

# Annual Operational Plan Quarterly Management Report



**COBAR SHIRE**  
**COUNCIL**  
outback nsw

Q3 2014/2015



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# Key Activity: Community

COMMUNITY OUTCOME	
1.1	Strong coordination between government agencies, Council and NGOs to ensure efficient service delivery, avoid duplication of services and build the capacity of the community.

COUNCIL STRATEGY				
1.1.1	Strong and participative interagencies			
DP Action	Action	Responsibility	Progress	Comment
Cobar Interagency	Provide secretarial services to the Cobar Interagency. Contribute reports, including an agency report to each Interagency Meeting held.	A Shepherd	75%	Due to a lack of interest, no interagency meetings were organised for this quarter. However, Council staff are participating in the Integrated Health Project being led by Medicare Local.
Murrin Bridge and Lake Cargelligo Interagency	Represent Cobar Shire Council at the Interagency.	A Shepherd	75%	Council continues to maintain a watching brief on the Interagency and inputs and acts when necessary. No meetings were attended in Q3.

COMMUNITY OUTCOME	
1.2	Young people are able to reach their full potential, are encouraged to stay in the region and have a wide range of opportunities available to them locally

COUNCIL STRATEGY				
1.2.1 Implement the actions outlined in the Youth Development Plan				
DP Action	Action	Responsibility	Progress	Comment
Engage the services of a Youth Development Officer	Employ a Youth Development Officer.	N Kriz	0%	Not progressing at this stage due to limited resources.

COUNCIL STRATEGY				
1.2.2 A greater range of youth activities are organised and co-ordinated				
DP Action	Action	Responsibility	Progress	Comment
To provide youth services and a facility that provide recreational, sporting and cultural activities and support services for the youth and the community of Cobar.	Hold regular youth activities at the centre and enter and maintain partnerships to aid and enhance the provision of Youth Services.	N Kriz	85%	The Centre provides the venue for Bluelight discos. Playgroup 0-5 years operates Tuesday and Thursday. The Centre also organised Friday Night Games Night as well as a "drop in" service. 10 Tuesday Playgroups were held this quarter - 69 participants , over 40 adults 9 Thursday playgroups - 80 children and 30 Adults 10 Games Nights - over 400 participants. Skate Opening - over 300 in attendance 2 Skate Park Discos over 400 attendance 2 x weekly school sport The Cobar Youth and Fitness Centre has formed and is maintaining partnerships with Barnardos, PCYC Bluelight, Yarrabin Outreach, Far West Family Day Care

				Services, Home Care, local school and local sporting bodies to enhance the local youth and community activities and services provided through the Centre.
To provide youth services and a facility that provide recreational, sporting and cultural activities and support services for the youth and the community of Cobar.	Undertake activities under Family and Community Services grant.	N Kriz	75%	Social inclusion grant provides for the Friday Games Night and Tuesday Playgroup activities. Friday night games and Playgroup have re-commenced again, we have had 5 Friday night games with more than 80 children at each night (over 400 children). We have held 10 playgroups with 69 children in attendance and 40 adults. We have increasing numbers each time.
Organise Youth Week Activities	Co-ordinate and consult with the youth of Cobar and Cobar Youth Council on the proposed activities for Youth Week and seek grant funding.	N Kriz	100%	Manager has consulted with the youth of Cobar and Cobar Youth Council on the proposed activities for Youth Week with informal meetings at Cobar Youth and Fitness Centre centre and in the Skate Park. A full program of Youth Week activities has been set up; running from 10/04/15 to 19/04/15. We were successful with youth week grant.
Provide school holiday activities for children aged 5-14 years at Cobar Shire & TAFE Library	Library staff, community members and/or volunteers plan and provide craft and other fun activities for small groups of children with a charge applied to recover cost of materials.	J Siermans	75%	6 holiday craft sessions were offered in Q3. 48 attendances for paper, bead and other craft activities.

COUNCIL STRATEGY				
1.2.3 Increased educational opportunities provided locally				
DP Action	Action	Responsibility	Progress	Comment
Work with organisations to increase the quality and diversity of educational opportunities available locally	To be involved in the Cobar Interagency and Schools Business Community Partnership Governing Committee to increase educational diversification and opportunities.	G Woodman	0%	No Cobar Interagency Meetings held in Q3.
Provide educational opportunities at Cobar Shire & TAFE Library	Library staff provide basic instruction in the use of computers and the internet to small groups of adults.	J Siermans	75%	Basic computer instruction was offered in Q3. Attendance has been very low this quarter.

COMMUNITY OUTCOME	
1.3	Families are supported, social inclusion is valued and families who relocate to Cobar stay in Cobar

COUNCIL STRATEGY				
1.3.1	Increase the supply of childcare and preschool places and options			
DP Action	Action	Responsibility	Progress	Comment
Administer and coordinate Children Services (FDC, COOSH, IHC)	Administration of CCB & CCR for all eligible families in accordance with Federal Legislation.	K Lennon	100%	CCB and CCR administered each week as per Government regulations.

Administer and coordinate Children Services (FDC, COOSH, IHC)	Enroll and support families and children for Children Services.	K Lennon	100%	All children and families enrolled and supported as per policy.
Administer and coordinate Children Services (FDC, COOSH, IHC)	Maintain and update policies, procedures, quality improvement plans and family information packages for FDC and COOSH to comply with changes to National Regulations and Quality Framework concepts and new information.	K Lennon	90%	All forms up to date.
Administer and coordinate Children Services (FDC, COOSH, IHC)	Monitor Implementation of National In Home Care Standards.	K Lennon	80%	Induction meeting in Broken Hill had 25 attendees.
Administer and coordinate Children Services (FDC, COOSH, IHC)	Provide craft and activity packs to In Home Care Educators four (4) times per year.	K Lennon	50%	Preparation of Easter/ Mother's Day packs has begun.
Administer and coordinate Children Services (FDC, COOSH, IHC)	Provide interesting and stimulating excursions and events for children and educators with Far West FDC and COOSH.	K Lennon	25%	No excursions this quarter.
Administer and coordinate Children Services (FDC, COOSH, IHC)	Recruit and support Family Day Care Educators.	K Lennon	25%	One new Educator started and one finished.
Administer and coordinate Children Services (FDC, COOSH, IHC)	Support Implementation of "Early Years Learning Framework" and the "My Time Our Place" into educator curriculum.	K Lennon	75%	This is an ongoing process, improving all the time.



Administer and coordinate Children Services (FDC, COOSH, IHC)	Write and distribute quarterly newsletters to Families and Educators.	K Lennon	50%	Welcome to 2015 newsletter written and sent.
Investigate the provision of vacation care in Cobar	Investigate the options and implement if appropriate a Vacation Care Program.	K Lennon	20%	A venue and 2 staff have been secured, paperwork to licence the service has begun.
Facilitate the availability of child care and preschool places and options.	Lobby to have an increase in availability of child care and preschool places to meet demand in Cobar.	G Woodman	25%	This is ongoing. Further attempts undertaken to increase the number of educators across the region.

<b>COUNCIL STRATEGY</b>				
<b>1.3.3</b>	<b>Increase the knowledge of the community on the range of services available in Cobar Shire and how to access them</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Have information readily available to the community and new residents	Have an easy to access and navigate Council website that is relevant and a useful resource for residents and visitors.	G Woodman	75%	Council website continually updated.
Have a relevant and updated Community Services Directory readily available.	Update the Community Services Directory and have it easily available online and distribute it through New Resident Packs.	A Shepherd	75%	The Community Services Directory is regularly updated and provided both on line and as part of the New Resident Packs. An update was completed in Q3.

**COUNCIL STRATEGY****1.3.4****Have family orientated activities to encourage families to socialise in the community**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Plan, organise and promote festivals, celebrations and activities in the Shire	Manage the successful conduct of the Festival of the Miner's Ghost through the Festival of the Miner's Ghost Organising Committee.	J Martin	75%	Council's MTPR has written to the local mining companies seeking support and sponsorship for the 2015 Festival of the Miner's Ghost. The festival committee will meet in the last week of April to formulate the 2015 festival program.
Plan, organise and promote festivals, celebrations and activities in the Shire	Organise Australia Day celebrations and Senior Citizen's Week events.	J Martin	100%	Australia Day 2015 celebrations were held at the Cobar Memorial Swimming Pool on Australia Day. Cobar's Australia Day Ambassador was media personality Susie Eleman. Susie was a great ambassador who really got involved in the activities and her Australia Day address was very moving, with a great number of people congratulating her when she finished. The event was attended by about 350 people who deemed the day as very successful. Senior's Week 2015 was run from Monday 16th - Sunday 22nd March. With no NSW Government grant this year, the Cobar community was still able to provide a very full program of events which were all really well attended by Cobar's seniors.

**COMMUNITY OUTCOME****1.4** A generous, engaged and participative community with a strong community spirit**COUNCIL STRATEGY****1.4.1** Support volunteer organisations by encouraging volunteerism across all age groups and supporting organisations with professional assistance, advice and services

DP Action	Action	Responsibility	Progress	Comment
Provision of information on grant availability and assistance in accessing grants to community groups	Distribute information on available grants to community organisations through the Community Services Database.	A Shepherd	75%	Information distributed through the email lists in a timely fashion as it becomes available. Groups also offered assistance in putting grant applications together. In Q3 assisted the Nymagee Progress Association and Cobar Public School with their shade shelter grant applications. Continue to work with the Nymagee Progress Association to implement the grants they have been successful with.
Facilitate capacity building of community groups	Seek grant funding to run workshops to build capacity of community organisations to improve governance.	A Shepherd	25%	No grant funding sourced. Still liaising with Outback Arts to bring a social media course to Cobar for community groups in Q4. It is planned to approach NSW Sport and Rec or similar organisation to run a Treasurers course for potential Treasurers. This has been identified as an area where many clubs struggle.

<b>COUNCIL STRATEGY</b>				
<b>1.4.2</b>	<b>Business supports local events, organisations and activities</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Work with local organisations to build on current activities	Assist sporting, community and business groups to promote major events.	J Martin	75%	Council's MTPR liaises with all local clubs and community groups and helps them promote their activities. In this quarter MTPR assisted the Cobar rugby league club promote the opening game of their season. MTPR provided promotional assistance to the World War One commemorative community march to the Railway Station.

<b>COUNCIL STRATEGY</b>				
<b>1.4.3</b>	<b>Develop initiatives to maximise the benefits and minimise the negative impact of shift work and FIFO/DIDO on the community</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Work with local business and government agencies to identify where changes can be made or initiatives developed to reduce the negative impacts	Liaise with local business and government agencies to help identify and initiate changes to reduce the negative impacts.	A Shepherd	50%	Continue to attend information and community briefing sessions from Peak and other mines when held. As of Q3 all mines are operating on a 7 and 7 roster. Council will continue to work with Endeavor Mine regarding the long term use of their current site and the potential impacts of any winding back of their operations. The Economic Taskforce discussed this issue at their March Meeting.

<b>COUNCIL STRATEGY</b>				
<b>1.4.4</b>	<b>Support Aboriginal people and organisations to increase the broader community's awareness and recognition of local Aboriginal cultural identity in Cobar and to assist in meeting the targets set out under the current government policy of 'Closing the Gap'.</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Undertake activities to increase awareness of Aboriginal culture in the Cobar Shire	Liaison with Aboriginal stakeholders to determine and undertake appropriate activities that increase awareness of Aboriginal culture.	G Woodman	0%	No action in Q3.
Improved coordination of the activities and planning of Council, Cobar Community Working Party, Cobar and Murrin Bridge Local Aboriginal Lands Councils and Mount Grenfell Board	Liaison Group established at officer level to improve the coordination of activities and planning.	G Woodman	0%	No action in Q3.

