

COBAR SHIRE COUNCIL



ORDINARY MEETING AGENDA

THURSDAY 24 MAY 2018

~ ORDER OF BUSINESS ~

Business for the meeting will be as follows:

1. Apologies
 2. Declaration of Interests
 3. Condolences
 4. Public Access Forum:
 - Running on Empty Festival – John DeBruin & Ben Hewlett.
 5. Confirmation of Minutes
 1. Ordinary Meeting of Council – Thursday, 26 April 2018.
 6. Matters Arising from Minutes
 7. Notice of Motion
 8. Mayoral Report
 9. General Manager's Report – Part A (Action)
 10. General Manager's Report – Part B (Information)
 11. General Manager's Report – Part C (Confidential)
 12. Matters of Urgency
 13. Correspondence
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PART C – CONFIDENTIAL

Page Number

Clause 1C – Results of Request for Tender for a Provider for the Design and Supply of Equipment for Drummond Park Playground Upgrade.....Under Separate Cover

(These Reports are confidential in accordance with Section 10A (2)(d) of the Local Government Act 1993, as discussions of this matter in open Council contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.)

~ COUNCIL'S VISION ~

Our Vision is for Cobar Shire to be an attractive, healthy and caring environment in which to live, work and play, achieved in partnership with the community through initiative, foresight and leadership.

~ COUNCIL'S MISSION ~

Our Mission is to provide sound and sensible government and ensure that works and services are delivered effectively and equitably to the community of Cobar Shire.

Council will also develop and constantly review its policy on the maintenance of its road network with current priorities to include the sealing of the following strategic roads within the Shire;

- Ivanhoe Road
 - Mulya Road
 - Tilpa Road
-

~ COUNCIL'S VALUES ~

Council has adopted the following Values that should be reflected in how the whole organisation operates and interacts with others:

- Continually strive for improvement in every aspect of Council's activities and recognise initiative.
- All activities are to be customer focused and provide equity for all.
- Involve the community in decision making through open government and consultative processes.
- Foster and promote sustainable ecological and economic development, rural pursuits and industries that contribute to the wealth of the region and in keeping with the environment and residents lifestyle.
- Conserve and protect the natural beauty of the area.
- Promote a spirit of regional cooperation particularly in regard to planning, infrastructure, economic development, tourism and employment.

~ COUNCIL'S CHARTER ~

A Council has the following charter (Section 8, *Local Government Act 1993*):

- To provide directly or on behalf of other levels of government, after due consultation, adequate, equitable and appropriate services and facilities for the community and to ensure that those services and facilities are managed efficiently and effectively.
- To exercise community leadership.
- To exercise its functions in a manner that is consistent with and actively promotes the principles of cultural diversity.
- To promote and to provide and plan for the needs of children.
- To properly manage, develop, protect, restore, enhance and conserve the environment of the area for which it is responsible, in a manner that is consistent with and promotes the principles of ecologically sustainable development.
- To have regard to the long term and cumulative effects of its decisions.
- To bear in mind that it is the custodian and trustee of public assets and to effectively account for and manage the assets for which it is responsible.
- To facilitate the involvement of Councillor's, members of the public, users of facilities and services and council staff in the development, improvement and coordination of local government.
- To raise funds for local purposes by the fair imposition of rates, charges and fees, by income earned from investments and, when appropriate, by borrowings and grants.
- To keep the local community and the State government (and through it, the wider community) informed about its activities.
- To ensure that, in the exercise of its regulatory functions, it acts consistently and without bias, particularly where an activity of the council is affected.
- To be a responsible employer.

NOTICE OF MOTION – ANNUAL RUBBISH COLLECTION DAY

FILE: W1-2, C13-7 AOP REFERENCE: 5.1.2.1 ATTACHMENT: NO

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Council investigate the cost/ feasibility of providing an annual rubbish collection day to residents in Cobar, with a report to be provided back to Council and consideration of future budget allocations.

Background:

It is generally recognised that Cobar is looking a bit untidy, exuberated by lawns and gardens not being watered. The provision of a service to reduce excess yard rubbish laying around in plain view will assist.

NOTICE OF MOTION – REGIONAL TELECOMMUNICATIONS REVIEW
FILE: C13-7, T2-1 AOP REFERENCE: 4.2.1 ATTACHMENT: YES
(PAGE 63-65)

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

- 1. That Council submit an application as part of the Regional Telecommunications Review into Black Spot phone coverage in the Cobar district.**
- 2. That Council invite the six (6) Committee Members to have a Meeting with Cobar Shire Council to further discuss the review.**

Background

This is an ideal opportunity to inform the government of the deficiencies in telecommunications in this region.

Council could call for public feedback to form the basis of its submission.

NOTICE OF MOTION – PURCHASE OF CROWN LAND

**FILE: A9-17, C12-1, C13-7 AOP REFERENCE: 2.1 & 5.2.3 ATTACHMENT:
YES (PAGE 66)**

AUTHOR: *Councillor, Peter Yench*

RECOMMENDATION

That Council consider the feasibility of establishing a transport hub/ bypass/ industrial centre in Cobar in the land denoted on the attached map.

Background:

There are many reasons to pursue this but first and foremost is the elimination of road trains through the main street.

**NOTICE OF MOTION – COMMUNITY CONSULTATIVE COMMITTEE –
INLAND RAIL**

FILE: R1-1

AOP REFERENCE: 4.3.3

ATTACHMENT: NO

AUTHOR: *Councillor, Janine Lea-Barrett*

RECOMMENDATION

- 1. That a nominee from Council is nominated to represent this region to indicate the interest of Cobar in the Inland Rail and the freight opportunities it represents.**
- 2. A letter signed by the Mayor and the GM is written to support the nomination.**
- 3. That Council pushes that the rail line from Cobar be better utilised for freight to relieve the road system of truck transport where possible.**
- 4. For the town plan to identify a loading area for truck transport to load freight on to freight trains.**

Background

Australian Rail Track Corporation (ARTC) are establishing Community Consultative Committees for the Narromine to Narrabri section of the Inland Rail with the role of a Committee is to gather and disseminate information regarding Inland Rail throughout the community and to bring representative views to the Committee.

ARTC is calling for nominations for people who wish to represent their community and are interested in being on one of the committees. People can either nominate themselves as an individual or be nominated to represent a community, local area or industry.

Each Committee will comprise of members with a range of backgrounds and interests. Anyone who can represent a community, locality or industry can apply for a position on their respective Committee.

Nominations will close at 5.00 pm on Friday, 25 May 2018. If a nominee is applying as a representative of a community or business group, they will need to supply written documentation from that group that they are the selected representative to assist the nomination. Please provide this nomination with a letter signed by an authorised officer of the organisation.

CLAUSE 1A – MAYORAL REPORT

FILE: C13-1-5

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Mayor, Councillor Lilliane Brady OAM*

Report to be tabled.

RECOMMENDATION

That Council accepts the information contained in the Mayoral Report for the month of May 2018.

CLAUSE 2A – JOINT ORGANISATION UPDATE

FILE: L5-24

AOP REFERENCE: 1.1.2

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

To be tabled.

CLAUSE 3A – BANK GUARANTEE FACILITY – AFFIXATION OF COMMON SEAL, LDR1078

FILE: B2-2, A10-41 AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

To advise Council that the Council Common Seal has been used on the Bank Guarantee Facility between Cobar Shire Council and National Australia Bank (NAB) for Essential Energy to support a Customer Deed creating an easement at the Water Treatment Plant.

Background

The Bank Guarantee Facility was for Essential Energy to support a Customer Deed creating an easement at the Water Treatment Plant.

Due to the time sensitivity of the Bank Guarantee Facility needing to be returned to the Senior Business Banking Manager the document has been signed and sealed on Monday, 7 May 2018.

Council still needs a formal resolution to support this.

RECOMMENDATION

That Council approve the affixation of Council's seal on the Bank Guarantee Facility between Cobar Shire Council and National Australia Bank (NAB).

CLAUSE 4A – QUARTER 3 2017/2018 BUDGET REVIEW

FILE: L5-22

AOP REFERENCE: 3.3

ATTACHMENT: YES

(UNDER SEPARATE COVER)

AUTHOR: *Director of Finance and Community Services, Kym Miller*

Purpose

To present to Council the budget review for the third quarter of the 2017/2018 financial year and to recommend changes to the 2017/2018 Budget.

Background

Council is required to receive a budget review statement that shows the estimate of income and expenditure as set out in its Annual Operational Plan and a revised estimate of the income and expenditure for that year at the end of each quarter except the fourth quarter.

Appearing as attachments to this report are:

- Section 94 Contribution details;
- A report from the Director of Finance and Community Services indicating that he believes the financial position is satisfactory having regard to the adopted estimates for the 2017/2018 year;
- A schedule of movements in the capital budget from adoption up to and including the proposed amendments. This is identified as Attachment 1;
- A schedule of movements in the operating income and expenditure incorporating the recommended amendments. This is identified as Attachment 2.

