<i>Less</i>	
(3,000,000)	(2,326,960)	Creditors	(3,000,000)
(780,000)	(1,192,765)	Wages / Salaries	(820,000)
10,000	10,745	Bank Reconciliation Cr/(Dr)	10,000

**Loan Facility Report as at 31 August 2020**

Swimming Pool and Street Upgrade Loan (6.22%) <i>Principal and Interest = \$22,265</i>	(784,642.63)
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**RECOMMENDATION**

**That Council receive and note the Bank Reconciliation, Monthly Total Funds Available, Cash Flow and Loan Facility Report as at 31 August 2020.**

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## **CLAUSE 5B – MEETING MINUTES**

**FILE: P6-11, C6-14 & R5-36    AOP REFERENCE: 3.1    ATTACHMENT: YES  
(PAGE 46-63)**

**AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth***

### **Background**

Councillors and Council Staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Rural Roads Advisory Committee Meeting – Wednesday, 5 August 2020 (Status Report);
- General Manager’s Performance Appraisal – Thursday, 13 August 2020 (no Status Report);
- Local Traffic Committee Meeting – Tuesday, 18 August 2020 (Status Report).

### **RECOMMENDATION**

- 1. That the Minutes of the Rural Roads Advisory Committee, General Manager’s Performance Appraisal and Local Traffic Committee and their Status Reports be received and noted.**
- 2. That the General Manager’s Performance Appraisal be adopted.**
- 3. That following recommendations from the Rural Roads Advisory Committee be adopted:**
  - a) That Council investigate and action raising sections of the Fifty Two Mile Road that isolated Tilpa from the end of February through to July after a recent rain event.**
  - b) That Council strongly consider securing funding to strategically sink bores to be utilised for road works as soon as possible.**
- 4. That following recommendations from the Local Traffic Committee be adopted:**
  - a) Council to install no stopping signs along section of Woodiwiss Avenue directly in front of Hospital. Enforcement required.**
  - b) Council to arrange installation of reflectors to kerb to raise driver awareness of kerb height when entering supermarket driveway on Linsley Street.**

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**CLAUSE 6B – PURCHASING ANALYSIS OF CONTRACTORS****FILE: T3-15-6****AOP REFERENCE: 3.3.4****ATTACHMENT: NO****AUTHOR: *Financial Accountant, Sandra Davey*****Purpose**

The purpose of this report is to provide information on the for works let over \$80,000 inclusive of GST.

**Background**

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors and Suppliers are engaged by quotations for small projects and tenders for larger projects following Councils Procurement Policy.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors and suppliers that were engaged for services over \$80,000 inclusive of GST for the period 1 June 2020 – 31 August 2020 and the method of procurement used.

<b>Contractor</b>	<b>Description of Works and Method of Procurement</b>	<b>Current Month</b>	<b>2020/2021</b>
Central Darling Shire Council	Road Works	168,220	168,220
Country Mile Constructions	Girl Guides Hall (Tender)	79,200	94,700
Crushrite	Gravel Crushing (Tender)	244,794	244,794
Department of Regional NSW	Government Consulting Services	89,210	127,930
JN Harbison Earthmoving & Electrical	Plant Hire (Tender)	90,547	90,547
Inland Petroleum	Fuel (Tender)	0	96,566
Killard Infrastructure	Reticulation (Tender)	612,729	1,483,966
JR May Earthmoving	Plant Hire (Tender)	0	82,280
Urquhart Haulage Contractors	Plant Hire (Tender)	160,825	160,825

**RECOMMENDATION**

**That Council receive and note the information contained in this report.**

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## **CLAUSE 7B – ENGINEERING WORKS REPORT**

**FILE: C6-20-2      AOP REFERENCE: 4.3.2**

**ATTACHMENT: NO**

**AUTHOR: *General Manager, Peter Vlatko***

### **Purpose**

To inform Council of completed and ongoing Engineering Works for the period of August 2020.