<b>COUNCIL STRATEGY</b>				
<b>1.4.5</b>	<b>Support arts and cultural organisations, activities and facilities</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Support Outback Arts and cultural activities in the Shire	Provide annual funding to the Regional Arts Development Officer.	G Woodman	100%	Funding provided in Q1 - no action required in Q3.
Facilitation of cultural workshops and activities	Arrange and update exhibitions and displays at the Great Cobar Heritage Centre and promote exhibitions.	J Martin	75%	The curator at the GCHC is continually refreshing museum displays and exhibitions. Time is a hindrance, with the curator only working 14 hours per week.

Facilitation of cultural workshops and activities	Complete the cataloguing and conservation project for the collection at the Great Cobar Heritage Centre.	J Martin	75%	The curator at the GCHC is constantly working on cataloguing and conserving the artefacts in the museum collection. The task of keeping on top of cataloguing the collection is very difficult due to the curator's hours only being 14 hours per week.
Facilitation of cultural workshops and activities	Receive, document and store objects at the Great Cobar Heritage Centre that are relevant to Cobar's History and are compliant with the Collections Policy.	J Martin	75%	The Great Cobar Heritage Centre has a Cobar Shire Council adopted collection policy which is managed and strictly adhered to by the curator.
Investigation into the need for additional cultural facilities in the Shire	Identify possible grant funding sources to fund the development of a Cultural Plan for the Shire and undertake consultation with the community to identify the priority projects in developing an appropriate Cultural Plan.	A Shepherd	0%	No grant funding sourced. This is not a current priority.

COMMUNITY OUTCOME	
1.5	A healthy and active community

<b>COUNCIL STRATEGY</b>				
<b>1.5.1</b>	<b>Provide appropriate health care options and services both within the Shire and the region</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Lobby NSW Government and Federal Government to ensure high quality health care services, including those offered out of Cobar Hospital and aged care are available in Cobar Shire or are easily accessible where it is not possible to have them provided locally	Participation in the Cobar Hospital Services and Facilities Upgrade Committee.	G Woodman	50%	<p>Relevant liaison with local health district in relation to MPHS proposal and attendance of Cobar Health Council. \$15 million dollar funding for progression of a new MPHS was announced before the NSW Government Election.</p> <p>A Councillor Workshop to discuss the implications particularly in relation to the Lilliane Brady Village to be undertaken in Q4.</p>

<b>COUNCIL STRATEGY</b>				
<b>1.5.2</b>	<b>Support for the Cobar Primary Health Care Centre model to ensure that it remains viable</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
When appropriate, assist financially and lobby to support the CPHCC model to ensure good access to local medical practitioners and to increase the level of allied health care services provided locally	Coordination of financial support for the CPHCC.	G Woodman	100%	CPHCC now responsible for liaising with the mines for any required financial contribution.

When appropriate, assist financially and lobby to support the CPHCC model to ensure good access to local medical practitioners and to increase the level of allied health care services provided locally	Participation in the Cobar Interagency to help identify and improve the level of allied health care services provided locally.	G Woodman	0%	No Interagency Meetings held in Q3.
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<b>COUNCIL STRATEGY</b>				
<b>1.5.3 Increase the use of Council owned and other sporting and recreational facilities across the community</b>				
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Increase the use of the Cobar Youth and Fitness Centre	Develop, implement and review Marketing and Action Plan for the Cobar Youth and Fitness Centre with the focus on new user groups.	N Kriz	25%	Marketing and Action Plan is still in draft form with Director of Corporate and Community Services but has not been reviewed with the Manager.
Increase the use of the Cobar Youth and Fitness Centre	Encourage more community groups to use the centre and increase the use of the centre by the community.	N Kriz	75%	Networking with agencies, school usage has increased, with Community Health running a Men's Group. The centre has had over 10,000 users this quarter with approx 4,000 being Skate Park Users.
Increase the use of the Cobar Youth and Fitness Centre	Maintain and upgrade gym equipment and seek ways to add additional demand led services where space permits.	N Kriz	75%	Gym membership has dropped off (26 paid, 12 Council), but mine usage has started to increase this quarter with 759 users. We have been able to utilise a Community Service Order worker who is doing significant repair to the Centre.



Increase the use of the Cobar Youth and Fitness Centre	Run local sporting competitions at the Centre and the Skate Park.	N Kriz	75%	New Skate Park has been running since 18th December, over 60 children using the park each day, increasing over the school holidays. Official Opening had over 300 people in attendance. Indoor competitions have commenced with 4 soccer teams and 7 squally ball teams. Skate Park has been used for one of our Friday activities with over 200 children attending. Expression of interest has been advertised for other sporting groups to start up competitions. We also have Youth Week Activities that will involve the skate park.
Contract management of the Cobar Memorial Swimming Pool	Supervise the correct operation and maintenance of all pool infrastructure along with promoting the facility also facilitate the learn to swim campaign.	W Mills	90%	Ensure the correct operation and maintenance of all pool infrastructure.
Contract management of the Cobar Memorial Swimming Pool	Supervision of pool operations ensuring safety and convenience for all patrons is paramount.	W Mills	90%	Supervision of the pool contractor to ensure safety and convenience.
Construction of a new Skate Park	Facilitate the construction of a new Skate Park with appropriate community consultation through the Skate Park Facility Steering Committee.	W Mills	100%	Peak Skate Park has now been officially opened and all works signed off.
Maintain all Council parks and reserves, including plants, trees and public facilities	Appropriate signage erected to indicate prohibited activities in parks and reserves.	W Mills	50%	We have installed some signs, with a review of remaining parks and reserves to be carried out.

Maintain all Council parks and reserves, including plants, trees and public facilities	Carry out regular patrols of parks & reserves.	W Mills	75%	Regular patrols on parks and reserves carried out.
Maintain all Council parks and reserves, including plants, trees and public facilities	Inspect and rectify defects of physical assets such as irrigation systems within 3 working days.	W Mills	75%	Repairs carried out as soon as practical after notification.
Maintain all Council parks and reserves, including plants, trees and public facilities	Maintenance of sporting ground and associated facilities.	W Mills	75%	Sports grounds are regularly maintained.
Maintain all Council parks and reserves, including plants, trees and public facilities	Provision of a regular gardening and turf maintenance service.	W Mills	75%	Parks and reserves are regularly maintained to meet Council's expectations.
Maintain all Council parks and reserves, including plants, trees and public facilities	Tree pruning and husbandry of trees.	W Mills	85%	Tree pruning and husbandry of trees has been carried out within the reserves and parks.
Maintain all Council parks and reserves, including plants, trees and public facilities	Purchase and install a mobile ablutions block as per the Sport and Recreation Grant.	S Poulter	10%	Grant funding obtained, works progressing. Due to be completed in 2015/2016.

**COUNCIL STRATEGY****1.5.4 Provide adequate infrastructure to care for older residents locally**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Provide appropriate services for residents at the Lilliane Brady Village	Develop annual budget to ensure adequate resources to enable appropriate services are maintained.	S Huon	75%	Quarter 3 budget running at a deficit due to loss of income as a result of ongoing vacancies. 75% of budget expended is as forecast however only 68% of forecast income received. Occupancy rate for Quarter 3 was 96% for Hostel and 87.8% for Nursing Home. There are two vacancies in the nursing home. There are no applications currently wanting permanent placement at this time. Comprehensive assessments and documentation of residents care needs were completed as per facility protocol on the 2 new residents entering facility in quarter 3 to enable ACFI claims to be maximised.
Provide appropriate services for residents at the Lilliane Brady Village	Develop, implement and review systems to ensure services are provided according to the needs of residents.	S Huon	75%	Schedule audits completed in Quarter 3 include infection control – infection rates remain low, environmental safety – no hazards were identified, medication management – incidents identified managed as per facility policy, document control, clinical management, medication administration, resident accident/incidents, housekeeping, meal satisfaction, food safety program, food monitoring verification and external services. Minor issues identified were addressed and managed as per facility policy and procedures.

<p>Provide appropriate services for residents at the Lilliane Brady Village</p>	<p>Ensure adequate and appropriately skilled and qualified staffs to ensure all services are delivered in line with facility mission statement and policies.</p>	<p>S Huon</p>	<p>75%</p>	<p>Staffing levels have been maintained in line with the master roster. Positions filled this quarter were: RN x2 (1 casual, 1 fulltime), AIN x4 (cas), Personal Carer x1 (cas), Kitchen Hand/cleaner x1 (cas). All new staff completed the orientation program. Four resignation were received – 1xRN (fulltime) 3x AIN (2xPPT, 1xcas). Internal add was placed to fill permanent part time AIN hours to enable current casuals to secure permanent shifts and an external add was placed to replace casual pool of AIN's. All staff continues to participate in scheduled in-house training utilising the “Aged Care Channel”.</p>
<p>Provide appropriate services for residents at the Lilliane Brady Village</p>	<p>Maintain health and personal care of all residents according to their needs and maintain resident lifestyle, rights and choices.</p>	<p>S Huon</p>	<p>75%</p>	<p>Both Hostel and Nursing Home sections are accredited until August 2015. There were no visits from the Australian Aged Care Quality Agency during this quarter. Comprehensive assessments were completed as per facility protocol on new residents to enable appropriate care. Resident care needs were regularly reviewed as per policy (monthly for high care residents and 3 monthly for low care residents). Residents have a choice of GP and these GPs have visited the facility on a weekly basis (additionally if requested by nursing staff) to review resident medical management. Allied health services such as dietician, podiatry, speech pathology and hearing services were provided to those residents that required them.</p>
<p>Provide appropriate services for residents at the Lilliane Brady Village</p>	<p>Promote community awareness and encourage ongoing resident involvement in community events.</p>	<p>S Huon</p>	<p>75%</p>	<p>Community involvement included: - visitation by clergy, weekly exercise run by community volunteers, student visits from St John's Catholic School. Outings in the community attended by</p>

				<p>residents included events scheduled for Seniors Week. The Lilliane Brady Village bus was used for transport. The in-house recreational activity program continues to be well attended with residents having input into the program. Commencement of a men's group led by the pastoral care worker has been well attended and enjoyed by the male residents of the facility. Publication of the quarterly newsletter for residents, family &amp; friends in March 2015 publicises upcoming events and shares activities with the wider community.</p>
Provide appropriate services for residents at the Lilliane Brady Village	Provide a transparent mechanism for concerns and complaints management from all stakeholders.	S Huon	75%	<p>POL/GM2 Comments, Suggestions &amp; Complaints covers the protocol &amp; procedures for complaint resolution &amp; escalation process for Lilliane Brady Village. The facility maintains a register for all complaints. Investigation &amp; resolutions including any actions required such as staff training, resources etc. are recorded. There were 3 complaints received for the quarter from family members, residents or staff. Pol/RM17 Compulsory Reporting covers process for reporting &amp; responding to physical &amp; sexual abuse of residents. There no reportable incidents for the quarter.</p>
Undertake Lounge Extension Project	Complete Lounge Extension Project at LBV.	K Miller	30%	<p>Construction has commenced and is expected to be completed by 30 June 2015.</p>

**COMMUNITY OUTCOME****1.6 A safe and clean community****COUNCIL STRATEGY****1.6.1 A more visible and engaged police presence**

DP Action	Action	Responsibility	Progress	Comment
Work with police and licensed premises to promote a safe community	Attendance and commitment to the Cobar Police Community Precinct Committee.	G Woodman	0%	No Precinct Committee Meetings held.
Work with police and licensed premises to promote a safe community	Provide secretariat services for the Cobar Liquor Accord.	G Woodman	75%	Positive attendance of Members achieved over the quarter and improved attendance numbers over the quarter. It is expected in Q4 the Liquor Accord Rules will be redeveloped. The Cobar Liquor Accord has started our online registration process.
Work with Police, Cobar Business Association And the Crime Prevention Committee to undertake a Community Safety Audit.	Provide secretariat services for the Cobar Crime Prevention Committee.	G Woodman	0%	It is expected that a new Safety Audit will be undertaken in 2015/2016.