Executive Summary – Operating

General Fund:

Methodology notes: Significant items only are recommended for amendment. Minor under and overs on other individual budget lines will not provide a significant combined quantum to warrant amending.

Carried over capital works

Significant works will need to be carried over due to weather conditions being unsuitable for road building.

Carried over operating

Operating expenses are generally not carried over but the treatment of asbestos contaminated sites for which Council has allocated \$100k are unlikely to be completed due to the contractor taking on other works prior to June.

Budget repair beyond 2017/2018

Because of reduced R2R income in the years beyond 2017/2018 the Ten Year Financial Plan has forecast deficits to the order of \$1m. Council is to consider each

quarter actions to address this deficit so as to include any actions taken in future budgets. It is to be recognised that the Ten Year Plan as adopted was based on a worst case scenario and some 'natural' improvement will come due to the receipt of grants and other income.

However, in order to reduce the recurrent operating expenditure the following actions have already been put in place or planned. Council must still consider pursuing increased income.

The draft budget currently on exhibition has a forecast deficit of \$372k which shows an improvement of approximately \$900k on the forecast for the same period prepared a year ago.

- Directors have been committed to no over runs on a cost centre basis. Any individual line which overruns must be offset by a reduction within that cost centre.
- Automatic indexation of a number of cost lines has been removed from the modelling. For example the repairs and maintenance at the depot has been reduced and 'flattened' in the revised ten year plan. This should be achievable because of the capital renewal program resulting in a newer asset requiring fewer repairs.
- A detailed analysis of depreciation has been commenced with a view of reducing the amount without risking the assets. Road depreciation has already been reduced by \$400k per annum with no negative impact.
- The role currently held by Angela Shepherd has been reduced in scale from that of Director to Manager in the advertisements currently being run. This has the capacity to reduce operating costs by up to \$80k per annum. Council must acknowledge that there is a risk of attracting insufficient skill and expertise to the role.
- One middle management role has been removed from the structure. This will generate annualised savings to the order of \$170k. There will be some offset in the cost of outsourced services.
- A review of the light motor vehicle fleet is underway with an anticipated reduction of three vehicles. Further savings may come into effect as the type of vehicle required is reconsidered. This will require a greater use of executive vehicles to be used as pool vehicles. This process will be orderly in line with the replacement program but will not come to fruition until the above staffing alterations are finalised.
- A review of housing stock has been commenced with an expectation of some reduction. This will need some matters such as the appointment of a new provider to the Lilliane Brady Village to be finalised before it can be confidently undertaken. Such a rationalisation will see a reduction in internal rates and charges (with more being rated externally), depreciation, insurance and maintenance costs as well as yielding cash. A major gain will be in eliminating the cyclical refurbishment which is required for a properly managed portfolio and is costing heavily at the moment. Further considerations will be given to appropriate usage of some sites such as the house in Maidens Ave being used for community use because of the difficulty in selling it.
- A review of all buildings including their condition and usage to determine whether it is justified in retaining them. Currently all buildings as a minimum

incur rates, depreciation and insurance premiums. Internally charged rates decrease the amount charged externally.

- The draft fees and charges are on balance based around a five percent increase where as in the past the increases have been aligned to the rate cap amount.
- Manex is currently considering the amount of overhead which can be 'sold' or recovered in major external works. This may result in an increase in price but the matter needs to be considered against what the market can accept.
- A fairer model for recovering management cost from the Cobar Water Board has been introduced.

RECOMMENDATION

- 1. That the capital budget for 2017/2018 is revised by the amount detailed in the attachment to this report which is shown as Attachment 1.**
- 2. That the operating budget for 2017/2018 is revised by the amount detailed in the attachment to this report which is shown as Attachment 2.**
- 3. That the actions for budget repair beyond 2017/2018 be received and noted.**

CLAUSE 5A – REPORT ON THE FINDINGS BY THE INDEPENDENT REVIEWER OF THE CODE OF CONDUCT COMPLAINT BY CR L BRADY OAM AGAINST CR P YENCH

FILE: C12-5 AOP REFERENCE: 3.1.5 ATTACHMENT: YES (PAGE 67-68)

AUTHOR: *Director of Finance and Community Services, (Code of Conduct Complaints Coordinator), Kym Miller*

Purpose

To update Council on the Code of Conduct matter between Cr L Brady OAM against Cr P Yench which has been considered at the April 2018 Ordinary Meeting of Council.

Background

Council considered the report of the Independent Reviewer at the April 2018 Ordinary Council Meeting and it was resolved as follows:

Council resolve that Councillor Peter Yench breached Council's Code of Conduct on 22 June 2017 in relation to Clauses 3.1(e) and 3.3 by his conduct at the Meeting of Council on 22 June 2017, in that he conducted himself in a manner that is likely to bring the Council or holders of civic office into disrepute. Specifically, that Cr Yench verbally abused the Mayor, other councillors and Council staff (cl 3.1 (e)) and that he failed to treat others with respect at all times (cl 3.3).

That Councillor Yench be required to provide a written apology to Council, the Mayor, other councillors and staff in the form attached, to be tabled at the next ordinary Meeting of Council.

That Councillor Yench be required to undertake training on Council Meeting procedure and to present to Council certification of satisfactory completion. The training is to be undertaken as arranged by the General Manager and in any event within 3 months.

That this matter be referred to the Office of Local Government for further action under the misconduct provision of the Act.

Attached to this agenda is the correspondence between Cobar Shire Council and the Office of Local Government. At this point no further action is required.

To be tabled is a written apology from Cr P Yench.

Council should note the varied wording to the resolution and will need to consider the allotted wording changes.

RECOMMENDATION

- 1. That Council receive and note the correspondence from the Office of Local Government in relation to the Code of Conduct matter of Cr L Brady OAM and Cr P Yench.**
- 2. That Council accept the apology from Cr P Yench.**
- 3. That a final report on the matter be brought to Council at the conclusion of Cr P Yench's training as per the resolution.**

CLAUSE 6A – INVITATION TO JOIN SERVICES NSW EASY TO DO BUSINESS PROGRAM

FILE: D2-9 AOP REFERENCE: 2.1.1 ATTACHMENT: YES (PAGE 69)

AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

To gain Council endorsement to join the Services NSW Easy to do Business Program designed to reduce the red tape small business people face in establishing or diversifying a new business.

Background

The Office of the Small Business Commissioner was concerned at the amount of time it took potential business owners to wade through legislation and red tape to establish a new business. So this program has been established, with Services NSW running it.

Someone thinking of establishing a business can contact Services NSW and be allocated a concierge who assists them through the process of setting up a business. There is also a toolkit for business owners to work through. The first industry they have targeted is cafes, restaurants etc. The construction and housing industry toolkit will be launched next month. Further industry modules will then be developed, including retail, road and freight.

More than half the NSW Councils have already joined.

Issues

The program provides business people to a dedicated officer who works through the various government (federal, state and local) legislation. They also provide access to business advisors to assist those setting up a business.

There is no cost to Councils to sign up and participate. Councils can sign up by passing a Council resolution to do so. A Memorandum of Understanding (MOU) is then signed between Services NSW and the Council and Services NSW will visit Council to discuss out particular processes – such as Development Application (DA) requirements. This allows the concierge officers to then walk potential Cobar business people through our requirements with the aim that all DAs and other requirements come to Council complete and ready to be assessed. Services NSW provides Council with the resources needed to participate (eg social media posts, pamphlets etc).

There is already an identified need for such a service in our community.

It will assist applicants to ensure their DA's are completed prior to lodging and to understand their legislative requirements.

Cobar businesses will receive step by step business support. It should make businesses stronger before they establish.

The program also aims to increase the capacity of Councils to become small business friendly. Council can participate in workshops and information sharing looking at case studies and best practice.

Legal Situation

Council is not legally required to sign up. The state government is keen to encourage more Councils to participate to build business growth and productivity.

Policy Implications

This project is in line with Councils Economic Action Plan.

Financial Implications

There are no financial implications for Council to participate.

RECOMMENDATION

That Council resolves to join the Easy to do Business program run by Services NSW to assist local businesses.

CLAUSE 7A – RESULTS OF REQUEST FOR TENDER FOR A PROVIDER FOR THE DESIGN AND SUPPLY OF EQUIPMENT FOR DRUMMOND PARK PLAYGROUND UPGRADE

FILE: T3-18-2 AOP REFERENCE: 1.5.2.3 ATTACHMENT: NO
AUTHOR: *Senior Projects Officer, Angela Shepherd*

Purpose

The purpose of this report is for Council to consider awarding the Tender for the Upgrade of Drummond Park Playground – Stage 2 (T3-18-2) for the design and supply of equipment.

Background

Council have been successful in obtaining Grant funding of \$345,764 under the Stronger Country Communities Fund – NSW Government – Round 1 for the second stage of the Drummond Park Playground upgrade.

Tenders were called on Thursday, 29 March 2018 through advertising in the Sydney Morning Herald, local paper and through Tenderlink.