### **Background**

#### **State Highways**

##### **Maintenance Work**

- Sign and guidepost replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

#### **Urban Roads/Shire Roads/Regional Roads**

##### **Maintenance Work**

- Flood damage works on SR7, SR12, SR13, SR17, MR419 and MR461;
- The April 2020 flood damage repairs are ongoing under Immediate Reconstruction Works.

##### **Construction Work**

- Graveling on SR36;
- 5km seal extension on MR416 (The Wool Track);
- 5km seal on MR7518 (Fifty-Two Mile Road);
- Crushing gravel at Kia-ora;
- Winning gravel at Narunga.

#### **Water and Sewer**

##### **Maintenance Work**

- Approximately 1,400 hydrants inspected and serviced. Repairs ongoing to identified defective hydrants – **ongoing**;
- Sewer manhole inspection program commenced. Including: condition assessment, painting, cleaning, pest control and repair – **ongoing**;
- Pest control within sewer reticulation network being carried out where necessary – **ongoing**;
- Repairs are being undertaken to the Sewer Treatment Plant embankment – **ongoing**;

- 
- A chlorine installation audit and identified remedial works are being undertaken – **ongoing**;
  - Audit of high-risk trees that may cause significant damage to water mains and sewer lines is being undertaken.

### **Water Operations**

- The Water Treatment Plant is producing approximately 1.4 ML per day. Water restrictions were completely lifted on 1 June 2020. Burrendong Dam level is at 44.8%.

### **Parks & Gardens:**

- New tree and surround installed at Inland Petroleum corner, planting of flowers and ground cover will soon be completed;
- Irrigation system has been installed in North/West corner of Drummond Park and turf has been ordered;
- New heavy-duty aerator is operating at Ward Oval;
- Heritage Park requires irrigation system to be replaced with works to proceed on the Miners Memorial. Parts ordered and labour being coordinated to install.

### **Waste Disposal Depot:**

- Most of the waste being dropped off by the public is not being sorted or dropped in the correct waste section. There is a lot of metal in the general waste section and contaminates in the green waste. The separation of metal waste is consuming most of the operator's time. As per previous feedback from EPA, our green waste is too contaminated to use as green waste and will end up being disposed of as general waste;
- Single 30m waste tipping point is working. Some issues as expected, but overall, more effective and less waste is left exposed at the end of each day compared to previous operations.

### **Electrical:**

- Electrical Supervisor/Electrical Tradesperson role to be re-advertised at later date;
- New National Metering Identifier (NMI) allocated for electrical connection to the Depot rear compound for water pump, Truck Wash, emulsion tank. Public works have advised it will be 8 months until we have power.

### **Workshop (Mobile Fleet Maintenance):**

- 1 x Mechanic resigned from Workshop;
- Road registered vehicles have been passed, insured and re-registered;
- New fuel truck chassis delivery has been revised to mid-October;
- Street sweeper required welding/fabrication repairs of the undercarriage following fatigue failure of main sweeper mounting frame;
- Front wheel assembly failed on one 3D Grader. Out for 1 week while Westrac repaired under warranty and returned.

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### **Depot Works:**

- Truck Wash:
  - Components are on site;
  - Site has been cleared;
  - Roadworks to commence as team becomes available;
  - Timeline has been pushed back and now looking at December before commissioning with generator.
  
- Emulsion Unit:
  - Tank is on site;
  - Civil Design to be finalised;
  - Roads team have started clearing and leveling of compound;
  - As per the Truck Wash, electrical supply will come from the new NMI/metering point and distribution board. Public Works is stating it will be 8 months until we have power.

### **Airport:**

- Issued with a non-conformance regarding compliance with our Transport Security Program. Corrective actions being confirmed, and appropriate actions being investigated to ensure we have ability to prove compliance moving forward. To address one aspect, it is proposed that our Airport Security Committee be part of our WHS Committee functions. Also need to work on how we document/record evidence of quality control;
- Watering system and replanting of garden underway in preparation for summer.