**COUNCIL STRATEGY****1.6.2 Implementation of the Cobar Crime Prevention Plan and Strategy**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Removal of graffiti and recording of graffiti incidents	Supervise and liaise with Urban Supervisor the removal of graffiti and ensure all evidence is taken and recorded appropriately.	W Mills	75%	We aim to remove graffiti within 48 hours.
Implementation of actions outlined in the Cobar Crime Prevention Plan and Strategy	Undertake a Community Safety Audit.	A Shepherd	0%	This is scheduled for 2015/2016.
Implementation of actions outlined in the Cobar Crime Prevention Plan and Strategy	Update the action list for the Crime Prevention Plan.	A Shepherd	75%	The action list is implemented as required.
Lobby for a full-time domestic violence case worker based in Cobar	Approach all agency and grant sources with a robust business case.	A Shepherd	0%	No funding sources have been identified. The Cobar Domestic Violence Action Group has undertaken an investigation on funding sources and keeps a watching brief.

<b>COUNCIL STRATEGY</b>				
<b>1.6.3</b>	<b>Encourage safe and sustainable development</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Undertake regulatory obligations in relation to building and development	Assess and determine all relevant applications as outlined under Section 68 of the Local Government Act 1993	S Poulter	75%	Applications determined as required under Section 68 of the Local Government Act.
Undertake regulatory obligations in relation to building and development	Carry out critical stage and other progress inspections required to ensure completed projects complies.	S Poulter	75%	Mandatory critical stage inspections undertaken as requested.
Undertake regulatory obligations in relation to building and development	Complying Development applications assessed and approved in accordance with statutory standards requirements and Council Codes.	S Poulter	75%	Applications are generally determined in the statutory timeframes.
Undertake regulatory obligations in relation to building and development	Develop an On-site Sewage Management Register for existing systems in priority areas.	S Poulter	75%	Database of properties within priority areas completed. Register complete for new systems and recent approvals relating to existing systems.
Undertake regulatory obligations in relation to building and development	Development Applications assessed and approved in accordance with statutory standards and requirements and Council Codes.	S Poulter	75%	Development Applications assessed and approved in accordance with statutory standards and requirements and Council Codes.
Undertake regulatory obligations in relation to building and development	Inspect all development when required by approval so as to ensure compliance.	S Poulter	75%	Mandatory critical stage inspections undertaken as requested.



Undertake regulatory obligations in relation to building and development	Process applications for Section 149 Certificates.	S Poulter	75%	Certificates processed as received within 3 business days.
Undertake regulatory obligations in relation to building and development	Provide approval and inspection services for the installation of sewage and drainage services.	S Poulter	75%	Inspections carried out as required.
Undertake regulatory obligations in relation to building and development	Provide registration, approval and inspection for applications to install and operate On-Site Sewage Management Systems.	S Poulter	75%	Applications for installation and operation of On-Site Sewerage Management Systems processed.
Implement the Cobar LEP and development control plans	Identify if Development Control Plans will be required to support Cobar LEP 2012.	N Davis	75%	Development Control Plans are generally not warranted to control most types of development within the Cobar LGA. However in order to approve advertising signage along highways, a DCP will need to be generated to allow the determination of Development Applications for these structures.
Implement and maintain an appropriate register for leases, licences and land	Maintain the Lease, Licence & Land Register.	H Holder	75%	All leases, licence, insurance and land registers being maintained.

<b>COUNCIL STRATEGY</b>				
<b>1.6.4 Provide and maintain safe and serviceable public facilities and infrastructure</b>				
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
To provide the community with an aesthetically pleasing and	Manually street sweep the CBD to supplement the mechanical operations to ensure a clean and aesthetically	W Mills	75%	Carried out daily.

clean urban environment	pleasing environment.			
To provide the community with an aesthetically pleasing and clean urban environment	Mechanically clean the streets in the urban area to provide suitable environment for the community.	W Mills	75%	Carried out regularly program to be finalised.
To provide the community with an aesthetically pleasing and clean urban environment	Regularly clean and maintain amenities building in accordance with frequency of use.	W Mills	75%	We regularly clean and maintain amenities building in accordance with frequency of use.
To provide the community with an aesthetically pleasing and clean urban environment	Review the Street Sweeping Program and implement an improvement action plan.	W Mills	50%	Ongoing review of program
To have systems in place for Cobar and village communities to maintain and control their public halls and the Nymagee Old School Community Centre	Investigation of funding opportunities to undertake improvements at Cobar Town Hall Cinema.	S Poulter	50%	Maintenance ongoing in line with available resources.
To have systems in place for Cobar and village communities to maintain and control their public halls and the Nymagee Old School Community Centre	Maintenance and repair in consultation with the local Management Committee for Euabalong Library and community hall.	S Poulter	25%	Upgrades to Euabalong Library and Community Hall have been costed and will be undertaken in 2015/16
To have systems in place for Cobar and village communities to maintain and control their public halls and the Nymagee Old School Community Centre	Maintenance and repair in consultation with the local Management Committee for Mount Hope Hall.	S Poulter	20%	Maintenance works are being undertaken irregularly when funds and resources become available. Works still outstanding.
To have systems in place for Cobar and village communities	Maintenance and Repair in consultation with the local Management Committee	S Poulter	95%	Maintenance and Repair works have been undertaken to Nymagee Hall. Some minor works

to maintain and control their public halls and the Nymagee Old School Community Centre	for Nymagee Hall.			remain outstanding and will be completed shortly.
To have systems in place for Cobar and village communities to maintain and control their public halls and the Nymagee Old School Community Centre	Supply electricity to the Nymagee Old School Community Centre.	S Poulter	100%	Completed in Q1.
Improve disability access to Council buildings and facilities to improve their accessibility by older people and people with a disability	Install disability access to Council buildings as funding becomes available.	S Poulter	0%	These works would need to be subject of grant funding. Grant opportunities have become available during this reporting period however Council was unsuccessful in these applications. Council will continue to apply for funding when these opportunities present themselves again.
Improve disability access to Council buildings and facilities to improve their accessibility by older people and people with a disability	Prepare a Disability Action Plan.	A Shepherd	0%	Due to low disability levels and few other Council's having recently updated their plans, this project has been put on hold until more resources are available.

<b>COUNCIL STRATEGY</b>					
<b>1.6.5</b>	<b>Provide protection from fire, natural disasters, public health and other threats to the community</b>				
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>	
Have systems in place to allow a rapid response to a fire emergency within the Rural Fire District	Development, reporting and implementation of Rural Fire Service (RFS) facilities asset management plan and a minimum five (5) year rolling works program.	E George	50%	RFS plan ongoing.	
Have systems in place to allow a rapid response to a fire emergency within the Rural Fire District	Development, reporting and implementation of Rural Fire Service plant and equipment replacement program.	E George	75%	RFS plant and equipment replacement program ongoing.	
Have systems in place to allow a rapid response to a fire emergency within the Rural Fire District	Have a response system, which will allow a response to an emergency within a reasonable timeframe.	E George	75%	Response system in place.	
Have systems in place to allow a rapid response to a fire emergency within the Rural Fire District	To have a rural community develop an approach to hazard management to minimise the threats of uncontrolled fire.	E George	50%	Hazard management minimisation in place.	
Have systems in place to allow a rapid response to a fire emergency within the Rural Fire District	To maintain an organisation to provide the human and physical resources to assist with the control of rural fire threats.	E George	50%	Organisation exists with council cooperating with the Rural Fire Service.	
Have contingency plans in place to minimise the damage from threats from natural disasters	Develop Rural Addressing Program.	E George	25%	Rural addressing ongoing.	
Have contingency plans in place to minimise the damage from threats	To ensure reasonable strategic planning is made to establish local disaster management plans which consider the risks to local	E George	60%	Disaster management plan updated on a regular basis.	

from natural disasters	communities and have in place relevant disaster management plans which cover the reasonably foreseeable risks within the community.			
Have contingency plans in place to minimise the damage from threats from natural disasters	To establish an effective and relevant Local Emergency Management Committee to co-ordinate Emergency services with the community.	E George	50%	Local Emergency Management Committee established and operating.
Preserve and enhance public health by regulating and inspecting all relevant premises	All food shops and licensed premises inspected.	N Davis	75%	Inspections of food shops ongoing. Obligations under the partnership with the Food Authority on target. All food service premises, including hotels, motels, retail food shops, cafes and restaurants will be inspected. Improvement Notices are issued to food service premises that do not comply with the Food Act.
Preserve and enhance public health by regulating and inspecting all relevant premises	Appropriate Public Health Education Campaign conducted.	N Davis	0%	Lack of suitable resources negate commencement of this project at this point in time.
Preserve and enhance public health by regulating and inspecting all relevant premises	Investigation of public health incidents.	N Davis	75%	No public health incidents reported.
Preserve and enhance public health by regulating and inspecting all relevant premises	Prepare and provide appropriate reports and information for administration and budget.	N Davis	75%	Reports for administration and budget are provided when requested.
Preserve and enhance public health by regulating and inspecting	Public swimming pools inspected and water samples taken.	N Davis	75%	Inspections are currently taking place re-actively.

all relevant premises				
Preserve and enhance public health by regulating and inspecting all relevant premises	Swimming pool safety barriers inspected.	N Davis	75%	Swimming Pool Inspections Programme has commenced and inspections are undertaken when requested by pool owners. Limited resources are available to enact proactive inspection component of programme.

# Key Activity: Economy

## COMMUNITY OUTCOME

**2.1** A vibrant shire that promotes and supports business growth and retention, development and investment

## COUNCIL STRATEGY

**2.1.1** Provision of business services locally

DP Action	Action	Responsibility	Progress	Comment
Facilitate business development in the Shire	Facilitate business opportunities within Cobar and promote the region.	G Woodman	45%	Any businesses opportunities arranged as required. More focus to be undertaken by the Economic Taskforce. An Economic Prospectus for Cobar has been developed in Q3.

## COUNCIL STRATEGY

**2.1.2** Skills attraction initiatives

DP Action	Action	Responsibility	Progress	Comment
Work with relevant government organisations, including Regional Development Australia – Orana, and NSW Industry and Investment to attract skilled people to Cobar to work.	Work with Regional Development Australia – Orana Inc and Industry and Investment (I&I) on economic development issues within Cobar Shire.	A Shepherd	75%	Currently participating in the OROC and RDA Infrastructure Masterplan study.

COUNCIL STRATEGY				
2.1.3	Develop and implement an Economic Development Strategy			
DP Action	Action	Responsibility	Progress	Comment
Implement the action plan outlined in the Economic Development Strategy.	Employ apprentices and trainees as vacancies arise on Council's staff organisational structure.	M Maidens	75%	Both apprentices have successfully completed their apprenticeships with Council. One has left employment with Council, the other is retained on a casual basis for 3 months until May 2015. There are no current plans to recruit new apprentices this year.
Implement the action plan outlined in the Economic Development Strategy.	Report on the implementation of the Economic Development Strategy.	A Shepherd	75%	The implementation of the Economic Development Strategy is reported as required.
Promote economic development within Cobar Shire	Work with neighbouring councils to promote economic development across the region.	A Shepherd	25%	Council is working with RDA Orana and the OROC Councils on a regional relocation project. Council has also participated in the OROC infrastructure masterplan project. This will be completed in Q4.