The deadline for the lodgment of tenders was 10.00am on Wednesday, 18 April 2018.

Eight companies submitted tenders and are listed below:

- Adventure Playgrounds Pty Ltd;
- Austek Constructions Pty Ltd;
- Kompan Playscapes Pty Ltd;
- Moduplay Group Pty Ltd;
- Parkequip Pty Ltd;
- PlayRope;
- Proludic Pty Ltd;
- Spizvac Marketing.

Given the sensitive nature of the information to be provided by the tenderers it is recommended that Council considers a further report in Committee of the Whole Closed Council with the press and public excluded.

RECOMMENDATION

That the tenders received for the Drummond Park Playground Upgrade be considered in Committee of the Whole Closed Council with the press and public excluded for the reason as stated in Section 10A (2)(d)(i) of the *Local Government Act 1993*, as discussions of this matter in open Council would prejudice the commercial position of the person who supplied it.

CLAUSE 1B – DEVELOPMENT APPROVALS: 18 APRIL 2018 - 16 MAY 2018

FILE: T5-1

AOP REFERENCE: 1.6.3.1

ATTACHMENT: NO

AUTHOR: *Director of Planning & Environmental Services, Garry Ryman*

Complying Development Approvals

There were no Complying Development Applications approved under delegated authority for the period 18 April 2018 – 16 May 2018.

The value of Complying Development approvals for 2017/2018 to date is \$30,000.00.

The value of Complying Development approvals for the similar period in 2016/2017 was Nil.

Local Development Approvals

The following Local Development Applications were approved under delegated authority for the period 18 April 2018 – 16 May 2018:

CERTIFICATE No.	ADDRESS	DESCRIPTION	VALUE (\$)
2018/LD-00016	4 Lamrock St, Cobar	Verandah	\$9,559.00
2018/LD-00015	80 Louth Rd, Cobar	Carport	\$10,810.00
2018/LD-00018	12 Belah Cr, Cobar	Shed	\$14,000.00

The value of Local Development approvals for 2017/2018 to date is \$3,235,870.00.

The value of Local Development approvals for the similar period in 2016/2017 was \$1,116,930.00.

Construction Certificates

The following Construction Certificates were approved under delegated authority for the period 18 April 2018 – 16 May 2018:

CERTIFICATE No.	ADDRESS	DESCRIPTION
2018/CB-00002	2-4 Blakey St, Cobar	Shed
2018/CB-00011	4 Lamrock St, Cobar	Awning

RECOMMENDATION

That the information detailing the Complying Development Certificate, Local Development and Construction Certificate approvals for the period 18 April 2018 – 16 May 2018 be received and noted.

CLAUSE 2B – MONTHLY STATUS REPORT

FILE: C13-10

AOP REFERENCE: 3.1

ATTACHMENT: NO

AUTHOR: *General Manager, Peter Vlatko*

COUNCIL RESOLUTIONS 25 SEPTEMBER 2014					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
627	Council – Clause 10A – Adoption of Management Plan for Lot 18 DP213415	188.9.2014	DPES	<p>That Council authorise the General Manager to negotiate a lease or licence for an appropriate term and conditions with the Cobar Bowling and Golf Club Ltd.</p> <p>That Council authorise the Mayor and General Manager to sign any lease or licence under the Common Seal of Council.</p>	<p>December 2017 target will not be met.</p> <p>Timeframe to be reviewed.</p>
COUNCIL RESOLUTIONS 23 APRIL 2015					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
702	Council – Clause 8A – Maintenance of Stock Control Structures	60.04.2015	DES	<p>That Council recompile a comprehensive Grid Register which is expected to take approximately 6 to 12 months to complete depending on resources available and location of grids with the Register including GPS coordinates, photos of the grid, an assessment on the condition of the grid and its associated infrastructure.</p>	<p>Staff being appointed to undertake project.</p> <p>Identification has commenced and register started.</p> <p>Anticipated work to be completed by December 2017.</p> <p>Register to be provided to the June Workshop.</p>

COUNCIL RESOLUTIONS 24 SEPTEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
793	Council – Clause 9A – O’Neill Road Water Supply	197.09.2015	SM/ DES	That Council undertakes flow and pressure testing on the existing main on Lerida Road during the summer peak demand to determine the availability of water. That a full report be provided to Council when available.	NSW Public Works have been engaged to undertake a network analysis of the Cobar water supply reticulation to determine the pressure and availability of water in the entire network. Project to be completed by July 2018.

COUNCIL RESOLUTIONS 10 DECEMBER 2015

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
821	Council – Notice of Motion – Establishment of a Cobar Community Trust	251.12.2015	GM	That Council investigates the establishment of a Cobar Community Trust with the aim of sourcing grants for the improvement of facilities, infrastructure or anything of benefit to the Cobar Community and Shire.	Further Report to be provided to July 2018 Ordinary Council Meeting.

COUNCIL RESOLUTIONS 28 APRIL 2016

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
870	Committee of the Whole Closed Council – Report 1C –	58.4.2016	GM	That any future projects within Cobar Shire that we look at supporting the local businesses	Policy to be reviewed and all purchases to have quotes provided and encourage the use of locals.

	Analysis of Plant and Equipment Hire and Trades and Miscellaneous Services Register			(where applicable) to ensure their viability and have a review of the Policy.	
879	Council – Clause 6A – Raw Water Supply to Dalton Park Horse Complex	68.4.2016	DFCS	That the Raw Water Supply to Dalton Park Horse Complex be listed on Councils 10 Year Long Term Financial Plan and that Council seek any available grant funding in the interim.	In draft budget. Business Case to be considered.

COUNCIL RESOLUTIONS 24 NOVEMBER 2016

971	Council – Clause 4A – Internal Audit Committee	228.11.2016	DFCS	That Council receive a further Report on the (re) formation of the Internal Audit Committee by 31 March 2017.	First formal meeting of Internal and Audit Risk Committee held on Thursday, 22 March 2018, AONSW and Contract Auditor attended. The Minutes are included in the April Ordinary Council Meeting Agenda – No further action required.
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COUNCIL RESOLUTIONS 23 FEBRUARY 2017

983	Council – Notice of Motion – Augmentation of Water Supply Euabalong/ Euabalong West	05.2.2017	DES	That Council seek funding for the establishment of a bore and associated works in the Lachlan River aquifer adjacent to Euabalong for the purpose of augmenting the raw water supply for the two villages.	Expression of Interest application has been assessed as eligible for submission of detailed application within 12 months from 17 November 2017.
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COUNCIL RESOLUTIONS 9 MARCH 2017

1007	Council – Clause 7B – Expenditure for Roads Network	59.3.2017	DES	That a Rest Area be built along the Wool Track and that it be named after Duncan Gay.	Matter to be raised with funding request for Wool Track. An updated funding application for sealing of the Wool Track is being prepared.
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COUNCIL RESOLUTIONS 27 APRIL 2017

1014	Council – Clause 4A – Cobar Sewer Upgrade Project	74.4.2017	DES	<p>That Council applies to Infrastructure NSW for an amendment of the project scope for the Cobar Sewer Upgrade Project to include a refurbishment of Council’s three other operating pump stations and to install a screen compactor at an estimated total cost of \$1,050,000.</p> <p>That Council notes that approximately \$600,000 of the available funding will be uncommitted and Council will consider options for those remaining funds once the pump stations and screen compactor projects have been completed.</p>	Report on Sewage Pumping Stations and Sewage Treatment Plant Inlet Works has been received from NSW Public Works. Application for change of scope of works has been submitted to Infrastructure NSW for approval. No response has been received to date from Infrastructure NSW.
1021	Council – Clause 11A – Minutes of the Economic Taskforce April Meeting	81.4.2017	DCED	<p>That Council resolves to further investigate the idea of a freight depot for Cobar and report back to the Taskforce.</p> <p>That a Call for Expressions of Interest from businesses who would like to engage the services of a security company to monitor their premises</p>	<p>Initial positive discussions held with Livestock and Bulk Carriers Association who will provide further information. Trying to identify a Truckwash bay site where a depot could be collocated.</p> <p>One on one visits to potential businesses have commenced to determine interest in such a venture. Strong interest so far.</p>

				and answer alarms to establish demand for such a service. That Council resolves to approach Mr Hausler in regards to the future of his rail track and loco for use in a public space in Cobar.	No action to date.
1025	Council – Clause 7B – Expenditure for Roads Network	92.4.2017	DES	That RMS be contacted in relation to a turning lane being installed at the Meadow Glen Rest Area as a matter of urgency.	Letter has been sent to RMS to request improvements to entrance to Meadow Glen Rest Area. Letter has been acknowledged by RMS and they are programming work subject to available funding.