### **Resources for Regions**

#### **Construction of New Water Treatment Plant:**

- The new Water Treatment Plant is operational and Council staff are operating the plant. The completion of the access road to the water plant has been delayed;
- The total expenditure to the end of August 2020, on the contract by Laurie Curran Water (LCW) is \$12,570,674. The Environmental Protection Agency (EPA) ordered more comprehensive testing to be undertaken on the soil in late 2019. LCW have provided the result of the testing in February 2020. The results are non-compliant against the Excavated Natural Material Order 2014. EPA's legal team is currently drafting a clean-up notice and it is expected to be released once further testing has been undertaken;
- Several defects have been identified as part of the defect's liability period, Public Works Advisory and LCW are in discussion regarding the rectification of defects.

### **RECOMMENDATION**

**That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways, Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.**

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**CLAUSE 8B – EXPENDITURE FOR ROADS NETWORK**

**FILE: R5-31**

**AOP REFERENCE: 4.3.2**

**ATTACHMENT: YES  
(PAGE 64-71)**

**AUTHOR: *General Manager, Peter Vlatko***

**Purpose**

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

**Background**

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

**RECOMMENDATION**

**That the information detailing the Expenditure for Council's Roads Network be received and noted.**

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**CLAUSE 9B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES****FILE: G4-29 AOP REFERENCE: 4.1.3.3 & 4.4.4.2****ATTACHMENT: NO****AUTHOR: *Water and Sewer Manager, Victor Papierniak*****Purpose**

To provide Council with an update on the infrastructure projects budgets and expenditure as at 31 August 2020.

**Background**

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects. Council also obtained Restart NSW Funding through the Safe and Secure Water Program.

**Financial Implications**

<b>Projects</b>	<b>Restart NSW Funding</b>	<b>Cobar Shire Council Funding</b>	<b>Expended as at 31 August 2020</b>	<b>Project Status</b>
Water Treatment Plant (WTP)	\$15,750,000	\$200,000	\$12,570,674	<ul style="list-style-type: none"><li>- The WTP is operational. Minor defects will be fixed by the contractor, operator training is ongoing.</li><li>- Testing of the imported fill is being undertaken by EPA. NSW Health has advised that the recycled water is safe for recycling in the WTP.</li><li>- Construction of the road to the WTP is anticipated to be completed in January 2021 subject to the EPA's clean up notice.</li><li>- The WTP was officially opened by the Deputy Premier and Mayor 2 October 2019.</li></ul>

<p style="text-align: center;">Sewerage Scheme Refurbishments Expansion and upgrade</p>	<p>\$2,100,000</p>	<p>\$500,000</p>	<p>\$665,790</p>	<ul style="list-style-type: none"> <li>- The Ward Oval Pump Station refurbishment and Lagoon upgrade have been completed.</li> <li>- Application to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent has been approved.</li> <li>- Tender awarded to Precision Civil. Procurement for project is currently underway with Contractor on-site undertaking works from September 2020 until December 2020.</li> </ul>
<p style="text-align: center;">Water Mains Cleaning and Replacement and Water Storage Refurbishment Project</p>	<p>\$6,900,000</p>	<p>\$0</p>	<p>\$3,801,008</p>	<ul style="list-style-type: none"> <li>- Killard Infrastructure Pty Ltd have been awarded the reticulation project. Killard have commenced work and expected to be completed in December 2020.</li> <li>- Reservoirs have proceeded to tender. Tender expected to be awarded in October 2020.</li> </ul>

**RECOMMENDATION**

**That Council receive and note the updated financial information for the three Restart NSW Resources for Regions infrastructure projects.**