COUNCIL STRATEGY				
2.1.4	Encourage people to shop locally			
DP Action	Action	Responsibility	Progress	Comment
Administer the Cobar Quids program	Monitor, dispense and reconcile Cobar Quids on a daily basis.	J Brown	50%	Cobar quids are dispensed and collected on behalf of the Cobar Business Association. They are reconciled at the close of business



				every day.
Be an active member of the Cobar Business Association	Strive to bring affordable, quality training and workshop opportunities to Cobar business operators through the activities of the Association.	A Shepherd	50%	No training initiatives were brought to Cobar this quarter due to a lack of funding, however we are working with the CEF Facilitator to undertake some training initiatives in Q4.
Be an active member of the Cobar Business Association	Undertake the secretarial role for the Association.	A Shepherd	75%	Three meetings attended for the quarter, minutes taken and distributed.
Be an active member of the Cobar Business Association	Work with the Cobar Business Association to support local business initiatives such as the Great Cobar Business Awards, shop local promotions and other activities.	A Shepherd	75%	This quarter has been a quiet one for the Association. At the March meeting, a date was set for a planning meeting to reinvigorate the activities of the Association. Planning has commenced for the 2015 Christmas event and the 2015 Business Awards.

<b>COUNCIL STRATEGY</b>				
<b>2.1.5</b>	<b>Diversify the business base of the Shire and strengthen local businesses</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Continued support for the Cobar Enterprise Facilitation project	Work with the Cobar Enterprise Facilitation group to progress the CEF project by sitting on the Board of Management and assisting with fundraising activities, particularly by working with government agencies and attracting government funding.	A Shepherd	50%	Monthly meeting held with the Enterprise Facilitator on how the project is tracking and any issues arising from it. Ad Hoc meetings with the Executive held as required. Serious consideration on the future of the project currently being undertaken.
Investigate the availability of industrial land in Cobar and	Investigate suitable locations and	S Poulter	25%	Discussions have been taking place with the Department of Planning regarding zoning

investigate options for the development of a new industrial estate in Cobar	zoning issues.			issues.
Investigate the availability of industrial land in Cobar and investigate options for the development of a new industrial estate in Cobar	Undertake assessment of need for industrial land.	S Poulter	0%	No need identified in Q3.

<b>COUNCIL STRATEGY</b>				
<b>2.1.6</b>	<b>Support mining and agricultural industries to keep them strong</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Undertake regulatory requirements in regards to the mining industry	Assess and process Part 4 Development Applications.	S Poulter	75%	Applications are generally determined in the statutory time frames
Facilitate provision of additional funding to improve the road network	Seek Regional Road funding at levels comparable to neighbouring shires.	E George	50%	Ongoing, awaiting funding review.
Facilitate provision of additional funding to improve the road network	Submit applications for road improvements for appropriate funding providers.	E George	75%	Applications for road funding submitted on an ongoing basis.

<b>COMMUNITY OUTCOME</b>	
<b>2.2</b>	<b>A strong and diverse tourist industry with a focus on customer service</b>

<b>COUNCIL STRATEGY</b>				
<b>2.2.1</b>	<b>Develop and implement a Tourism Attraction and Development Strategy</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Develop and implement the Tourism Attraction and Development Strategy	Development of an appropriate Tourism Management Plan or Strategy through consultation with the Tourism Advisory Committee, Business Association, Economic Taskforce and the community.	J Martin	75%	The local Tourism Management Plan is a draft document that should be ready for comment in the next quarter.

<b>COUNCIL STRATEGY</b>				
<b>2.2.2</b>	<b>Develop a diverse range of interesting annual events and promote the activities that are on and the cultural experiences that are available in Cobar to locals and tourists</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Market Cobar as an attractive tourist destination	Attend consumer shows, travel and holiday expos in the identified target market areas of Australia and disseminate information on Cobar's heritage, natural features, cultural events and tourist attractions and facilities.	J Martin	75%	Council's MTPR attended the Victorian Caravan, Camping & Holiday Expo in February 2015 working under the banner of the Kidman Way Promotional Committee. 60,000 people attended the expo and 1,800 information brochures were distributed.
Market Cobar as an attractive tourist destination	Direct mailing campaigns.	J Martin	75%	Council's MTPR authorised approximately 300 information packs to be sent out this quarter. Council's MPTR distributed 1,800 information brochures at the Victorian

				Caravan, Camping & Holiday Expo in March 2015 and 900 information brochures at the South Australian Caravan, Camping & Holiday Expo.
Market Cobar as an attractive tourist destination	Manage the Visitor Information Centre, visitor numbers and revenue to the museum and souvenir shop at the Great Cobar Heritage Centre.	J Martin	75%	In this quarter 550 people visited the museum at the Great Cobar Heritage Centre and 2,500 people were seeking touring information. There were 120 phone inquiries and 80 electronic requests for information. The revenue for this quarter was \$14,000.
Market Cobar as an attractive tourist destination	Meetings with tour and coach operators.	J Martin	75%	There has been five coach groups visit the Great Cobar Heritage Centre in this quarter.
Market Cobar as an attractive tourist destination	Participate in tourism based organisations, eg Kidman Way Promotional Committee, Outback NSW Tourism and Tourism NSW.	J Martin	75%	Council's MTPR has participated in three Kidman Way Promotional Committee meetings in this quarter. The meetings were organised to progress the the 2015 -2016 Kidman Way brochure. Cobar hosted the Inland Tourism quarterly destination plan meeting in this quarter. The meeting was informed that the manager of Inland Tourism is in discussion with the Baeuer media company re them providing a digital platform to promote Outback NSW. The outcome of these meetings will be delivered at the next Inland tourism quarterly meeting.
Market Cobar as an attractive tourist destination	Provide education packages to schools and universities.	J Martin	75%	The curator at the Great Cobar Heritage Centre has a number of educational packages which are aimed at all age groups. The curator has developed an educational display on Cobar Shire's people and their

				involvement in the First World War and the ANZAC Centenary.
Market Cobar as an attractive tourist destination	Provide the Secretariat for the Kidman Way Promotional Committee.	J Martin	100%	The secretariat for the Kidman Way Promotional Committee is now based with Carrathool Shire.
Market Cobar as an attractive tourist destination	Regular media releases and exposure through national, state, regional and local radio, television and print media.	J Martin	75%	In this quarter Australia Day activities were promoted in the Cobar weekly, media releases were sent to local ABC radio, 2DU, Zoo Fm & 2WEB radio stations. The program of Australia Day events was posted on Cobar Shires web site.
Develop and implement new ideas to bring people to Cobar	Advertise the advantages of the area in conjunction with private sector operators.	J Martin	75%	Council's MTPR provides opportunities for business owners and operators to advertise their businesses in a number of media formats which promote Cobar Shire. All businesses in Cobar Shire have been offered the opportunity to advertise in the 2015 -2016 Kidman Way brochure and the Caravanning Australia Autumn edition.
Develop and implement new ideas to bring people to Cobar	Prepare bids to host relevant conferences.	J Martin	75%	In this quarter there were no bids for functions or conferences.

COUNCIL STRATEGY				
2.2.3	Diversify tourism activities and increase the utilisation of current attractions			
DP Action	Action	Responsibility	Progress	Comment

Identify, encourage and assist the development of existing and new tourist attractions and facilities	Cobar Caravan Park - provide appropriate financial advice and reports.	S Poulter	75%	Quarterly review of income and expenditure undertaken
Identify, encourage and assist the development of existing and new tourist attractions and facilities	Regular review of lease agreement and performance with Caravan Park manager.	S Poulter	90%	Meetings held with Caravan Park Managers to discuss lease and lease conditions if and when required.
Work with existing operators and businesses to promote the benefits of tourism and expand the tourism business	Form a formal committee rather than the present ad hoc committee which focuses on strategic tourism development (eventually events management will be recognised as a separate function).	J Martin	75%	The Cobar Shire Tourism Advisory Committee will in the future deal with local tourism promotion and the local visitor economy and events such as the Festival of the Miner's Ghost & Australia Day will have their own organising committees.
Continually enhance and upgrade the exhibition space at the Great Cobar Heritage and Mining Centre and maximise available space	Continually enhance and upgrade the exhibition space at the Great Cobar Heritage and Mining Centre and maximise available space.	J Martin	75%	The curator at the Great Cobar Heritage Centre is constantly reviewing the collection displays. The curator is organising displays of local people and their activities in the First World War with an emphasis on the centenary of ANZAC. The displays will be on show at the GCHC but they will also be displayed at the local schools and the villages in Cobar Shire.

COUNCIL STRATEGY				
2.2.4 Increase the range and degree of accommodation in the Shire				
DP Action	Action	Responsibility	Progress	Comment

Assist to identify potential new sites and facilitate the development of accommodation providers	Provide statutory planning advice to Councillors, developers, staff and the public.	S Poulter	75%	Advice provided on request.
Investigate the need to develop the next stage of Pioneer Estate and undertake development if required	Estimate market & land availability for future Residential Land Development.	S Poulter	0%	No demand currently for more residential land. Current greenfield property remains unsold/ undeveloped.

## COMMUNITY OUTCOME

**2.3** A strong business hub operating out of the Cobar airport

## COUNCIL STRATEGY

**2.3.1** Develop a business case to attract businesses to Cobar Airport

DP Action	Action	Responsibility	Progress	Comment
Actively seek out business opportunities to enhance the operations at Cobar Airport	Promote the airport to interested parties to establish business enterprise.	A De Silva	40%	Minimal promotion undertaken over the last 12 months other than trying to secure new RPT service.

# Key Activity: Governance

COMMUNITY OUTCOME	
3.1	A well-funded Council that is well managed and well governed

COUNCIL STRATEGY				
3.1.1	Increase Council's income stream			
DP Action	Action	Responsibility	Progress	Comment
Reassess all rates, fees and charges	Sound revenue management plan in place including rate recovery, debt recovery, economic development/business opportunities and grant funding initiatives.	G Woodman	75%	Debt recovery program in place with action planning for any additional available funding. Concern in relation to the Pensioners Rebate funding for 2015/2016 has been negated by the NSW State Government. Concern about recovery of March 2012 Flood Works for Murrin Bridge Debt.
Undertake private works	Undertaken private works for property owners, contractors and RMS.	E George	75%	Private works undertaken.
Increase grant funding received	Apply for grants to assist Council to undertake activities outlined in the Annual Operational Plan.	G Woodman	75%	Major grant application arranged for further developments at Cobar Regional Airport in Q3. This project involves a new terminal building, refuelling facilities and contaminated sites work of the old refuelling tank facilities.



Regular monitoring and reporting of expenditure	Appropriate process in place to report to and consult Council on significant proposed variations of the Budget/Annual Operational Plan or Delivery Plan/Operational Plan.	G Woodman	75%	Regulation 202 matters, and financial details reporting are provided to Council. Concerns with income from airport operations and Parks and Gardens Expenditure being monitored.
Regular monitoring and reporting of expenditure	Major elements of the Budget or Delivery Plan/Operational Plan are achieved.	G Woodman	75%	Works Program completed for services and roads and being implemented. Programs for Resources for Regions projects developed. Resources for Regions Projects will slow until appointment of a new Project Manager. The Engineering Services Department are concentrating on Capital Road Works funded by the Roads to Recovery Program and Special Rate Variation Funding. Fixing Country Roads Program Works at Acres Billabong and Whittbarrow Way will also be commenced. A lot of work undertaken on the State Highway Network and these projects are diverting Council Grader Crews.
Undertake rating functions of Council	Levy and issue rates.	J Brown	100%	Rates for the 2014/2015 financial year were levied and issued on the 3 July 2014.
Undertake rating functions of Council	Process Pension Rebate Claims.	J Brown	100%	Pension rebates have been processed and the claim submitted on the 30 September 2014. Council received the 55% subsidy on the 19 December 2014..
Undertake rating functions of Council	Recovery of outstanding rates.	J Brown	55%	The outstanding rates have been reduced from \$529,025.86 as at the 30 June 2014 to \$258,811.02 at the end of March 2015. Council will continue to actively recover rate

				arrears.
Effectively manage Council investments	Optimum investment of Council's surplus funds in accordance with Council's Investment Policy.	N Mitchell	75%	Council's funds have been invested in accordance with Sec. 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy. For the period 1 July to 31 March 2015 Council's investments had earned \$196,367 interest from term deposits and an at call account. For the Quarter ended 31 December 2014, interest amounted to \$72,024. A monthly investment report including investment details and balances as at month end and income earned for the month is included in Council's monthly Business Paper.
Seek efficiency through shared services	Investigate in conjunction with neighbouring Councils, LMWUA, OROC and Western Division of Council's of NSW areas of improved efficiencies due to resource sharing.	G Woodman	25%	Shared services investigation has been put on hold by OROC. Waiting for determination of the final model of Joint Organisations. Council continues to use contracts set up through OROC, Regional Procurement, Local Government Procurement, State Government Contracts and Lower Macquarie Water Utilities Alliance.