COUNCIL RESOLUTIONS 22 JUNE 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1048	Clause 3B – Unsealed Road Stabilisation Trials Report	146.6.2017	DES	That an investigation be reported to Council in relation to bore costs on rural roads.	Report is being prepared and will be reported to June 2018 Ordinary Council Meeting.
1050	Committee of the Whole Closed Council – Clause 1C – Legal Documents to Incorporate the Lilliane Brady Village into a Multi-Purpose (Health) Service	158.6.2017	DFCS	That the suite of documents as attached be approved in principle. That the Mayor and General Manager be delegated to make minor amendments to the suite of documents as attached provided that these variations do not materially alter the intent of the documents.	NSW Health has been advised and are now preparing the EOI Document. The expected conclusion of this task is 31 October 2017. Council Officers have collated the documents which will be attached to the EOI document and preparing other information which will be required for due diligence investigations.

				<p>That the commercial terms negotiated with the Provider be presented to Council for consideration and endorsement.</p> <p>That the Mayor and General Manager be delegated to sign the documents as attached when finalised under seal.</p> <p>That a 'tracked changes' copy of the final documents when signed be presented to Closed Council for noting.</p>	<p>No satisfactory bids received. Negotiations now underway with unsuccessful bidders.</p> <p>Report to close matter to go to June Ordinary Council Meeting.</p>
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COUNCIL RESOLUTIONS 27 JULY 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1059	Council Meeting – Clause 8A – Draft Land Use Master Plan for the Newey	172.7.2017	DPES	That Cobar Shire Council and the community support free camping and appreciate the business that this activity brings to Cobar. That Cobar Shire Council develop a Plan of Management for the Newey Reserve. This Plan of Management should include a section to facilitate the use by campers <i>and for this process to commence immediately.</i>	Consultant engaged to prepare Plan of Management and Planning Proposal. Preliminary work almost complete with community consulting to commence in the near future.
1063	Council Meeting – Clause 13A – Minutes of the Economic	176.7.2017	DCED	A report be presented to the next Taskforce meeting outlining the cost of sealing the Grand Hotel	Costed at around \$100,000. Not adequate funds in Stronger Country Communities Fund. Put on hold as

	Taskforce			carpark and the carpark adjacent to the cinema.	masterplan for area developed.
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COUNCIL RESOLUTIONS 24 AUGUST 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1066	Council Meeting – Clause 2A – Review of Current Water Restrictions	200.8.2017	GM	That Council staff prepare a report in relation to water catchment damming in the Cobar area to increase water security for Cobar residents.	Currently seeking contractors to undertake the investigation through Department of Water. Public Works preparing a Desktop Study to be completed by July 2018.
1071	Council Meeting – Clause 6A – Sale of Land at Duffy Drive	205.8.2017	DFCS	That the two blocks of land which are the subject of this report be auctioned with the reserve to be determined by Council at the meeting preceding the advertised auction date.	These blocks will be offered in 2018 with other unpaid rate properties.
1076	Council Meeting – Clause 5B – Meeting Minutes	215.8.2017	DES	That Council, in conjunction with landholders, seal the approaches of grids on regional roads on a program basis.	Investigation to be undertaken in conjunction with Budget consideration.
1081	Council Meeting – Clause 5B – Meeting Minutes	220.8.2017	DES	That Council look into acquiring Public Stock Watering Points as a method of guaranteeing access to water for Council use.	Investigation to be undertaken.

COUNCIL RESOLUTIONS 28 SEPTEMBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1092	Council Meeting – Clause 12A – Minutes of Economic Taskforce	248.9.2017	DCED	That Council resolves to accept the recommendations of the Economic Taskforce:	Recommendations accepted.

	Meeting		<p>That Council identify the Pulpulla Road as a high priority for its ability to contribute to tourism and economic development and that Council work with National Parks and Wildlife Service to establish a plan of action and budgets to maintain it to a standard suitable for all vehicle access.</p> <p>That Council investigate options of providing street signage to locate key facilities, such as the pool, sports facilities and water recreation areas.</p> <p>That the celebrations to mark Cobar's 150th Anniversary be an item on Council's agenda and that projects be scoped and indicative budgets developed.</p> <p>That Council convene a meeting of major contractors to identify a list of ideas that could be undertaken to improve the efficiency of working across mine sites and reduce the costs of doing business in Cobar. Discuss options for implementing the ideas with the mines in Cobar Shire.</p>	<p>Initial discussions held with NPWS regarding upgrade of road (which is currently being graded). Discussion held with Destination NSW who have identified there are possible funding options. These are currently being investigated.</p> <p>Ongoing and for budget consideration.</p> <p>Clr Lehmann has been appointed Chair. Draft Terms of Reference have been adopted by Council. Two meetings of the Committee held to date, draft program coming together.</p> <p>No action to date.</p>
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COUNCIL RESOLUTIONS 26 OCTOBER 2017

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1106	Council Meeting – Clause 9A – Project to Extend the Great Cobar Heritage Centre	281.10.2017	DCED	That Council resolve to continue to develop the design and refine the cost of the project and use this work to seek government support and ongoing funding for the project to undertake a major extension at the Great Cobar Heritage Centre.	Final report almost completed. Consultant chasing key contacts to progress the project with lobbying required to generate further interest from funding bodies and organisations who could assist with management of the completed project.
COUNCIL RESOLUTIONS 23 NOVEMBER 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1108	Council Meeting – Notice of Motion – Industrial Land Subdivision	297.11.2017	GM	That Cobar Shire Council as a matter of urgency provide a comprehensive report on the establishment of a new Industrial Subdivision for Cobar and to incorporate a business case for the construction of appropriate sheds on some of the blocks for rent for those seeking rental rather than outright purchase of industrial blocks.	Final report completed. Grant application submitted under Regional Growth Fund (EOI) and also under the Growing Local Economies Fund.
1112	Council Meeting – Clause 5A – Dalton Park Horse Complex Licence Agreements	303.11.2017	ES	That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to offer a 12 month temporary licence agreement to following organisation as detailed below: As listed in Minutes.	Licence agreement sent.

				That Council acting as Trust Manager for the Dalton Park Racecourse (R630019) Reserve Trust, resolve to affix the Trust seal to the 12 month temporary licence agreements for the following organisations and individuals to cover the period 1 July 2017 to 30 June 2018, if the offers are accepted: - Cobar Rodeo Committee.	
1113	Council Meeting – Clause 6A – Creation of a 2020 Celebration Working Group	304.11.2017	PO	That Council form a 2020 Celebration Working Group to develop an action plan to celebrate Cobar’s 150 th anniversary.	Arrangements in train.
COUNCIL RESOLUTIONS 14 DECEMBER 2017					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1116	Council Meeting – Clause 3A – RMS Repair Program for 2018/2019	325.12.2017	DES	That Council nominate RR7518 Fifty Two Mile Road for funding for \$400,000 from the 2018/2019 REPAIR Program for seal extension. That if funding is not obtained that council continues to nominate RR7518 Fifty Two Mile Road in subsequent years until funding is obtained.	Funding application has been submitted for 2018/2019.
1122	Committee of the Whole Closed Council	344.12.2017	DFCS	That Council enter into negotiations with unsuccessful tenderers with a	Refer to Action Item 1050 – No further action required.

	Meeting – Matter of Urgency – Tender for Management of the Lilliane Brady Village			<p>view of striking a satisfactory arrangement to be approved as provider of aged care services at Lilliane Brady Village.</p> <p>That the General Manager or his nominee be delegated authority to conduct such negotiations on behalf of Council.</p> <p>That a summary of any negotiations be presented to Council at the first available opportunity.</p> <p>That Council will consider in principle the sale of the Lilliane Brady Village after consideration of the business case.</p> <p>That Council acknowledge the efforts of Health Infrastructure in attempting to attract tenders and explore if required an extension of 21 days to the closing date.</p>	
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COUNCIL RESOLUTIONS 22 FEBRUARY 2018					
NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1124	Council Meeting – Notice of Motion – Re-Location of Western Division Office	05.2.2018	GM	That Cobar Shire Council request the NSW Government to re-locate the Western Division Office from Dubbo to Cobar.	No action to date.
1131	Council Meeting –	13.2.2018	DPES	That Council establishes a Policy	No action to date.

	Clause 5A – Development Application 2018/LD-00004			for Fencing in Urban Areas in Cobar.	
1134	Council Meeting – Clause 9A – Cobar Miners Memorial	20.2.2018	GM	<p>That Council agrees to apply for \$200,000 grant funding for the Cobar Miners Memorial and contribute \$85,000 of Council funds with the balance to be provided by the Cobar Miners Memorial Committee.</p> <p>That Council form a Committee with relevant members of Council and the community for this project and the General Manager provide a structure of the Committee including Terms of Reference.</p> <p>That Council approach the mining companies and ask that they provide a greater contribution to the Miners Memorial.</p>	Grant application submitted.
1138	Council Meeting – Clause 12B – NSW Container Deposit Scheme	37.2.2018	MPES	That Council writes to the NSW Government to take on the SA model for Container Deposit Schemes.	Letter to be written.