**CLAUSE 10B – GRANT FUNDING**

FILE: G4-17

AOP REFERENCE: 3.1.1.3

ATTACHMENT: NO

AUTHOR: *Grants Officer, Brytt Moore***Grant Update****Council Grants**

<b>Grant and Department</b>	<b>Activity</b>	<b>Amount Applied For</b>	<b>Status</b>	<b>Council Funding Required</b>	<b>Deadline for project, comment</b>
<b>Grants Applied for</b>					
Transport NSW	Construction of two new bus shelters: 1. Cobar High School – Mopone Street; 2. Cobar TAFE – Bathurst Street.	Total applied for – \$44,000	Pending	No co-contribution.	No forecasted outcome dates.
NSW Government – Transport for NSW, Fixing Local Roads	SR26 – completion of sealing Wilga Downs Road – 13.8km.	\$2,685,225	Pending	\$300,000	Council were notified that Pulpulla Road was successful – this was in the same round as this application however, as yet, Council have not been notified of this applications status.
Fixing Country Roads – (Tranche 2)	The Wool Track.	\$51,362,500	Pending	\$1,500,000 Cobar Shire Council over three years. \$600,000 Central Darling Shire over three years.	Total project \$53,462,500 – outcome anticipated May 2020 (however Tranche 1 announcement was delayed; this may impact Tranche 2’s announcement).
Active Transport	Construction of Bathurst Street footpath – from the Caravan Park corner to Cobar TAFE.	\$166,057	Pending	\$60,000 from Council’s footpath budget to be contributed if successful.	Outcome anticipated October 2020.

Active Transport	Construction of pedestrian refuge at the intersection of Maidens and Blakey Street.	\$52,924.00	Pending	\$10,000 from Council's footpath budget to be contributed if successful.	Outcome anticipated October 2020.
Local Government Authorities Arts and Cultural Funding	Continued Museum Upgrades.	\$426,414.00	Pending	Nil for this application.	Delayed due to COVID-19, outcome anticipated in November 2020.
Showgrounds Stimulus Funding	Seal carpark, electrical upgrades in stabling area, demolish existing stables and install 90 new (compliant) stables.	\$668,314.20	Pending	Nil for this application.	Outcome anticipated October 2020.
Community Building Partnerships	Refurbishment of soft fall in the Splash Park area of Cobar Memorial Swimming Pool.	\$8,119.00	Pending	Matching co-contribution required of \$8,119.	Outcome anticipated October 2020.
Crown Lands	To undertake demolition of unsafe structures on various Crown Land Reserves managed by Council.	\$10,617.00	Pending	Nil for this application.	Outcome anticipated October 2020.
Resources for Regions	Stage 1 – existing industrial estate, including roads and storm water upgrades.	\$1,375,921.00	Pending	\$134,423.50*	Cobar Shire Council has been allocated \$4,425,921 through the Resources for Regions funding stream. Application process still required. Anticipate outcome November 2020. * subject to tender results.
Resources for Regions	Water reticulation upgrade – stage 2.	\$3,000,000.00	Pending	\$26,100.00 *	Cobar Shire Council has been allocated \$4,425,921 through the Resources for Regions funding stream. Application process still required. Anticipate outcome November 2020. * Already in current budget.

Resources for Regions	Business Case Study – Cobar Memorial Swimming Pool.	\$50,000	Pending	Nil	Cobar Shire Council has been allocated \$4,425,921 through the Resources for Regions funding stream. Application process still required. Anticipate outcome November 2020.
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### Community Assisted Grants

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Comment
<b>Grants Announced</b>					
Tackling Tough Times Together (TTTT)	Council assisted the Cobar Girl Guides to apply for a grant through the TTTT scheme to hopefully gain funding for landscaping, fencing and other works not included in the current Girl Guides Hall upgrades.	\$33,236,36	Pending	Nil	Outcome anticipated December 2020.