COUNCIL STRATEGY				
3.1.2	Implement a modern Section 94 Plan and Section 64 Plan to fund future infrastructure through developer contributions			
DP Action	Action	Responsibility	Progress	Comment

Manage income received from the Section 94 Plan and the Section 64 Plan	Appropriately report on contributions received and works programming required for project contained within the contributions plan and Council's Community Enhancement Program.	S Poulter	100%	All contributions received by Council are reported in accordance with Legislative provisions detailed in the Environmental Planning and Assessment Regulation 2000.
Develop a Section 64 Plan	Prepare a Section 64 Plan.	E George	40%	Section 64 plan ongoing.

<b>COUNCIL STRATEGY</b>				
<b>3.1.3</b>	<b>Investigate how to reduce the cost of Council's community facilities through partnerships with other organisations</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Investigate partnership options, and enact if advantageous for the Cobar Youth and Fitness Centre	Seek and initiate discussions with potential appropriate partners.	K Miller	0%	No partnership opportunities have been available or identified in Q3.
Investigate partnership options, and enact if advantageous for the Lilliane Brady Village	Undertake a Business & Management Review to determine most suitable way to manage & operate the facility.	K Miller	75%	No partnership opportunities have become available. No further action will be undertaken until the Multi-Purpose Health Service announcement is resolved.

<b>COUNCIL STRATEGY</b>				
<b>3.1.4</b>	<b>Minimise risk for Council and the community</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Develop and implement a risk management strategy suitable	Co-ordinate the development of Council's Business Continuity	M Maidens	25%	This is a very important document that needs to be developed with assistance from

for Council operations	Plan and Disaster Recovery Plan.			external consultants.
Develop and implement a risk management strategy suitable for Council operations	Develop and implement a Corporate Risk Management Strategy.	M Maidens	15%	Corporate Risk Register being developed. Research being undertake to develop Corporate Risk Management Strategy.
Develop and implement a risk management strategy suitable for Council operations	Manex will direct the attention and the resources of the organisation towards managing significant risks and hazards.	G Woodman	50%	Council's Risk Register has been completed with an action plan developed for the reduction in risk levels for the identified very high risk matters. Further analysis of the very high risk matters will be undertaken in Q4.
Develop and implement a risk management strategy suitable for Council operations	Refine the Event Management Plan that will identify any risk or hazard to Council whilst planning any activities or events.	J Martin	75%	There were no events that required a risk assessment in this quarter. Generic model still requires enhancement.
Develop and implement a risk management strategy suitable for Council operations	Staff report hazards and risks to their immediate supervisor as soon as possible.	G Woodman	95%	Risk Register completed and Action Plan developed to reduce High Risk Areas.
Develop and implement suitable internal audit processes for Council operations	Carry out Internal Audits.	K Miller	10%	Internal Audit function will occur in Q4.
WHS obligations are met and safe work practices are promoted and undertaken	Consult with WHS Committee to take a proactive stance in promoting a healthy and safe work environment.	G Woodman	50%	Updated workplace health and safety policy has been finalised and will be reported in Q4.
WHS obligations are met and safe work practices are promoted and undertaken	Provide a safe working environment through advice, safety programs, audits and staff involvement.	M Maidens	70%	Training, information and advice is provided on work health and safety matters to all staff as required.

WHS obligations are met and safe work practices are promoted and undertaken	Re-development of Councils' WHS Management System in conjunction with WHS Committee and employees.	G Woodman	5%	Project Team to redevelop action plan in Q4.
WHS obligations are met and safe work practices are promoted and undertaken	Reduce workplace incidents by providing return to work services, supporting the Health and Safety Committee, providing adequate training and appropriate procedures.	M Maidens	70%	Engineering Support Manager is updating all WH&S policies and procedures.
WHS obligations are met and safe work practices are promoted and undertaken	WHS Policy Development and Maintenance.	G Woodman	10%	A refocus of the project team to be arranged. The new Engineering Support Manager has commenced and our WHS Policy documentation is currently being reviewed. Further work to be commenced in Q4.
WHS obligations are met and safe work practices are promoted and undertaken	WHS reviews regularly conducted and recommendations acted upon.	G Woodman	75%	WHS committee undertaken audit of relevant areas in accordance with schedule.
Ensure that documentation and records management provide a framework for easy retrieval and reference	Compliance with Records Management obligations.	K Miller	70%	Compliance with Records Management obligations ongoing and being successfully delivered.
Ensure that documentation and records management provide a framework for easy retrieval and reference	Effective records administration systems and protocols in place	K Miller	75%	Effective protocol and actions are in place on a day to day to basis.
Reduce workplace accidents and incidents	Coordinate development and train staff in Safe Work Method	G Woodman	75%	Site specific inductions undertaken for new staff. Corporate Inductions programed as

	Statements (SWMS).			required.
Reduce workplace accidents and incidents	Facilitate/coordinate regular WHS audits of the workplace and monitor implementation of audit recommendations.	M Maidens	70%	A program of safety inspections is set out and monitored by Council's Work, Health and Safety Committee. The StateCover WHS self-audit has been completed for this year. The results have been received with room for improvement in a number of areas.
Reduce workplace accidents and incidents	Train all workers for their tasks and induct all workers into the workplace or job site.	M Maidens	70%	Inductions for new staff are completed on their first day of employment and ongoing support is provided by their department managers and HR.

<b>COUNCIL STRATEGY</b>				
<b>3.1.5</b>	<b>Strong governance measures in place</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Councillors are well trained and informed on their roles and responsibilities	Training provided to Councillors.	G Woodman	75%	Councillors are made aware of any available training.
Strategic policy setting undertaken by the elected representatives	Assistance in the administrative management of Council meetings.	G Woodman	75%	Code of Meeting Practice advice provided as required. All administrative assistance provided to ensure meetings are undertaken appropriately.
Strategic policy setting undertaken by the elected representatives	Feedback to Councillors on progress with resolutions and Councillor requests.	G Woodman	75%	Appropriate follow up undertaken of monthly status reports through MANEX and relevant managers/supervisors. Office of Local Government Promoting Better Practice

				Review of Cobar Shire Council Report Action Plan reviewed and further reported to Council and implementation plan re-instigated.
Strategic policy setting undertaken by the elected representatives	Mayor and Councillor requests are met within Council policy.	G Woodman	75%	All Mayor and Councillor requests have been answered in a timely manner.
Strategic policy setting undertaken by the elected representatives	Necessary advice and policy recommendations provided to Council.	G Woodman	75%	Policy and Code of Meeting Practice advice provided to Council as required.

<b>COUNCIL STRATEGY</b>				
<b>3.1.6</b>	<b>Fit for the Future</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Fit for the Future	Submit application for Fit for the Future proposal.	G Woodman	25%	Continual liaison with Office of Local Government (OLG) to have Cobar's Fit for the Future Proposal submitted and approved.

<b>COMMUNITY OUTCOME</b>	
<b>3.2</b>	<b>An engaged community that participates in decision making</b>

<b>COUNCIL STRATEGY</b>	
<b>3.2.1</b>	<b>Implementation of Council's Community Engagement Strategy</b>

DP Action	Action	Responsibility	Progress	Comment
Engage with the various sectors of the community as required and to a level that adequately addresses the complexity of the issues.	Appropriate attendance of General Manager at Community groups and external committees, as appropriate.	G Woodman	75%	Attendance and liaison undertaken as required.
Engage with the various sectors of the community as required and to a level that adequately addresses the complexity of the issues.	Appropriate information in relation to Council resolutions and deliberations provided to Directors and relevant staff.	G Woodman	75%	Council meeting resolutions staff meeting for Administration Centre and Community Services Managers held monthly, communication of Council resolutions via status report undertaken monthly and follow up and Manex meetings. Status Reports of Advisory Committees being monitored and followed up by relevant Directors.
Engage with the various sectors of the community as required and to a level that adequately addresses the complexity of the issues.	Council's media presence.	G Woodman	75%	Positive media releases and contacts undertaken.
Engage with the various sectors of the community as required and to a level that adequately addresses the complexity of the issues.	Dissemination of information to the media.	G Woodman	75%	Communication to the community arranged as required. Cobar Shire Council Facebook page created and implemented as a new avenue of information sharing.

## COUNCIL STRATEGY

3.2.2

Encourage more direct participation and interaction between Council and the community



DP Action	Action	Responsibility	Progress	Comment
Provide up-to-date and relevant information to the public on Council's activities	Management oversight provided in relation to all information from appropriate staff to Council and the Community.	G Woodman	75%	Appropriate checks undertaken of public notices, media releases and community newsletters.
Provide up-to-date and relevant information to the public on Council's activities	Prepare a quarterly Council newsletter to go out with the rates notices.	G Woodman	75%	Newsletter instigated at the end of Q3.
Maintain partnerships with community organisations, such as Business Groups, Council Committees and Council Alliances	Appropriate networking with the local government industry and professional organisations.	G Woodman	75%	Participation at regional and state level for LGEA, IPWEA, LGMA, OROC (including GMAC and professional teams), Western Division Councils of NSW.
Maintain partnerships with community organisations, such as Business Groups, Council Committees and Council Alliances	Coordinate and support the Traffic Committee and Rural Roads Advisory Committee.	E George	75%	Ongoing coordination and support of the Rural Roads Advisory Committee and Traffic Committee.
Maintain partnerships with community organisations, such as Business Groups, Council Committees and Council Alliances	Participation in Lower Macquarie Water Utilities Alliance LMWUA	W Mills	75%	Regular participation in the LMWUA.

## COUNCIL STRATEGY

**3.2.3** Increase the participation of youth in community leadership

DP Action	Action	Responsibility	Progress	Comment
Provide administration and support to the Cobar Youth Council.	Provide administration and support the Cobar Youth Council and maintain contact with similar organisations in other local government areas so as to provide interaction.	N Kriz	90%	Cobar Youth Council has held informal meetings at the Youth Centre to discuss what activities to hold for Youth Week. Cobar Youth Council have also discussed having a Dance "Prom" Night. Next Meeting will be held in May.

COMMUNITY OUTCOME	
3.3	A well-functioning Council that focuses on strategic planning, provides good customer service and secures value-for-money goods and services

COUNCIL STRATEGY				
3.3.1	Good customer service provided by all Council Officers			
DP Action	Action	Responsibility	Progress	Comment
Focus on the provision of good customer service by all Council staff	Development, reporting and implementation of a Customer Services Policy & Standard.	K Miller	50%	Awaiting CRM Module in CivicView before implementation can commence.
Focus on the provision of good customer service by all Council staff	Qualitative measures on response and processing times in relation to queries face to face, by phone, letter or email.	K Miller	25%	Awaiting CRM Module in CivicView before implementation can commence.