COUNCIL RESOLUTIONS 22 MARCH 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1140	Council Meeting – Notice of Motion –	45.3.2018	GM	That Cobar Shire Council write to the Minister and seek clarification	Letter sent to Minister.

	Western Lands Leases			on the Western Land Leases become freeholds in regards to change of use as a matter of urgency.	
1141	Council Meeting – Notice of Motion – Government Incentive Programs for Attracting Health Care Professionals to the Region	46.3.2018	GM	<p>That Council seek an urgent meeting with the Deputy Premier and the Minister for Health to seek a commitment from the NSW Government to establish and provide incentives and programs for the attraction and delivering Doctors, Specialists and other staff to rural communities such as Cobar and in particular the Western Area of NSW.</p> <p>That Council seek a Letter of Support from our neighbouring Councils representatives of OROC, RDA, the President of the LGA to support our representation to the Government on the matter.</p> <p>That Council approach the Western Area Health with the number of statistics of people being sent from Cobar for treatment and the nature of treatment and whether the numbers equate to having the service out here.</p>	<p>Letter’s sent seeking support. Awaiting response in order to organise the meeting.</p> <p>The total of transfers from Cobar Hospital YTD (period 1 July 2017 to 26 April 2018), the total being 142. This is 20.6 % of overall admissions to Cobar Hospital.</p>
1142	Council Meeting – Notice of Motion – Installation of an Independent Pedestrian	47.3.2018	GM	That Council write to John Holland Rail, being the entity that maintains the RailCorp assets for Rural NSW, to increase the width to	Negotiations between John Holland Rail, RMS and Council has commenced.

	Crossing			accommodate two vehicles crossing at same time on the level crossing on Bourke Road between Railway Parade South and Railway Parade North and install an independent pedestrian crossing.	
1148	Committee of the Whole Closed Council – Clause 1C – Cobar Memorial Services Club – Letter of Request for Rate Reduction	70.3.2018	GM	<p>That the Letter from the Cobar Memorial Services and Bowling Club – Letter of Request for Rate Reduction be received and noted;</p> <p>That Council confirm that the General Rates proportion of 29%, representing the Car Park Land leased from Cobar Memorial Services and Bowling Club, will be a cost to Council until the said lease expires;</p> <p>That Council authorise the General Manager to obtain a valuation of the Car Park land leased from Cobar Memorial Services and Bowling Club for the potential purpose of purchasing the land;</p> <p>That the information contained within this report remains confidential within the Committee of the Whole Closed Council.</p>	<p>Letter sent to Cobar Memorial Services and Bowling Club advising of Council decision and awaiting their reply.</p> <p>Valuer engaged to provide valuation on the land in question.</p>
1149	Committee of the Whole Closed Council – Clause 2C – Results of Request for Tender for a	70.3.2018	DFCS	That the results of the Tender Evaluation Committee be received and noted.	Refer to Action Item 1050 – No further action required.

	Provider for Lilliane Brady Village			That Council is further advised as negotiations continue.	
1150	Committee of the Whole Closed Council – Clause 6A – Update on Provider for Lilliane Brady Village	70.3.2018	DFCS	<p>That Cobar Shire Council commits to providing Hotel Services to the new Cobar Health services through a mutually agreeable Shared Services Agreement.</p> <p>That should Cobar Shire Council enter into any negotiations with third-parties relating to the transfer of the operation of the Lilliane Brady Village, the Cobar Shire Council does so with the best interest of the Multipurpose Health Facility in respect to the delivery of Hotel Services.</p> <p>That should the Cobar Shire Council transfer the operation of the Lilliane Brady Village to a third party any agreement with that third party includes a requirement to provide Hotel Services to the Multipurpose Health Facility through a mutually agreeable Shared Services Agreement with the Local Health District.</p> <p>That Cobar Shire Council seeks the NSW Government to fund and undertake the renovations of bathrooms which are currently not compliant.</p>	<p>Health body advised.</p> <p>Negotiations underway.</p>

COUNCIL RESOLUTIONS 26 APRIL 2018

NUMBER	ITEM	RESOLUTION NUMBER	ACTION BY	ACTION REQUIRED	OUTCOME
1151	Council Meeting – Notice of Motion – Donation of a Large Industrial Bin to the Empire Hotel	74.4.2018	GM	That Council consider as part of the Donation Policy the supply of a trade waste bin to be collected once a month to the Empire Hotel to be utilised as part of their container deposit scheme.	Industrial Bin to the Empire Hotel placed in Budget – No further action required.
1152	Council Meeting – Notice of Motion – Investigations into Water Cost Reduction Options	75.4.2018	GM	That Council investigate options and ways of reducing the cost of water to the households and to include such things as: <ul style="list-style-type: none"> - Desalination of water; - Additional bore water; - Reduce the number of parks, gardens and ovals; - Increase water storages. <p>That Council seek grant funding to engage a consultant to undertake the investigations.</p>	Investigations to be undertaken.
1153	Council Meeting – Notice of Motion – Policy Development for Development Applications for Mining Operations	76.4.2018	GM	That Council develops a Policy to assist in the determination of Development Approvals (DA's) for Mining Operations in order to reduce the impact of Fly-in, Fly-out (FIFO) and Drive-in, Drive-out (DIDO) on our community.	Arrangements in train.
1154	Council Meeting – Clause 2A – Council's	78.4.2018	DFCS SPO	That Council places the draft 2018-2019 Annual Operational Plan,	Draft 2018-2019 Annual Operational Plan, including the Fees and Charges,

	Annual Operational Plan, Fees and Charges and Revenue Policy			including the Fees and Charges, Revenue Policy and Ten Year Financial Plan on public exhibition for a minimum of 28 days. That Council hold a public meeting in May to present the documents and seek community input into them and to identify possible future projects.	Revenue Policy and Ten Year Financial Plan on public exhibition – No further action required. Public Meeting held – No further action required.
1155	Council Meeting – Clause 3A – Accommodation Bond/Liquidity Strategy for Lilliane Brady Village	79.4.2018	DFCS	That Council receives and notes the Accommodation Bond/Liquidity Strategy for Lilliane Brady Village Report and approves the strategy.	Accommodation Bond/Liquidity Strategy for Lilliane Brady Village approved – No further action required.
1156	Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	80.4.2018	DFCS	That the report on promotional packages during the summer season 2017/2018 be received and noted. That the Director of Finance and Community Services be authorised to conduct similar packaging on an ongoing basis with a report presented to Council on the impact in April of each year	Report received and noted – No further action required. Annual Report to be presented to Council in April.
1157	Council Meeting – Clause 4A – Report on Promotional Packages During Summer 2017/2018 at the Cobar Memorial Swimming Pool and Cobar Youth and Fitness Centre	81.4.2018	DFCS	That a report be brought to Council on options to improve the efficiency and usage of the pool including a profit and loss analysis from other Council's in the region.	No action to date.
1158	Council Meeting –	82.4.2018	DFCS	Council resolve that Councillor	

	<p>Clause 1C – Report on the Findings by the Independent Reviewer of the Code of Conduct Complaint by CR L Brady OAM against CR P Yench</p>			<p>Peter Yench breached Council's Code of Conduct on 22 June 2017 in relation to Clauses 3.1(e) and 3.3 by his conduct at the Meeting of Council on 22 June 2017, in that he conducted himself in a manner that is likely to bring the Council or holders of civic office into disrepute. Specifically, that Cr Yench verbally abused the Mayor, other councillors and Council staff (cl 3.1 (e)) and that he failed to treat others with respect at all times (cl 3.3).</p> <p>That Councillor Yench be required to provide a written apology to Council, the Mayor, other councillors and staff in the form attached, to be tabled at the next ordinary Meeting of Council.</p> <p>That Councillor Yench be required to undertake training on Council Meeting procedure and to present to Council certification of satisfactory completion. The training is to be undertaken as arranged by the General Manager and in any event within 3 months”.</p>	<p>No action determined until May Ordinary Council Meeting.</p> <p>No action will be determined until expiration of 3 months.</p>
1159	Council Meeting –	83.4.2018	DFCS	That this matter be referred to the	Matter referred to the Office of Local

	Clause 1C – Report on the Findings by the Independent Reviewer of the Code of Conduct Complaint by CR L Brady OAM against CR P Yench			Office of Local Government for further action under the misconduct provision of the Act.	Government - Further Report provided to the May Ordinary Council Meeting.
1160	Council Meeting – Clause 7A – Disability Inclusion Action Plan 2018	84.4.2018	SPO	That Council places the draft Disability Inclusion Action Plan 2018 on public exhibition seeking input from the community for a period of 28 days.	The draft plan is currently on public exhibition and will be brought back to Council for the June Ordinary Meeting.
1161	Council Meeting – Clause 8A – Third Quarterly Review of the Annual Operational Plan 2017/2018	85.4.2018	SPO	That Council receives and endorses the third quarterly review of the 2017/2018 Annual Operational Plan, covering the period January to March 2018.	Third quarterly review of the 2017/2018 Annual Operational Plan adopted – No further action required.
1162	Council Meeting – Clause 10A – Memorial Gate – Nymagee Park	87.4.2018	DES	That subject to the Nymagee Progress Association approval Council grant permission for the installation of a memorial gate for Joan Whiteman at Nymagee Park by the Nymagee CWA. That Council will not be liable for the cost of construction or future maintenance of the memorial gate. That the Nymagee CWA liaise with the Director of Engineering Services or his nominee in relation to the construction of the memorial gate.	Letter sent to Nymagee Progress Association and Nymagee CWA.
1163	Council Meeting –	88.4.2018	ES	That Council declines the offer to	Offer declined.