### Grant Outcomes

Grant and Department	Activity	Amount Applied For	Status	Council Funding Required	Comment
<b>Grants Announced</b>					
Growing Local Economies Fund	Design and costing of new Industrial Estate for Cobar.	\$150,000	Successful	Nil	Monies allocated to develop a design and costing for the proposed new Industrial Estate.
Regional Arts NSW – CASP	Crafting Cobar Workshops – celebrating 150 years of our town.	\$5,000	Successful	In-kind \$2,280 for volunteers and venue.	Notified of successful application on 2 December 2019. We have been granted an extension due to COVID-19.

Regional Arts NSW – CASP	Metal Smithing in a Mining Town workshop.	\$1,990	Successful	In-kind \$1,880 for volunteers and venue.	Notified of successful application on 2 December 2019. We have been granted an extension due to COVID-19.
NSW Government Stronger Country Communities Fund – Round 3	Cobar Youth and Fitness Centre Upgrade – Stage 2.	\$388,147	Successful	No co-contribution.	Works schedule and Deed yet to be signed.
NSW Government Stronger Country Communities Fund – Round 3	Youth Development Officer – 18-month tenure.	\$165,647	Successful	No co-contribution.	Council are seeking a variation for this project due to COVID, the youth centre closure and the need for these funds to complete the Stage 2. Works schedule and Deed yet to be signed.
NSW Government Stronger Country Communities Fund – Round 3	Euabalong Scenic Walking Trail.	\$222,500	Successful	No co-contribution.	Works schedule completed, deed yet to be signed.
Local Roads and Community Infrastructure	Council applied for works that are additional to their pre-COVID-19 Works Program for 2020/2021. Works will need to be completed by the 30 June 2020. Our works schedules were submitted.	\$1,085,211	Successful	No co-contribution.	Work Schedules approved, awaiting executed Grant Agreement.
NSW Small Business Month Grant	Grants to be used to deliver small group interactive session, benefiting 6 small business owners.	\$2,000	Successful	No co-contribution.	Deed signed and invoice sent, awaiting payment.

### Current Grant Opportunities:

- **Community grants** – There are currently a number of community grants available (that Local Government are ineligible to apply for), these have been put on our social media networks in hope to notify and encourage eligible community groups to apply.

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- **2020 Increasing Resilience to Climate Change** – The Increasing Resilience to Climate Change (IRCC) contestable grant scheme is a \$3.5 million program funded under the NSW Climate Change Fund, to support councils address identified climate change risks and vulnerabilities. Local Government NSW in partnership with the NSW Department of Planning, Industry and Environment are seeking applications for climate change adaptation and resilience projects. Applications close 15 October 2020.
  - **The NSW Government has introduced a water carting rebate program for eligible water users to assist and support communities impacted by drought** – This has been added to our social media networks in hope to reach those eligible.

### **Grant Funded Projects – Implementation**

The following is a summary of works in progress for grant funded projects:

- **RCF Rd 1 Museum project** – Drawings and Gantt Chart (timeline) developed to map out the program and major milestones including Development Application (DA), Tendering, Construction to reopening. DA has been received, EOI process completed. Tender closes on 11 August 2020, with the review process in progress.
- **Heritage Near Me** – Museum accessibility project – being incorporated into above. Submitted as one DA for the Museum project. Council has undertaken procurement and selected successful contractor and the contract has been finalised. DA approved and CC received. Ground works completed. Construction of ramp to commence week of 17 August. Works progressing.
- **RCF Rd 2 Exhibition Upgrade** – as above for RCF Rd 1.
- **North West JO Tourism Fund** – as above for RCF Rd 1 and RCF Rd 2 Exhibition Upgrade.
- **Miners Memorial** – Works on site have commenced for the Miners Memorial.
- **Stronger Country Communities Funding (SCCF) – Toilet Project** – Drummond Park Toilet installed. Shade structure still be installed over head.
- **SCCF – Girl Guides Hall** – Renovation of existing house at 9 Maidens Avenue. Work commenced. On target to be completed by end December 2020.
- **SCCF – Youthie Upgrade** – DA has been lodged, and construction documents currently being developed. EOI for building works currently open, closing end of August 2020. Tender to go out in September. The project is progressing
- **Growing Local Economies Fund & Building Better Regions Fund (BBRF) – Ward Oval Community Hub and Early Learning Precinct** – Architectural plans have been developed (for Ward Oval) and further expanded after community session and with the feedback received from the users. Council has provided further feedback on these plans and they are yet to be finalised. The successful BBRF grant for the Early Learning Centre will now mean that the Ward Oval project will work collaboratively with the development of the ‘Ward Oval Community Hub including an Early Learning Precinct’ moving forward and likely go to tender as one package.
- **Museums and Galleries of NSW – Museum Advisor Program** – A qualified Curator for a 1-year duration will provide professional guidance and curatorial advice – for new exhibitions. Successful applicant appointed. Lynn has visited several times but due to COVID-19, is working with Council remotely.
- **Nymagee Community Toilets** – Location has been confirmed after extensive communications with the Nymagee community. Quotes were submitted, Council has sought an extension for this project and are awaiting to hear if it is successful or not.