**COUNCIL STRATEGY****3.3.2 Staff are valued, well trained and able to undertake their roles and functions**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Human Resources	Develop Staff and promote their inclusion in decision making through consultation.	M Maidens	70%	Consultative Committee meeting was held on 11 February with positive outcomes.
Human Resources	Development of Cobar Shire Council Confidentiality Agreement.	M Maidens	70%	All new starters have a clause in their letters of offer regarding confidentiality.
Human Resources	Employees paid appropriately.	M Maidens	70%	All employees are paid in accordance with state industrial awards. During the performance reviews in Q3, skill evaluations will be completed and any salary adjustments if required, will be then implemented. Skill evaluations are also completed during recruitment.
Human Resources	General Manager demonstrated strong and effective leadership and management behaviours which transcend the organisation and are consistent with the "positive" culture being promoted and actively sought by the Council.	G Woodman	75%	Staff Attitude Survey Results Action Plan finalised and implemented to improve the culture and both internal and external customer provision.
Human Resources	Human Resources Management Strategies, objectives, protocols and outcomes aligned with Council strategic initiatives, objectives and	M Maidens	100%	

	applicable legislation.			
Human Resources	Implementation of the Employee Expectation Statement Action Plan.	M Maidens	70%	Current Employee Expectation Statement Action Plan is being adhered too. Senior Management have also developed the Staff Attitude Survey Results Action Plan, part of which is working on improving staff expectations. Internal customer service action plan has been developed and is being implemented.
Human Resources	Increase the level of personal interaction and information dissemination within Council.	G Woodman	75%	Communication strategy instigated. Monthly administration centre and community services managers held to disseminate council meeting resolution details. Instigation of the finalised Staff Attitude Survey Results Action Plan commenced to improve the culture and customer service internally and externally at Council.
Human Resources	Issues and concerns are able to be brought to the General Manager individually or in small groups in accordance with Council's grievance procedure.	G Woodman	75%	Reasonable open door policy instigated. Plan finalised and now being implemented for the Staff Attitude Survey Results Action Plan.
Human Resources	Staff consultation by a continuing process through Consultative Committee.	M Maidens	70%	Active Consultation Committee is established. The committee's constitution is currently under review. Quarterly meetings are held.
Human Resources	To be an employer of choice including the development of an attraction and Retention Strategy,	M Maidens	50%	Attraction and Retention Strategy is being developed. Training plan is being developed and training needs of the organisation where

	training plans, succession plans and traineeships.			identified during the annual Performance Reviews
Human Resources	To build productivity, maintain industrial harmony and increase employee satisfaction.	M Maidens	75%	A Reward and Recognition program has been adopted to include "Employee of the Month" awards and an annual "Reward and Recognition" Awards Ceremony. A number of staff have recently undertaken training or have enrolled in training programs.
Human Resources	Undertake recruitment and assist successful on boarding of new employees, including attraction, Engagement and Retention Strategy to improve recruitment practices, Salary Administration and Performance Management Systems and corporate inductions.	M Maidens	70%	Recruitment services are provided to all departments and sections of Council. Vacant positions are filled as required and as soon as possible with the best possible candidates.
Good recruitment and selection processes that promote the philosophy of 'recruit for attitude, train for skills'	Ensure the organisational structure is appropriate to achieving the Budget or Delivery Program/Annual Operational Plan.	M Maidens	70%	Council's organisational structure has been adopted by Council. Recruitment activity has been successfully undertaken to fill vacancies. There are minimal vacancies left in the organisation chart.
Good recruitment and selection processes that promote the philosophy of 'recruit for attitude, train for skills'	Provide appropriate accommodation for key positions.	S Poulter	75%	All Council positions that require housing have appropriate housing provided.
Implement and manage an Employee Assistance	Manage Council's Employee Assistance Programme.	M Maidens	70%	Employees are aware of the EAP and accessing the services. There has been a

Program for Council staff				constant level in the use of the services.
Learning and development	Educate staff with clear messages about Council's operations, culture and values, vision and strategic direction.	M Maidens	70%	During Council's inductions and training, messages about Council's operations, culture and values, vision and strategic direction are given.
Maintain and actively use the City of Canterbury relationship	Identify opportunities for Council and community partnerships.	A Shepherd	75%	Activities have been put on hold for the quarter due to recent demands placed City of Canterbury and the lack of resources they have had to participate this quarter.
Maintain and actively use the City of Canterbury relationship	Prepare a Council team to attend the annual Corporate Leadership Cup.	A Shepherd	100%	Team participated in Q1.
Maintain and actively use the City of Canterbury relationship	Prepare for and undertake staff exchanges.	A Shepherd	75%	No staff exchanges were undertaken in Q3.
Staff are provided with up-to-date and relevant tools to undertake their roles	Computer system support – Training of Users in New Software Products.	K Miller	75%	Ongoing, no new products, IT Committee formed to assist.
Staff are provided with up-to-date and relevant tools to undertake their roles	Effective Information Technology administration systems and protocols in place.	K Miller	75%	"Leading Edge" have been renewed as our IT Contractor. New performance based Support Contract including Gap Analysis will assist with effective information technologies and administration systems.
Staff are provided with up-to-date and relevant tools to undertake their roles	Implement action plan for Plant and Equipment Utilisation Review Report.	E George	50%	Action plan ongoing.

Staff are provided with up-to-date and relevant tools to undertake their roles	Implementation of Computer Support Strategic Plan.	E George	75%	Engineering provides advice to the Computer Support Strategic Plan.
Staff are provided with up-to-date and relevant tools to undertake their roles	Provide coaching and encouragement through the probation period and ongoing support.	M Maidens	70%	Organisational development program commenced in accordance with the staff attitude survey results action plan. Training programs have been completed by many staff members.
Staff are provided with up-to-date and relevant tools to undertake their roles	Review and update 15 Year Plant Rolling Replacement Program.	A De Silva	100%	15 Year Plant Replacement Program completed and Council resolved to accept.
Staff are provided with up-to-date and relevant tools to undertake their roles	Review plant requirements; undertake asset management and maintenance of plant fleet.	A De Silva	60%	Plant requirements reviewed and fleet maintained.
Maintain and actively use the Public Libraries NSW Membership	Identify opportunities for information share and services development.	J Siermans	75%	Information is shared between all NSW libraries via e-mail, face-to-face meetings, and conferences.

<b>COUNCIL STRATEGY</b>				
<b>3.3.3</b>	<b>Council undertakes adequate strategic planning activities and meets all legislative reporting requirements</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Council updates the Integrated Planning and Reporting framework documents as required	Completion of Annual Financial Statements.	K Miller	75%	Not due again until Q4.

Council updates the Integrated Planning and Reporting framework documents as required	Compliance with Integrated Planning and Reporting Requirements (IPRR) as outlined by the OLG.	G Woodman	75%	Reporting for Delivery Program and Annual Operational Plan undertaken.
Council updates the Integrated Planning and Reporting framework documents as required	Develop and implement annual Works Programs, for capital and maintenance projects.	E George	80%	Works program partially developed.
Council updates the Integrated Planning and Reporting framework documents as required	Develop Works Programs for Shire and Regional roads, drainage, signs and traffic facilities.	E George	80%	Ongoing.
Council updates the Integrated Planning and Reporting framework documents as required	Development and implementation of a minimum 10 Year Financial Plan for inclusion in the Resourcing Strategy to support the Cobar Shire 2025 Community Strategic Plan.	K Miller	100%	Completed for 2015/2016, due again in June 2015.
Council updates the Integrated Planning and Reporting framework documents as required	Implement and monitor the Action Plan for Council in the Cobar Shire Social Plan 2011-2016.	A Shepherd	75%	Action plan implemented as required.
Council updates the Integrated Planning and Reporting framework documents as required	Implementation of Council's Community Engagement Strategy.	A Shepherd	75%	The Community Engagement Strategy is implemented as required.
Council updates the Integrated Planning and Reporting framework	Produce Quarterly Budget Review for Council.	K Miller	75%	Q3 Budget Reviews is in draft mode and will be finalised by the deadline.



documents as required				
Council updates the Integrated Planning and Reporting framework documents as required	Provision of information to Council on progress of the IP&R.	G Woodman	75%	Delivery Program reporting and Annual Operational Plan quarterly reporting undertaken.
Council updates the Integrated Planning and Reporting framework documents as required	Renew the Revenue Policy 2015/2016.	K Miller	75%	Draft Completed. Draft has been workshopped 3 times, with Senior Staff and Councillors.
Council updates the Integrated Planning and Reporting framework documents as required	Workforce Management Strategy, as part of Resourcing Strategy, developed and maintained.	M Maidens	75%	Research is being undertaken to develop a Workforce Management Strategy and Resourcing Strategy.
Service level provision planning undertaken as required	Review and amendment of the Corporate Asset Register including CivicView integration.	K Miller	50%	Ongoing, still requires training and quality checking.
Undertake legislative reporting requirements	Commencement and development of Cobar Shire Council Compliance Register.	S Poulter	0%	To be commenced in Q4.
Undertake legislative reporting requirements	Implementation of Best Practice Improvement Action Plan.	G Woodman	75%	Action Plan being progressed.

<b>COUNCIL STRATEGY</b>				
<b>3.3.4</b>	<b>Good procurement processes in place to ensure the most advantageous provision of goods and services to Council</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>

Good contract management and procurement practices are employed	Contracts Register updated and in place.	E George	75%	Contracts register in place and continually updated.
Good contract management and procurement practices are employed	Manage Engineering tenders and contracts in accordance with Councils policy.	E George	75%	Engineering tenders and contracts managed in accordance with Councils policy.
Leases and management agreements monitored, implemented and adhered to	Cinema Building, Dentist and doctors surgeries and commercial building agreements monitored and implemented.	H Holder	75%	All agreements are being monitored and implemented.
Leases and management agreements monitored, implemented and adhered to	Swimming pool, dentist and doctor surgeries, caravan park and airport agreements monitored and implemented.	H Holder	75%	All agreements are being monitored and implemented.
Provision of Cobar Water Board Administration and Financial Services	Undertake administration and financial services for the Cobar Water Board as per the Agreement.	K Miller	75%	Ongoing task, Sandra Finnegan is producing good quality reports, as required and on time.

# Key Activity: Infrastructure

COMMUNITY OUTCOME	
4.1	A clean and reliable water supply

COUNCIL STRATEGY				
4.1.1	Pipe the Albert Priest Channel			
DP Action	Action	Responsibility	Progress	Comment
Facilitate the construction of the Albert Priest Channel Pipeline Augmentation Project	Facilitate the construction of the Albert Priest Channel Pipeline Augmentation Project.	G Woodman	25%	Stage 1 - Water Security for Regions Program - Storage Facility at Nyngan progressing with design works commenced in Q2. Location determination still to be finalised with Bogan Shire Council requiring further investigation works to be undertaken by NSW Public Works .Expect a final decision on location to be in Q4, which may also include a further application to the NSW Government for Stage 2 funding to ensure that storage capacity is between 1,300ML and 2,000ML.

COUNCIL STRATEGY				
4.1.2	Increase Cobar's water allocation			
DP Action	Action	Responsibility	Progress	Comment

Lobby the NSW Government to have Cobar's town water supply increased	Attend meetings with relevant Government personnel demonstrating the need for the town water licence to be increased.	W Mills	75%	Required meetings attended.
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COUNCIL STRATEGY				
4.1.3	Improved water treatment systems for the provision of potable water to the villages			
DP Action	Action	Responsibility	Progress	Comment
Investigate options to improve the water quality and consistency of water supply in the villages of the Shire	Investigate and prepare a report on upgrading non-potable water in the villages.	W Mills	20%	Ongoing investigation of villages being undertaken.