	Clause 11A – Cobar/ Wrightville Common Trust			be reappointed as the Manager of the Cobar/Wrightville Common Trust.	
1164	Council Meeting – Clause 8B – Engineering Works Report	96.4.2018	DES	<p>That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.</p> <p>That Council write to the National Party and invite them to the Rural Roads meeting to be held at Berangabah Station.</p> <p>That Council lobby the Government to get funding for the deterioration of roads when extended dry periods occur.</p>	<p>Noted – No further action required.</p> <p>National Party candidate was invited to Rural Roads meeting at Berangabah but was unable to attend due to other commitments.</p> <p>Letter sent to Federal Government Ministers.</p>
1165	Committee of the Whole Closed Council – Clause 3C – Acres Billabong Culvert Replacement	102.4.2018	DES	<p>That Council accepts the tender from Killeen Plant Hire Pty Ltd for \$598,665.10 (including GST), \$544,241.00 (excluding GST) for the Acres Billabong culvert replacement.</p> <p>That the difference between the current budget and the tendered price be funded from Roads to Recovery funding and at the next budget review consider which</p>	<p>Acceptance letter sent to contractor and contract documents have been signed.</p> <p>Budget review to be considered at May Council meeting – No further action required.</p>

				funded project be carried over to the 2018/2019 financial year.	
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RECOMMENDATION

That the information contained in the monthly status report be received and noted, with the following items to be removed: 971, 1122, 1149, 1151, 1154, 1155, 1161, 1164 Part 1 and 1165.

CLAUSE 3B – INVESTMENT REPORT AS AT 30 APRIL 2018**FILE: B2-7****AOP REFERENCE: 3.1.1.7****ATTACHMENT: NO****AUTHOR: Finance Manager, Neil Mitchell****Purpose**

Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's investment policy require Council's investments to be reported to the Council on a monthly basis.

Issues

The table below shows the balances of Council's Investments as at the end of the month. Term deposits have differing terms in order to spread the maturity dates throughout the year. The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements.

Investment	Opening Balance	Transfers to Investments	Transfers from Investment	Interest Earned	Closing Balance
NAB Sweep Acct	\$2,008,159	\$1,904,729	\$2,521,766	\$1,900	\$1,393,022
NAB Term Deposits					
2.40% (Jun) 4036	\$2,015,159			\$4,008	\$2,019,167
2.48% (Jun) 4038	\$2,011,090			\$3,901	\$2,014,990
2.40% (Mar) 4039	\$2,002,911			\$4,165	\$2,007,076
AMP Bank					
2.60% (Jul) 4044	\$1,005,351			\$2,150	\$1,007,500
2.65% (Jan) 4047	\$1,000,073			\$2,178	\$1,002,251
2.60% (Aug) 4048	\$1,002,565			\$2,143	\$1,004,708
2.65% (Jan) 4049	\$1,000,073			\$2,178	\$1,002,251
ME Bank (Rimsec)					
2.56% (Jun) 4037	\$2,011,418			\$4,299	\$2,015,717
Bank of Qld					
2.60% (Jul) 4046	\$2,011,705			\$4,299	\$2,016,004
TOTALS	\$16,068,504	\$1,904,729	\$2,521,766	\$31,221	\$15,482,686

Annualised Average return on Investment for the Month: 2.33%

I hereby certify that the above investments have been made in accordance with Section 625 of the Local Government Act 1993 and Clause 212 of the Local Government (General) Regulation 2005 and the Council's Investment Policy.



Finance Manager**RECOMMENDATION**

That Council receive and note the Investment Report as at 30 April 2018.

**CLAUSE 4B - BANK RECONCILIATION, CASH FLOW & LOAN FACILITY
SUMMARIES AS AT 30 APRIL 2018**

FILE: B2-7

AOP REFERENCE: 3.1.1.5

ATTACHMENT: NO

AUTHOR: *Finance Manager, Neil Mitchell*

Purpose

Council has requested that the following financial information be presented to each meeting of Council: reconciled bank balance, cash flow statement, and loan facility.

Issues

Bank Reconciliation

Balance as per Bank Statement	10,000
Add Outstanding Deposits	3,350
Less Unreceipted Cheques	(7,374)

Reconciled Balance	5,976
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In accordance with the requirements of the Local Government Act, 1993, I hereby certify that the Cash Book has been reconciled with the appropriate Bank Statements on a daily basis during the month and that the reconciliations have been recorded.



Finance Manager

Summary of Total Funds Available at Month End for the Last 12 Months

Month	Investment Balances	Operating Account	Total Available Funds
May-17	13,195,388	16,200	13,211,588
Jun 17	14,333,508	9,315	14,342,823
Jul-17	14,523,444	9,389	14,532,833
Aug 17	15,001,007	(144,836)	14,856,171
Sep 17	14,531,587	(5,470)	14,526,117
Oct 17	13,877,566	11,347	13,888,913
Nov 17	14,767,506	14,665	14,782,171
Dec 17	15,490,298	16,060	15,506,358
Jan 18	15,595,463	18,693	15,614,156
Feb 18	16,480,346	18,784	16,499,130
Mar 18	16,068,503	(7,720)	16,060,783
April 18	15,482,686	5,976	15,488,662

The amount restricted in the unaudited Financial Accounts for Employee Leave Entitlements is \$619,174, which includes 100% LBV entitlements

Cash Flow

April		Description	Forecast
Forecast	Actual		May
(7,720)	(7,720)	Bank Balance Forward	5,976
1,085,760	549,500	FAG / R2R / RMCC	1,779,130
28,200	28,248	RMS Agency	14,100
450,000	737,207	Rates /Water/User Charges	690,000
150,000	193,076	Private Works/Debtors	150,000
250,000	68,732	LBV – Residents Fees & Grant	280,000
170,000	176,487	Child Care/In Home Care	170,000
1,263,760	978,695	Net Movement of Investments	330,794
750,000	873,068	Sundry Income & Grants <i>(incl. R4R)</i>	750,000
		<i>Less</i>	
(3,000,000)	(2,436,359)	Creditors	(3,000,000)
(1,130,000)	(1,154,958)	Wages / Salaries	(1,130,000)
10,000	5,976	Closing Reconciled Bank Balance Cr/(Dr)	10,000

Borrowing Instruments as at 30 April 2018

Swimming Pool and Street Upgrade Loan (6.22%)	(1,257,592)
Overdraft Loan (<i>paid out 8th May 2018</i>)	(1,000,000)
2 x Tyre Rollers Leaseback (6.87%, <i>Quarterly Payments</i>)	(55,013)
Bomag Tyre Roller Lease (<i>Implicit rate of 5.63%</i>)	(19,058)

RECOMMENDATION

That Council receive and note the Bank Reconciliation, Cash Flow and Loan Facility Report as at 30 April 2018.

CLAUSE 5B – MEETING MINUTES

FILE: R5-36 AOP REFERENCE: 3.1

**ATTACHMENT:
YES (PAGE 70-74)**

AUTHOR: *Executive Assistant General Manager/ Mayor, Janette Booth*

Background

Councillors and Council staff are required to represent Council at a variety of meetings.

Included in the attachments to this agenda are copies of the minutes and the Status Reports of those meetings which have been held recently for the information of Councillors. They include:

- Rural Roads Advisory Committee – Wednesday, 2 May 2018 (plus Status Report).

RECOMMENDATION

That the Minutes and Status Report of the Rural Roads Advisory Committee Meeting be received and noted.

CLAUSE 6B – UPDATE ON INFRASTRUCTURE PROJECT FINANCES
FILE: G4-29 AOP REFERENCE: 4.1.3.3 and 4.4.4.2 ATTACHMENT: NO
AUTHOR: Director of Engineering Services, Stephen Taylor

Purpose

To provide Council with an update on the infrastructure projects budgets and expenditure as at 30 April 2018.

Background

Cobar Shire Council was successful in obtaining funding for three projects through the Resources for Regions Restart NSW provided by the NSW State Government. One project has been completed with two ongoing projects.