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- **Basketball After Dark – National Ice Action Strategy** – Through the Local Drug and Action Team (LDAT) this program aims to have youth off the street after dark. Program started on 24 January 2020, running each fortnight, Friday nights from 9pm – 12pm. For 12yrs and older. Very well attended. Currently on hold, to recommence for remaining weeks after COVID-19.
  - **Drought Communities – Extension – Round 2 – \$1 million projects** – Funding Deed has been signed and the scoping of approved projects has commenced.
  - **BBRF – Community Investment Stream** – Proposal to develop an Economic Resiliency Strategy for Cobar Shire Council, contract awarded to Balmoral Group and meetings/ research have begun.
  - **Combatting Social Isolation for Seniors** – Reach out to isolated seniors via outreach phone calls, delivery of books and craft. Cobar Shire & TAFE Library are delivering this project, commencing the phone calls component of the funding from Monday, 17 August 2020 between 11:00am–1:00pm, and Wednesday and Friday of the same week. This will continue until the funding is absorbed. This will be advertised also to capture those not already in the Library database. Craft has been ordered to begin making craft packs.
  - **Safe and Secure Water Fund** – Tender awarded to Killards Pty Ltd, was accepted to undertake the pipe replacement and has commenced the contract with additional extras being added. The expected completion date is December 2020. The Reservoir project is currently in tender phase and is expected to be in tender award stage in October 2020.
  - **Restart NSW – Water Scoping Study, Euabalong, Euabalong West and Nymagee** – Draft reports have been received and are being reviewed.
  - **SR6 – Pulpulla Road – Sealing Pulpulla Road from the Barrier Highway to the entrance into Mount Grenfell Reserve** – Funding Deed yet to be signed.
  - **Aged Care Workforce Retention Grant** – Two ‘bonus’ payment’s for eligible Aged Care Workers undertaking direct care services in residential aged care. The purpose of the grant is to provide eligible aged care providers (Cobar Shire Council on behalf of the Lilliane Brady Village (LBV)) with funding to pay the retention bonus payments in hope to retain staff during COVID-19. Made in two separate payments, the first payment of \$17,120 has been received by Council and paid onto eligible staff. An amendment was made for the second payment, council is expecting \$17,760 to be paid to Council around the 25<sup>th</sup> September 2020 and forwarded onto eligible staff accordingly.

## **RECOMMENDATION**

**That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.**

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**CLAUSE 11B – RATES RECONCILIATION REPORT AS AT 31 AUGUST 2020****FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 72-73)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 31 August 2020.