COUNCIL STRATEGY				
4.1.4	Improved water infrastructure across the Shire			
DP Action	Action	Responsibility	Progress	Comment
Maintenance and repairs of water mains	Annual Maintenance schedule prepared.	W Mills	40%	Maintenance schedule being prepared.
Maintenance and repairs of water mains	Implement the Water Supplies Asset Management Plan with 5 year rolling works program.	W Mills	50%	Ongoing
Maintenance and repairs of water mains	Implement the Works Program, determined by the Water Main, Valve	W Mills	70%	Water main valve and hydrant audit works ongoing.

	and Hydrant Audit.			
Maintenance and repairs of water mains	Repairs carried out promptly on water reticulation system.	W Mills	75%	All burst mains and services rectified within 48 hours.
Water filtration system adequate and well maintained	Staff record meter readings daily.	W Mills	75%	Staff record meter readings daily.
Water filtration system adequate and well maintained	Water tested and treated daily.	W Mills	75%	Water tested and treated daily and we comply with statutory requirements.
Undertake Resources for Regions Water Filtration Plant Project	Undertake the actions outlined in the Project Management Plan for the Cobar Filtration Plant Replacement Program.	E George	65%	Cobar filtration plant replacement ongoing with resources for regions funding.

COMMUNITY OUTCOME	
4.2	Good communications networks with services equal to the metropolitan areas

COUNCIL STRATEGY				
4.2.1	Improved access to telecommunications, radio, TV and broadband services			
DP Action	Action	Responsibility	Progress	Comment
Lobby the government for improved communications networks	Maintenance of radio base stations and licences.	W Mills	75%	Radio base stations and licences maintained.

Lobby the government and business to increase the reliability of energy provision within the Shire	Monitor opportunities for increased reliability and other energies within the shire.	G Woodman	75%	Support to SEXI proposal undertaken and liaison with solar energy providers undertaken as required.
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## COMMUNITY OUTCOME

**4.3** Good transport networks that increase the accessibility of Cobar and markets

## COUNCIL STRATEGY

**4.3.1** Seek ways to expand the sealed road network and improve and maintain the unsealed road network

DP Action	Action	Responsibility	Progress	Comment
Road works undertaken according to priority, weather conditions and availability of resources	Complete the Fixing Country Roads Project to install culverts at acres Billabong floodway on RR7518.	E George	100%	Grant requirements met and works completed in Q3.
Road works undertaken according to priority, weather conditions and availability of resources	Construction and maintenance works carried out on Regional and Shire Road Network in accordance with approved programs and standards.	M Bell	65%	Construction work ongoing and maintenance works 80% completed.
Road works undertaken according to priority, weather conditions and availability of resources	Inspections by Council staff on a monthly basis to identify maintenance works and report any urgent works to minimise public liability risk to Council.	M Bell	75%	Regular inspections are being undertaken by DES with a view to implement a competent maintenance management system.

Road works undertaken according to priority, weather conditions and availability of resources	Street maintenance and sign maintenance.	M Bell	40%	Street and sign maintenance ongoing.
Road works undertaken according to priority, weather conditions and availability of resources	Undertake ordered works on behalf of RMS within the agreed budget.	M Bell	75%	Ordered works on behalf of RMS being undertaken.
Road works undertaken according to priority, weather conditions and availability of resources	Undertake routine and supplementary works on State Roads in accordance with the RMS Contract.	M Bell	75%	Works undertaken in accordance with RMS contract.
Road works undertaken according to priority, weather conditions and availability of resources	Undertake the Street Sign Audit and implement the Action Plan.	M Bell	25%	Ongoing inspection of Urban streets underway, as are inspections of rural roads.
Road works undertaken according to priority, weather conditions and availability of resources	Complete the Fixing Country Roads Project to realign the Kangaroo Springs bend and upgrade the pavement floodway.	E George	100%	Grant requirements met and works completed.
Undertake fair valuation of footpaths, roads, bridges, drainage and bulk earth works	In conjunction with Council's Asset Management Team and Auditor undertake revaluation of Council's major transport asset.	E George	45%	Revaluation of councils transport assets ongoing.
Oversee quarrying activities and ensure an adequate supply of good quality gravel for use on the road network	Establishment and use of reserve for the rehabilitation and restoration of disused gravel pits and quarries.	M Bell	5%	Ongoing. Reserve in place and funds will be used beyond Q3.

Oversee quarrying activities and ensure an adequate supply of good quality gravel for use on the road network	Review and update the Quarry Safety Management Plan.	M Bell	5%	Minimal work done.
Oversee quarrying activities and ensure an adequate supply of good quality gravel for use on the road network	Use consent for all existing and new quarries progressively obtained.	M Bell	10%	Ongoing.

<b>COUNCIL STRATEGY</b>				
<b>4.3.2</b>	<b>Provide and maintain safe and serviceable transport infrastructure including roads, footpaths, bike paths and airport</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Provide and maintain a safe and adequate footpath and bike path network	Develop and implement a Footpath and Bike Path Maintenance Works Program.	A De Silva	60%	Footpath and bike path maintenance ongoing.
Provide and maintain a safe and adequate footpath and bike path network	Implement the Pedestrian Access Mobility Plan (PAMP) and Bike Plan for Cobar.	M Bell	30%	PAMP being implemented on an ongoing basis.
Provide and maintain a safe and adequate footpath and bike path network	Kerb & Gutter maintenance.	W Mills	75%	Ongoing.
Provide and maintain a safe and adequate footpath and bike path network	Obtain grant funding to install lighting in the Linsley St taxi rank.	W Mills	0%	No suitable option has been awarded.
Cobar airport maintained and	Airport infrastructure meets the	A De Silva	80%	Resources for Regions Project to bring



available for RPT and general aviation to meet the needs of the Cobar community	requirements of CASA and Air Services Australia.			airport infrastructure up to CASA standards including lighting.
Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	Conduct regular and statutory maintenance program in accordance with adopted plan at the Cobar Airport.	A De Silva	75%	Maintenance ongoing.
Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	Develop and implement the Action Plan for the Cobar Aerodrome Strategic Plan.	A De Silva	45%	Action plan ongoing.
Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	Implement Resources for Regions Cobar Regional Airport Upgrade Project.	E George	80%	All pavement works complete, night lighting 80% complete.
Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	Provision of services to key stakeholders such as airlines and Charters.	E George	75%	Ongoing provisions of services to airport users.
Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	Review of the Airport Management and Strategic Plans.	A De Silva	80%	Review of airport management and strategic plans on ongoing basis.

Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	To have an operational plan to ensure that the airport is maintained to the standards set by the CASA and the associated regulations.	A De Silva	80%	Operational plan in place to meet CASA standards. Ongoing.
Cobar airport maintained and available for RPT and general aviation to meet the needs of the Cobar community	Undertake regular maintenance program at the Cobar Airport, according to the adopted budget.	A De Silva	75%	Regular maintenance program ongoing and resources for regions projects will be the major activity.
Landing strips at Nymagee, Euabalong and Mt hope adequately maintained	To maintain runways in a state that is acceptable for dry weather operation. To ensure that the airstrips comply with the minimum standards for operation.	A De Silva	75%	Runways maintained for dry weather operations.

<b>COUNCIL STRATEGY</b>				
<b>4.3.3</b>	<b>Maintain the rail network in the Shire to maximise the benefits to the community and to provide an alternative to road freight.</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Lobby the NSW Government to ensure that the rail network is well maintained, safe, affordable and well used, particularly for freight movements to reduce the impact of road movements on the community.	Continually lobby NSW Government to maintain rail network.	E George	5%	Lobbying NSW Government ongoing.

**COMMUNITY OUTCOME**

4.4	Good quality and affordable community facilities and infrastructure
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**COUNCIL STRATEGY**

4.4.1	Develop well designed and expanded playgrounds catering for all age groups
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DP Action	Action	Responsibility	Progress	Comment
Provide and maintain safe and adequate playground facilities	Aim for gradual upgrade of playground equipment to meet Australian Standards.	W Mills	75%	Regular inspections are carried out to ensure the playground equipment is satisfactorily maintained with a view to upgrade as funds available. Every reasonable attempt is being made to ensure that equipment in place is maintained to meet the standards applicable at the time it was installed.
Provide and maintain safe and adequate playground facilities	Inspection of playground facilities ensuring safety and convenience for all users.	W Mills	75%	Ongoing inspections of playground facilities undertaken.

**COUNCIL STRATEGY**

4.4.2	Increase the range of community facilities and maintain those that we have to an appropriate standard
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DP Action	Action	Responsibility	Progress	Comment
Implement the Ward Oval Masterplan	Work with government agencies to attract funding for the project.	A Shepherd	75%	Sport and Recreation and other grant opportunities are explored as they become available. Construction of the pavilion is not a

				Council priority at this stage.
Undertake Council's cemetery operations in an appropriate and dignified manner	Develop appropriate Improvement Action Plan and Financial Plan that will increase the Improvements to the Cemetery and to increase fees as required on a regular basis.	W Mills	50%	Security lighting in progress. Quotations obtained for solar lighting.
Undertake Council's cemetery operations in an appropriate and dignified manner	Enquiries dealt with in a sympathetic manner.	W Mills	75%	All enquiries are being handled in a caring and sympathetic manner.
Undertake Council's cemetery operations in an appropriate and dignified manner	Internment of deceased persons	W Mills	75%	Interment carried out with dignity and respect.
Undertake Council's cemetery operations in an appropriate and dignified manner	Keep stock of pre-dug graves in reserve.	W Mills	40%	Stock of pre dug graves maintained within limits of staffing availability.
Undertake Council's cemetery operations in an appropriate and dignified manner	Provide assistance and supervision and materials etc to the Cemetery committee contractor.	W Mills	100%	Completed.
Undertake Council's cemetery operations in an appropriate and dignified manner	Provide strategic direction and management, through the Cobar Cemetery Management Plan in consultation with the Cobar Cemetery Committee and interested persons.	W Mills	75%	Information and direction provided to management.

To provide quality and readily accessible library services to Cobar and villages	Offer high quality and relevant library services for five hours per week at both Nymagee and Euabalong.	J Siermans	75%	Nymagee and Euabalong library services operated for five hours per week in Q3.
To provide quality and readily accessible library services to Cobar and villages	Participate in State and National events that promote literacy.	J Siermans	75%	Library staff promoted and participated in Paint The Town Read - a local junior literacy event organised by Home Start Western. Also facilitated local participation in the national literacy programme Summer Reading Club - kids were encouraged to read through the summer holiday with small reading rewards and local prizes (donated by Peak Gold Mine).
To provide quality and readily accessible library services to Cobar and villages	The Library acquires, processes, maintains, and lends library materials that are up to date and appropriate.	J Siermans	75%	414 physical items added to the collection in Q3. 224 items = value \$5,422 (at cost) removed in Q3. 6,272 items loaned in Q3. This total includes 23 ebook loans.
To provide quality and readily accessible library services to Cobar and villages	The Library provides public access to the internet service where possible.	J Siermans	75%	9 computers provided for public access. 1,389 hours of computer use for Q3. 308 hours of wireless bookings for Q3.
To provide quality and readily accessible library services to Cobar and villages	To ensure that the Library service is utilised by Cobar residents of all ages and community groups.	J Siermans	75%	Events calendar and information on library events e-mailed to press and community groups. Library Facebook utilised to promote Library events and activities. 57 new members joined in Q3. Total membership = 1,841 members. 6,869 visits counted in Q3.
To provide quality and readily accessible library services to Cobar and villages	To ensure that well trained,	J Siermans	75%	Library staff attended reader advisory training

accessible library services to Cobar and villages	professional and highly motivated staff are responsive to serving the needs of the community.			in Bourke. The training opportunity was provided by State Library of NSW.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Arrange contracts and construction work for capital works.	S Poulter	50%	Works taking place in line with capital budget.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Commercial building and surgery maintenance.	G Harbison	50%	Structures maintained. Airconditioners serviced.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Development of Buildings Asbestos Register.	S Poulter	25%	Register has been developed. Assets will now be reviewed to input asbestos details into the register.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Development of Cobar Shire Council Staff Housing Strategic Plan.	S Poulter	10%	Development of Strategy has commenced, currently researching Plan contents.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Prepare Plans of Management for Council's controlled Land.	H Holder	75%	One Plan of Management completed.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Provide staff and tradesmen to carry out approved maintenance in accordance with Council's policy and current lease arrangements.	G Harbison	75%	Maintenance carried out as required.

Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Provide staff and tradesmen to carry out house maintenance.	G Harbison	75%	Maintenance carried out as required on Council's buildings.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Refurbishment and preventative maintenance of the Cobar Youth and Fitness Centre and the Great Cobar Heritage Centre.	S Poulter	40%	Heritage Centre repair works to front balcony needs urgent work and is being currently being investigated to develop a scope of remedial works. Funding for this has been allocated in the 2015/16 capital budget. Youthie upgrade works can only be undertaken with grant funding. The last two grant applications for this works has been unsuccessful.
Maintain all Council land and buildings to an appropriate standard and use them appropriately.	Review Buildings Asset Management Plan.	S Poulter	25%	A review of the current plan is taking place.

## COUNCIL STRATEGY

### 4.4.3 Improve recreational facilities at the water reserves

DP Action	Action	Responsibility	Progress	Comment
Maintain and improve recreational facilities that are available at the Newey and Old Res reserves	Ensure a high standard is maintained at the Newey and Old Res reserves.	W Mills	75%	Standard has been maintained.

**COUNCIL STRATEGY****4.4.4 Maintain and expand where necessary, the stormwater and sewer networks**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Maintain suitable stormwater network including kerb and guttering	Maintenance of CBD and older areas of town, where overland flow is the only means of runoff, annually.	W Mills	75%	We have maintained the overland flow areas.
Provide, maintain and operate a sewer network and disposal system and treatment works	Annual Maintenance schedule prepared.	W Mills	45%	Regular maintenance carried out as and when required.
Provide, maintain and operate a sewer network and disposal system and treatment works	Ensure EPA licence completed annually and at minimal cost.	W Mills	75%	Testing and required sampling carried out on a monthly basis.
Provide, maintain and operate a sewer network and disposal system and treatment works	Implement a detection program for illegal Stormwater connections into Sewerage Scheme.	W Mills	0%	No progress or actions in Q3.
Provide, maintain and operate a sewer network and disposal system and treatment works	Implement Liquid Trade Waste policy and program.	W Mills	25%	Under review in conjunction with overall waste management policy.
Provide, maintain and operate a sewer network and disposal system and	Implement the Sewerage Services Asset Management Plan with 5 year rolling works program.	W Mills	20%	Work progressing on the 5 year rolling works program.



treatment works				
Provide, maintain and operate a sewer network and disposal system and treatment works	Implement the Works Program, determined by the Sewer System Audit.	W Mills	60%	Ongoing
Provide, maintain and operate a sewer network and disposal system and treatment works	Repairs carried out on the sewerage reticulation network.	W Mills	75%	Repairs and maintenance carried out as required.
Provide, maintain and operate a sewer network and disposal system and treatment works	Subject to funding implement the Resources for Regions Sewer Upgrade and expansion project.	E George	10%	Sewerage upgrade expansion project commenced in Q1.
Provide, maintain and operate a sewer network and disposal system and treatment works	Undertake monthly EPA effluent sampling.	W Mills	75%	Testing is carried out on a monthly basis.

<b>COUNCIL STRATEGY</b>				
<b>4.4.5</b>	<b>Maintain and service villages</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Maintain and improve village facilities and services	Regularly maintain parks, streets and footpaths in all villages.	W Mills	75%	Regular maintenance carried out.

# Key Activity: Environment

COMMUNITY OUTCOME	
5.1	Ability to adapt to climate change and benefit from climate change initiatives

COUNCIL STRATEGY				
5.1.1	Develop an alternative energy industry in Cobar			
DP Action	Action	Responsibility	Progress	Comment
Lobby business and government to encourage the development of an alternative energy industry in Cobar	Monitor opportunities for increased reliability and for other energy providers to service the Shire.	G Woodman	75%	Support for SEXI program provided. Liaison undertaken as required with any solar energy providers.
Encourage solar energy use and the efficient use of energy by residents and businesses	Apply for funding to undertake energy efficiency programs within Council buildings.	H Holder	0%	No funding available.

COUNCIL STRATEGY				
5.1.2	Develop community leadership on becoming leaders in resource use, reuse and recycling			
DP Action	Action	Responsibility	Progress	Comment

Undertake kerbside garbage collection and recycling in Cobar and kerbside garbage collection in the relevant villages	Prepare Waste Services Strategy that includes Cobar Recycling, Euabalong, Euabalong West & Murrin Bridge for Consultation.	N Davis	75%	Waste strategy is currently under development.
Undertake kerbside garbage collection and recycling in Cobar and kerbside garbage collection in the relevant villages	Provide a once weekly domestic waste collection and transportation service for residents located within the waste collection area of Cobar.	N Davis	70%	Domestic waste collected weekly and transported to Waste Depot from Cobar.
Undertake kerbside garbage collection and recycling in Cobar and kerbside garbage collection in the relevant villages	Provide a trade waste collection service to all customers on a fee for service.	N Davis	75%	Trade waste collection service is provided and utilised. Waste Management Strategy currently under development.
Undertake kerbside garbage collection and recycling in Cobar and kerbside garbage collection in the relevant villages	Provide service to empty street bins in central business district twice weekly and other street bins and parks once weekly.	N Davis	75%	All street and park bins emptied regularly.
Maintain the town and village tips to an acceptable standard	Carry out surveillance of waste depot and access roads to minimise the spread of waste from vehicles and surrounding areas so as to detect unauthorised waste disposal and undertake appropriate enforcement action.	N Davis	50%	Surveillance of waste depot and access roads carried out and appropriate enforcement action taken as required.
Maintain the town and village tips to an acceptable	Provide for the management of the Cobar Waste Disposal Depot so as	N Davis	75%	Depot being maintained in accordance with legislation.

standard	to comply with statutory obligations.			
Maintain the town and village tips to an acceptable standard	Provide waste disposal facilities for Nymagee & Canbelego and depots at Euabalong & Euabalong West.	N Davis	100%	Waste facilities provided in all Villages, as well as Canbelego.
Encourage efficient water use by Shire residents	Promote efficient water use by Shire residents.	W Mills	75%	Ongoing promotion of efficient water throughout the year.

COMMUNITY OUTCOME	
5.2	Well managed public and private land

COUNCIL STRATEGY				
5.2.1	Develop a grazing industry that is based on managed, not feral, stock to improve pasture management			
DP Action	Action	Responsibility	Progress	Comment
Provide support to industry bodies for improved grazing management practices	Maintain an awareness of government land management incentives and programs.	H Holder	75%	No knowledge or awareness of government land management incentives or programs.

COUNCIL STRATEGY				
5.2.2	Have a planting program for Cobar and villages and encourage the schools and businesses to participate			
DP Action	Action	Responsibility	Progress	Comment

Develop and instigate a planting program	Apply for funding to undertake planting activities.	W Mills	40%	Greenhouse established. Plant propagation under way.
Develop and instigate a planting program	Develop and implement a Street Tree Policy.	W Mills	10%	Currently being reviewed.
Develop and instigate a planting program	Prepare a program for planting in the whole Shire utilising correct plant material for the correct application/location.	W Mills	10%	Some planting in the Cobar reserves.

<b>COUNCIL STRATEGY</b>				
<b>5.2.3</b>	<b>Manage the crown land and commons</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Provide ranger services to control animals in public places and to manage the common areas and crown land	Carry out monthly patrols of the Common.	G Harbison	75%	Regular patrols of the Common undertaken.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Implement provisions of the Companion Animals Act and promote community awareness and responsibilities of dog and cat ownership.	G Harbison	75%	Dog and cat database kept up-to-date. Promotion of responsible dog and cat ownership undertaken. Signs on noticeboards promoting the need to have all puppies microchipped prior to sale.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Impound dogs and cats found on a public place & surrendered animals and undertake appropriate enforcement action.	G Harbison	75%	Dogs and cats impounded. Appropriate enforcement action undertaken.

Provide ranger services to control animals in public places and to manage the common areas and crown land	Impound straying stock.	G Harbison	75%	No stock impounded.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Maintain pound yards.	G Harbison	75%	Pound yards maintained and utilised.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Operate and maintain a pound for the keeping of seized dogs and cats.	G Harbison	75%	Council maintains the pound and dogs and other animals regularly seized and impounded.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Provide services for the euthanasia of dogs and cats that have been seized or surrendered.	G Harbison	75%	Companion Animals are either re-homed where applicable or euthanased in accordance with the Companion Animals Act.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Provide services for the registration and micro-chipping of dogs and cats.	G Harbison	75%	Services provided and regular micro-chipping of cats and dogs undertaken.
Provide ranger services to control animals in public places and to manage the common areas and crown land	Register all stock on Common.	G Harbison	75%	All stock over six months of age on the Common is registered.

**COUNCIL STRATEGY****5.2.4 Long term management of noxious weeds**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	An increase in the number of weed awareness program run (eg weed warriors).	H Holder	75%	Contact is maintained with the three schools (2x primary; 1 x high school) however there has been little interest in running an education program.
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Attend toolbox meetings and provide education material.	H Holder	0%	No toolbox meeting undertaken in Quarter 3
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Continue Implementation of Regional Inspection Plan to meet inspection targets of roadsides, TSR's, water courses etc.	H Holder	45%	The Inspections program is ongoing and during Quarter 3 the following were achieved:- Roads - 2554km
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Develop a centralised data set of weed distribution and abundance information.	H Holder	75%	Data being collected and maintained.
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete	Develop an introductory weeds information pack for new property owners.	H Holder	75%	Introductory weeds information pack has been developed. Four new property owners identified in Quarter 3

appropriate reports				
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Implement a regional communications strategy.	H Holder	75%	No media activities undertaken during Quarter 3.
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Implementation of the Mapping, Photo Point and Re-inspection Program.	H Holder	75%	Re-inspection program is ongoing and all mapping and photo points are undertaken when required.
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Improve/Update knowledge of Weeds Inspector.	H Holder	0%	Re-certification of Yellow Traffic Control Card completed
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Increased participation of community groups.	H Holder	75%	Contact with community groups is being maintained.
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	On Ground Spraying Programs prioritised to give the greatest benefit.	H Holder	75%	On ground weed spraying is an ongoing program with priority weeds and areas being targeted. Another small contract from the State Government has been accepted; a previous one needs to be completed and the new one is in planning stage. The additional small contract from the State Government has been completed to remove African



				Boxthorn surrounding the Sewerage Treatment Works and Whitbarrow Way and funding money invoiced
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Private property inspections to manage invasive weeds effectively.	H Holder	35%	A total of 39 private property inspections completed during Quarter 3
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Prompt containment or eradication and ongoing monitoring of new incursions of invasive weeds.	H Holder	75%	Monitoring of sites continuing. No new weed incursions found.
Monitor noxious weed infestations, provide advice, undertake spraying on public areas and complete appropriate reports	Public property inspections to manage Invasive Weeds effectively.	H Holder	35%	No Public property inspections undertaken during Quarter 3.

<b>COUNCIL STRATEGY</b>				
<b>5.2.5</b>	<b>Vibrant and well run national parks that are accessible and well used</b>			
<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Lobby the NSW government to ensure the local national parks are vibrant and	Monitoring of services provided for local national parks.	G Woodman	0%	No action taken in Q3.

**COMMUNITY OUTCOME****5.3****Clean air in the community****COUNCIL STRATEGY****5.3.1****Manage the externalities of mining and other industries operating close to towns and villages to minimise air pollution**

<b>DP Action</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>	<b>Comment</b>
Monitoring and regulation of activities to minimise air pollution	Respond to mining related air pollution complaints.	S Poulter	0%	No air pollution complaints advised in Q3.