Financial Implications

	Restart NSW Funding	Cobar Shire Council Funding	Expended as at 30 April 2018	Project Status
Water Treatment Plant (WTP)	\$15,750,000	\$200,000	\$3,909,586	<ul style="list-style-type: none"> - Construction of the clarifier and filter tank walls is complete with just internal finishing to be completed. - Work has commenced on laying the 2 pipelines from the new WTP to Fort Bourke Hill.
Sewerage Scheme Refurbishments Expansion and upgrade	\$2,100,000	\$100,000	\$466,153	<ul style="list-style-type: none"> - The Ward Oval Pump station refurbishment and Lagoon upgrade have been completed. - Application to Infrastructure NSW has been made to change scope of works to include upgrade of all sewer pump stations and pre-treatment screening for sewer influent. No response from INSW has been received.

RECOMMENDATION

That Council receive and note the updated financial information for the two Restart NSW Resources for Regions infrastructure projects.

CLAUSE 7B – EXPENDITURE FOR ROADS NETWORK

FILE: R5-31

AOP REFERENCE: 4.3.2

ATTACHMENT: YES

(PAGE 75-79)

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To provide Council with financial information on the expenditure on Council's Local and Regional Roads.

Background

A report detailing the Expenditure on Capital/R2R (orange), Council's Shire Local Roads (blue) and Regional Roads Network (green) is provided as an attachment to this agenda for Council's information.

RECOMMENDATION

That the information detailing the Expenditure for Council's Roads Network be received and noted.

CLAUSE 8B – ENGINEERING WORKS REPORT

FILE: C6-20-2

AOP REFERENCE: 4.3.2

ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

To inform Council of completed and ongoing Engineering Works for the period of April 2018.

Background

Maintenance grading and most construction work has ceased due to shortage of water. Construction is continuing on Mulya Road for the REPAIR program seal extension and on Kidman Way south on the Narri Project.

State Highways

Maintenance Work

- Sign replacement works as required – **ongoing**;
- Pothole repairs – **ongoing**.

Ordered Works

- Narri Project – 6.0 km of the 7.8km has been widened and sealed – **ongoing**.

Urban Roads/Shire Roads/Regional Roads

Maintenance Work

- Maintenance grading – SR22, MR407, RR7518 and MR68;
- Patching – SR13, MR228, MR411, MR416 and RR7518;
- Vegetation control – MR423.

Construction Work

- Tender for Acres Billabong awarded to Killeen Plant Hire;
- MR407, Mulya Road – 2.5 km of the seal extension has been completed with the remaining 2.5km to be sealed on 15-17 May.
- Resealing works on MR407, SR19, MR228 and RR7521 complete.

Water and Sewer

Maintenance Work

- Pest control within sewer reticulation network being carried out where necessary - **ongoing**;
- Clearing and control of vegetation along the Nyngan to Cobar raw water pipeline easement (CWB) – **ongoing**.

Parks and Gardens

- General maintenance carried out within parks and reserves within the Shire as required – **ongoing**;
- Tender closed for Stage 2 of Drummond Park Playground upgrade. Report to go to May Council meeting – **ongoing**;
- Kerbing and footpath upgrade – Council Administration Carpark – **completed**;
- Path construction outside Brennan Centre – **ongoing**.

Resources for Regions

Construction of New Water Treatment Plant

- The contract was let to Laurie Curran Water (LWC) on 23 June 2017.

Work completed to date:

- Site and road reserve clearing;
- Security fence erected around main treatment plant site;
- PAC Contact Tank and Clear Water Tank.

Work in progress:

- Construction of the clarifier and filter tank walls are 95% complete;
- Work has commenced on laying the two pipelines from the new WTP to Fort Bourke Hill reservoirs.

RECOMMENDATION

That the information contained in the Engineering Works Report detailing maintenance on Shire and Regional Roads, State Highways and Water Sewer Mains, Resources for Regions Projects and other Major Grant Works be received and noted.

CLAUSE 9B – ANALYSIS OF DRY AND WET PLANT AND EQUIPMENT AND TRADES AND MISCELLANEOUS SERVICES REGISTERS

FILE: T3-15-6, P3-19-4 AOP REFERENCE: 3.3.4 ATTACHMENT: NO

AUTHOR: *Director of Engineering Services, Stephen Taylor*

Purpose

The purpose of this report is to provide information on the analysis and result of the engagement of Contractors under the Dry and Wet Plant and Equipment Tender and Trade and Miscellaneous Services 2015/2018 Quotation Contracts for works let over \$80,000 inclusive of GST.

Background

Throughout the year Council uses various contractors for the supply of plant and equipment and trades and miscellaneous services for many of Council's activities.

These Contractors are usually engaged on a daily basis for small projects or by quotations for larger projects.

Council has requested that a report be provided for works let over \$80,000 inclusive of GST.

The table below indicates the contractors that were engaged for services over \$80,000 inclusive of GST for the period 1 July 2017 – 30 April 2018.

Contractor	Description of Works	April 2018	2017/2018
Bruces Contracting Services	Water Cart Hire	\$14,037	\$189,305
Clarke Concreting and Excavation	Construction Works	\$41,133	\$225,727
Whacko Water Trucks (J Prisk Contractors)	Plant Hire	\$22,058	\$176,016
Rollers Australia	Equipment Hire	\$43,755	\$253,991
Westrac	Machinery Repairs and Service	\$347	\$159,155
Look No Further	Labour Hire	\$16,873	\$125,327
McRowe Pty Ltd	Water Cart Hire	\$11,234	\$158,997

RECOMMENDATION

That Council receive and note the information contained within this report.

CLAUSE 10B – COBAR BUILDING FUTURE COMMUNITIES PROJECT
FILE: T5-16 AOP REFERENCE: 2.1.2 ATTACHMENT: YES (PAGE 80-81)
AUTHOR: *General Manager, Peter Vlatko*

Purpose

To inform Cobar Shire Council of the Department of Planning and Environment's Building Future Communities Project.

Background

The Minister for Planning, the Hon Anthony Robert's MP, released the Far West Regional Plan 2036 in August 2017. This Plan outlines the NSW Government's strategy for guiding planning decisions for the region for the next 20 years.

The Far West Regional Plan 2036 includes a priority action to undertake modelling with local communities to better understand the implications and factors contributing to population change. The Building Future Communities project has been designed to address this action.

The project aims to equip communities with the knowledge, resources and confidence to create a strong vision and corresponding actions that will ensure communities are sustained for years to come. The project considers and recognises the vision and actions of the Far West Regional Plan, Councils Strategic Plans and the social and economic opportunities that Cobar is best placed to respond to.

Further information is provided in the attached report from the NSW Government on Councillor and community consultations.

RECOMMENDATION

That Council receives and notes the information contained within this report.

CLAUSE 11B – 2020 WORKING GROUP UPDATE AND MEETING MINUTES

FILE: D2-9 AOP REFERENCE: 1.3.3.1 ATTACHMENT: YES (PAGE 82-84)

AUTHOR: *Projects Officer, Miranda Riley*

Purpose

To provide an update on the organising of Cobar's 150 year anniversary celebrations for Council to note.

Background

The 2020 Working Group was recommended by Council to be formed to organise the celebrations, activities and events for Cobar's 150-year anniversary in 2020. The Working Group is made up of individuals from the community from different employment and social backgrounds to get a broad range of opinions and ideas.

The Group has met twice and has discussed ideas for further development. The Group has discussed the importance of including all local organisations and groups in the activities, including utilising existing annual events with a theme. A formal letter will be sent to each local organisation outlining the plans for the year.

It has been recommended that the festivities should begin on the Easter weekend of 2020 and finish with a week-long range of activities in late October.

The Group has looked at this opportunity with enthusiasm and positivity and have a huge range of ideas to develop further. The next stages will be scoping and costings.

Some of the major ideas that are being scoped up initially include:

- An Opening Night Gala/Ball, a themed event 1870-1950, that will be an opportunity for a more formal setting to officially open the years activities;
- A logo competition for the local schools (this will be undertaken this year to aid in promotion);
- Temporary exhibitions, museum staff are already organising logistics;
- 2020 publications, developing ideas on the types of publications we could have e.g. photo book and special editions;
- Themed local annual events, Cobar Show, Cobar Races, Festival of the Miner's Ghost, CPS Spring Fair etc.

Issues

Council will be updated regularly by the staff involved in the project and be made aware of any issues that may arise.

Policy Implications

The 2020 Working Group was requested by Council and will be the main organising committee for our 150 year celebrations.

RECOMMENDATION

That Council receives and notes the Minutes of the 2020 Working Committee and the Council Summary Report provided.