FUND	LEVY 2020-2021	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2020-2021	Arrears 30th Jun 20	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	459,383.60		-	-	459,383.60	79,204.05	179,554.34	359,033.31	325,890.76	66.66%
Farmland	727,675.49		-	-	727,675.49	51,190.73	188,034.62	590,831.60	511,451.30	75.86%
Mining	1,789,286.32		-	-	1,789,286.32	80,505.78	309,869.78	1,559,922.32	1,545,518.76	83.43%
Residential	1,192,833.76	45,792.13	-	520.00	1,147,561.63	183,638.97	271,599.50	1,059,601.10	1,038,888.44	79.60%
Overpayments					-	-170,530.76	- 129,971.99	-40,558.77	-32,943.94	23.78%
Legal Costs			-	-	-	33,919.11	4,029.16	29,889.95	57,025.33	88.12%
Interest			-	-	-	82,381.63	9,379.18	73,002.45	171,726.64	88.61%
<b>General Rates</b>	<b>4,169,179.17</b>	<b>45,792.13</b>	<b>-</b>	<b>520.00</b>	<b>4,123,907.04</b>	<b>340,309.51</b>	<b>832,494.59</b>	<b>3,631,721.96</b>	<b>3,617,557.29</b>	<b>81.35%</b>
<b>Domestic Waste</b>	<b>652,348.00</b>	<b>17,457.87</b>	<b>382.00</b>	<b>244.00</b>	<b>634,752.13</b>	<b>60,953.30</b>	<b>189,821.31</b>	<b>505,884.12</b>	<b>431,082.71</b>	<b>72.72%</b>
<b>Sewerage</b>	<b>690,285.00</b>	<b>17,850.00</b>	<b>547.20</b>	<b>400.00</b>	<b>672,287.80</b>	<b>115,504.58</b>	<b>192,569.14</b>	<b>595,223.24</b>	<b>510,124.58</b>	<b>75.56%</b>
Cobar Water	707,930.00	19,250.00	-	668.00	689,348.00	59,408.04	213,298.62	535,457.42	453,255.49	71.51%
Nymagee Water	28,308.00	525.00	-	-	27,783.00	9,779.30	7,126.88	30,435.42	32,155.21	81.03%
Euabalong Water	45,212.00	1,400.00	-	-	43,812.00	11,225.51	14,346.10	40,691.41	40,248.24	73.93%
Euab West Water	27,986.00	525.00	-	-	27,461.00	7,785.03	9,170.41	26,075.62	24,540.42	73.98%
Mt Hope Water	6,444.00	-	-	-	6,444.00	2,362.53	4,024.93	4,781.60	4,684.44	54.30%
<b>Water Access</b>	<b>815,880.00</b>	<b>21,700.00</b>	<b>-</b>	<b>668.00</b>	<b>794,848.00</b>	<b>90,560.41</b>	<b>247,966.94</b>	<b>637,441.47</b>	<b>554,883.80</b>	<b>71.99%</b>
<b>Water Usage</b>			<b>-</b>	<b>-</b>	<b>-</b>	<b>309,565.18</b>	<b>279,927.78</b>	<b>29,637.40</b>	<b>243,298.03</b>	<b>9.57%</b>
<b>TOTAL</b>	<b>6,327,692.17</b>	<b>102,800.00</b>	<b>929.20</b>	<b>1,832.00</b>	<b>6,225,794.97</b>	<b>916,892.98</b>	<b>1,742,779.76</b>	<b>5,399,908.19</b>	<b>5,356,946.41</b>	<b>75.60%</b>

**RECOMMENDATION****That the Rates Reconciliation Report as at 31 August 2020 be received and noted.**



# **ATTACHMENTS**

## **ORDINARY MEETING AGENDA**

**THURSDAY 24 SEPTEMBER 2020**

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## ~ REFERENCE TO ATTACHMENTS ~

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**PART A – ACTION**

*Page Number*

Clause 4A – Annual Report 2019/2020 ..... Under Separate Cover

**PART B – INFORMATION**

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Clause 5B – Meeting Minutes.....46-63

Clause 8B – Expenditure for Roads Network.....64-71

Clause 11B – Rates Reconciliation Report as at 31 August 2020 .....72-73