CLAUSE 12B – GRANT FUNDING**FILE: G4-17****AOP REFERENCE: 3.1.1****ATTACHMENT: NO****AUTHOR: *Senior Projects Officer, Angela Shepherd*****Grant Update**

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Grants Applied for					
Resources for Regions	Replacement of cast iron pipework around Cobar and ice pigging network	\$5.1m	Pending	\$0.7m over three years	Result expected to be known any day.
RMS Active Transport Grants	Install 15 pram ramps in the CBD	\$48,750	Pending	75:25 requirement \$16,250	
RMS Active Transport Grants	Prepare an Active Transport Plan, including cycle ways.	\$40,838	Pending	50:50 requirement \$40,838	
Arts and Cultural Fund – Unearthing Cobar VR Experience	Developing a virtual reality experience at the GCHC	\$36,930	Pending	\$15,000 cash \$5,000 in-kind	
Arts and Cultural Fund – The Coach House	Undertaking building works on the Coach House to repair damage from fallen tree, install insulation and use storage space for exhibition area.	\$30,855	Pending	\$20,000	

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Building Better Regions Fund – Infrastructure	Construction of the Miners Memorial	\$350,000	Pending	\$10,000 Council \$110,000 Community	
Building Better Regions Fund – Community	To establish and run the Grey Mardi Gras	\$37,500	Pending	Council Community	Funding available August 2018 to run a April 2019 event.
Public Reserves Management Fund	Repair of fences and gates on the Wrightville common	\$11,399	Pending	Nil	
Public Reserves Management Fund	Fencing Euabalong West tip and grading fence line and installing double gates	\$8,799	Pending	Nil	
Public Reserves Management Fund	Euabalong cemetery – replace fence with a rabbit proof/stock proof fence	\$8,825	Pending	Nil	
Public Reserves Management Fund	On behalf of the Euabalong common trust – boxthorn control	\$18,480	Pending	Management trust will contribute \$2,000	
Heritage Activation Grants	Disability access ramp to the GCHC	\$96,000	Pending	Undetermined at time of writing	
Growing Local Economies	New 30 lot industrial estate	\$3.9m project, \$3.4m grant request	EOI submitted	\$500,000	

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Deadline for Project
Regional Cultural Fund	New roof, damp course and replace windows and doors	\$295,600	EPI successful, full grant submitted	\$100,000	Likely to hear outcome around August
Stronger Country Communities Fund	Upgrades to the Youth and Fitness Centre	\$907,574	Pending	\$160,000 S94 funds \$82,519 budget funds	Outcome expected October 2018
Stronger Country Communities Fund	Construction of the Miners Memorial	\$360,028	Pending	\$89,959 Council \$100,000 community	Outcome expected October 2018
Stronger Country Communities Fund	Modifications to Maidens Ave house for use as a Girl Guides and meeting hall	\$225,709	Pending	\$30,628	Outcome expected October 2018
Stronger Country Communities Fund	Toilet upgrades across the Shire	\$359,963	Pending	\$44,984	Outcome expected October 2018
Safe and Secure Water	Reroofing water reservoirs	\$1.2m	EOI submitted	\$400,000 from the Water Fund budget	
Safe and Secure Water	Nymagee Water Security		EOI successful – preparing full application		
Safe and Secure Water	Euabalong Water Security study		EOI successful – preparing full application		

Council has also assisted community groups to submit grants for sports infrastructure and cultural infrastructure in the last month. The Cobar Water Board has submitted another application for the remaining 90kms of the Nyngan to Cobar pipeline.

Grant and Department	Activity	Amount Applied For	Successful?	Council Funding Required	Comment
Grants Announced					
Community Sustainability Fund	Contract a business advisor to provide suggestions to increase the sustainability of the children's services in light of recent government policy changes.	\$50,000	Successful	Nil	To be completed by March 2019 – to be completed to feed into the 2019/2020 Budget.

Council committed \$100,000 in the 2017/2018 budget to put towards grant proposals as a co-contribution. At the Q1 review, an additional \$100,000 was added to the budget towards the cost of undertaking works at the Museum. This has been used as a co-contribution for a grant application and if unsuccessful works will commence to the value of \$100,000. To date:

- \$14,050 has been allocated towards the arcade project.
- \$20,000 towards the netball court upgrade – with the Cobar Netball Association successful in their bid for \$175,000 funding. They will also allocate \$5,000 towards the project.
- This leaves \$165,950 available to leverage grant funding.

Current Grant Opportunities

- Growing Local Economies – projects over \$1m, open found, allocations to be made on a sub-regional level, projects to features in new regional plans. Major infrastructure projects. Currently working with DPC on our regional plan. No closing date until funds allocated.
- Safe and Secure Water – ongoing. Several projects being progressed through EOI stage.
- Fixing Country Roads – another application is being prepared for the Wool Track, taking into consideration comments from the last application.

Grant Funded Projects - Implementation

The following is a summary of works in progress for grant funded projects:

- CASP grants – Silver jewellery making workshop planned for June. Yarn Bombing project underway.
- Reconciliation Week grant to produce a series of story boards in progress.

-
- The Outback Division of General Practice (ODGP) was successful in obtaining \$200,000 of funding under the Rural General Practice Grants Program for the extension of the Medical Centre. Council's contribution will be \$123,000. Construction commenced. Project on track.
 - Service Reviews – 3 Service statements finalised by consultant – staff preparing response to each. Staff preparing a further 1. Aiming for June completion of initial work with consultant, have until October 2018 to acquit the grant.
 - Social Housing grant for Dalton Park upgrade – Equipment ordered. Install planned for winter. Have 12 months to complete the project.
 - Social Housing grant for Rankin St – equipment ordered, installation over winter.
 - SCCF Drummond Park – tender to be awarded at Council meeting.
 - SCCF Pool project – Works being organised, equipment being ordered. Project to be undertaken whilst pool is closed.
 - Stronger Communities Program grant for optometrists arcade project – funding agreement signed. Design work is progressing. Scheduled for Q1 2018/2019.

RECOMMENDATION

That the information contained in the grant funding report detailing grants applied for, grants announced and grants available be received and noted.

CLAUSE 13B – RATES RECONCILIATION REPORT AS AT 30 APRIL 2018**FILE: R2-1****AOP REFERENCE: 3.1.1.6****ATTACHMENT: YES (PAGE 85-86)****AUTHOR: Office Coordinator, Jo-Louise Brown****Purpose**

To provide Council details of the Rate Reconciliation as at 30 April 2018.

FUND	LEVY 2017-2018	Pensioner Rebates	Abandoned Levy	Additional Levies	Sub Total 2017-2018	Arrears 30th Jun 17	Payments	Total Outstanding	Total Outstanding Previous Year	% Outstanding of Sub Total Plus Arrears
Business	393,126.87		195.66	716.70	393,647.91	64,660.45	340,051.48	118,256.88	104,391.83	25.80%
Farmland	674,556.34		-	2,422.09	676,978.43	31,831.53	569,404.75	139,405.21	128,385.75	19.67%
Mining	1,618,398.06		86,100.00	-	1,532,298.06	172,984.33	1,156,947.68	548,334.71	397,632.35	32.16%
Residential	1,140,887.13	48,575.16	5,666.57	6,147.02	1,092,792.42	233,262.00	915,676.31	410,378.11	408,585.85	30.95%
Overpayments					-	-155,286.75	- 61,107.05	-94,179.70	-98,795.89	60.65%
Legal Costs			-	39,597.40	39,597.40	33,884.81	18,204.56	55,277.65	37,166.34	75.23%
Interest			-	13,211.06	13,211.06	118,774.48	22,397.15	109,588.39	92,731.47	83.03%
General Rates	3,826,968.40	48,575.16	91,962.23	62,094.27	3,748,525.28	500,110.85	2,961,574.88	1,287,061.25	1,070,097.70	30.29%
Domestic Waste	596,875.00	18,291.87	1,174.94	3,593.75	581,001.94	47,650.81	499,484.08	129,168.67	129,843.85	20.55%
Sewerage	597,350.00	18,878.13	15,744.05	211,888.75	774,616.57	100,078.77	713,507.86	161,187.48	171,747.24	18.43%
Cobar Water	653,140.00	20,475.00	765.00	1,240.00	633,140.00	40,449.25	543,360.81	130,228.44	126,585.13	19.33%
Nymagee Water	26,700.00	437.50	2,640.00	-	23,622.50	10,375.33	19,683.59	14,314.24	13,765.26	42.10%
Euabalong Water	42,600.00	1,137.50	449.63	1,349.63	42,362.50	12,052.41	35,968.80	18,446.11	14,645.57	33.90%
Euab West Water	26,400.00	503.13	-	-	25,896.87	6,087.01	22,887.09	9,096.79	7,971.20	28.44%
Mt Hope Water	6,300.00	-	-	-	6,300.00	982.02	6,094.24	1,187.78	1,331.27	16.31%
Water Access	755,140.00	22,553.13	3,854.63	2,589.63	731,321.87	69,946.02	627,994.53	173,273.36	164,298.43	21.62%
Water Usage			47,147.18	1,843,524.36	1,796,377.18	472,439.20	1,893,734.46	375,081.92	306,515.54	16.53%
TOTAL	5,776,333.40	108,298.29	159,883.03	2,123,690.76	7,631,842.84	1,190,225.65	6,696,295.81	2,125,772.68	1,842,502.76	24.10%

RECOMMENDATION**That the Rates Reconciliation Report as at the 30 April 2018 be received and noted.**

ATTACHMENTS



ORDINARY MEETING AGENDA

THURSDAY 24 MAY 2018

~ REFERENCE TO ATTACHMENTS ~

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